



APPROVED 7-24-19

MINUTES
City of Tacoma
Public Utility Board Study Session
July 10, 2019
3:00 p.m.

Board Member Larkin called the Public Utility Board study session to order at 3:01 p.m. at the Public Utilities Administration Building.

Present: Mark Patterson, Bryan Flint; Karen Larkin, Chrissy Cooley (arrived 3:11), Carlos Watson

Miscellaneous

New Board Member, Carlos Watson, was introduced by Board Member Larkin. Mr. Watson summarized his background and Board Members joined in welcoming Mr. Watson to the Board.

Board and Staff Training on Public Disclosure and Open Public Meetings Act

Tom Morrill, Chief Deputy City Attorney, conducted training for all Board Members on the Open Public Meetings Act (RCW 42.30), which is required training for all Board Members within 90 days of appointment to the Board and every four years thereafter. Mr. Morrill also provided an overview of the Public Records Act.

Discussion of Board Policies

Board Members provided final edits and input on Strategic Directive 2 (SD2) on Financial Stability and Strategic Directive 3 (SD3) on Rates. Subject matter experts will finalize the document in preparation for a Board resolution at an upcoming meeting.

Board Member Flint provided an overview of the draft Strategic Directive 4 (SD4) on Stakeholder Outreach. Board Members provided input for the Board Office to incorporate and provide to the Board for further discussion at the next study session.

Executive Session

Board Member Patterson moved to convene an executive session at 4:30 p.m. for 75 minutes for the purpose of reviewing the performance of a public employee per RCW 42.30.110(1)(g)); seconded by Mr. Flint. At 5:45 p.m., the executive session was extended for 15 minutes. The executive session was adjourned at 6:00.

Adjournment

The study session was adjourned at 6:00 p.m. until the next regularly scheduled study session on Wednesday, July 24, 2019 at 3:00 p.m.

Approved:

Approved:

Karen Larkin, Chair

Mark Patterson, Secretary