



RESOLUTION NO. U-11622

1 A RESOLUTION related to the purchase of materials, supplies, equipment and
2 the furnishing of services; authorizing the City officials to enter into
3 contracts and, where specified, waive competitive bidding requirements,
4 authorize sale of surplus property, or increase or extend existing
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested
7 bids or proposals for the purchase of certain materials, supplies, equipment or
8 the furnishing of certain services, or proposes to purchase off an agreement
9 previously competitively bid and entered into by another governmental entity or
10 a purchasing cooperative, or for the sales of surplus, or desires to increase or
11 extend an existing agreement, all as explained by the attached Exhibit "A,"
12 which by this reference is incorporated herein, and

13 WHEREAS in response thereto, bids or proposals (or prices from
14 another governmental or cooperative agreement) were received, all as
15 evidenced by Exhibit "A," and

16 WHEREAS the Board of Contracts and Awards or the requesting division
17 have heretofore made their recommendations, which may include waiver of the
18 formal competitive bid process because it was not practicable to follow said
19 process, or because the purchase is from a single source, or there is an
20 emergency that requires such waiver, or because a directly negotiated contract
21 was determined to be in the best interest of the City, or waiver of minor
22 deviations, and in the case of sale of surplus, a declaration of surplus has been
23 made certifying that said items are no longer essential for continued effective
24 utility service, as explained in Exhibit "A," Now, therefore,
25
26



1 BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

2 That the Public Utility Board of the City of Tacoma hereby concurs and
3 approves the recommendations of the Board of Contracts and Awards or
4 the requesting division, and approves, as appropriate: (1) the purchase or
5 furnishing of those materials, supplies, equipment or services recommended for
6 acceptance; (2) the sale of surplus materials, supplies or equipment
7 recommended for acceptance; (3) the purchase from a cooperative or another
8 governmental entity contract; and (4) the increase or extension of an existing
9 agreement, and said matters may include waiver of the formal competitive bid
10 process or waiver of minor deviations, all as set forth on Exhibit "A," and
11 authorizes the execution, delivery and implementation of appropriate notices,
12 contracts and documents by the proper officers of the City for said transactions.
13

14 Approved as to form:

15
16 _____
17 /s/
18 Chief Deputy City Attorney

Chair
Secretary

19 _____
20 Clerk

Adopted _____



CITY OF
Tacoma

PUB Resolution No.: U-11622
City Council Resolution No.: /

**Contract and Award Letter
Purchase Resolution – Exhibit “A”**

TO: Board of Contracts and Awards
FROM: Andy Cherullo, Director, Finance
Patsy Best, Procurement and Payables Division Manager, Finance
COPY: Public Utility Board, Director of Utilities, Board Clerk, City Council, City Manager,
City Clerk, EIC Coordinator, LEAP Coordinator, and Aaron Bratton, Senior Buyer,
Finance/Procurement
SUBJECT: Citywide – Printing and Binding Services
Request for Proposals Specification (RFP) No. CT17-0359F, Contract No.
CW2243799 – August 26, 2026, Public Utility Board and September 15, 2026
City Council
DATE: August 12, 2026

RECOMMENDATION SUMMARY:

The Finance Department requests approval to amend the scope of work, increase and extend Contract No. CW2243799, to Print NW LLC, Lakewood, WA by \$3,000,000, plus any applicable taxes, budgeted from various funds, for as-needed printing and binding services. This increase, including ratification of \$1,400,000 spent against the contract prior to discovery of contract overspend, will bring the contract to a projected total of \$8,900,000, plus applicable taxes and extend contract through April 30, 2027.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

This citywide contract provides an as-needed contract for printing and binding services for use by various City departments. Primary usage of this contract is for printing and binding services for departments such as Community & Media Services, Media & Communications Office, and Tacoma Venues & Events. Other usage for this contract includes design services, printed materials, signage, and job archive management. By combining individual department needs, the City can leverage its purchasing power under one contract resulting in a more efficient method of procurement.

ISSUE: The City of Tacoma requires printing and binding and related services on an as-needed basis. The existing contract is expired and an extension and corresponding increase is needed to avoid disruptions to business operations and communications with community members throughout Tacoma. Extending this contract allows sufficient time to develop and issue a new comprehensive competitive solicitation, incorporating the City's current and anticipated printing and binding needs.

ALTERNATIVES: The alternative course of action would be to not increase and extend the contract and approach each project as an individual project. This would result in a significant cost and decreased level of service for departments and the community due to the time



involved in soliciting each project individually and familiarizing print vendors with the City's specific needs and policies, requirements, cost avoidance, or other potential costs.

COMPETITIVE ANALYSIS:

A new competitive solicitation is being developed, incorporating the most current usage and future printing and binding service needs. Over the life of this contract Print NW LLC has requested only minimal price increases, the most recent of which was approved in 2024.

CONTRACT HISTORY: This contract was originally awarded to Print NW LLC ("CONTRACTOR") as a result of RFP Specification No. CT17-0359F with effective date of May 1, 2018 in the amount of \$4,320,000 via Public Utility Board's Resolution No. U-10998 dated March 28, 2018, and City Council's Council Resolution No. RES39974 dated April 3, 2018.

Effective May 1, 2021, CITY and CONTRACTOR entered into Amendment No. 1 to the Contract in order to extend the termination date from April 30, 2021 to April 30, 2022.

Effective April 30, 2022, CITY and CONTRACTOR entered into Amendment No. 2 to the Contract in order to extend the termination date from April 30, 2022 to April 30, 2023.

Effective April 30, 2023, CITY and CONTRACTOR entered into Amendment No. 3 to the Contract in order to extend the termination date from April 30, 2023 to April 30, 2024 and increase the authorized compensation by \$2,000,000 increasing the total value from \$4,500,000 to \$6,500,000 as authorized by Public Utility Board's Resolution No. U-11392, and City Council's Council Resolution No. RES41243. It has since been noted that there was a \$180,000 discrepancy between the contract value originally executed and the contract value stated prior to Amendment No. 3. However up to \$200,000 administrative increase authority was authorized under TMC 1.06.269 so no additional governing body approval was required.

Effective April 30, 2024, in recognition of CITY's continuing need for the services under the Contract CITY and CONTRACTOR entered into Amendment No. 4 to the Contract in order to extend the termination date from April 30, 2024 to April 30, 2025.

Effective April 30, 2025, CITY and CONTRACTOR entered into Amendment No. 5 to the contract in order to extend the termination date from April 30, 2025 to April 30, 2026.

While conducting research for development of a new competitive solicitation for printing and binding services, the City analyzed all purchases with Print NW LLC and determined that additional types of print services are required, and that total spend history has exceeded previous governing body approval authority by \$ 1,400,000, requiring governing body ratification.

SUSTAINABILITY: Sustainability comprised 5 of the 110 points available on the RFP.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Small Business Enterprise, the predecessor of the Equity in Contracting program, comprised 5 of the 110 points available on the RFP.



LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)
COMPLIANCE: Not Applicable

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Funds			\$ 3,000,000
TOTAL			Up to \$ 3,000,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various Funds			(\$ 3,000,000)
TOTAL			Up to (\$ 3,000,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 2,400,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. Not Applicable



Resolution No.: U-11622

Item No.: 2

Meeting Date: AUGUST 26, 2026

TO: Board of Contracts and Awards
FROM: Chris Robinson, Superintendent, Power
Chris Mattson, Section Manager, Power Generation
Matt Bleich, Assistant Section Manager, Power Generation Natural Resources
Jamie Murphy, Natural Resources Analyst, Power Generation Natural Resources
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Ryan Foster, Senior Buyer, Finance/Purchasing
SUBJECT: Cowlitz Catchable Trout
Request for Proposals Specification No. PG26-0084F, Contract No. CW2283338
– August 26, 2026 Public Utility Board
DATE: July 14, 2026

RECOMMENDATION SUMMARY:

Tacoma Power recommends awarding a contract to Washington State Department of Fish & Wildlife, Olympia, WA, in the amount of \$216,510.00, plus applicable taxes, budgeted from the Power Fund 4700, for an initial contract term of one year with the option to renew for up to four additional one-year terms, for a projected contract amount of \$1,197,550.00, plus applicable taxes, for the continued release of 50,000 pounds of hatchery trout to designated lakes and streams in or around the Cowlitz River drainage.

BACKGROUND:

The purpose of the contract is to provide Tacoma Power with the services necessary to continue to release 50,000 pounds of hatchery trout to designated lakes and streams in or around the Cowlitz River drainage as a requirement of the Federal Energy Regulatory Commission (FERC) license for the Cowlitz Hydroelectric Project. A 35-year FERC license for the project was issued to Tacoma Power effective July 18, 2003. Article 6 of the FERC license, the Fisheries and Hatchery Management Plan, requires that Tacoma Power annually produce or fund the production of 50,000 pounds of hatchery trout to enhance recreational angling opportunities.

ISSUE: In order to operate the Cowlitz Hydroelectric dams, Article 6 in the Cowlitz Project FERC license agreement requires Tacoma Power to provide 50,000 pounds of hatchery trout. Tacoma Power is fiscally responsible for providing the trout annually throughout the 35-year license agreement. There are very few organizations that have the infrastructure required to provide this service.

ALTERNATIVES: By completing the competitive solicitation process, the best vendor is obtained to provide the required service. This process looks at many criteria, but vendor experience, quality of the service, and cost were the primary factors in selecting this vendor. The alternative to not purchase and distribute the trout was not considered, as this service to the community is a FERC license requirement. The alternative to satisfy this requirement through Tacoma-owned fish facilities was evaluated and determined to be cost-prohibitive as it would require significant infrastructure additions and long-term operational costs.



COMPETITIVE SOLICITATION:

Request for Proposals Specification No. PG26-0084F was opened June 9, 2026. Twenty-four vendors were invited to participate in the bidding process. One proposal was received from the Washington State Department of Fish & Wildlife, which was evaluated and determined to be responsive and responsible. The table below reflects the amount of the total award.

<u>Respondent</u>	<u>Location</u>	<u>Score</u>
Washington State Department of Fish & Wildlife	Olympia, WA	88

CONTRACT HISTORY: New Contract

SUSTAINABILITY: Washington Department of Fish & Wildlife included in their proposal that they are committed to preserving, protecting, and perpetuating fish, wildlife, and ecosystems while providing sustainable fish and wildlife recreational and commercial opportunities. They work cohesively with other departments such as the Department of Ecology and regional and state habitat and wildlife programs to ensure the sustainability of the environment.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: **Not applicable - Service contract - EIC Regulations are not yet established**

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not Applicable.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 – Power Fund	10000176431	5330100	\$1,197,550.00
TOTAL			Up to \$1,197,550.00

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 – Power Fund	10000176431	5330100	(\$1,197,550.00)
TOTAL			Up to (\$1,197,550.00)



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$216,510.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



Resolution No.: U-11622
Item No.: 3
Meeting Date: AUGUST 26, 2026

TO: Board of Contracts and Awards
FROM: Jackie Flowers, TPU Director
Alan Matheson, Utilities Deputy Director, Rail Superintendent
Kyle Kellem, Railway Roadmaster, Tacoma Rail Maintenance of Way
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Sara Bird, Senior Buyer, Finance/Purchasing
SUBJECT: McPip Yard Track Upgrades
Request for Bid Specification No. TR26-0107F, Contract No. CW2283889 –
August 26, 2026 Public Utility Board
DATE: July 27, 2026

RECOMMENDATION SUMMARY:

Tacoma Rail recommends awarding a contract to Coast Rail Inc, Burley, WA, in the amount of \$1,229,373.50, plus applicable taxes, budgeted from the Tacoma Rail Fund 4500, for railroad track and railroad tie replacement, replacing one switch, replacing one crossover, and replacing one driveway crossing, for an initial contract term end date of June 30, 2027.

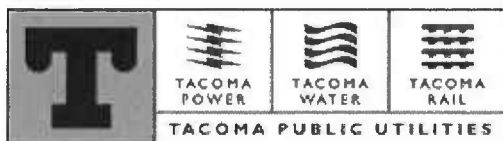
STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.

BACKGROUND: Tacoma Rail was awarded a Zero Interest Loan for railroad track improvements on Tacoma Rail tracks in the Port of Tacoma Tideland area, with Tacoma Public Utility Board acceptance approval on October 8, 2025, through Resolution U-11561 and City Council approval on October 21, 2025, Resolution 41784.

ISSUE: Periodic replacement of frequently used segments of railroad track and track components are required to enhance safety and mitigate potential service interruptions resulting from deteriorated track conditions. The project will include removal and replacement of railroad track, ties, a new switch and a new crossover.

ALTERNATIVES: There are no practical alternatives. This project is consistent with ongoing incremental infrastructure improvements intended to reduce track maintenance outages necessary to prolong usability lifecycles. The planned project will greatly improve track structure, safety, and reduce the frequency of track outages.



COMPETITIVE SOLICITATION:

Request for Bid Specification No. TR26-0107F was opened June 23, 2026. Three companies were invited to bid in addition to normal advertising of the project. Three submittals were received.

Coast Rail Inc submitted a bid that resulted in the lowest responsive and responsible evaluated submittal. The table below reflects the amount of the initial contract term.

<u>Respondent (RFB)</u>	<u>Location</u>	<u>Submittal Amount</u>
RW Lockwood Construction Inc*	Tacoma, WA	\$1,093,816.29
Coast Rail Inc	Burley, WA	\$1,229,373.50
RailWorks Tracks Systems LLC	Chehalis, WA	\$1,356,765.00

*The bid offered by RW Lockwood Construction Inc did not meet the minimum of five similar public work projects statement of qualifications specified in RFB Section 1-02.1. A bidder must meet at least the minimum qualifications of RCW 39.04.350(1) to be considered a responsible bidder and qualified to be awarded a public works contract. This exception was found to be a material deviation that could not be waived, and the submittal was deemed non-responsible.

Pre-bid Estimate: \$1,141,350.00

The recommended award is 7.7% percent above the pre-bid estimate.

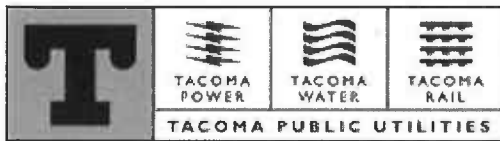
CONTRACT HISTORY: New Contract

SUSTAINABILITY: Replacing worn track, crossties, a switch, and a crossover with new will help extend the useful life span of and lessen the need for more frequent repairs on the track.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Service contract - EIC Regulations are not yet established

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)

COMPLIANCE: The LEAP Requirement for this project is 15 percent of the project labor hours must be completed by Apprentices, per TMC 1.90.040.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4500 Tacoma Rail	RAL-00137	5320100	\$1,229,373.50
TOTAL			Up to \$1,229,373.50

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4500 Tacoma Rail	RAL-00137	5320100	(\$469,250.00)
WSDOT Loan Agreement RRC1011	RAL-00137	5320100	(\$760,123.50)
TOTAL			Up to (\$1,229,373.50)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,229,373.50

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A