



RESOLUTION NO. U-11609

1 A RESOLUTION relating to the Department of Public Utilities, Light Division;
2 declaring certain utility equipment surplus to the needs of the utility;
3 conducting a public hearing on the proposed sale of the surplus utility
4 equipment; and authorizing the utility to sell the surplus utility equipment
5 to the highest responsive bidder(s) at bid sale(s).

6 WHEREAS the Department of Public Utilities, Light Division ("Tacoma
7 Power"), originally acquired for public utility purposes, 25 MVA Distribution
8 Transformer, listed on the Declaration of Surplus Property, which is in the
9 background materials on file with the Clerk of the Board, and

10 WHEREAS Tacoma Power has determined that the equipment listed on
11 the Declaration of Surplus Property is no longer necessary for providing
12 continued public utility service due to age, reliability and damage, and is
13 deemed surplus to Tacoma Power's needs pursuant to the applicable
14 provisions in RCW 35.94.040 and TMC 1.06.272-278, and

15 WHEREAS the equipment has an estimated resale value of \$30,000,
16 and

17 WHEREAS a public hearing will be conducted on May 27, 2026, as
18 required by RCW 35.94.040, and

19 WHEREAS Tacoma Power requests that the Utility Board, pursuant to
20 the applicable requirements of RCW 35.94.040 and TMC 1.06.272-278, declare
21 the 25 MVA Distribution Transformer surplus to Tacoma Power's needs, and
22 authorize Tacoma Power to sell the transformer at a bid sale(s) to the highest
23 responsive bidder(s); Now, Therefore,
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BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

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Sec. 1. The equipment identified in the Declaration of Surplus Property is no longer necessary for providing continued public utility service and is hereby declared surplus to the Department of Public Utilities, Light Division's ("Tacoma Power") needs.

Sec. 2. Tacoma Power is hereby authorized to sell the 25 MVA Distribution Transformer at a bid sale(s) to the highest responsive bidder(s), and should the equipment not be acquired at a bid sale(s), Tacoma Power is authorized to otherwise dispose of the equipment in such other manner that is in Tacoma Power's best interests.

Sec. 3. If a bid is higher than \$500,000, then the highest bid over \$500,000 will be brought by Tacoma Power to the Board for formal approval of the sale.

Approved as to form:

_____ Chair

_____ Chief Deputy City Attorney

_____ Secretary

_____ Clerk

Adopted _____



Board Action Memorandum

TO: Jackie Flowers, Director of Utilities
COPY: Charleen Jacobs, Director and Board Offices
FROM: Tosha Siebert, Transmission & Distribution Manager
MEETING DATE: 5/27/2026
DATE: 4/21/2026

GUIDING PRINCIPLE ALIGNMENT (select as many that apply):

Please indicate which of the Public Utility Board's Guiding Principle(s) is supported by this action.

- Customer and Community
- Resource Sustainability and Stewardship
- Employees and Culture

SUMMARY: Tacoma Power seeks Public Utility Board approval for the attached inventory be declared surplus to Tacoma Power needs. We further recommend a public hearing be held in front of the Public Utility Board to take testimony from any interested individuals on the sale of said surplus equipment in accordance with RCW 35.94.040. In addition, we recommend the Department of Public Utilities be authorized to solicit bids for the equipment and award the sale of the equipment based on the highest responsive bid received, so long as the total bid amount is less than \$200,000. Sale amounts higher than \$200,000 will be presented to the Public Utility Board for approval.

BACKGROUND: The attached surplus equipment list is for our McNeil Substation transformer that is considered surplus to Tacoma Power's needs due to its age and condition and is no longer required for providing continued public utility service.

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF THE EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW IT IS TO BE COVERED.

N/A

IF THE ACTION REQUESTED IS APPROVAL OF A CONTRACT, INCLUDE LANGUAGE IN RESOLUTION AUTHORIZING \$200,000 INCREASE IN ADMINISTRATIVE AUTHORITY TO DIRECTOR? No

ATTACHMENTS: Surplus Equipment Attachment McNeil
TPU Surplus Declaration McNeil

CONTACT:

Primary Contact: Sean Veley, Power Field Operations Supervisor, Senior. 253-502-8713

Supervisor's Name: Christine Lewis

Presenter (if different from primary contact):



City of Tacoma

Declaration of Surplus Property (DSP)

To: Purchasing Division **Date:** April 21,
From: T&D, C&M Wire Shop
Contact Name: Sean Veley **Phone:** 502-8713

- Declaration of Surplus Personal Property
- Declaration of Surplus Real Property
- Declaration of Unusable Personal Property¹

¹ Items that are broken, unusable, have no commercial, salvage, or donation value, and have no special disposal requirements (e.g., hazardous metals), may be disposed by the owning department. Do not submit DSP Form to Purchasing for these items.

Description of Surplus Property

Describe Item or Attach List: 25 MVA Distribution Transformers Fixed Asset # See Attached List
 Address/Location of Items: 42 Sentinel Dr Accounting (for costs/proceeds):
 Estimated Commercial or Resale Value: \$30,000 Cost Center: 561100
 Minimum Acceptable Bid: \$ N/A General Ledger Acct: 6421400

I hereby certify the asset(s) listed have no further public use or the sale thereof is in the best interests of the City and declare these items as surplus according to sections 1.06.272 through 1.06.278 of the Tacoma Municipal Code. Items may be sold, transferred, donated or otherwise disposed of in accordance with the City's surplus property policies and the Tacoma Municipal Code.

 Department/Division Head Signature Date

 City Manager or Director of Utilities (if over \$200,000) Date

DISPOSAL REQUEST

(to be completed by department)

- Requested Disposal Method(s):
- Intra City Transfer
Name of Department _____
 - Bid Solicitation (Formal / Informal)
 - Vehicle Auction (attach vehicle surplus form)
Specify Contract _____
 - Online Auction Service
(attach online auction surplus form)
 - Special Advertisement (attach advertisement)
Specify Newspaper _____
 - Supplemental Mailing List (attach)
 - Website Posting
 - Special Disposal Requirements (e.g., environmental, regulatory)
 - Salvage Services
Specify Contract _____
 - Donation
 - 2-Good-2 Toss
 - Other: _____
 - Okay for Disposal: _____

DISPOSAL ACTION

Internal Use Only – Purchasing Division

- Formal Bid No. _____
Resolution/Ordinance No. _____
- Informal Bid No. _____
- Online Auction Website Posting
- Special Advertisement Supplemental Mailings
- Contract Services Intra-City Transfer
- Salvage Services Donation
- Okay for Disposal 2-Good-2 Toss
- Date Advertised/Posted: _____
- Sale Amount: \$ _____
- Sold To: Name _____
Address _____
- Donated To: Name _____
Address _____
- Hold Harmless Release Received
- Recipient is: Public Agency Non-Profit serving
 General Public Employee
- Accounting, if different from above: _____

APPROVED:

 Procurement and Payables Manager Date

TACOMA POWER

SUBSTATION SURPLUS EQUIPMENT

McNeil Substation Transformer

The transformer is available as is, where is. All equipment has been drained of insulating oil by Tacoma Power; however, residual oil will be present and should be anticipated by the bidder. The currently available equipment, all of which are located at Tacoma Power's McNeil Substation, are summarized below.

Item 1: 1969 25 MVA, 115KV to 13.09KV step down Toshiba power transformer weighing approximately 81,000 LBS.

The below contains photos, and descriptions of equipment. All equipment may be examined prior to the bid deadline on a limited, escorted basis. Contact Sean Veley at (253) 502-8713 or Sean Forslund at (253) 502-8235 to arrange a visit or for any other questions regarding this offering.

On-site demolition will not be allowed, but it is anticipated that the equipment will need to be partially dismantled to allow for safe shipment, such as, but not limited to, the removal of High Voltage Bushings. Dismantling should only consist of that which is necessary to safely transport the equipment. Any further disassembly and demolition, such as for salvage/recycling separation, will take place off-site at bidder's location. Bidder is to provide and assume responsibilities and costs for ALL dismantling, demolition and transportation requirements, such as, but not limited to tools, equipment, supplies, vehicles, permits and/or fees.

All work must be completed within the allowed time frames. The bidder shall indicate in their bid, their intent and method of equipment dismantle. Bidder must clearly identify the type of work to be performed and include plans and safety measures to perform the work and prevent any loss of oil or other contaminants to the substation soils. Any failure to supply the requested information may result in bid disqualification.

The successful bidder shall abide by all local, state and federal laws and regulations pertaining to the use, transport, handling, reclamation, and disposal of hazardous or toxic substances.

The surplus equipment is located at the following location:

McNeil Substation
42 Sentinel Dr.
Steilacoom, WA 98388

All equipment must be removed from the substation according to the schedule described below.

Schedule:

The contractor will be allowed no more than **2 working days** to remove all listed equipment from the substation. If the availability of the substation is delayed, 2 full days will still be available for removal.

The successful bidder must ensure they can complete the transformer removal within June 2026. An agreed upon start date will be scheduled later. All work in the substations or on Tacoma Power property will be attended by a qualified Tacoma Power electrician as required by state electrical safety regulations. Tacoma Power will supply a qualified electrician between the hours of 7 am to 12 pm and 12:30 pm to 4:30 pm for the duration of the 5-day period, at no charge to the contractor. The contractor may arrange for additional hours at their own expense. The contractor must provide at least 24-hour's notice of any schedule extension beyond the times listed above.

If the contractor fails to complete equipment removal from the station by the end of the allowed time, they will not be allowed into the substation and all remaining electrical equipment will be forfeited in the interest of preparing the site for necessary construction. There will be no refunds for failure to meet this schedule.

Training:

Prior to entering the substations, all workers are required to receive mandatory substation safety training provided by Tacoma Power. This includes transient workers such as truck drivers. The training is provided at no cost during regular work hours and takes 1 hour.

Oil Spill Prevention:

Washington state environmental regulations require the reporting and cleanup of all oil spills, even very small spills. The contractor will not be allowed to spill any oil during removal of the transformer. This includes oil from the transformer and equipment used during the removal process, including hydraulic systems. Oil contaminated materials will not be allowed to be placed on unprotected soils and the contractor must be prepared for all weather conditions. Work practices that are considered unsafe or likely to result in oil contamination will be stopped by the Tacoma Power supervisor until deficiencies are corrected. No additional removal time will be allowed for work stopped due to improper practices. All oil spilled will be remediated to state and Tacoma Power standards at the contractor's cost.

Work Plan:

The contractor must supply a brief work plan with their bid that includes general information about their process for removing the equipment including bushing removal/delivery to the transformer shop, general process for dismantling the equipment, expected schedule (including weekend and overtime work) for Tacoma Power planning needs, and the general process for preventing oil spills.

The bidder with the highest acceptable bid will be notified and must supply a detailed work plan within 10 days. The specific requirements for the work plan will be detailed by Tacoma Power when the

notification is made. A detailed work plan may not be necessary depending on the plan submitted with the bid. Failure to supply an acceptable work plan within 10 days may be grounds to reject the bid.

Safety:

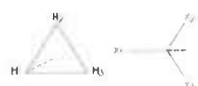
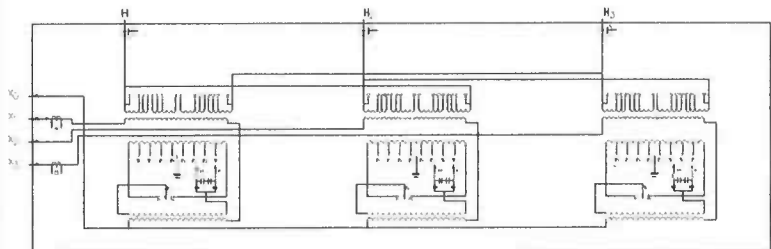
The contractor must abide by all safety regulations while working on Tacoma Power property. Special attention includes, but is not limited to, fall protection, confined space entry, and lead exposure for work on the equipment. All high voltage power lines located near the equipment will be de-energized and there should be enough clearance to place a crane to lift the equipment for loading/size reduction purposes. The contractor must maintain proper clearance, as directed by the on-site safety watch, from all energized lines.

Every Tacoma Power employee is acutely aware of safe operating practices and is authorized to stop any work they consider to be unsafe. The contractor will abide by any direction to stop work for safety reasons upon notice by any Tacoma Power employee. The contractor will immediately correct any condition or practice determined to be unsafe. No time extension will be allowed for work stoppage due to unsafe work practices.

TRANSFORMER

TO AMERICAN STANDARD CS7 12-1965

VVA RATING: 15,000/25,000/35,000 CONTINUOUS **55%** **RIS** SERIAL NO. 8900061
VOLTAGE RATING: H: 17,100 X 15,000 CLASS: OA/FA/FA
 L: 13,080 Y: 7,560 PHASES: 3
IMPEDANCE: 6.7% 15,000-1,09% 4T 10.0% VVA FREQUENCY: 60



POLARITY MARK

H.V. WINDING CONNECTIONS			
LINE ON H ₁ H ₂ H ₃			
VOLT	25000 IMA AMPL	INTERNAL CONNECTIONS	TERMINAL CONNECTIONS
115000	1710.8	8 to 9	1 4 to 5 20 to 21 36 to 37 12 to 13 26 to 27 42 to 43
112250	1767.7	24 to 25	2 4 to 5 19 to 20 35 to 36 12 to 13 25 to 26 41 to 42
109500	1824.7	40 to 41	3 2 to 3 19 to 20 35 to 36 11 to 12 24 to 25 40 to 41
106750	1881.7		4 2 to 3 18 to 19 34 to 35 11 to 12 23 to 24 39 to 40
104000	1938.8		5 2 to 3 18 to 19 34 to 35 10 to 11 22 to 23 38 to 39
57500	2510	0 to 1	1 4 to 5 20 to 21 36 to 37 12 to 13 26 to 27 42 to 43
56000	2575	6 to 7	2 4 to 5 19 to 20 35 to 36 12 to 13 25 to 26 41 to 42
54500	2640	12 to 13	3 2 to 3 19 to 20 35 to 36 11 to 12 24 to 25 40 to 41
53000	2705	18 to 19	4 2 to 3 18 to 19 34 to 35 11 to 12 23 to 24 39 to 40
51500	2770	24 to 25	5 2 to 3 18 to 19 34 to 35 10 to 11 22 to 23 38 to 39

L.V. WINDING CONNECTIONS									
LINE ON Y ₁ Y ₂ Y ₃ NEUTRAL ON Y ₀									
VOLT	25000 IMA AMPL	TAP POSITION	TAP CONNECTION	SOLENOID	TERMINAL	INSULATION	SAFETY	MARK	TYPE
14370	1002	100%	0		T1	T2	T3	T4	T5
14310	1008	100%	1		T1	T2	T3	T4	T5
14250	1014	100%	2		T1	T2	T3	T4	T5
14190	1020	100%	3		T1	T2	T3	T4	T5
14130	1026	100%	4		T1	T2	T3	T4	T5
14070	1032	100%	5		T1	T2	T3	T4	T5
14010	1038	100%	6		T1	T2	T3	T4	T5
13950	1044	100%	7		T1	T2	T3	T4	T5
13890	1050	100%	8		T1	T2	T3	T4	T5
13830	1056	100%	9		T1	T2	T3	T4	T5
13770	1062	100%	10		T1	T2	T3	T4	T5
13710	1068	100%	11		T1	T2	T3	T4	T5
13650	1074	100%	12		T1	T2	T3	T4	T5
13590	1080	100%	13		T1	T2	T3	T4	T5
13530	1086	100%	14		T1	T2	T3	T4	T5
13470	1092	100%	15		T1	T2	T3	T4	T5
13410	1098	100%	16		T1	T2	T3	T4	T5
13350	1104	100%	17		T1	T2	T3	T4	T5
13290	1110	100%	18		T1	T2	T3	T4	T5
13230	1116	100%	19		T1	T2	T3	T4	T5
13170	1122	100%	20		T1	T2	T3	T4	T5
13110	1128	100%	21		T1	T2	T3	T4	T5
13050	1134	100%	22		T1	T2	T3	T4	T5
12990	1140	100%	23		T1	T2	T3	T4	T5
12930	1146	100%	24		T1	T2	T3	T4	T5
12870	1152	100%	25		T1	T2	T3	T4	T5
12810	1158	100%	26		T1	T2	T3	T4	T5
12750	1164	100%	27		T1	T2	T3	T4	T5
12690	1170	100%	28		T1	T2	T3	T4	T5

CT	RAID	ACCURACY CLASS	CONNECTIONS
1	125/5	0.5/2.0	X1 = X2
2	1250/5	1.0/2.0	X1 = X2

DIELECTRIC LEVELS		
ITEM	VALUE	INITIAL LEVEL
H ₁ , H ₂ , H ₃	10000	400
Y ₁ , Y ₂ , Y ₃ , Y ₀	10000	100

FILE WITH INSULATION OR CHEMICAL PROOF OF PROOF OF TAP POSITION FOR FILL
 VACUUM OPERATING PRESSURE 0.1 mmHg
 INSULATION LEVEL 100% CHANGE
 IN TOLERANCE 1% 1% CHANGE
 100% LEVEL 1% 1% CHANGE
 THE HIGHEST POINT OF THE MANHOLE
 FLANGE SHOULD BE INSTALLED
 ON THE HEAD END OF THE CORE

TOSHIBA

TOKYO SHIBURA ELECTRIC CO., LTD.
 TOKYO, JAPAN

APPROX. NO. OF HOURS: 50000
 CORE & FITTINGS: 50000
 TANK & FITTINGS: 50000 GAL
 MASH TANK OIL: 50000 GAL
 LTR. COMPARTMENT OIL: 10000 GAL
 TOTAL OIL WT: 100000 LBS
 UNITARY HEIGHT: 40"

DEPARTMENT OF POWER UTILITIES
 GENERAL SUPERVISOR
 TRANSFORMER
 NAMEPLATE
 CHECKED BY: [Signature]
 DATE: [Date]
 H389023

SPECIAL REQUIREMENTS
 NONE
 NOTES: [Blank space for additional notes]

