



## RESOLUTION NO. U-11571

1 A RESOLUTION related to the purchase of materials, supplies, equipment and  
2 the furnishing of services; authorizing the City officials to enter into  
3 contracts and, where specified, waive competitive bidding requirements,  
4 authorize sale of surplus property, or increase or extend existing  
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested  
7 bids or proposals for the purchase of certain materials, supplies, equipment or  
8 the furnishing of certain services, or proposes to purchase off an agreement  
9 previously competitively bid and entered into by another governmental entity or  
10 a purchasing cooperative, or for the sales of surplus, or desires to increase or  
11 extend an existing agreement, all as explained by the attached Exhibit "A,"  
12 which by this reference is incorporated herein, and

13 WHEREAS in response thereto, bids or proposals (or prices from  
14 another governmental or cooperative agreement) were received, all as  
15 evidenced by Exhibit "A," and

16 WHEREAS the Board of Contracts and Awards or the requesting division  
17 have heretofore made their recommendations, which may include waiver of the  
18 formal competitive bid process because it was not practicable to follow said  
19 process, or because the purchase is from a single source, or there is an  
20 emergency that requires such waiver, or because a directly negotiated contract  
21 was determined to be in the best interest of the City, or waiver of minor  
22 deviations, and in the case of sale of surplus, a declaration of surplus has been  
23 made certifying that said items are no longer essential for continued effective  
24 utility service, as explained in Exhibit "A," Now, therefore,  
25  
26



1 BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

2 That the Public Utility Board of the City of Tacoma hereby concurs and  
3 approves the recommendations of the Board of Contracts and Awards or  
4 the requesting division, and approves, as appropriate: (1) the purchase or  
5 furnishing of those materials, supplies, equipment or services recommended for  
6 acceptance; (2) the sale of surplus materials, supplies or equipment  
7 recommended for acceptance; (3) the purchase from a cooperative or another  
8 governmental entity contract; and (4) the increase or extension of an existing  
9 agreement, and said matters may include waiver of the formal competitive bid  
10 process or waiver of minor deviations, all as set forth on Exhibit "A," and  
11 authorizes the execution, delivery and implementation of appropriate notices,  
12 contracts and documents by the proper officers of the City for said transactions.  
13

14 Approved as to form:

15 \_\_\_\_\_  
16 /s/  
17 Chief Deputy City Attorney

18 \_\_\_\_\_  
19 Clerk

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Adopted



Resolution No.: U-11571  
Item No.: /  
Meeting Date: DECEMBER 10, 2025

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**TO:** Board of Contracts and Awards  
**FROM:** Chris Robinson, Power Superintendent/COO  
Rachel Allen, Tacoma Power/Power Shared Services (PSS), Section Manager  
Terry Coggins, Tacoma Power/PSS Facilities Manager  
**COPY:** Garth Nelson, Senior Engineering Project Manager, Tacoma Power/PSS  
Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP  
Coordinator, and Aaron Bratton, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Administrative Complex Parking & Storage Improvement Project  
Request for Qualification/Request for Proposal Specification No. PS25-0105F,  
Contract No. CW2277841 – December 10, 2025 Public Utility Board  
**DATE:** October 23, 2025

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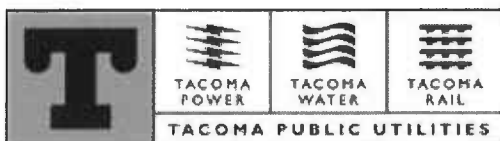
**RECOMMENDATION SUMMARY:** Tacoma Power recommends awarding a contract to Absher Construction Co., Puyallup, WA, in the amount of \$1,828,746 plus applicable taxes, plus a five-percent contingency, budgeted from the Power Fund 4700, for a projected contract amount of \$1,920,183, for the planning, validation, basis of design report, schematic design, and sixty percent design to develop the guaranteed max price (GMP) of the new shops building addition, south access gate, enclosed parking, canopy covered parking, and covered storage. It is anticipated that there will be approximately three to four amendments to this contract to complete the full design and construction for this contract. Amendments include full design development beyond validation, an early works package, potentially an early procurement package, and finalization of the GMP for the progressive design build project.

**BACKGROUND:** In 2016 both the Cushman and Adams substations were added to the Tacoma Register of Historic Places. In 2017 the City of Tacoma adopted resolution 39741 which directed the City of Tacoma to work with Tacoma Power to enter into a memorandum of understanding (MOU) to encourage timely redevelopment of the Adams and Cushman properties.

In 2018, the City of Tacoma and Tacoma Power entered into a MOU for the replacement of the storage and crane capabilities of the Cushman Substation to render the substation surplus to the utility.

In 2020, Tacoma Power hired a consultant to develop a master plan study with recommendations for the Administrative Campus, Southwest Training Center, and the South Service Center. A final report was submitted to Tacoma Power in January of 2021. Based upon the recommendations from the master plan, Tacoma Power developed a business case for the Administrative Complex Parking & Storage project.

In 2023, Tacoma Power hired a consultant to complete a full parking and storage study with a preliminary site layout. This study was to assist in development of improved operational efficiencies, safe employee/vehicular flow patterns, new storage solutions for protection of critical assets, and vacating the Cushman Substation. A final preliminary layout and report was submitted to Tacoma Power in August of 2024.



In 2024, the City of Tacoma and Tacoma Power amended the MOU to have replacement facilities and operational capabilities for the Cushman Substation in the calendar year of 2027, which will render the Cushman substation surplus to the utility.

In 2024, consistent with RCW 39.10, the Administrative Complex Parking & Storage project received Washington States Capital Projects Advisory Review Board (CPARB) approval to utilize Progressive Design-Build (PDB) as part of the Public Body Design-Build recertification determination.

Following the study/preliminary planning final report, Tacoma Power solicited PDB proposals for planning, design, and construction of the new shops building addition, south access gate, enclosed parking, canopy covered parking, and covered storage.

The cumulative PDB contract will cover the three phases of the project. Phase One of the project will cover the Planning and Validation period, Conceptual Design, and 60-percent design to develop a Guaranteed Maximum Price (GMP). During the Phase One work it is anticipated that the Design-Build (DB) team will develop an early works package with a GMP to meet the requirements of the MOU for rendering the Cushman Substation surplus to the utility. A contract amendment for this early works package will be brought to the Public Utility Board (PUB) for consideration. If executed, the amendment will authorize Phase Two, allowing the DB team to complete the early works design and construction.

Following Phase One in conjunction with Phase Two, Phase Three will bring a contract amendment to the PUB which includes the final GMP to complete the design and construct the full Administrative Complex Parking & Storage Improvements. The Phase Three amendment is currently estimated at \$13,000,000 to \$16,000,000. The timing of the Phase Three amendment is estimated to be late 2026.

ISSUE: Currently Tacoma Power is limited in storage for two existing facilities, the Old Shops Building, and the Cushman Substation. The Old Shops Building initially constructed in 1953 is seismically vulnerable with the potential of structural collapse during a design seismic event. Due to the potential of seismic collapse the Old Shops Building has been deemed a non-occupancy space and can only store non-critical equipment and materials. The Cushman Substation needs to be vacated per the MOU between the City of Tacoma and TPU. In addition to the MOU, the Cushman Substation is no longer an active substation, and the control house is not a long-term, viable storage option due to its location, limited functionality, and required operating cost.

Storage and parking located at the Administrative Campus is inadequate, and the lack of covered storage and parking has increased the maintenance and replacement of parts for critical equipment due to deterioration and degradation from storage in the open elements. Similar to the equipment, materials not currently in use that are stored in the open elements have increased the degradation of the wire spools and wire. This leads to increased waste and higher costs to the utility.

A private developer will construct a new public right away road to connect a large distribution center south of TPU's Administrative Complex to South 35<sup>th</sup> Street. As part of the agreement



between the developer and the City of Tacoma, the City has agreed to vacate portions of TPU's properties to dedicate land for the new right of way, including the southeast corner of TPU's Administrative Campus. Included in that agreement is a new access point at the south end of the Administrative Complex that will be provided by the developer. Findings from a study show that shifting Administrative Campus access for the majority of fleet and delivery traffic from the north gate to a new south gate will improve onsite traffic flow and pedestrian safety.

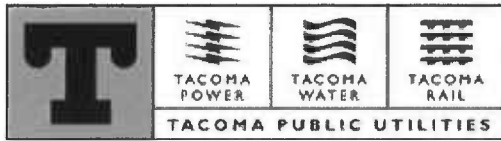
**ALTERNATIVES:** Included in the 2020 Master Plan Study was a comprehensive evaluation and recommendations of Tacoma Powers Main Campus and two satellite sites. This study comprehensively evaluated employee safety, vehicle circulation, vehicle site access, storage and parking requirements and other factors for development of increased safety and site efficiencies. During this study alternative concepts were developed and presented to stakeholder groups, and a preliminary site concept was incorporated into the report.

During the 2023 Administrative Complex Parking Study, the scope of work was further defined and focused from the 2020 report. Stakeholders were engaged through workshops to identify the specific program needs. Three concepts were developed from the information gathered from the site and the workshops. Through additional workshops and concept refinement, a selected preferred preliminary site layout was selected.

After reviewing a variety of project delivery methods, Tacoma Power determined a PDB contracting method is best suited for this project as it offers significant advantages over design-bid-build, construction manager at risk, and traditional DB delivery methods. PDB projects provide a single point of responsibility for the design and construction of the facility (Design-Builder) and the ability for Tacoma Power to work closely with the Design-Builder during progression of the design will result in increased opportunity for design and construction innovation, improved space utilization on a constrained site, and better management of design and construction risks throughout the project. Also, risk of impacts to existing operations are reduced by having the contractor and designer consider construction means and methods through the design process. Delays to the project due to long-lead purchase of equipment and materials can be mitigated in PDB through a targeted acceleration of design and procurement of those long-lead equipment and materials.

**COMPETITIVE SOLICITATION:** In accordance with RCW 39.10.330, a two-step solicitation approach was used to identify the most qualified PDB team. Tacoma Power was assisted by an owner advisor from WSP USA, who is highly experienced in managing alternative delivery projects. WSP USA provided insight and facilitation of the process as non-voting member of the Selection Advisory Committee (SAC).

Request for Qualifications Specification No. PS25-105F was opened on July 1, 2025. Twenty-one firms were invited to bid in addition to normal advertising of the project. Four statements of qualifications (SOQ) were received and evaluated by the SAC based on the DB teams' qualifications and performance references, team experience and qualifications, evidence of ability to perform the work, excellence in design, and disadvantaged business utilization performance. All four submittals met the general requirements. The three highest scoring teams were then invited to enter the proposal phase of the solicitation process.



Request for Proposals Specification No. PS25-0105F received three proposals from finalists on September 16, 2025. Proposals were submitted in two parts, written proposal and price factor forms. Price factor forms were held by Purchasing staff until after the proposal scores were submitted. Proposals were evaluated based on PDB delivery approach, design approach, management approach, time and budget management, capacity to complete the work, disadvantaged business outreach and inclusion plan. In-person interviews with each finalist were also conducted. Following the cumulative scoring, price factor forms were opened.

The table below reflects the total final scores of the Finalists.

<u>Respondent</u>	<u>Location (city and state)</u>	<u>Score</u>
<b>Absher Construction Co</b>	<b>Puyallup, WA</b>	<b>241</b>
Mortenson Miller Hull	Kirkland, WA	227
Skanska TCF	Seattle, WA	214

CONTRACT HISTORY: New Contract

SUSTAINABILITY: Pursuant to Resolution No. 38249, the project criteria for the Administrative Campus Parking & Storage project will be certified to a minimum of LEED Silver at the end of the project.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: **Not applicable** – Pursuant to RCW 39.10.330. EIC compliance will be required during Phase Two and Phase Three of this contract. Phase Two and Phase Three EIC requirements per memorandum dated July 15, 2025 for this project are 18-percent MBE, 3-percent WBE and 15-percent SBE.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: The LEAP requirements for this project are 15 percent of the project labor hours must be worked by Local Employees and an additional 15 percent of the labor hours must be worked by Apprentices, per TMC 1.90.040.

#### FISCAL IMPACT:

##### EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 – Power Fund	PWR-01166	560900	\$1,920,183
<b>TOTAL</b>			<b>Up to \$1,920,183</b>

##### REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 – Power Fund	PWR-01166	560900	(\$1,920,183 )
<b>TOTAL</b>			<b>Up to (\$1,920,183)</b>



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**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,920,183**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**



Resolution No.: U-11571  
Item No.: 2  
Meeting Date: DECEMBER 10, 2025

**TO:** Board of Contracts and Awards  
**FROM:** Chris Robinson, Power Superintendent  
Chris Mattson, Section Manager, Generation, Power  
Ram Veeraraghavan, PDSS Manager, Generation, Power  
Adam Davis, Engineering Project Manager, Generation, Power  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP  
Coordinator, and Ryan Foster, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Professional Services Contract  
Architectural and Engineering (A&E) Roster, Contract No. SR5398998333  
December 10, 2025 Public Utility Board  
**DATE:** October 3, 2025

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**RECOMMENDATION SUMMARY:**

Tacoma Power recommends a contract be awarded to HDR Engineering, Inc., Seattle, WA, in the amount of \$4,500,000, plus applicable taxes, budgeted from the Power Fund 4700, for an initial contract term of five (5) years with the option to renew for an additional five (5) years, for hydroelectric turbine-generator subject matter expertise and professional engineering services in support of Generation's Unit Modernization Program.

**BACKGROUND:**

This contract supports Tacoma Power's 20-year Unit Modernization Program, which focuses on the overhaul and modernization of aging hydroelectric turbine-generator units. These projects are technically complex and require specialized knowledge and expertise that is not available within City staff.

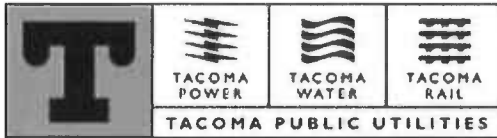
HDR Engineering, Inc. will use their industry knowledge and experience to support Tacoma Power through procurement, engineering and design, manufacture and delivery, disassembly and reassembly, and commissioning. Specific tasks will include development of detailed specifications, participating in contractor evaluation and selection, design submittal review, responding to requests for information and non-conformances, and quality assurance and control. City staff will work collaboratively with HDR Engineering, Inc., forming an integrated engineering and project management team to successfully execute the program.

ISSUE: Tacoma Power's fleet of hydroelectric turbine-generators is ageing, with many units approaching the end of their expected service life over the next 10-20 years. The Unit Modernization Program manages risk of failure across the fleet and schedules unit rebuilds based on several factors within Tacoma Power's broader asset investment portfolio. The proposed professional services contract will support the following outcomes:

- Extend the useful service life (of each unit) by approximately 40 years;
- Increase unit capacity by 5-10 percent, where feasible; and
- Enhance operational flexibility and maintainability across the fleet.

ALTERNATIVES: An alternative would be to establish multiple full-time City positions with the required technical expertise. However, this approach is not feasible due to the highly specialized skills required and the difficulty and cost associated with recruiting and retaining such personnel.





**COMPETITIVE ANALYSIS:**

Six (6) firms from the City's Architectural and Engineering (A&E) Roster were identified as generally qualified and were invited to submit program-specific Statement of Qualifications (SOQ) for the Unit Modernization Program. All six firms responded, and the submitted SOQs were evaluated based on experience, expertise, and familiarity with Tacoma Power's generation systems. Following the review, HDR Engineering, Inc. was selected as the most qualified firm.

**CONTRACT HISTORY:** New contract.

**SUSTAINABILITY:** The modernization of Tacoma Power's hydroelectric turbine-generator fleet supports the City's Climate Emergency Resolution No. 40509 by providing the community a clean, stable, renewable energy source for decades to come.

**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** Not applicable - Service contract - EIC Regulations are not yet established

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE:** Not applicable.

**FISCAL IMPACT:**

The recommended contract award to HDR Engineering, Inc. for \$4,500,000, spans a potential ten-year contract period and represents approximately 4 percent of the estimated \$120,000,000 total program cost for the 20-year Unit Modernization Program.

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power Fund	PWR-01290	6311221	\$4,500,000
<b>TOTAL</b>			<b>Up to \$4,500,000</b>

\* General Fund: Generation

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power Fund	PWR-01290	6311221	(\$4,500,000)
<b>TOTAL</b>			<b>Up to (\$4,500,000)</b>

**Fiscal Impact to Current Biennial Budget:** \$400,000

**Are the Expenditures and Revenues Planned and Budgeted?** Yes

**If Expense is Not Budgeted, Please Explain How They Are To Be Covered.** N/A



Resolution No.: U-11571  
Item No.: 3  
Meeting Date: DECEMBER 10, 2025

**TO:** Board of Contracts and Awards  
**FROM:** Chris Robinson, Power Superintendent  
Chris Mattson, Section Manager, Generation, Power  
Ram Veeraraghavan, PDSS Manager, Generation, Power  
Adam Davis, Engineering Project Manager, Generation, Power  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP  
Coordinator, and Ryan Foster, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Cushman 2 Powerhouse Units 31 & 32 Rebuild Project  
Request for Proposals (RFP) Specification No. PG21-0454F  
Contract No. CW2254013 – December 10, 2025 Public Utility Board  
**DATE:** October 29, 2025

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**RECOMMENDATION SUMMARY:**

Tacoma Power requests approval to increase and extend Contract CW2254013 with GE Renewables US, LLC, Greenwood Village, CO, by \$5,144,523.46, plus applicable taxes, budgeted from Power Fund 4700. This increase is requested to address change orders resulting from as-found conditions, tariff impacts, and a price index adjustment reflecting current market conditions. The requested increase brings the projected contract total to \$29,024,500.00, plus applicable taxes, and extends the contract through October 31, 2028.

**BACKGROUND:**

The Cushman 2 Units 31 and 32 Modernization Project began in 2020 as a design-build effort. Construction of Unit 32 is currently in progress, with Unit 31 scheduled to begin in 2027. The original contract scope included turbine and generator refurbishment based on known and assumed conditions. A full condition assessment of critical components was completed only after Unit 32 was fully disassembled post-award.

**ISSUE:**

**Change Orders Resulting from As-Found Conditions:** During disassembly of Unit 32, Tacoma Power and the Contractor jointly identified additional as-found conditions requiring expanded refurbishment. These included additional turbine runner rehabilitation, repairs to the telescopic draft tube, redesign of the distributor, and additional instrumentation needs. Although the contract included contingency for unknown conditions, the actual refurbishment needs exceeded the budget by \$551,190.00.

**Tariff Impacts:** New federal executive orders issued earlier this year imposed tariffs that have increased project costs. Per Contract, compensation must be adjusted to account for this change in law. To date, tariff impacts total \$196,242.00, with an additional \$300,000.00 projected over the remaining project duration if current tariffs remain in place.

**Price Index Adjustment:** The Contract was bid and negotiated during the late stages of the pandemic, when market volatility heavily influenced pricing. The inflation index and exchange-rate assumptions established at that time no longer reflect current market conditions. After reviewing the Contractor's proposed adjustment, Tacoma Power determined that the updated index more accurately reflects present economic conditions and aligns with the Contract's risk-



management framework. To date, this adjustment has resulted in a cost impact totaling \$871,215.00, with an additional \$3,225,876.00, projected over the remaining project duration.

**Schedule Impacts:**

Resolution of as-found conditions, limited subcontractor availability, and ongoing supply-chain constraints have collectively delayed Unit 32's return to service by approximately five months. To maintain operational continuity and mitigate compounding risks for Unit 31, its planned start date will be shifted accordingly, requiring a 19-month contract extension.

**ALTERNATIVES:**

**Reduce the Scope of Work for Unit 31:** Reducing the scope of work for Unit 31 is not recommended, as it would diminish long-term unit reliability and likely require significant reinvestment in the future to maintain performance expectations. It would also erode the core objectives of the unit modernization program.

**Deny the Proposed Index Adjustment:** Maintaining an index that no longer reflects actual market conditions would create an inequitable risk distribution and undermine the collaborative principles of the design-build delivery model. Given the highly specialized nature of this work and the limited number of qualified vendors, rejecting the adjustment could also jeopardize future partnership opportunities. Hence, this alternative is not recommended.

**COMPETITIVE ANALYSIS:**

As part of a two-phase procurement process under RCW 39.10 *Alternative Public Works Contracting Procedures*, Request for Qualifications Specification No. PG21-0529F was opened on May 25, 2021. Five submittals were received. The companies who submitted the three highest scoring submittals were selected as finalists to move to the next phase of the selection process. One finalist chose to drop out, leaving two finalists.

Request for Proposals Specification No. PG21-0454F was opened June 7, 2022. The specification allowed finalists to propose the best solution to meet the City's published project goals for the given requirements. Proposals were submitted in two parts – technical and price. Technical proposals were evaluated based on design, management plan, schedule, and inclusion plan. After evaluation and scoring of the technical proposals, an in-person interview with each finalist was conducted and scored. Price proposals were then opened and evaluated based on lump sum pricing for base scope. GE Renewables US, LLC submitted a proposal that resulted in the highest evaluated submittal.

**CONTRACT HISTORY:** This contract was originally awarded to GE Renewables US, LLC., pursuant to Request for Proposal Specification No. PG21-0454F, following Public Utility Board Resolution No. U-11359, in November 2022. The original contract amount was \$23,879,977.00, plus applicable taxes, with a contract term from November 21, 2022 through March 31, 2027.

**SUSTAINABILITY:** The rehabilitation of these two hydroelectric units helps maintain the City's desire to reduce its carbon footprint per Resolution No. 40776 for another 30 years while providing customers a stable renewable energy source for years to come.



EQUITY IN CONTRACTING (EIC) COMPLIANCE: The EIC requirement for this project is 1.37 percent.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: The LEAP requirements for this project are 15 percent of the project labor hours must be worked by Local Employees and an additional 15 percent of the labor hours must be worked by Apprentices, per TMC 1.90.040.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power Fund	PWR-01085	6311221	\$5,144,523.46
<b>TOTAL</b>			<b>Up to \$5,144,523.46</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power Fund	PWR-01085	6311221	(\$5,144,523.46)
<b>TOTAL</b>			<b>Up to (\$5,144,523.46)</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$3,332,502.00**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? YES**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**



Resolution No.: U-11571  
Item No.: 4  
Meeting Date: DECEMBER 10, 2025

**TO:** Board of Contracts and Awards  
**FROM:** Chris Robinson, Power Superintendent, Tacoma Power  
John Merrell, Interim Transmission & Distribution Section Manager, Tacoma Power  
Sharon Brophy, Business Services Senior Manager, Tacoma Power  
Erica Pierce, Senior Business Services Analyst, Tacoma Power  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Aaron Bratton, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Power and URD Cable  
Sourcewell Cooperative, CW2259554 – December 10, 2025 Public Utility Board  
**DATE:** November 25, 2025

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**RECOMMENDATION SUMMARY:**

Tacoma Power Transmission & Distribution (T&D) recommends authorization to purchase on the Sourcewell 091422 contract through Wesco/Anixter, Portland, OR, in the amount of \$5,000,000, plus applicable taxes, budgeted from the Power Fund, for an initial term through November 6, 2026 with the option to renew for two, one-year terms, for a projected contract amount of \$5,000,000 for as-needed purchases of Power and URD cable from the Sourcewell Cooperative contract# 091422-WES.

**BACKGROUND:**

Tacoma Power has been purchasing Okonite power cable for over two decades and previously held a direct purchase contract with the manufacturer. Earlier this year, Okonite proposed substantial changes to the contract's terms and conditions, which impacted our ability to renew the existing agreement. In response, and in consultation with Engineering, the T&D team decided to issue a Request for Information (RFI). Enhanced cable offerings from many vendors since our last solicitation were a driving factor in this decision.

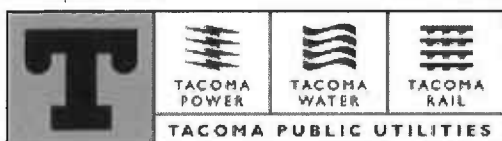
Additionally, industry business practices have evolved due to supply chain disruptions. T&D is seeking to better understand current market practices to determine the most effective approach for meeting Tacoma Power's future needs.

To ensure procurement of cable continues in the interim, prior to finalizing a specification and resulting contract, Tacoma Power adopted the Wesco/Anixter Sourcewell contract for Okonite cable.

**ISSUE:** Power and URD cable are needed for repair and maintenance of the current power infrastructure as well as new service applications.

**ALTERNATIVES:** If this purchase is not awarded, the only other option would be to conduct a one-time bid, which would further extend lead times and be an additional strain on staffing resources.

**COMPETITIVE SOLICITATION:** Request for Proposals (RFP) #091422 was competitively bid by Sourcewell and received 20 submittals. Wesco/Anixter is one of six contract holders



awarded under the RFP. Contract# 091422-WES was one of many awarded from Sourcewell RFP# 091422. Wesco/Anixter is the only awarded contract on the West Coast to distribute Okonite products.

**CONTRACT HISTORY:** Sourcewell Contract #091422-WES is an existing citywide contract leveraged by departments across the City. T&D is seeking a resolution to approve pending and future purchases of Okonite wire products that are subject to governing body approval.

**SUSTAINABILITY:** N/A

**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** Not applicable - Supply purchase - EIC Regulations are not yet established

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE:** Not applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Power Fund – 4700	Various	Various	\$5,000,000
<b>TOTAL</b>			<b>Up to \$5,000,000</b>

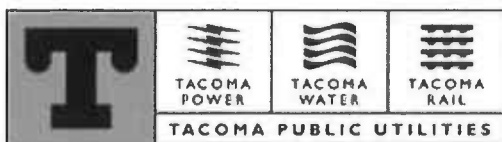
**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Power Sales	Various	Various	(\$5,000,000)
<b>TOTAL</b>			<b>Up to (\$5,000,000)</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$3,000,000

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED** N/A



Resolution No.: U-11571

Item No.:

5

Meeting Date: DECEMBER 10, 2025

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**TO:** Board of Contracts and Awards  
**FROM:** Chris Robinson, Power Superintendent, Tacoma Power  
John Merrell, Interim Transmission & Distribution Section Manager, Tacoma Power  
Sharon Brophy, Business Services Senior Manager, Tacoma Power  
Erica Pierce, Senior Business Services Analyst, Tacoma Power  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Aaron Bratton, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Single Phase Overhead Distribution Transformers  
Request for Proposals (RFP) Specification No. PT25-0004F, Contract No.  
Awaiting contract numbers – December 10, 2025 Public Utility Board  
**DATE:** October 31, 2025

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#### RECOMMENDATION SUMMARY:

Tacoma Power Transmission & Distribution (T&D) recommends a contract be awarded to General Pacific, Inc., Fairview, OR, in the amount of \$4,400,000, and Wesco/Anixter, Portland, OR, in the amount of \$600,000 plus applicable taxes, budgeted from the Power Fund 4700, for an initial contract term of three years with the option to renew for two one-year terms, for a projected contract amount of \$5,000,000, plus applicable taxes, for single phase overhead distribution transformers.

#### BACKGROUND:

Single phase overhead transformers are commonly required when existing assets on Tacoma Power's distribution system are approaching their designed lifespan. In addition to new service requests, these transformers are required for modified installations due to altered load demands. Severe weather events or third-party incidents, such as car versus pole, necessitate continued usage.

Following the COVID-19 pandemic, many manufacturers discontinued previously negotiated supply contracts, requiring Tacoma Power to procure single-phase overhead transformers through one-time quotes or emergency waivers. However, despite ongoing market volatility, vendors are now showing renewed interest in establishing longer-term contracts, presenting an opportunity to improve procurement stability and cost predictability.

**ISSUE:** Tacoma Power T&D conducted an RFP solicitation for these items to find vendors that most closely meet our needs for pricing, lead times, supply chain reliability, storm/emergency response protocols, adaption of the Department of Energy (DOE) amorphous core requirements, and materials planning system for orders.

**ALTERNATIVES:** If these contracts are not approved, Tacoma Power would need to continue conducting one-time bids to procure distribution transformers. This would be an additional strain on staff resources. Additionally, this would lead to unpredictable lead times which could potentially lead to stock constraints for Tacoma Power crews.



### COMPETITIVE SOLICITATION:

RFP Specification No. PT25-0004F was opened Tuesday, October 7<sup>th</sup>, 2025. 77 companies were invited to bid in addition to normal advertising of the project. 11 submittals were received. Seven submittals were deemed non-responsive by either not including required information or not meeting the minimum qualifications set forth in the specification.

General Pacific – ERMCO (GP/ERMCO) submitted a proposal that resulted in the highest evaluated submittal. The table below reflects the scoring of the responsive/responsible respondents.

<u>Respondent (RFP)</u>	<u>Location</u>	<u>Score</u>
<b>General Pacific - ERMCO</b>	<b>Fairview, OR</b>	<b>81.81</b>
Wesco - Cooper	Portland, OR	77.20
Wesco - GE	Portland, OR	75.64
Border States – Central Moloney	Lacey, WA	68.30

CONTRACT HISTORY: New Contract

SUSTAINABILITY: T&D included a scoring component in this RFP for Sustainability which required a discussion of measurable sustainability efforts undertaken by the company. While GP/ERMCO does not have a published sustainability plan, their team had reached out last year to discuss Tacoma Power's requirements for stenciling numbers onto transformers. The previous method was wasteful and not in best practices for our sustainability goals. GP/ERMCO suggested moving to decals instead of stencils to assist in minimizing waste production on purchased items, which T&D has adopted into its technical specifications. GP/ERMCO also attempts to ship in full loads whenever possible to reduce carbon impacts from shipping.

Wesco/Anixter is representing Eaton/Cooper manufacturers. Eaton/Cooper is working toward becoming carbon neutral by 2030. This company issues annual sustainability reports with measurable goals and reports on the annual progress towards their 2030 overall sustainability goals. One of their goals is to have their manufacturing sites with zero waste-to-landfill.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Supply purchase - EIC Regulations are not yet established

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable – Supply Purchase

### FISCAL IMPACT:





**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power Fund	Various	Various	Up to \$5,000,000
<b>TOTAL</b>			<b>Up to \$5,000,000</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Power Sales	Various	Various	(\$5,000,000)
<b>TOTAL</b>			<b>Up to (\$5,000,000)</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 1,000,000**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**



Resolution No.: U-11571  
Item No.: 6  
Meeting Date: 12/10/2025

**TO:** Board of Contracts and Awards  
**FROM:** Chris Robinson, Power Superintendent, Tacoma Power  
John Merrell, Interim Transmission & Distribution Section Manager, Tacoma Power  
Sharon Brophy, Business Services Senior Manager, Tacoma Power  
Erica Pierce, Senior Business Services Analyst, Tacoma Power  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Aaron Bratton, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Wood Pole Inspection, Treatment and Reinforcement  
Request for Proposals (RFP) Specification No. PT18-0458F, Contract No. 803  
CW2229084 – December 10, 2025 Public Utility Board  
**DATE:** 10/31/2025

**RECOMMENDATION SUMMARY:** Tacoma Power requests approval to extend contract CW2229084/C803, to Mi-Tech Services, Inc., Fond du Lac, WI, through December 31, 2026.

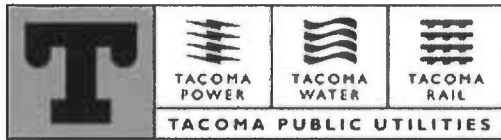
**BACKGROUND:**

In 2002, through a Request for Proposals (RFP) process, Tacoma Power established a program for wood pole inspection, treatment, and reinforcement services. The goal of the program is to strengthen the reliability of the electrical distribution system and extend the service life of wood pole assets through locating and mitigating defective conditions. The most recent solicitation for these services was via PT18-0458F as noted in the Competitive Solicitation section below.

**ISSUE:** Earlier this year, in coordination with Purchasing, it was determined that this program falls under Public Work and Improvement rather than a Purchased Service. As a result, both Purchasing Policy and state law require the solicitation be conducted through an RFB, rather than the RFP process used in the past.

The key difference between the two solicitation methods is the level of evaluation flexibility. While a RFB is typically awarded to the lowest responsive and responsible bidder, a RFP allows for a much broader evaluation criteria and greater discretion in assessing bidder qualifications.

**ALTERNATIVES:** If this extension is not approved, Tacoma Power staff may not be able to create, post, and award a new solicitation in time to onboard a new vendor for work that is scheduled in 2026. This would result in the work being delayed into 2027, affecting line crews and other teams that rely on these services to plan their work in the most effective, safe, and cost-efficient manner.



**CONTRACT HISTORY:** This contract was originally awarded to Mi-Tech Services, Inc. as a result of RFP Specification No. PT18-0458F in February 2019, on Public Utility Board Resolution No. U-11059.

In April 2021, Amendment No. 1 was issued to extend the Contract to April 9, 2022.

In October 2022, Amendment No. 2 was issued to extend the Contract to December 31, 2023 and to increase by \$200,000 from \$900,000 to \$1,100,000.

In January 2024, Amendment No. 3 was issued to extend the Contract to December 31, 2025.

In December 2023, Amendment No. 4 was issued to increase by \$1,000,000 from \$1,100,000 to \$2,100,000.

In December 2024, Amendment No. 5 was issued to update the service rates.

This final extension was the last available extension allowed via Tacoma Municipal Code. Any further extensions require governing body approval.

**SUSTAINABILITY:** Sustainability factors were not considered.

**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** Not applicable - Service contract - EIC Regulations are not yet established

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE:** Not applicable

**FISCAL IMPACT:**

There is no fiscal impact as the required funds for the 2026 extension are currently available with the previously approved increase to the contract via U-11422.

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power Fund	Various	Various	Up to \$2,100,000
<b>TOTAL</b>			<b>Up to \$2,100,000</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Power Sales	Various	Various	(\$2,100,000)
<b>TOTAL</b>			<b>Up to (\$2,100,000)</b>



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**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 629,127**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**



Resolution No.: U-11571

Item No.:

7

Meeting Date:

12/10/2025

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**TO:** Board of Contracts and Awards  
**FROM:** Chris Robinson, Power Superintendent, Tacoma Power  
John Merrell, Interim Transmission & Distribution (T&D) Section Manager,  
Tacoma Power  
Mike Allen, Interim Assistant Section Manager T&D Engineering, Tacoma Power  
**COPY:** Saul Kirkman, Power Systems Engineer, PE, Power T&D Substation Engineering  
Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP  
Coordinator, and Aaron Bratton, Senior Buyer Finance/Purchasing  
**SUBJECT:** High Voltage Circuit Breakers (HVCB)  
Request for Bids Specification No. PT25-0125F, Contract No. CW2278059 –  
December 10, 2025 Public Utility Board  
**DATE:** November 6, 2025

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#### RECOMMENDATION SUMMARY

Tacoma Power Transmission and Distribution (T&D) Substation Engineering recommends awarding a contract to Carlson Sales Metering Solutions LLC., Battleground, Washington, in the amount of \$2,000,000, plus applicable taxes, budgeted from the Power Fund 4700, for an initial contract term of five years, for a projected contract amount of \$2,000,000, plus applicable taxes, for High Voltage Circuit Breakers.

#### BACKGROUND:

This contract will allow Tacoma Power T&D to continue its Asset Management driven program to replace end of life high voltage circuit breakers as well as increase system reliability by having spares on hand.

ISSUE: Tacoma Power T&D conducted a Request for Bids (RFB) solicitation for these items to find vendors that most closely meet our needs for pricing.

ALTERNATIVES: If we do not have a contract for high voltage circuit breakers we will need to purchase them individually and that does not allow for a planned replacement schedule as well as exposing Tacoma Power to greater price volatility. Consistency over five years allows T&D crews to become proficient in installation and reduces installation costs.

#### COMPETITIVE SOLICITATION:

RFB Specification No. PT25-0125F was opened October 14, 2025. 14 companies were invited to bid in addition to normal advertising of the project. Three submittals were received. The two low bidders were passed over due to non-responsive submittals, either due to attaching terms and conditions to the bid or not meeting the minimum requirements contained in the specification. Carlson Sales Metering Solutions LLC submitted a bid that resulted in the lowest responsive evaluated submittal. The table below reflects the amount of the base award.



<u>Respondent (RFB)</u>	<u>Location</u>	<u>Submittal Amount</u>
<b>Carlson Sales Metering Solutions LLC.</b>	<b>Battleground, WA</b>	<b>\$1,507,539</b>
Border States Industries, Inc.*	Lacey, WA	\$1,379,077
PA Switchgear Division of Pennsylvania Transformer Technology, LLC*	Canonsburg, PA	\$300,456

\*Non-Responsive

Pre-bid Estimate: \$1,000,000

The recommended award is 51 percent above the pre-bid estimate.

CONTRACT HISTORY: New Contract.

SUSTAINABILITY: Not Applicable.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Supply purchase - EIC Regulations are not yet established

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not Applicable

#### **FISCAL IMPACT:**

##### **EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power Fund	Various	Various	Up to \$2,000,000
<b>TOTAL</b>			<b>Up to \$2,000,000</b>

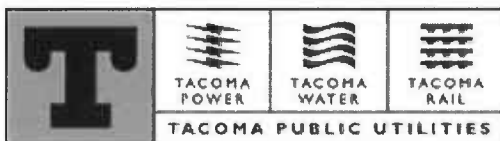
##### **REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Rate Revenues	Various	Various	(\$2,000,000)
<b>TOTAL</b>			<b>Up to (\$ 2,000,000)</b>

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$200,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



Resolution No.: U-11571  
Item No.: 8  
Meeting Date: DECEMBER 10, 2025

**TO:** Board of Contracts and Awards  
**FROM:** Keri Burchard-Juarez, Superintendent, Tacoma Water  
Stuart Vaughan, Division Manager, Tacoma Water  
Alicia Flatt, Principal Engineer, Tacoma Water  
Jason Moline, Professional Engineer, Tacoma Water  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP  
Coordinator, and Brandon Snow, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Canyonfalls Creek Pump Station Project  
Request for Proposals Specification No. TW24-0221F,  
Contract No. CW2271597 – December 10, 2025, Public Utility Board  
**DATE:** November 21, 2025

**RECOMMENDATION SUMMARY:** Tacoma Water requests approval to increase Contract No. CW2271597 with Tapani Inc, Battle Ground, WA, by \$4,949,858, plus \$359,316 in contingency funds, budgeted from the Water Capital Reserve Fund 4600, for completion of design and early procurement of equipment and materials. This increase will bring the contract to a projected total of \$6,554,305, plus applicable taxes. An additional amendment to this contract is anticipated later for construction of the facility to complete the work.

**STRATEGIC POLICY PRIORITY:**

- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Assure outstanding stewardship of the natural and built environment.

**BACKGROUND:**

In 2018, the Washington State Department of Health (DOH) performed a Sanitary Survey of Tacoma Water's system and provided a report that noted Tacoma Water has a significant deficiency with Pipeline No. 1 (P1) due to the pipeline not being fully pressurized over its entire length. DOH requested that Tacoma Water develop an approach to pressurizing the pipeline and to prioritize P1 in our Capital Improvements Program.

In 2021, Tacoma Water entered into a bilateral agreement with DOH to pressurize P1 by 2051. An owner's advisor consultant was selected to identify individual capital projects that must be completed towards the goal of pressurization. Through that effort, the Canyonfalls Creek Pump Station (CCPS) was identified as the first priority project in the capital program.

Although the project is not a regulatory requirement, CCPS and associated service continuity work provides risk-reduction and will facilitate simplified construction for upcoming P1 pipe replacement projects. CCPS will allow for reverse operation of P1 by using approximately 900 horsepower to pump approximately 12,000 gpm (17 MGD) of water supply from McMillin Reservoir uphill to the Tehaleh / Bonney Lake service area.

Customers on the plateau are normally fed solely by flowing water down P1 directly from the Green River Filtration Facility. Without the CCPS any pipeline shutdowns must currently be done during the wet season and can only continue for about a week due to capacity limitations of the existing water infrastructure. This area continues to grow, so the project will only become more useful in the future and will also help feed the service area during usual operation of P1.



The project scope includes significant work at multiple sites beyond just building one of Tacoma Water's largest and most complex pump stations. Two large diameter inline valves, modifications of approximately six existing standpipes (vertical pipes that are open vents and accommodate potential overflows) along P1, and over one-quarter mile of offsite piping were identified as critical to the backfeed operation and are included in the project scope.

Additionally, approximately 200 linear feet of existing of 54-inch diameter centrifugally cast reinforced concrete pipe from 1931 will be replaced with new welded steel pipe. The replacements will allow forensic testing of the concrete pipe, which will help inform decisions about future pipeline work in the P1 program.

In 2024, consistent with RCW 39.10, Washington State's Capital Projects Advisory Review Board (CPARB) approved Tacoma Water to utilize a Progressive Design-Build (PDB) delivery method for the design and construction of the pump station and associated improvements. Following the CPARB approval, Tacoma Water solicited PDB proposals for planning, design, and construction of the pump station, large diameter inline valves, modification of standpipes and associated site improvements at all infrastructure locations.

The PDB contract covers multiple phases of the project. The original contract is for the Planning / Validation period and Conceptual Design. Now that the Validation Report (preliminary basis of design) is complete, Amendment One is being brought to the Public Utility Board (PUB).

Amendment One will allow the PDB team to continue design development to establish a Guaranteed Maximum Price (GMP) for construction, as well as complete design. In addition, if executed, this amendment will authorize an early work package to obtain long-lead-time equipment and materials. These purchases are expected to include pumps, electrical and control gear, a generator, HVAC equipment, and large diameter pipe and valves. The following table shows how the requested amounts in this amendment are split between the two purposes.

<u>Project Phase</u>	<u>Base Request</u>	<u>Contingency</u>
Design & GMP Development	\$ 2,546,433	\$ 94,905 (5% of design portion)
Early Procurement & Permits	\$ 2,403,425	\$ 264,411 (12% of procurement portion)
<b>Amendment One Totals</b>	<b>\$ 4,949,858</b>	<b>\$ 359,316</b>

Early work packages are permitted when using the PDB delivery method. This allows bringing forward a portion of the GMP to allow bidding and awarding a portion of the work because it is beneficial to the project. Schedule and pricing approved in an early work package is incorporated in the negotiated GMP.

Future Amendment Two will bring to the PUB the GMP to construct the project. This expected final amendment is estimated to be approximately \$10,700,000, for an estimated contract total of approximately \$17,300,000, plus applicable taxes.





ISSUE: The Validation effort for CCPS is substantially complete, and Tacoma Water seeks approval of Amendment One to complete design and perform early procurement of long lead time equipment and materials.

Pipeline 1 must be pressurized over its entire length by 2051 to comply with the bilateral agreement between DOH and Tacoma Water. This pump station and associated work must be constructed so that future critical pipe replacement work can take place without interruption of service to customers.

ALTERNATIVES: One alternative is to not have an early work package and put all equipment into the next amendment for construction after the PDB team determines the GMP. This may extend the project by up to nine months. The delay could result in failure to meet critical deadlines stipulated in the terms of our low-interest loan from the State of Washington. The expected result would be a higher project cost. Additionally, this alternative does not reflect the intent or benefits of the PDB delivery method.

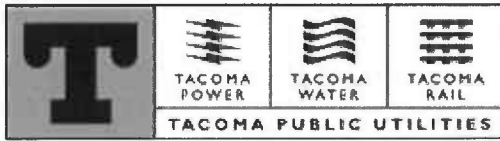
Another alternative is to scale back the project to lower the cost. However, the PDB team performed an alternatives analysis that showed this would at best only defer expenses until later in the P1 pressurization program. Building this large of a pump station will be of greater benefit to ratepayers in the future by allowing rehabilitation or replacement of much of P1 with relatively minimal impact to system operations. The proposed cost of the pump station portion is comparable to previous pump stations, after adjusting for size and inflation.

PDB was selected for this project in part because it includes the contractor in design of modifications to P1, which are somewhat unique and could result in an extended pipeline shutdown if there are problems. It does not make sense to postpone the parts of the project that will benefit most from the selected contracting approach. The design-builder will also continue to investigate opportunities for savings, such as deferring installation of some pumps or further reducing the size of the building, while they advance the design.

**COMPETITIVE SOLICITATION:** In accordance with RCW 39.10.330, a two-step solicitation approach was used to identify the most qualified PDB team. Tacoma Water was assisted by an owner advisor team from Brown and Caldwell, who are experienced in managing alternative delivery projects. Brown and Caldwell provided insight and facilitation of the process as non-voting members of the Selection Advisory Committee (SAC).

Request for Qualifications Specification No. TW24-0108F was opened on September 3, 2024. Five statements of qualifications (SOQ) were received and evaluated by the SAC based on the DB teams' qualifications and performance references, team experience and qualifications, project controls and development of the GMP, and disadvantaged business utilization performance. All five submittals met the general requirements. The three highest scoring teams were then invited to enter the proposal phase of the solicitation process.

Request for Proposals Specification No. TW24-0221F received three proposals from finalists on November 19, 2024. Proposals were submitted in two parts, written proposal and price factor forms. Price factor forms were held by Purchasing staff until after the proposal scores were submitted. Proposals were evaluated based on overall management approach, GMP



development plan, design development and management plan, construction management, project sequencing, and scheduling, and disadvantaged business outreach and inclusion plan. In-person interviews with each finalist were also conducted and considered as part of the scored criteria.

Scoring after proposal submission and interviews was cumulative and included SOQs and Proposals.

Following the cumulative scoring, price factor forms were opened and scored with the lowest price factor receiving the most points. Price factor points were added to the cumulative score to obtain final evaluated scores. The table below reflects the total scores of the Finalists.

<u>Respondent</u>	<u>Location</u>	<u>Score</u>
<b>Tapani, Inc.</b>	<b>Battle Ground, WA</b>	<b>133.5</b>
Emery & Sons Construction Group, LLC	Salem, OR	127.0
Sundt Construction, Inc.	Vancouver, WA	107.5

**CONTRACT HISTORY:** This contract was awarded to Tapani, Inc., Battle Ground, WA as a result of Request for Proposals Specification No. TW24-0221F on March 26, 2025, in the amount of \$1,245,131, under Resolution U-11517. PDB contracts anticipate two or more amendments generally of increasing scale to provide a completed work. At least one more amendment after the one currently proposed will be required to complete this project.

**SUSTAINABILITY:** Per Resolutions No. 38249, 38907, and 41385, appropriate green building practices, sustainable materials management practices, and sustainable deconstruction and salvage efforts will apply during the construction phases of the project.

**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** This project has an EIC Requirement. Proposers will be expected to submit an inclusion plan to attempt to meet or exceed the City's utilization goals of ten percent (10%) certified minority-owned businesses, six percent (6%) certified women-owned businesses, and five percent (5%) certified small business enterprises on this project, based on the prime contractor's total contract dollar amount.

**MBE/WBE/SBE Utilization:** MBE or WBE goals can be met by using MBE and WBE certified businesses on the Office of Minority & Women's Business Enterprises (OMWBE) list, and SBE goals can be met by using SBE and DBE certified businesses from the OMWBE list.

#### **LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)**

**COMPLIANCE:** The LEAP requirements for this project are 15 percent of the project labor hours must be worked by Local Employees and an additional 15 percent of the labor hours must be worked by Apprentices, per TMC 1.90.040.



**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4600 Tacoma Water Fund	WTR-00637		\$5,309,174
<b>TOTAL</b>			<b>Up to \$5,309,174</b>

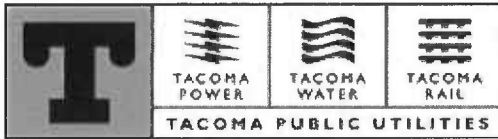
**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4600 – CAPTL Water Capital Reserve Fund	TBD		(\$5,309,174)
<b>TOTAL</b>			<b>Up to (\$5,309,174)</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$5,309,174**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**



Resolution No.: U-11571

Item No.:

9

Meeting Date: DECEMBER 10, 2025

**TO:** Board of Contracts and Awards  
**FROM:** LaTasha Wortham, Deputy Director of Customer Experience & External Affairs  
Logan Bahr, Manager, Community & Government Relations  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP  
Coordinator, and Brandon Snow, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Increase and extend the government relations contract for federal  
legislative and executive branch services, Contract No. CW2240744 – December  
10, 2025 Public Utility Board  
**DATE:** November 24, 2025

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**RECOMMENDATION SUMMARY:**

Tacoma Public Utilities (TPU) Customer Experience & External Affairs division requests approval to increase and extend contract No. CW2240744 to Gordon Thomas Honeywell Government Relations (GTH), Tacoma, WA, by \$118,813.08, plus applicable taxes, budgeted from CXEA Service Division 4700 for continued federal legislative and executive branch services for 2026. This increase will bring the contract to a projected total of \$676,304.28, plus applicable taxes, and extend the contract through December 31, 2026.

**BACKGROUND:**

This contract supports TPU's ability to track, analyze, and influence federal policy developments with direct implications for our power, water, rail, and customer programs.

GTH has supported TPU since 2008, providing strategic federal advocacy and maintaining long-standing relationships with congressional offices, committee staff, and federal agencies. GTH offers utility-focused expertise, has familiarity with TPU's specific operational and policy needs, and maintains staff directly assigned to our federal portfolio.

**ISSUE:**

TPU seeks to renew the agreement as anticipated for 2026. There is accelerating activity in the executive and legislative branches exploring major policy changes that could impact our customers. Continuity in representation is critical given the complexity of federal issues affecting power supply, water quality, cybersecurity, grid reliability, environmental regulations, and infrastructure policy.

**ALTERNATIVES:**

There are several possible alternatives to increasing and extending this agreement. The first alternative would be to let the contract lapse at the end of the current calendar year. This path is not recommended as it is not in the best interest of TPU given the rapidly evolving policy discussion at the federal level.

A second alternative would be to publicly solicit new legislative and executive representation. A competitive re-solicitation process is not recommended at this time due to the specialized nature of the services and the importance of continuity of representation at this time. GTH offers uniquely relevant and well-established relationships with congressional offices and federal agencies, specialized subject-matter expertise in utility-specific federal issues, and long-term familiarity with TPU's operations, strategic priorities, and organizational structure.



**COMPETITIVE ANALYSIS:**

This contract was executed under the authority granted to the Director of Utilities by the Tacoma Municipal Code to directly negotiation contracts for personal and professional services.

GTH's services were originally retained via competitive solicitations pursuant to TMC §1.06.256. The first contract for federal lobbying assistance was executed on November 15, 2008. Subsequently the services have been maintained through several directed negotiated contracts.

**CONTRACT HISTORY:**

The current agreement, CW2240744, was executed on December 30, 2020 with an initial period of performance terminating on December 31, 2022. The initial contract value was \$215,400.00.

Amendment No. 1 – Dated December 31, 2022 – Extended the period of performance to December 31, 2024 and increased the contract value by \$226,176.00 for a new not to exceed (NTE) amount of \$441,576.00.

Amendment No. 2 – Dated December 31, 2024 – Extended the period of performance to December 31, 2025 and increased the contract value by \$115,915.20 for a new NTE amount of \$557,491.20.

Amendment No. 3- Dated December 31, 2025 – Would extend the period of performance to December 31, 2026 and increase the contract value by \$118,813.08 for a new NTE amount of \$676,304.28.

**SUSTAINABILITY:**

The contractor maintains a Washington, D.C. office, providing on-the-ground federal representation and reducing TPU's need for staff travel to Washington, D.C.

**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** Not applicable - Service contract - EIC Regulations are not yet established

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE:** Not applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700-CXEA Service Division	Various	Various	\$118,813.08
<b>TOTAL</b>			<b>Up to \$118,813.08</b>



**REVENUES:**

<b>FUNDING SOURCE</b>	<b>COST OBJECT (CC/WBS/ORDER)</b>	<b>COST ELEMENT</b>	<b>TOTAL AMOUNT</b>
4700-CXEA Service Division	Various	Various	(\$118,813.08)
<b>TOTAL</b>			<b>Up to (\$118,813.08)</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$118,813.08**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? YES**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**