



RESOLUTION NO. U-11548

1 A RESOLUTION related to the purchase of materials, supplies, equipment and
2 the furnishing of services; authorizing the City officials to enter into
3 contracts and, where specified, waive competitive bidding requirements,
4 authorize sale of surplus property, or increase or extend existing
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested
7 bids or proposals for the purchase of certain materials, supplies, equipment or
8 the furnishing of certain services, or proposes to purchase off an agreement
9 previously competitively bid and entered into by another governmental entity or
10 a purchasing cooperative, or for the sales of surplus, or desires to increase or
11 extend an existing agreement, all as explained by the attached Exhibit "A,"
12 which by this reference is incorporated herein, and

13 WHEREAS in response thereto, bids or proposals (or prices from
14 another governmental or cooperative agreement) were received, all as
15 evidenced by Exhibit "A," and

16 WHEREAS the Board of Contracts and Awards or the requesting division
17 have heretofore made their recommendations, which may include waiver of the
18 formal competitive bid process because it was not practicable to follow said
19 process, or because the purchase is from a single source, or there is an
20 emergency that requires such waiver, or because a directly negotiated contract
21 was determined to be in the best interest of the City, or waiver of minor
22 deviations, and in the case of sale of surplus, a declaration of surplus has been
23 made certifying that said items are no longer essential for continued effective
24 utility service, as explained in Exhibit "A," Now, therefore,
25
26



1 BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

2 That the Public Utility Board of the City of Tacoma hereby concurs and
3 approves the recommendations of the Board of Contracts and Awards or
4 the requesting division, and approves, as appropriate: (1) the purchase or
5 furnishing of those materials, supplies, equipment or services recommended for
6 acceptance; (2) the sale of surplus materials, supplies or equipment
7 recommended for acceptance; (3) the purchase from a cooperative or another
8 governmental entity contract; and (4) the increase or extension of an existing
9 agreement, and said matters may include waiver of the formal competitive bid
10 process or waiver of minor deviations, all as set forth on Exhibit "A," and
11 authorizes the execution, delivery and implementation of appropriate notices,
12 contracts and documents by the proper officers of the City for said transactions.
13

14 Approved as to form:

15 _____
16 /s/
17 Chief Deputy City Attorney

Chair

Secretary

18 _____
19 Clerk

Adopted



Resolution No.: U-11548
Item No.: 1
Meeting Date: 08/27/2025

TO: Board of Contracts and Awards
FROM: Chris Robinson, Utilities Deputy Director/Power Superintendent, Tacoma Power
Kalyan Kakani, Section Manager, Power Utility Technology Services (UTS)
Sally Mohr, Division Manager, IT, Power UTS Solution Delivery & Transformation
John Zwosta, Senior Telecom Engineer, Power UTS Network and Communications
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Brittany Riolo, Senior Buyer, Finance/Purchasing
SUBJECT: Distributed Antenna System Project
Request for Proposal Specification No. PI23-0258F, Contract No. CW2268713 – August 27, 2025 Public Utility Board
DATE: July 29, 2025

RECOMMENDATION SUMMARY: Power UTS Network and Communications recommends a contract be awarded to Structured Communications, Inc., Snohomish, WA, in the amount of \$1,355,131.00, plus a contingency to pay tariffs on equipment amounting to \$599,718.60, plus applicable taxes, budgeted from the Tacoma Power fund, for an initial contract term of eighteen (18) months, for a projected contract amount of \$1,954,849.60, plus applicable taxes, for Tacoma Public Utilities (TPU) campus interior conference rooms and office spaces improved external cellular and Land Mobile Radio (LMR) connectivity.

BACKGROUND: The TPU campus currently has numerous areas throughout interior conference room and office spaces that have little to no external cellular and Land Mobile Radio (LMR) connectivity. The demand for TPU team members to stay connected to the outside world continues to grow. This connectivity allows us to make and receive calls on mobile work devices, connect with business partners outside the City of Tacoma's corporate networks, and manage/monitor TPU field team members through our LMR systems. Additionally, during an emergency such as a major storm, this technology is essential for business continuity and effective communications with team members, external agencies and business partners.

ISSUE: This proposed project is to design and deploy an enhanced in-building and campus-wide wireless communications system. The anticipated improvement in coverage and connectivity will greatly improve the end-user experience, as well as our ability to conduct day-to-day business by minimizing dropped calls and poor data/cellular and LMR coverage inside the buildings and throughout the TPU campus. The improved connectivity can also greatly improve communications capabilities during a major storm or other emergency.

ALTERNATIVES: Alternative A (business as usual): would try to leverage existing Wifi and/or other existing infrastructure. This solution only works for Cellular Wifi/Data calling. Cellular Wifi calling is not designed for mobile use, meaning you would need to stay in a certain area and not move around. Wifi networks are also dependent on the internet being operational and fully functional. This option is not recommended as it will only partially work and only for Cellular (not LMR) and is relying on the Wifi internet being present and working properly. Wifi also will not work for the Land Mobile Radio (LMR) service.



In summary, when it comes to in-building radio coverage, the only approved solution is to install in-building repeater DAS systems for LMR. The proposed solution as designed and engineered will provide a reliable independent repeater system that does not depend on the Wifi Internet system. The proposed solution has also been coordinated with the local fire department and meet their specification and also addresses cellular coverage issues so cellular devices will be independent from any Wifi networks.

COMPETITIVE SOLICITATION: Request for Proposal Specification No. PI23-0258F was opened March 19, 2024. Eight (8) companies were invited to bid and attend the pre-bid submittal walk-through, in addition to normal advertising of the project. One (1) responsible submittal was received.

Structured Communications, Inc. submitted a proposal that resulted in the only evaluated submittal. The table below reflects the amount of the initial contract term.

<u>Respondent</u>	<u>Location</u>	<u>Amount</u>
Structured Communications, Inc.	Snohomish, WA	\$1,355,131.00
*Communications Technology Services, Inc.	Marlborough, MA	
*Halo Networks	Hagerstown, MD	
*Prime Electric LLC	Bellevue, WA	

*Bidder deemed non-responsive for failing to complete all required documents.

Pre-bid Estimate: \$1,200,000.00.

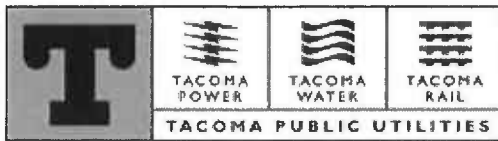
The recommended award is 12.93% percent above the pre-bid estimate.

CONTRACT HISTORY: New Contract.

SUSTAINABILITY: Include an explanation of how sustainability factors were considered, per the Sustainability-Related Resolutions, Proclamations, and Ordinances. Sustainability was not considered.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - EIC Exception: Lack of certified contractors

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Requirement of 15% Local Employee Utilization and an additional 15% Apprentice Utilization.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Power 4700		5310100	\$1,954,849.60
TOTAL			Up to \$1,954,849.60

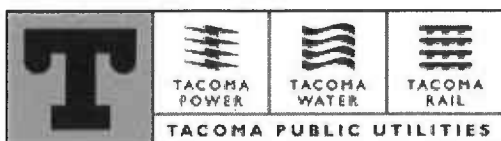
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Power 4700		5310100	(\$1,954,849.60)
TOTAL			Up to (\$1,954,849.60)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,954,849.60

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A.



Resolution No.: U-11548

Item No.: 2

Meeting Date: AUGUST, 27 2025

TO: Board of Contracts and Awards
FROM: Chris Robinson, Utilities Deputy Director - Power Supt, Tacoma Power
Kalyan Kakani, Section Manager, Power Utility Technology Services (UTS)
Sally Mohr, Division Manager, Information Technology (IT), Power UTS Solution
Delivery & Transformation
Corey Bedient, Technology Manager, UTS Business Transformation & Change
Deployment
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Brittany Riolo, Finance/Purchasing
SUBJECT: Utility Technology Temporary IT Staffing Contract Increase Amendment
Request for Proposal Specification No. PI21-0535F, Contract No. CW2268295 -
August 27, 2025 Public Utility Board
DATE: August 8, 2025

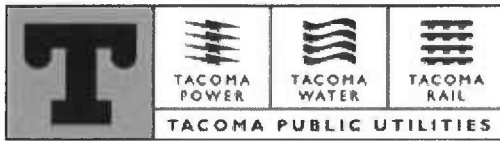
RECOMMENDATION SUMMARY: Power UTS requests approval to increase Contract No. CW2268295, to Morris & Willner Partners, Inc. ("MW Partners"), Irvine, CA, by \$7,000,000, plus applicable taxes, budgeted from the Power 4700 Fund, for Additional Temporary IT Staff supporting multiple critical projects listed below. This increase will bring the contract to a projected total of \$10,830,000, plus applicable taxes.

BACKGROUND:

This contract is used to support the below critical projects:

- Advanced Distribution Management System (ADMS) Program
- Asset Management Data Digitization
- Cherwell Migration
- Distributed Antenna Systems Upgrade
- Energy Management System (EMS) Refresh
- Federal Energy Regulatory Commission (FERC) Document Management System
- Geographic Information System (GIS) Destination 2
- Identity and Access Management
- Orthophoto & Light Detection and Ranging (LiDAR)
- Paging and Alert Systems Upgrade
- Project Portfolio Management (PPM) Tool
- Remote Terminal Unit Replacement
- System Applications & Products (SAP) Now!
- Telephony Modernization
- Tone Masking
- Water Visitor Management Access
- 2027/2028 Project Support
- Service support to other utility departments

The level of support this contract provided to other groups and the large initiatives such as GIS, ADMS, and SAP proved to be larger than the conceptual forecasts at the time of award in May



of 2022. An amendment was planned to be executed mid-2026, however, in June 2025 Purchasing discovered an error in Ariba that showed a higher amount than was available.

ISSUE: When Purchasing adjusted the error, the contract showed little to no funds remaining. To maintain continuity in project support, an urgent contract amendment is needed. Both the ADMS program and GIS project are projected to go well into 2027, and the contract has no funds. The additional requested funds are forecast through the initial term to May 2027.

ALTERNATIVES: Power UTS could issue a new Request for Proposals for Temporary IT Staffing Services; however, this would require the current temporary staff to be placed on leave thereby delaying critical projects described above.

COMPETITIVE SOLICITATION: Request for Proposals Specification No. PI21-0535F was opened October 21, 2021. Eleven (11) companies were invited to submit a proposal in addition to normal advertising of the project. Seventy-five (75) proposals were received, and a contract was awarded to the two highest scorers, MW Partners and Brooksource.

CONTRACT HISTORY: This contract was originally awarded to MW Partners as a result of Request for Proposals Specification No. PI21-0535F in May 2022. The original contract award was in the amount of \$3,300,000 for a five-year term through May 2027.

On June 20, 2023, the agreement was amended to include Professional Services at a price of \$155.00 per hour. On August 2, 2023, the agreement was amended to include Test Manager services at a price of \$165.00 per hour. On July 6, 2025, the contract was increased by \$530,000 (\$330,000 contingency plus \$200,000 administrative authority) following the discovery of an Ariba "amount remaining" error.

SUSTAINABILITY: Not applicable

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Service contract - EIC Regulations are not yet established

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not Applicable



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power	Various	Various	\$7,000,000
TOTAL			Up to \$7,000,000

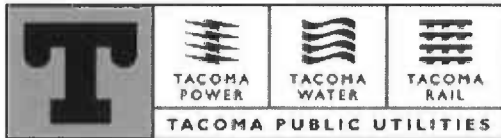
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power	Various	Various	(\$7,000,000)
TOTAL			Up to (\$7,000,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$2,800,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes,

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



Resolution No.: U-11548
Item No.: 3
Meeting Date: AUGUST 27, 2025

TO: Board of Contracts and Awards
FROM: Chris Robinson, Utilities Deputy Director – Power Supt, Tacoma Power
Ying Hall, Power Section Manager, Rates, Planning & Analysis
Michelle Rhubright, Budget & Financial Planning Manager
Keeley Mauro, Budget Manager
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Sara Bird, Senior Buyer, Finance/Purchasing
SUBJECT: Workday Adaptive Planning Contract Renewal
Direct Negotiation Contract No. CW2276427 – August 27, 2025, Public Utility
Board
DATE: August 7, 2025

RECOMMENDATION SUMMARY:

The Rates, Planning & Analysis (RPA) section of Tacoma Power requests approval to increase CW2276427, to Workday, Inc., Pleasanton, CA, by \$280,335, plus applicable taxes, budgeted from the Tacoma Power Current Fund, for Workday Adaptive Planning, a cloud-based budgeting and reporting software. This increase will bring the contract to a projected total of \$1,036,043, plus applicable taxes.

BACKGROUND:

Workday Adaptive Planning is a cloud-based budgeting and reporting software that Tacoma Power has used since its implementation in 2020 to develop and report on biennial Operations & Maintenance (O&M) budgets, compare budget to budget dollars, budget to actual O&M dollars, and plan for Full-Time Equivalents (FTEs).

ISSUE:

RPA identified a business need for a tool that enables integrated planning to aid in the budgeting and financial reporting process for O&M and Labor costs. As a result, Tacoma Power contracted with Adaptive Insights, Inc. (later acquired by Workday, Inc. and renamed Workday Adaptive Planning) in 2019 and began implementation of the tool in 2020. Prior to using this software, Tacoma Power collected large amounts of financial and qualitative data through multiple platforms making it difficult to compile, dynamically analyze, report on and develop the budget.

ALTERNATIVES:

An alternative to continuing with this contract would be to identify another tool that would allow for detailed O&M and labor budget development, budget to actual comparisons, and budget to budget comparisons. This alternative would require time. In the interim, it would be necessary to revert back to using multiple platforms to collect, analyze and report on the O&M budget and FTE planning. Another alternative would be to commit to using multiple, disconnected platforms long-term – essentially a step back to less efficient times.

Either of these options could result in potentially higher costs related to the new tool(s) or process, consulting/implementation fees, and training for staff. Other impacts include additional time spent by staff across the organization on more manual processes, the potential for errors in reporting, increased time in the gathering and analysis of data, and less than optimal reporting



response times. The budget development period is fast-paced, and staff understand responsiveness to leadership and policymakers is required. The Workday Adaptive Planning tool has proven to be key to that responsiveness.

The renewal of the Workday Adaptive Planning contract allows for the business to continue its budget development and reporting without interruption. Workday Adaptive Planning is a proven and streamlined option compared to the alternatives. Renewing this contract also provides for continued collaborative opportunities between Tacoma Power and Tacoma Water. Tacoma Water has been using Workday Adaptive Planning since 2018.

COMPETITIVE ANALYSIS:

The original contract with RPA and Adaptive Insights, Inc. (later acquired by Workday, Inc. and renamed Workday Adaptive Planning) was the result of direct negotiation. The initial contract term was for September 1, 2019, to August 31, 2021 and has since been amended for contract renewals for September 1, 2021, to August 31, 2023, and September 1, 2023, to August 31, 2025.

Due to the satisfaction of Workday Adaptive Planning meeting Tacoma Power's needs, RPA has determined that a contract renewal is the best option.

CONTRACT HISTORY: This contract was originally awarded to Adaptive Insights, Inc. (later acquired by Workday, Inc. and renamed Workday Adaptive Planning) as a result of Direct Negotiation in August 2019.

Initial Contract Value: \$305,720.

Amendment No 01 – Increase contract value in the amount of \$210,368 for a cumulative total of \$516,088 from 09/01/2021 – 08/31/2023.

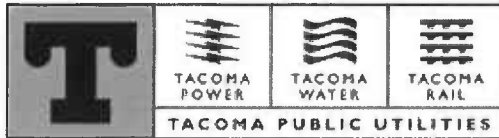
Amendment No 02 – Increase contract value in the amount of \$239,620 for a cumulative total of \$755,708 from 09/01/2023 – 08/31/2025.

SUSTAINABILITY:

The impact to staff time and labor was a key consideration when determining the need to renew this contract. The Workday Adaptive Planning tool has considerably reduced the amount of time it takes to compile, analyze and report on Tacoma Power's budget data. If this contract is not renewed, additional time would be spent by staff to either identify, implement and provide training on a new tool or to revert back to using multiple platforms which would eliminate the significant efficiencies gained by the use of this streamlined tool.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - EIC Exception: Direct Negotiation Waiver

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fund 4700	80019065	5412170	\$280,335
TOTAL			Up to \$280,335

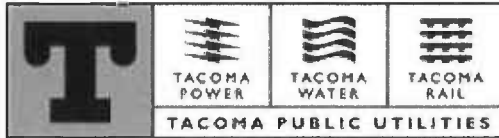
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fund 4700	561100	Various	(\$280,335)
TOTAL			Up to (\$280,335)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$280,335

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



Resolution No.: U-11548
Item No.: 4
Meeting Date: AUGUST 27, 2025

TO: Board of Contracts and Awards
FROM: Chris Robinson, Power Superintendent
Chris Mattson, Power Section Manager, Generation
Ozan Ferrin, Asst. Section Manager, Generation
Steve Fairchild, Power Systems Engineer, Generation
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Brandon Snow, Senior Buyer, Finance/Purchasing
SUBJECT: Roofing Supplies and Services, Waterproofing, and Related Products and Services
Citywide Contract Sub-Agreement No. CW2268378 – August 27, 2025, Public Utility Board
DATE: July 7, 2025

RECOMMENDATION SUMMARY:

Tacoma Power requests approval to increase sub-agreement No. CW2268378, to Garland/DBS, Inc. ("Garland"), Cleveland, OH, by \$122,923, plus applicable taxes, budgeted from the 4700 Power Fund, for the replacement of an additional three (3) building roofs at Tacoma Power's Nisqually Hydroelectric Project. This increase will bring the contract to a cumulative total of \$514,840, plus applicable taxes.

BACKGROUND:

As part of Tacoma Power's Asset Management Program for Generation structures, several roofs at the Nisqually Hydroelectric Project were assessed and found to be at or near the end of their service life. Based on these evaluations and building criticality, four (4) roofs were initially scheduled for replacement in late 2024.

After roofing work commenced, more detailed inspections were conducted on nearby structures. These updated assessments revealed that three (3) additional roofs were in a deteriorated condition, even though they did not meet the original age-based replacement criteria. To take advantage of the contractor already being mobilized to the remote worksite, and to avoid future mobilization costs, Tacoma Power issued a change order to include the additional roofs.

ISSUE: Seven (7) roofs at the Nisqually Hydroelectric Project required full replacement due to either age or condition identified through inspection. The original contract scope included the replacement of four (4) roofs. However, on-site inspections during contractor mobilization identified three (3) more roofs that were deteriorated or unsuitable for continued service, prompting their inclusion in a change order request.

ALTERNATIVES: No alternatives were considered. Taking no action would likely result in continued roof degradation, increased risk of structural or equipment damage, disruption of operations, higher future repair costs, and potential safety hazards.



COMPETITIVE SOLICITATION: City of Tacoma Contract CW2254739 was awarded to Garland/DBS, Inc, January 2023, as a result of an interlocal piggy-back of Omnia Cooperative Master Contract PW1925, awarded as a result of Racine County, WI, Invitation to Bid No. PW1925 to provide Roofing Supplies and Services, Waterproofing, and Related Products and Services.

CONTRACT HISTORY: Tacoma Power authorized work to proceed on September 23, 2024, under sub-agreement number CW2268378, issued pursuant to the City of Tacoma Master Contract No. CW2254739. Work commenced following acceptance of the supplier's quote for the specified services.

SUSTAINABILITY: Sustainability related resolutions, proclamations and ordinances were key considerations in the planning and execution of the roof replacements. Long-lasting roofing materials were selected to minimize future maintenance needs and reduce environmental impact.

EQUITY IN CONTRACTING (EIC) COMPLIANCE Not applicable - EIC Exception: Interagency Agreement

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: The LEAP requirements for this project are 15 percent of the project labor hours must be worked by Local Employees and an additional 15 percent of the labor hours must be worked by Apprentices, per TMC 1.90.040.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power Fund	EOM - Various	5330100	\$122,923
TOTAL			Up to \$122,923

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power Fund	EOM - Various	5330100	(\$122,923)
TOTAL			Up to (\$122,923)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$122,923

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? YES

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A