



RESOLUTION NO. U-11546

1 A RESOLUTION related to the purchase of materials, supplies, equipment and
2 the furnishing of services; authorizing the City officials to enter into
3 contracts and, where specified, waive competitive bidding requirements,
4 authorize sale of surplus property, or increase or extend existing
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested
7 bids or proposals for the purchase of certain materials, supplies, equipment or
8 the furnishing of certain services, or proposes to purchase off an agreement
9 previously competitively bid and entered into by another governmental entity or
10 a purchasing cooperative, or for the sales of surplus, or desires to increase or
11 extend an existing agreement, all as explained by the attached Exhibit "A,"
12 which by this reference is incorporated herein, and

13 WHEREAS in response thereto, bids or proposals (or prices from
14 another governmental or cooperative agreement) were received, all as
15 evidenced by Exhibit "A," and

16 WHEREAS the Board of Contracts and Awards or the requesting division
17 have heretofore made their recommendations, which may include waiver of the
18 formal competitive bid process because it was not practicable to follow said
19 process, or because the purchase is from a single source, or there is an
20 emergency that requires such waiver, or because a directly negotiated contract
21 was determined to be in the best interest of the City, or waiver of minor
22 deviations, and in the case of sale of surplus, a declaration of surplus has been
23 made certifying that said items are no longer essential for continued effective
24 utility service, as explained in Exhibit "A," Now, therefore,
25
26



1 BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

2 That the Public Utility Board of the City of Tacoma hereby concurs and
3 approves the recommendations of the Board of Contracts and Awards or
4 the requesting division, and approves, as appropriate: (1) the purchase or
5 furnishing of those materials, supplies, equipment or services recommended for
6 acceptance; (2) the sale of surplus materials, supplies or equipment
7 recommended for acceptance; (3) the purchase from a cooperative or another
8 governmental entity contract; and (4) the increase or extension of an existing
9 agreement, and said matters may include waiver of the formal competitive bid
10 process or waiver of minor deviations, all as set forth on Exhibit "A," and
11 authorizes the execution, delivery and implementation of appropriate notices,
12 contracts and documents by the proper officers of the City for said transactions.
13
14

15 Approved as to form:

16 _____
17 /s/
18 Chief Deputy City Attorney

Chair

Secretary

19 _____
20 Clerk

Adopted _____



Resolution No.: U-11546

Item No.:

Meeting Date: AUGUST 13, 2025

TO: Board of Contracts and Awards
FROM: Chris Robinson, Utilities Deputy Director/Power Superintendent
Kalyan Kakani, Section Manager, Power Utility Technology Services
Sally Mohr, Division Manager, IT, Power UTS Solution Delivery & Transformation
Corey Bedient, Technology Manager, UTS Business Transformation Change & Deployment
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Aaron Bratton, Finance/Purchasing
SUBJECT: Advanced Distribution Management System (ADMS) Program Management Contract Increase – Request For Proposals Specification No. PI23-0149F, Contract No. CW2266932 (Master Agreement) and CW2267118 (Statement of Work) – August 13, 2025 Public Utility Board
DATE: July 18, 2025

RECOMMENDATION SUMMARY: Power Utility Technology Services (UTS) requests approval to increase CW2267118, to Toba Consulting LLC ("Toba"), Fox Island, WA, by \$1,195,600, plus a contingency of \$225,000, plus applicable taxes, budgeted from the Tacoma Power Fund 4700, for ADMS Program Management. This increase will bring the contract to a projected total of \$1,920,600, plus applicable taxes.

BACKGROUND: This contract is for an ADMS program manager that will lead the implementation of the ADMS platform and associated workstreams for our utility. The program manager will be responsible for on-time/on-budget delivery of this program. This critical role requires previous experience managing complex IT/OT system implementation projects from start to finish, as well as expertise in utility operations.

The Supplier selected under the Program Manager RFP is a registered and qualified Small Business under the Equity in Contracting (EIC). Accordingly, an initial \$200,000 contract was initiated to assess the project implementation impacts and planning. It was then increased to \$500,000 under the RFP award to continue the early stages of the program management strategy focused on initiating and designing the ADMS program. The contract is now being increased by \$1,195,600 to deliver the remaining scope of the entire Program Management under the RFP award to complete the ADMS initiative.

ISSUE: Tacoma Power is replacing its legacy Outage Management System (OMS) with a modern ADMS to meet evolving operational, technological, and customer needs. Program Management is an essential function of ensuring appropriate coordination between multiple supplier companies all delivering a piece of the overall solution for success.

This transformation requires a Program Manager to assist Tacoma Power in a number of key areas to make sure the program executes efficiently. This includes, but is not limited to:

- Strategic/program planning and alignment
- Stakeholder management
- Vendor Selection, Contracting and Management
- Program Governance
- Scope and Requirements Management



- Risk Management
- Budgeting and Resourcing
- Change Management

ALTERNATIVES: When the ADMS program was in its initiation phase, Tacoma Power did not have a program manager available to manage the multiple workstreams of this program.

The only similarly sized program occurring within Tacoma Public Utilities (TPU) at the time, was the Advanced Meters Infrastructure (AMI) Program, which required the full resource commitment of UTS' program management team. It was determined that TPU needed to bring in an external vendor to provide this service.

CONTRACT HISTORY: This contract was originally awarded to Toba as a result of a Request for Proposal PI23-0149F on August 10, 2024. Because Toba is registered as a small business, an initial professional Services Contract No. C3566 was executed in the amount of \$200,000 on October 4, 2024. On February 18, 2025, the contract was moved to C3761 and increased to \$500,000.

SUSTAINABILITY: N/A

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Service contract - EIC Regulations are not yet established.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable to this contract.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Power 4700	10000176323	565300	\$1,420,600
TOTAL			Up to \$1,420,600

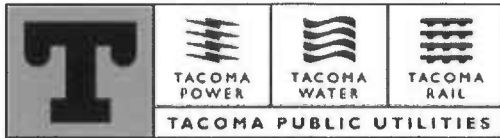
REVENUES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Power 4700	10000176323	565300	(\$1,420,600)
TOTAL			Up to (\$1,420,600)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$600,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



Resolution No.: U-11546
Item No.: 2
Meeting Date: AUGUST 13, 2025

TO: Board of Contracts and Awards
FROM: Chris Robinson, Utilities Deputy Director – Superintendent, Power
Val Sherman, Deputy Manager, Environmental Health & Safety, Power
James Bozic, Regulatory Compliance Analyst, Principal, Power
COPY: Tacoma Power, Public Utility Board, Director of Utilities, Board Clerk, EIC
Coordinator, LEAP coordinator, and Aaron Bratton, Finance/Purchasing
SUBJECT: Incident Response and Clean-Up
Contract No. CW2274677, August 13, 2025, Public Utility Board
DATE: July 14, 2025

RECOMMENDATION SUMMARY: Tacoma Power's Environmental Health & Safety section (Power) requests approval to increase Contract No. 4600015099, to National Response Corporation (NRC), Seattle, WA, by \$1,000,000, plus applicable taxes budgeted from the Tacoma Power budget and funded by different Tacoma Public Utility divisions depending upon the need for services. This increase will bring the contract to a projected total of \$2,500,000, plus applicable taxes. This contract will be used for emergency spill response and routine remediation activities for impacted properties across all of Tacoma Public Utilities divisions.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

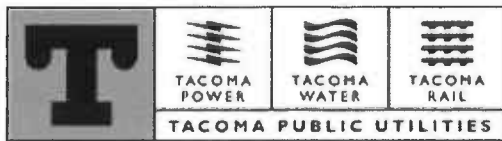
BACKGROUND: In support of Tacoma Public Utilities operations, Power is requesting an increase to the NRC contract. Due to a major spill event and numerous other spill response efforts and environmental remedial actions, the available funding will soon be exhausted.

The NRC contract is a critical tool for managing emergency response and remediation efforts. Initially established in 2022, this contract has proven essential in responding to and addressing environmental incidents and was recently extended to 2028. Throughout Tacoma Public Utilities, Power is responsible for a diverse array of impacted sites, each requiring specific remediation actions mandated by law. These sites vary widely in terms of the nature and extent of contamination, necessitating a flexible and robust approach to remediation.

Power's experience under this contract includes responding to numerous unplanned spills. These incidents occur without warning, demanding immediate action to mitigate environmental damage and protect public health. The NRC contract has enabled Power to mobilize resources quickly and provide the necessary emergency support to contain and remediate spills effectively.

In summary, this increase is vital for Power's ability to respond to environmental emergencies and fulfill Power's legal obligations for site remediation across Tacoma Public Utilities. Increasing the value of this contract ensures that Power can continue to address both planned efforts and unexpected incidents with the necessary urgency and efficiency.

ISSUE: Currently, approximately 80 percent of the current contract value has been exhausted. Based upon usage rates, the contract value is projected to be consumed in the second half of



2025. With the potential for unforeseen spills and remediation work, Power is at risk of not being able to perform the necessary functions to ensure that the City of Tacoma is able to optimally respond these types of emergency situations.

ALTERNATIVES: Do not add funding to the current contract and shift work to current Power personnel.

This approach is not recommended since it would likely result in a burdensome increase of work assignments to Power employees, result in equipment shortages, and lead to delays for on-going and future emergency spill response and remediation efforts.

Another potential alternative is to award a contract of similar value to a different emergency spill response firm.

This is not recommended since it would likely result in an emergency response service coverage gap. Additionally, NRC has consistently demonstrated that they have access to the necessary equipment, required expertise, and possess the institutional knowledge to be immediately successful in responding to environmental emergencies.

A third potential alternative would be to allocate funding internally to hire sufficient personnel and purchase the necessary equipment and resources required to respond to all potential emergency spills and perform any necessary remedial actions.

This is not recommended since it would most likely be prohibitively expensive to procure the necessary equipment, resources, and personnel to address the work performed under this contract.

Regardless of the potential alternatives noted above, the refusal to add funds to the current NRC contract, would inhibit Power's ability to manage, respond to, and perform the necessary spill cleanup and remedial actions. This may also result in significant environmental impacts throughout our community and potential regulatory violations.

COMPETITIVE SOLICITATION: Washington State Department of Enterprise Services was competitively bid through 09321-02 Emergency Response to Hazardous Materials. The current term is valid through May 26, 2028. Through an interlocal cooperative purchasing agreement, the City will purchase the needed services at the prices, terms, and conditions of this contract. The ability to participate in cooperative purchasing through state contracts provides the City increased savings by pooling resources to leverage the market through volume discounts.

CONTRACT HISTORY: The NRC contract is a critical tool for managing emergency response and remediation efforts. This contract was originally awarded to NRC through the Washington State Department of Enterprise Services competitive bid process 09321-02 Emergency Response to Hazardous Materials in May 2022.

Amendment No. 1 was entered into and effective as of May 28, 2024. This amendment extended the time for performance and termination date from May 27, 2024, to May 27, 2028.



Amendment No. 2 was entered and effective as of July 1, 2024. This amendment increased the compensation under the Contract, per Resolution U-11462, by \$500,000 from \$500,000 for a new not-to-exceed amount of \$1,000,000.

Amendment No. 3 was entered and effective as of December 1, 2025. This amendment increased the compensation under the Contract, per Resolution U-11490, by \$500,000 from \$1,000,000 for a new not-to-exceed amount of \$1,500,000.

SUSTAINABILITY:

This contract is designed to ensure Power's ongoing commitment to environmental stewardship in the areas Power serves. At Tacoma Public Utilities, Power manages a variety of emergency spill response actions and impacted sites, each necessitating specific, legally mandated remedial actions to support sustainability.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable - Service contract - EIC Regulations are not yet established.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable to this contract.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Contract will be funded by different Tacoma Public Utility Divisions depending upon need for service	Multiple	Multiple	\$1,000,000
TOTAL			Up to \$1,000,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Contract will be funded by different Tacoma Public Utility Divisions depending upon need for service	Multiple	Multiple	(\$1,000,000)
TOTAL			Up to (\$1,000,000)



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$0

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? No

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. Funds for this are available in the Tacoma Power budget and will be funded by different Tacoma Public Utility divisions depending upon need for services.



Resolution No.: U-11546
Item No.: 3
Meeting Date: AUGUST 13, 2025

TO: Board of Contracts and Awards
FROM: Keri Burchard-Juarez, Superintendent, Tacoma, Water
Stuart Vaughan, Division Manager, Tacoma Water
Troy Saghafi, Professional Engineer, Tacoma Water
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Brandon Snow, Finance/Purchasing
SUBJECT: Water Main Replacement Project No. MRP 2024-0038
Request for Bids Specification No. TW25-0020F, Contract No. CW2276199 –
August 13, 2025 Public Utility Board
DATE: July 25, 2025

RECOMMENDATION SUMMARY: Tacoma Water recommends a contract be awarded to Miles Resources LLC, Puyallup, WA, in the amount of \$717,745.65, plus applicable taxes, plus a 15 percent contingency, budgeted from the 4600 Tacoma Water Fund, for a projected contract total of \$825,407.50 plus applicable taxes, for the replacement of acquired polyvinyl chloride (PVC) and asbestos concrete pipe (ACP) water mains.

STRATEGIC POLICY PRIORITY:

- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND: Tacoma Water is collaborating with Pierce County on County Road Project 5887. Pierce County is installing a roundabout at Golden Given Rd E and 99th St E. Tacoma Water will relocate utilities with a construction window starting in September 2025. Pierce County's preliminary design creates multiple conflicts with Tacoma Water infrastructure. These conflicts include water meters, a gate valve, and hydrant assembly currently located in the proposed design area where new sidewalks and/or sidewalk curb ramps will be constructed. Subsequently, work on the existing water main will be required.

The proposed roundabout and sidewalks over the existing main will complicate any future work if not relocated. Future repairs and/or future main replacement will be challenging due to poor access, traffic control, and higher restoration costs if not relocated. Pierce County would require repaving of the entire roundabout, in addition to localized repairs in the event of a future main break after the Pierce County project is completed.

Additionally, pipe material in Golden Given Rd is 10" plastic (likely C-900 PVC but unknown) inherited from Southeast Tacoma Mutual Water Company. Tacoma Water Maintenance and Construction is concerned about the quality of the existing pipe and its installation. Currently, the pipe cannot be tapped due to its thin walls and the pipe has broken during previous saddle installation attempts requiring that new ductile iron (DI) pipe be cut in for new services.

ISSUE: Tacoma Water is concerned with the structural integrity of the acquired existing ACP and recommends replacement with standard DI pipe before the completion of Pierce County's project at Golden Given Rd E and 99th St E.



ALTERNATIVES: Tacoma Water considered rehabilitating the water main, however, this option was cost prohibitive and does not provide a long-term solution.

COMPETITIVE SOLICITATION: Request for Bids Specification No. TW25-0020F was opened July 15, 2025. There were 692 companies invited to bid in addition to normal advertising of the project. Two submittals were received.

Miles Resources LLC submitted a bid that resulted in the lowest evaluated submittal. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>
Miles Resources LLC	Puyallup, WA	\$717,745.65
Northwest Cascade Inc	Puyallup, WA	\$841,175.00

Pre-bid Estimate: \$756,911.00

The recommended award is five percent below the pre-bid estimate.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: In accordance with Resolution No. 40776, a commitment to reducing the City's carbon footprint, most project meetings will be conducted virtually and electric vehicles will be used for in-person meetings by City staff.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: The recommended contractor is in compliance with the EIC requirements per memorandum dated July 22, 2025. The EIC requirements for this project are MBE two percent, WBE 18 percent, and SBE 20 percent. The EIC utilization levels of the recommended contractor, Miles Resources LLC, are MBE 31 percent, WBE 31 percent, and SBE 31 percent.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)

COMPLIANCE: The LEAP requirement for this project is 15 percent of the project labor hours must be worked by Local Employees, per TMC 1.90.040.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4600 Tacoma Water Fund	WTR-00776-01	5330100	\$825,407.50
TOTAL			Up to \$825,407.50



REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4600 Tacoma Water Anticipated Bond Fund	(Various)	6398520	(\$827,407.50)
TOTAL			Up to (\$825,407.50)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$825,407.50

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A