



RESOLUTION NO. U-11441

1 A RESOLUTION related to the purchase of materials, supplies, equipment and
2 the furnishing of services; authorizing the City officials to enter into
3 contracts and, where specified, waive competitive bidding requirements,
4 authorize sale of surplus property, or increase or extend existing
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested
7 bids or proposals for the purchase of certain materials, supplies, equipment or
8 the furnishing of certain services, or proposes to purchase off an agreement
9 previously competitively bid and entered into by another governmental entity or
10 a purchasing cooperative, or for the sales of surplus, or desires to increase or
11 extend an existing agreement, all as explained by the attached Exhibit "A,"
12 which by this reference is incorporated herein, and

13 WHEREAS in response thereto, bids or proposals (or prices from
14 another governmental or cooperative agreement) were received, all as
15 evidenced by Exhibit "A," and

16 WHEREAS the Board of Contracts and Awards or the requesting division
17 have heretofore made their recommendations, which may include waiver of the
18 formal competitive bid process because it was not practicable to follow said
19 process, or because the purchase is from a single source, or there is an
20 emergency that requires such waiver, or because a directly negotiated contract
21 was determined to be in the best interest of the City, or waiver of minor
22 deviations, and in the case of sale of surplus, a declaration of surplus has been
23 made certifying that said items are no longer essential for continued effective
24 utility service, as explained in Exhibit "A," Now, therefore,
25
26



1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26

BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That the Public Utility Board of the City of Tacoma hereby concurs and approves the recommendations of the Board of Contracts and Awards or the requesting division, and approves, as appropriate: (1) the purchase or furnishing of those materials, supplies, equipment or services recommended for acceptance; (2) the sale of surplus materials, supplies or equipment recommended for acceptance; (3) the purchase from a cooperative or another governmental entity contract; and (4) the increase or extension of an existing agreement, and said matters may include waiver of the formal competitive bid process or waiver of minor deviations, all as set forth on Exhibit "A," and authorizes the execution, delivery and implementation of appropriate notices, contracts and documents by the proper officers of the City for said transactions.

Approved as to form:

/s/
Chief Deputy City Attorney

Chair

Secretary

Clerk

Adopted _____



Resolution No.: U-11440

Item No.: /

Meeting Date: MARCH 13, 2024

TO: Board of Contracts and Awards
FROM: Chris Robinson, Superintendent, Tacoma Power
Rachel Allen, Section Manager, Power Shared Services
Ryan McLaughlin, Project Delivery Manager, Power Shared Services
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Brandon Snow, Senior Buyer, Finance/Purchasing
SUBJECT: On-call Project Management Services
Architectural and Engineering (A&E) Roster, Contract No. CW2262696 – March
13, 2024 Public Utility Board
DATE: February 26, 2024

RECOMMENDATION SUMMARY: Tacoma Power recommends a contract be awarded to Parametrix, Inc., Tacoma, WA, in an initial amount of \$2,000,000, plus applicable taxes, budgeted from the 4700 Power Fund, for an initial contract term of three years with the option to renew for two additional one year periods, for a projected contract amount of \$3,000,000, plus applicable taxes, for on-call Project Management support services to support the successful delivery of Power Shared Services construction projects.

BACKGROUND:

Power Shared Services (PSS) Facilities is responsible for managing the building and structures on the TPU Admin Campus. As City assets age and City operational needs change, new construction projects are needed to meet the operational and maintenance needs of the City organization. The proposed contract will provide Facilities with project management support services on an as-needed basis to support these essential projects. The initial projects to be supported by this contract are already budgeted but lack available Project Managers to lead them. The services with this contract will also be leveraged, on an as-needed basis, to support the future project needs of TPU when internal staff are unavailable.

Projects supported by this request include the following:

- Administrative Campus Parking and Storage Facilities Upgrades
- TPU Admin Complex South Gate
- South Service Center Storage
- Facilities Elevator Controls Upgrades
- TPU Garage Electrical System Replacement
- Facilities Capital Projects planned for 2025/2026 (As approved through the Budget Process)
- Facilities Operations and Maintenance (O&M) Projects

ISSUE: PSS Facilities have a growing backlog of construction projects that are critical to the operational needs of TPU. Due to a lack of internal Project Management staff, external Project Management services must be utilized.

ALTERNATIVES: Internal Project Management staffing from other sectors were considered for the work proposed. However, due to the nature of the work and the limited bandwidth of internal



project management staff, internal staffing proved to not be a viable option. Additional alternatives considered include delaying the work critical to the operational needs of TPU.

COMPETITIVE SOLICITATION:

Parametrix, Inc. was selected using the citywide A&E Roster. Five firms were selected from the roster and additional qualifications were requested of each firm. Three firms provided their qualifications by the deadline of December 8, 2023. Each of the three proposals were subsequently evaluated by a five person Selection Advisory Committee to select the most qualified for the scope of work outlined.

This evaluation process resulted in Parametrix, Inc. as the most qualified to perform the services. The following summarizes the ranking of the firms evaluated:

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Score (out of 25)</u>
Parametrix, Inc.	Tacoma, WA	22.25
Jacobs Engineering Group, LLC	Bellevue, WA	<u>19.20</u>
Sitts and Hill Engineering	Tacoma, WA	<u>12.35</u>

CONTRACT HISTORY: New Contract

SUSTAINABILITY: Not Applicable at this time – Sustainability goals will be applied, as applicable, to publically bid projects.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: **Not applicable - Service contract - EIC Regulations are not yet established** – While selections made off the A&E roster do not require the consideration of Equity in Contracting requirements, Parametrix, Inc. has a proven track record of exceptional incorporation of equitable contracting practices in both traditional and alternative construction project delivery methods.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: **Not applicable**

FISCAL IMPACT:

Across the projects outlined in the following table, the expenditures for the planned projects have been estimated. Future O&M projects will proceed with budget approval on an as-needed basis. All the capital projects listed have been identified as a part of the 10-year Capital Improvement Plan.



EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power Fund	PWR-00872	Various	\$18,060
4700 Power Fund	PWR-01161	Various	\$81,165
4700 Power Fund	PWR-01164	Various	\$16,380
4700 Power Fund	PWR-01165	Various	\$343,370
4700 Power Fund	PWR-01166, PWR-01167	Various	\$429,832
4700 Power Fund	568600	Various	\$73,515
4700 Power Fund	TBD (Future Biennial Budget Approval)	Various	\$1,037,678
TOTAL			Up to \$2,000,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power Fund			(\$2,000,000)
TOTAL			Up to (\$2,000,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$962,322

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes – the expenditures associated with projects in the current biennium have been appropriately budgeted.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

The overall contract total associated with this contract will extend beyond the current biennium; Tacoma Power’s Capital Steering Committee (CSC) will evaluate future projects to evaluate project estimates against Tacoma Power budget availability and impacts as needed to approve funding for each proposed future project before proceeding. If the CSC does not approve the future projects, the associated project expenses will not be expended.



Resolution No.: U-11440
Item No.: 2
Meeting Date: MARCH 13, 2024

TO: Board of Contracts and Awards
FROM: Scott Dewhirst, Superintendent, Tacoma Water
Jessica Knickerbocker, Division Manager, Tacoma Water
Kim DeFolo, Principal Engineer, Tacoma Water
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Brandon Snow, Senior Buyer, Finance/Purchasing
SUBJECT: Wellfield Treatment Evaluation Engineering Services
Request for Qualifications Specification No. TW23-0153F – March 13, 2024
Public Utility Board
DATE: February 22, 2024

RECOMMENDATION SUMMARY: Tacoma Water recommends a contract be awarded to Brown and Caldwell, Walnut Creek, CA, in the amount of \$583,998, plus applicable taxes, budgeted from the 4600 Water Fund, for engineering services related to evaluation of wellfield treatment.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.

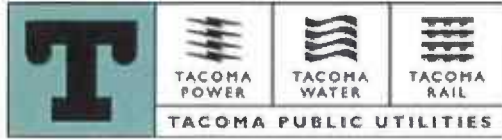
The evaluation and planning that will be performed will help Tacoma Water prepare to meet Federal and State regulatory requirements and to ensure clean, reliable drinking water is provided to all Tacoma residents and Tacoma Water customers.

BACKGROUND:

In March 2023, the United States Environmental Protection Agency (USEPA) published draft regulations for per- and poly-fluoroalkyl substances (PFAS) in drinking water; the final rule is expected in the first half of 2024. Before the rule takes effect in 2027 (anticipated date), Tacoma Water must identify a strategy for compliance of its groundwater operations due to PFAS detections in the well water.

ISSUE: PFAS in drinking water is an emerging concern and treatment methods are rapidly evolving. Tacoma Water has more than 24 wells in its system, many of which may be treated and enter the distribution system at multiple locations, which makes planning for PFAS treatment complex. This study aims to ensure that Tacoma Water makes informed decisions regarding short-term and long-term response to the PFAS regulations, which will also help to inform the Integrated Resource Plan update. Additionally, this work will identify specific budgetary estimates for future bienniums and identify the steps necessary to have groundwater available when it is needed.

ALTERNATIVES: If an engineering consultant was not available to support this effort, the alternative would be for Tacoma Water staff to identify short-term strategies for meeting regulatory requirements now and postpone long-term treatment planning until a time in the future. Performing long-term treatment planning now and leveraging the PFAS expertise of an engineering consultant better positions Tacoma Water to make informed decisions.



COMPETITIVE SOLICITATION:

Request for Qualifications Specification No. TW23-0153F was opened September 12, 2023. Six companies were invited to bid in addition to normal advertising of the project. Four submittals were received and three teams were invited to interview. An eight-person selection advisory committee (SAC) consisting of staff from multiple sections of Tacoma Water and from Environmental Services reviewed the submittals and participated in the interviews.

Each engineering team was evaluated based on team structure and qualifications, experience and related projects, project approach and understanding, and equity in contracting. The SAC selected Brown and Caldwell as the most qualified team, with particular attention given to Brown and Caldwell’s prior experience with similar projects in Washington State and their project team. Brown and Caldwell will deliver the project out of their Seattle and Tacoma offices.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Score (out of 800)</u>
Brown and Caldwell	Walnut Creek, CA	691
Carollo Engineers Inc	Seattle, WA	689
Jacobs Engineering Group Inc	Bellevue, WA	660
HDR Engineering Inc	Bellevue, WA	616

CONTRACT HISTORY: New contract.

SUSTAINABILITY: The specification described complies with the City of Tacoma’s Sustainable Procurement Policy, encouraging the use of products or services that help minimize environmental and human health impacts.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Five points were included in the evaluation criteria for EIC.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable.

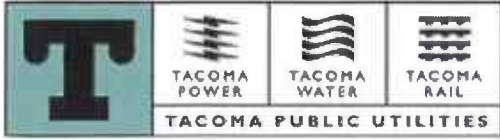
FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4600 Water Fund	20000122431	5310100	\$583,998
TOTAL			Up to \$583,998

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4600 Water Fund	581100	Various	(\$583,998)
TOTAL			Up to (\$583,998)



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$400,000 (approximately) with remainder in 2025

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A