



RESOLUTION NO. U-11422

1 A RESOLUTION related to the purchase of materials, supplies, equipment and
2 the furnishing of services; authorizing the City officials to enter into
3 contracts and, where specified, waive competitive bidding requirements,
4 authorize sale of surplus property, or increase or extend existing
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested
7 bids or proposals for the purchase of certain materials, supplies, equipment or
8 the furnishing of certain services, or proposes to purchase off an agreement
9 previously competitively bid and entered into by another governmental entity or
10 a purchasing cooperative, or for the sales of surplus, or desires to increase or
11 extend an existing agreement, all as explained by the attached Exhibit "A,"
12 which by this reference is incorporated herein, and

13 WHEREAS in response thereto, bids or proposals (or prices from
14 another governmental or cooperative agreement) were received, all as
15 evidenced by Exhibit "A," and

16 WHEREAS the Board of Contracts and Awards or the requesting division
17 have heretofore made their recommendations, which may include waiver of the
18 formal competitive bid process because it was not practicable to follow said
19 process, or because the purchase is from a single source, or there is an
20 emergency that requires such waiver, or because a directly negotiated contract
21 was determined to be in the best interest of the City, or waiver of minor
22 deviations, and in the case of sale of surplus, a declaration of surplus has been
23 made certifying that said items are no longer essential for continued effective
24 utility service, as explained in Exhibit "A," Now, therefore,
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BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That the Public Utility Board of the City of Tacoma hereby concurs and approves the recommendations of the Board of Contracts and Awards or the requesting division, and approves, as appropriate: (1) the purchase or furnishing of those materials, supplies, equipment or services recommended for acceptance; (2) the sale of surplus materials, supplies or equipment recommended for acceptance; (3) the purchase from a cooperative or another governmental entity contract; and (4) the increase or extension of an existing agreement, and said matters may include waiver of the formal competitive bid process or waiver of minor deviations, all as set forth on Exhibit "A," and authorizes the execution, delivery and implementation of appropriate notices, contracts and documents by the proper officers of the City for said transactions.

Approved as to form:

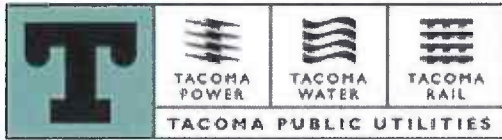
/s/
Chief Deputy City Attorney

Chair

Secretary

Clerk

Adopted _____



Resolution No.: U-11422
Item No.: 1
Meeting Date: December 13, 2023

TO: Board of Contracts and Awards
FROM: Chris Robinson, Utilities Deputy Director/Power Superintendent, Power
Joe Wilson, Section Manager, Power
Sharon Brophy, Supply and Business Services Division, Power
Kevin Kelley, Sr. Power Field Operations Supervisor, T&D, Power
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Sara Bird, Finance/Purchasing
SUBJECT: Wood Pole Inspection, Treatment and Reinforcement
Request for Proposals (RFP) Specification No. PT18-0458F, Contract No. C803,
CW2229084 – December 13, 2023, Public Utility Board
DATE: November 8, 2023

RECOMMENDATION SUMMARY:

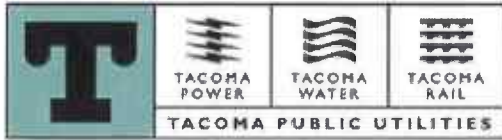
Tacoma Power requests approval to increase CW2229084/C803, to Mi-Tech Services, Inc., Fond du Lac, WI, by \$1,000,000, plus applicable taxes, budgeted from the Tacoma Power General Fund, for wood pole inspection, treatment, and reinforcement. This increase will bring the contract to a cumulative total of \$2,100,000, plus applicable taxes.

BACKGROUND:

In 2002, through an RFP process, Tacoma Power established a program for wood pole inspection, treatment, and reinforcement services. Since that time, Tacoma Power has solicited for these services. The goal of the program is to strengthen the reliability of the electrical distribution system and extend the service life of wood pole assets through locating and mitigating defective conditions.

ISSUE: Tacoma Power has approximately 52,000 wood poles supporting its electrical and data infrastructure. Poles throughout Tacoma Power's service territory are inspected on a 11-year cycle. The average service life of a wood distribution pole without remedial treatment is expected to be 35 to 45 years. The increase to this contract will provide the labor and materials necessary to evaluate and apply suitable measures to extend the service life for an estimated 9,000 poles. Industry statistics confirm that this proactive approach to pole maintenance can result in a life extension benefit greater than 10 years.

ALTERNATIVES: The pole inspection, treatment and reinforcement program has demonstrated to be a cost-effective way to extend wood pole service life. The average cost for replacement of a wood pole is \$9,000, compared to the average treatment cost of \$60 per pole. The continuation of this program is recommended based upon the favorable results of the project.



COMPETITIVE SOLICITATION:

RFP Specification No. PT18-0458F was opened January 8, 2019. Six companies were invited to bid in addition to normal advertising of the project. Four submittals were received.

After review of the proposals by a Selection Advisory Committee, the proposal from Mi-Tech Services, Inc. ranked the highest. The proposals were evaluated based on the following criteria provided in the RFP.

- Services to be provided
- Experience and qualifications
- Treatment products
- Quality control and safety program
- Pricing
- Small Business Enterprise participation

The Selection Advisory Committee found Mi-Tech Services, Inc. to be the most qualified proposer.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Score (out of 50)</u>
Mi-Tech Services, Inc.	Fond du Lac, WI	35.88
Davey Tree Surgery Company	Livermore, CA	32.48
Osmose Utility Services, Inc.	Peachtree City, GA	28.60
Intec Services, Inc.	Fort Collins, CO	28.22

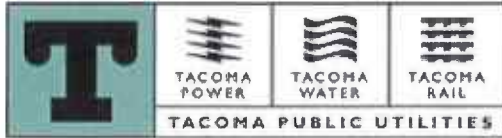
Pre-bid Estimate: \$900,000

CONTRACT HISTORY: This contract was originally awarded to Mi-Tech Services, Inc. as a result of RFP Specification No. PT18-0458F in February 2019, on Public Utility Board Resolution No. U-11059. The contract has been extended via three separate amendments to the current end date of December 31, 2025.

SUSTAINABILITY: Sustainability factors were not considered.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Power	10000148609	563301	\$1,000,000
TOTAL			Up to \$1,000,000

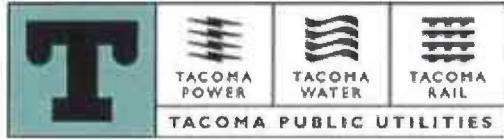
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Power General Fund			(\$1,000,000)
TOTAL			Up to (\$1,000,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 1,000,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



Resolution No.: U-11422
Item No.: 2
Meeting Date: December 13, 2023

TO: Board of Contracts and Awards
FROM: Chris Robinson, Utilities Deputy Director/Power Superintendent, Power
Joe Wilson, Section Manager, Power
Sharon Brophy, Supply and Business Services Division, Power
Thad Glassy, Power Utility Manager, Power
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Sara Bird, Finance/Purchasing
SUBJECT: Traffic Control Planning and Flagging Services
City of Seattle Invitation to Bid (ITB) Specification No. SCL-3797, Contract No.
4600015087 – CW2250937 – December 13, 2023, Public Utility Board
DATE: November 8, 2023

RECOMMENDATION SUMMARY:

Tacoma Power Transmission & Distribution (T&D) requests approval to increase Contract 4600015087 – CW2250937, to K & D Services Inc. dba K & D Services Inc. (K&D), Clackamas, OR, by \$200,000, plus applicable taxes, budgeted from the Tacoma Power General Fund, for traffic control planning and flagging services. This increase will bring the contract to a cumulative total of \$700,000, plus applicable taxes.

BACKGROUND:

Due to periodic lack of availability with the two current contract holders (Advanced Government Services & O-K Traffic [AGS & OK]), T&D awarded a third contract to K&D to be able to fulfill requests for service and keep planned projects moving forward. K&D was instrumental to ensuring that work along the I-5 corridor was able to be completed this summer as both of the T&D contract holders did not have the ability to perform the work, while K&D was able to step in and work with the T&D team to schedule and complete the work efficiently.

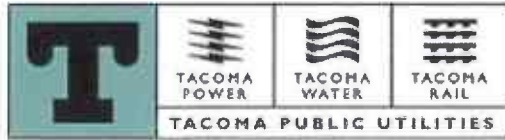
ISSUE: With potential lack of availability from the two T&D contract holders, having a 3rd vendor with a contract as a backup plan is essential for Tacoma Power to complete necessary work in a timely fashion.

ALTERNATIVES: If unable to increase this contract, Tacoma Power would be reliant on the two contract holders for all needs. Storm season brings potential increased needs for flagging services and there may be times when the AGS & OK do not have crews available. If there is not a 3rd contract holder, there is the potential in delays of getting to work – both scheduled and from unanticipated damage due to storms, accidents, etc.

COMPETITIVE SOLICITATION:

ITB Specification No. SCL-3797 was opened September 29, 2017, by City of Seattle. With comparable rates to current contract holders for City of Tacoma, using this method ensures a backup contract with a qualified, reliable firm without the cost to the City of an additional solicitation for these services.

CONTRACT HISTORY: This contract was originally awarded to K&D as a result of City of Seattle ITB Specification No. SCL-3797 in November 2017. Tacoma Public Utilities executed a piggyback contract in June 2022. Amendment No. 1 extended the contract termination date to



October 2023. Amendment No. 2 increased the contract value to \$500,000. Amendment No. 3 is currently routing to extend the contract termination date to April 30, 2024, to match the lead agency and increase the value by \$200,000.

SUSTAINABILITY: No sustainability factors were considered.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable – City of Seattle noted these firms are OMWBE certified.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Power General Fund			\$200,000
TOTAL			Up to \$ 200,000

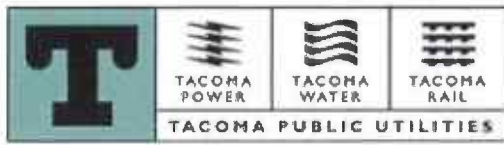
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Power General Fund			(\$200,000)
TOTAL			Up to (\$200,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$200,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



Resolution No.: U-11422
Item No.: 3
Meeting Date: DECEMBER 13, 2023

TO: Board of Contracts and Awards
FROM: Scott Dewhirst, Superintendent, Tacoma Water
Sean Senescall, Section Manager, Tacoma Water/Business Services
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Brandon Snow, Finance/Purchasing
SUBJECT: Expert Consulting Services for Data, Technology, Analytics, and Process-
Related Projects
Contract No. CW2244627 – December 13, 2023 Public Utility Board
DATE: November 21, 2023

RECOMMENDATION SUMMARY:

Tacoma Water requests approval to increase and extend Contract No. CW2244627, to Amplify Consulting Partners Inc. (Amplify), Bellevue, WA, by \$200,000, plus applicable taxes, budgeted from the Tacoma Water Fund, to sustain organizational capacity to execute data, technology, analytics, and process-related projects. This increase will bring the contract to a cumulative total of \$675,000, plus applicable taxes. Additionally, Tacoma Water seeks to exercise an extension of the contract for an additional two-years with a new end date of December 31, 2026.

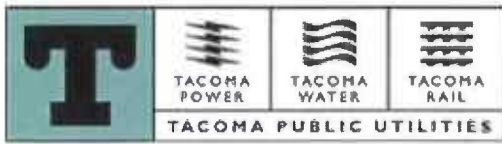
STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents
- Ensure all Tacoma residents are valued and have access to resources to meet their needs
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents
- Assure outstanding stewardship of the natural and built environment.

As we continue to face accelerating change in the utility industry and adapt to the new opportunities and challenges presented by the recent departure of our largest customer, we must embrace innovation and move quickly to find new and better ways to deliver affordable, reliable, and environmentally responsible services to our customers. This contract will continue to enable Tacoma Water to facilitate the changes in organizational behavior that are necessary to embrace modern technology tools and environments, and support the TPU guiding principles and City strategic priorities.

BACKGROUND:

Amplify has been providing staff augmentation support to Tacoma Water in the categories of organizational design and development, system/data architecture, and business process development. Tacoma Water's Business Services team has spent approximately \$462,000 against the current contract with Amplify from August of 2021 to present, during which time the team has underspent its labor budget by over \$2.5 million because of vacancies across the team. Amplify's support has enabled us to continue to provide critical support to the Tacoma Water organization during this time. Amplify is one of many bench contractors that provide staff augmentation support to teams across Tacoma Public Utilities and the City of Tacoma, and they provide flexible pay-as-you-go staff support in targeted areas of expertise. Having multiple such



vendors onboard with system access and strong business context is a valuable and flexible asset to support Tacoma Water’s technology and analytics project pipeline.

This amendment will enable Tacoma Water to continue work on enabling projects that advance the organization’s technology maturity, such as its “Water Data Makeover” project and the SAP program.

ISSUE: Tacoma Water needs to flexibly augment its current staff resources to increase its organizational capacity to execute data, technology, analytics, and process-related projects.

ALTERNATIVES: Tacoma Water could cease its engagement with Amplify, in which case Tacoma Water and Business Services would have less flexibility and capacity to deliver projects in the Water Tech Portfolio. This would reduce the velocity of project delivery across several prioritized, high-value use cases including SAP Now, ESRI platform upgrades, hydraulic model integrations, work order process streamlining, and system monitoring in the wake of the WestRock departure, just to name a few of the high-priority projects in the Water Tech Portfolio.

The recommendation is to retain the services of Amplify for efficiency, cost effectiveness, and continuity of consultant staff. The work completed to date has demonstrated the high level of competence of the Amplify consultants we have engaged, and they have been instrumental in helping Business Services and Tacoma Water with some of the transformations that are upon us.

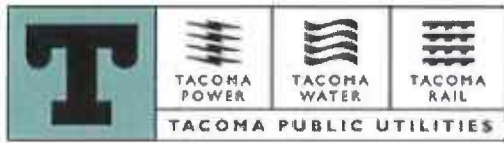
COMPETITIVE ANALYSIS:

A waiver of competitive solicitation was requested for authorization to directly negotiate for contracted resources in the areas of project delivery support, business analysis, and training and development. The City of Tacoma had only one active contractor that provided on-demand, flexible contract resources support across these disciplines, managed through contracts with Utility Technology Services (UTS) and the Information Technology Department (ITD). The contract with Amplify provided Tacoma Water with the flexibility to seek another alternative without any obligation to spend a minimum amount and allowed us to dynamically compare pricing with other bench contracts and select the option with the highest value service. The contract enabled Tacoma Water to begin drawing on resources rapidly to support near-term projects.

CONTRACT HISTORY: This contract was originally awarded to Amplify Consulting Partners Inc. as a result of direct negotiation waiver on August 25, 2021 in an initial not to exceed value of \$250,000.

On December 31, 2021, Amendment No. 1 was executed to incorporate a revised scope of work and updated billing rates.

On September 1, 2022, Amendment No. 2 was executed to extend the contract validity date from December 31, 2022, to December 31, 2024. The not to exceed value was increased by \$225,000 to a new not to exceed value of \$475,000.



On January 1, 2023, Amendment No. 3 was executed to incorporate a revised scope of work and updated billing rates.

Tacoma Water now desires to execute Amendment No. 4 to extend the contract validity date to December 31, 2026 and to increase the contract value by an additional \$200,000 for a new not to exceed amount of \$675,000.

SUSTAINABILITY: Not Applicable

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not Applicable

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not Applicable

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4600 Tacoma Water Fund	585700	5310100	\$200,000
TOTAL			Up to \$200,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4600 Tacoma Water Fund	581100		(\$200,000)
TOTAL			Up to (\$200,000)

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$150,000 TO \$200,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes, funds are currently available and budgeted within the 23-24 biennial Water budget for the extension of the contract for near-term spending, and further discussions will be held regarding the 25-26 biennium spending in the upcoming year of planning and will be subject to Board review and Council approval in late 2024.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A