



RESOLUTION NO. U-11402

1 A RESOLUTION adopting a name change for Public Utility Board Governance
 2 Processes 1 through 11; redesignating the name of each such document
 3 to a Board Rule of Procedure, including changing any reference to a
 4 Governance Process to a Board Rule of Procedure moving forward.

5 WHEREAS the Public Utility Board via Resolution U-11133 previously
 6 adopted certain rules of procedures designated "Governance Processes" that
 7 are also known as GP -1 through GP -11, and

8 WHEREAS to more clearly communicate the intent and nature of these
 9 rules given other naming redesignations, on August 23, 2023, the Public Utility
 10 Board (the "Board") approved Motion 23-07, authorizing the redesignation of the
 11 term "Governance Process(es)" to the term "Board Rule(s) of Procedure", with
 12 each respective "Governance Process" to be thereafter referred to as a "Board
 13 Rule of Procedure", and

14 WHEREAS the Board and Director have determined that redesignating
 15 the "Governance Process(es)", including the terms GP - 1 through GP - 14, to
 16 "Board Rule(s) of Procedure", together with corresponding references to BR - 1
 17 through BR - 14 respectively, is in the best interests of Tacoma Public Utilities
 18 and the ratepayers; Now, Therefore,

19 BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

20 That Governance Processes, also known as GP - 1 through GP - 11, in
 21 the form as on file with the Clerk, shall hereafter be referred to as Board Rules
 22 of Procedures and may be referred to as BR - 1 through BR - 11, and any
 23 reference to the former term "Governance Process" or "GP" shall be deemed a
 24 reference to the term "Board Rule of Procedure" or "BR" from this date forward.
 25
 26



The changes as specifically set forth in the table below are hereby adopted and approved.

Former All adopted January 22, 2020, via Resolution U-11133	New
Governance Process 1 TPU Board Purpose, Authority, Duties, and Expectations	Board Rule of Procedure (BR) 1
Governance Process Two Meetings	Board Rule of Procedure (BR) 2
Governance Process Three Election of Officers	Board Rule of Procedure (BR) 3
Governance Process Four Duties of Officers	Board Rule of Procedure (BR) 4
Governance Process Five Designation and Duties of the Clerk of the Board	Board Rule of Procedure (BR) 5
Governance Process Six Conduct of Members During Meetings	Board Rule of Procedure (BR) 6
Governance Process Seven Conduct of Public	Board Rule of Procedure (BR) 7
Governance Process Eight Order of Business	Board Rule of Procedure (BR) 8
Governance Process Nine Motions and Precedence	Board Rule of Procedure (BR) 9
Governance Process Ten Resolutions and Motions	Board Rule of Procedure (BR) 10
Governance Process Eleven Miscellaneous	Board Rule of Procedure (BR) 11

Approved as to form:

Chair

/s/

Chief Deputy City Attorney

Secretary

Adopted _____

Clerk



Board Action Memorandum

TO: Jackie Flowers, Director of Utilities
FROM: Engel Lee, Chief Deputy City Attorney
Charleen Jacobs, Clerk of the Board
MEETING DATE: September 13, 2023
DATE: August 28, 2023

SUMMARY: A resolution replacing the term Governance Process (GP) for Governance Processes 1 through 11 to the term Board Rules of Procedure, with each respective Governance Process hereafter referred to as a Board Rule of Procedure and any reference to a Governance Process shall be deemed a reference to the appropriate Board Rule of Procedure.

BACKGROUND:

At the Board meeting of August 23, 2023, the Board passed motion 23-07 authorizing this change. Motion 23-06 creates the Board's Guiding Principles (GPs). To avoid two GP acronyms, this resolution renames the Board Governance Process to Board Rules of Procedure. The former Governance Processes listed above will be affected.

The original Governance Processes were adopted January 22, 2020 via Resolution U-11133. The former GPs are principles for how the Board will govern itself. There are eleven (11) policies that cover: GP1) TPU Board Purpose, Authority, Duties, and Expectations; GP2) Meetings; GP3) Election of Officers; GP4) Duties of Officers; GP5) Designation and Duties of the Clerk of the Board; GP6) Conduct of Members During Meetings; GP7) Conduct of Public; GP8) Order of Business; GP9) Motions and Precedence; GP10) Resolutions and Motions; and GP11) Miscellaneous.

These policies were developed/modified at regularly scheduled or properly-noticed Board study sessions and meetings and all future reviews and amendments to the Public Utility Board policies will be in handled similarly.

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? N/A

IF THE ACTION REQUESTED IS APPROVAL OF A CONTRACT, INCLUDE LANGUAGE IN RESOLUTION AUTHORIZING \$200,000 INCREASE IN ADMINISTRATIVE AUTHORITY TO DIRECTOR? N/A

ATTACHMENTS:

CONTACT: Jackie Flowers, Director of Utilities