



RESOLUTION NO. U-11373

1 A RESOLUTION concerning surplus utility equipment; declaring utility
2 equipment surplus to the needs of Tacoma Power; conducting a public
3 hearing on the proposed sale of the surplus utility equipment; and
4 authorizing Tacoma Power to sell the surplus utility equipment to the
5 highest responsive bidder(s) at bid sale(s).

6 WHEREAS the City of Tacoma, Department of Public Utilities, Light
7 Division (d.b.a. "Tacoma Power"), originally acquired for public utility purposes,
8 heavy-duty Fleet equipment (vehicles), listed on the Declaration of Surplus
9 Property, which is in the background materials on file with the Clerk of the
10 Board, and

11 WHEREAS Tacoma Power has determined that the equipment listed on
12 the Declaration of Surplus Property is no longer necessary for providing
13 continued public utility service due to age, reliability and damage, and is
14 deemed surplus to Tacoma Power's needs pursuant to the applicable
15 provisions in RCW 35.94.040 and TMC 1.06.272-278, and

16 WHEREAS the equipment has an estimated resale value of \$88,500,
17 and

18 WHEREAS a public hearing was conducted on March 8, 2023, as
19 required by RCW 35.94.040, and

20 WHEREAS Tacoma Power requests that the Utility Board, pursuant to
21 the applicable requirements of RCW 35.94.040 and TMC 1.06.272-278, declare
22 the heavy-duty Fleet equipment (vehicles) surplus to Tacoma Power's needs,
23 and authorize Tacoma Power to sell the vehicles at a bid sale(s) to the highest
24 responsive bidder(s); Now, Therefore,
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BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

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Sec. 1. The equipment identified in the Declaration of Surplus Property are no longer necessary for providing continued public utility service, and is hereby declared surplus to Tacoma Power's needs.

Sec. 2. Tacoma Power is hereby authorized to sell the heavy-duty Fleet equipment (vehicles) at a bid sale(s) to the highest responsive bidder(s), and should the vehicles not be acquired at sale(s), Tacoma Power is authorized to otherwise dispose of the vehicles in Tacoma Power's best interests.

Sec. 3. If a bid is higher than \$500,000, then the highest bid over \$500,000 will be brought by Tacoma Power to the Board for formal approval of the sale.

Approved as to form:

_____ Chair

_____ Chief Deputy City Attorney

_____ Secretary

_____ Clerk

Adopted _____



Board Action Memorandum

TO: Jackie Flowers, Director of Utilities
COPY: Charleen Jacobs, Director and Board Offices
FROM: Chris Robinson, Power Superintendent/COO
MEETING DATE: March 8, 2023
DATE: February 16, 2023

STRATEGIC DIRECTIVE ALIGNMENT (select as many that apply):

Please indicate which of the Public Utility Board’s Strategic Directives is supported by this action.

- SD1 – Equity & Inclusion
- SD2 – Financial Sustainability
- SD3 – Rates
- SD4 – Stakeholder Engagement
- SD5 – Environmental Leadership
- SD6 – Innovation
- SD7 – Reliability & Resiliency
- SD8 – Telecom
- SD9 – Economic Development
- SD10 – Government Relations
- SD11 – Decarbonization/Electric Vehicles
- SD12 – Employee Relations
- SD13 – Customer Service
- SD14 – Resource Planning

SUMMARY: Tacoma Public Utilities (TPU) Fleet Services recommends the equipment listed on the attached Declaration of Surplus Property Forms be declared surplus to Tacoma Public Utilities’ needs. We further recommend that a public hearing be held in front of the Public Utility Board to take testimony from any interested individuals on the sale of said surplus equipment in accordance with RCW 35.94.040. In addition, we recommend the Department of Public Utilities be authorized to solicit bids for the equipment through public auction and award the sale of the equipment based on the highest responsive bid received in accordance with City Surplus Procedures. It is anticipated that the total sale will be estimated at \$88,500.00 (individual equipment estimated values are detailed on the attached form).

BACKGROUND: The equipment listed on the attached Declaration of Surplus Property are considered surplus to Tacoma Public Utilities needs due to their age and mechanical condition. This heavy-duty Fleet equipment has a typical replacement criterion between 12-15 years or 100,000 miles. The actual replacement schedule is based on use, specific maintenance issues, changes in technology or work needs, etc. which is determined by Fleet Services and the assigned workgroup(s). This equipment has reached its useful life and is no longer cost effective to maintain and/or does not perform at an acceptable level.

The equipment listed on the attached Declaration of Surplus Property will be sold at public auction through National Cooperative Purchasing Alliance (NCPA) Auction Services Contract No. 02-129 which is a competitively solicited contract valid April 19, 2022 through April 30, 2025 with the option to extend for two additional one-year terms. NCPA conducted a Request for Proposals, Specification No. 13-22 and received four submittals on March 24, 2022. This contract meets Tacoma’s competitive solicitation requirements by means of a cooperative purchasing agreement with NCPA. Purchasing through this cooperative contract provides the City increased savings by pooling resources to leverage the market through volume discounts.



Board Action Memorandum

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes.

IF THE EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW IT IS TO BE COVERED.

IF THE ACTION REQUESTED IS APPROVAL OF A CONTRACT, INCLUDE LANGUAGE IN RESOLUTION AUTHORIZING \$200,000 INCREASE IN ADMINISTRATIVE AUTHORITY TO DIRECTOR? No.

ATTACHMENTS: Declaration of Surplus Property (DSP) Forms

CONTACT:

Primary Contact: Don Ashmore, Utilities Fleet Manager, 253-502-8575

Supervisor's Name: Eric Green, Power Transmission & Distribution Assistant Section Manager



City of Tacoma

Declaration of Surplus Property (DSP)

To: Purchasing Division **Date:** 2/22/2023
From: Power/T&D/Fleet Services
Contact Name: Don Ashmore **Phone:** 502-8575

- Declaration of Surplus Personal Property
 Declaration of Surplus Real Property
 Declaration of Unusable Personal Property¹

¹ Items that are broken, unusable, have no commercial, salvage, or donation value, and have no special disposal requirements (e.g., hazardous metals), may be disposed by the owning department. Do not submit DSP Form to Purchasing for these items.

Description of Surplus Property

Describe Item or Attach List: Surplus Utility Vehicles/Equipment For Disposal Fixed Asset # See Listed
Address/Location of Items: TPU Fleet Services Accounting (for costs/proceeds):
Estimated Commercial or Resale Value: \$Total \$88,500 (See Listed) Cost Center: 574206 (Fleet Capital)
Minimum Acceptable Bid: \$ _____ General Ledger Acct: 6411000

I hereby certify the asset(s) listed have no further public use or the sale thereof is in the best interests of the City and declare these items as surplus according to sections 1.06.272 through 1.06.278 of the Tacoma Municipal Code. Items may be sold, transferred, donated or otherwise disposed of in accordance with the City's surplus property policies and the Tacoma Municipal Code.

[Signature] 2/14/2023
Department/Division Head Signature Date

City Manager or Director of Utilities (if over \$200,000) Date

DISPOSAL REQUEST

(to be completed by department)

Requested Disposal Method(s):

- Intra City Transfer
Name of Department _____
- Bid Solicitation (Formal / Informal)
- Vehicle Auction (attach vehicle surplus form)
Specify Contract **NCPA (JJ Kane Auctioneers)**
- Online Auction Service
(attach online auction surplus form)
- Special Advertisement (attach advertisement)
Specify Newspaper _____
- Supplemental Mailing List (attach)
- Website Posting
- Special Disposal Requirements (e.g., environmental, regulatory)
- Salvage Services
Specify Contract _____
- Donation
- 2-Good-2 Toss
- Other: _____
- Okay for Disposal: _____

DISPOSAL ACTION

Internal Use Only – Purchasing Division

- Formal Bid No. _____
Resolution/Ordinance No. _____
- Informal Bid No. _____
- Online Auction Website Posting
- Special Advertisement Supplemental Mailings
- Contract Services Intra-City Transfer
- Salvage Services Donation
- Okay for Disposal 2-Good-2 Toss
- Date Advertised/Posted: _____
- Sale Amount: \$ _____
- Sold To: Name _____
Address _____
- Donated To: Name _____
Address _____
- Hold Harmless Release Received
- Recipient is: Public Agency
 Non-Profit serving public
 General Public Employee
- Accounting, if different from above: _____

APPROVED:

Procurement and Payables Manager Date



City of Tacoma

Surplus Vehicles For Disposal (Must have DSP Form Attached)

Contact Person: Don Ashmore

Phone: 253-502-8575

E-mail: dashmore@cityoftacoma.org

Description of Surplus Vehicle(s)

Year:	1999	Odometer:	93,638
Make/Model:	99 INTL 2674 TRK ARL TLCT	Body Type:	Aerial
City No.:	7112307	Replaced By No.:	7123539
VIN:	1HTGLAHT6XH600627	Estimated Value:	\$4,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	2008	Odometer:	182,538
Make/Model:	08 INTL 4400 TRK ARL	Body Type:	Aerial
City No.:	7117239	Replaced By No.:	7121980
VIN:	1HTMKAZR68J694611	Estimated Value:	\$10,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	2008	Odometer:	151,797
Make/Model:	08 INTL 4300 HEV TRK ARL	Body Type:	Aerial
City No.:	7117380	Replaced By No.:	7121979
VIN:	1HTMMAAN49H081687	Estimated Value:	\$10,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	2000	Odometer:	72,725
Make/Model:	00 INTL 2674 TRK FB W/DGR DRCK	Body Type:	Digger Derrick
City No.:	7112378	Replaced By No.:	7122772
VIN:	1HTGLAHT6YH246934	Estimated Value:	\$8,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		



City of Tacoma

Surplus Vehicles For Disposal (Must have DSP Form Attached)

Contact Person: Don Ashmore

Phone: 253-502-8575

E-mail: dashmore@cityoftacoma.org

Description of Surplus Vehicle(s)

Year:	2000	Odometer:	47,216
Make/Model:	00 INTL 4900 TRK W/DGR DRCK	Body Type:	Digger Derrick
City No.:	7112413	Replaced By No.:	7122850
VIN:	1HTSDADR6YH248507	Estimated Value:	\$8,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	2003	Odometer:	65,469
Make/Model:	03 INTL 2674 TRK FB W/DGR DRCK	Body Type:	Digger Derrick
City No.:	7112483	Replaced By No.:	7122851
VIN:	1HTGLAHT33H555415	Estimated Value:	\$9,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	2000	Odometer:	105,926
Make/Model:	00 INTL 4900 TRK W/DGR DRCK	Body Type:	Digger Derrick
City No.:	7112406	Replaced By No.:	7122849
VIN:	1HTSDADR3YH246939	Estimated Value:	\$8,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	1987	Odometer:	102,910
Make/Model:	87 INTL 2574 TRK ARL TLCT	Body Type:	Aerial body
City No.:	7112154	Replaced By No.:	7115822
VIN:	1HTZPKBR9HHA18929	Estimated Value:	\$1,500.00
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	2003	Odometer:	87,295
Make/Model:	03 INTL 2674 TRK ARL TLCT	Body Type:	Aerial
City No.:	7112538	Replaced By No.:	
VIN:	1HTGLAHT13H559432	Estimated Value:	\$15,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		
Year:	2003	Odometer:	71,370
Make/Model:	03 INTL 2674 TRK ARL TLCT	Body Type:	Aerial
City No.:	7112539	Replaced By No.:	
VIN:	1HTGLAHT33H559433	Estimated Value:	\$15,000.00
Reason:	Age and condition; past useful life and not reasonable to retain		