



RESOLUTION NO. U-11365

1 A RESOLUTION related to the purchase of materials, supplies, equipment and
2 the furnishing of services; authorizing the City officials to enter into
3 contracts and, where specified, waive competitive bidding requirements,
4 authorize sale of surplus property, or increase or extend existing
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested
7 bids or proposals for the purchase of certain materials, supplies, equipment or
8 the furnishing of certain services, or proposes to purchase off an agreement
9 previously competitively bid and entered into by another governmental entity or
10 a purchasing cooperative, or for the sales of surplus, or desires to increase or
11 extend an existing agreement, all as explained by the attached Exhibit "A,"
12 which by this reference is incorporated herein, and

13 WHEREAS in response thereto, bids or proposals (or prices from
14 another governmental or cooperative agreement) were received, all as
15 evidenced by Exhibit "A," and

16 WHEREAS the Board of Contracts and Awards or the requesting division
17 have heretofore made their recommendations, which may include waiver of the
18 formal competitive bid process because it was not practicable to follow said
19 process, or because the purchase is from a single source, or there is an
20 emergency that requires such waiver, or because a directly negotiated contract
21 was determined to be in the best interest of the City, or waiver of minor
22 deviations, and in the case of sale of surplus, a declaration of surplus has been
23 made certifying that said items are no longer essential for continued effective
24 utility service, as explained in Exhibit "A," Now, therefore,
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BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That the Public Utility Board of the City of Tacoma hereby concurs and approves the recommendations of the Board of Contracts and Awards or the requesting division, and approves, as appropriate: (1) the purchase or furnishing of those materials, supplies, equipment or services recommended for acceptance; (2) the sale of surplus materials, supplies or equipment recommended for acceptance; (3) the purchase from a cooperative or another governmental entity contract; and (4) the increase or extension of an existing agreement, and said matters may include waiver of the formal competitive bid process or waiver of minor deviations, all as set forth on Exhibit "A," and authorizes the execution, delivery and implementation of appropriate notices, contracts and documents by the proper officers of the City for said transactions.

Approved as to form:

/s/
Chief Deputy City Attorney

Chair

Secretary

Clerk

Adopted _____



RESOLUTION NO.: U-11365
ITEM NO.: /
MEETING DATE: DECEMBER 14, 2022

TO: Board of Contracts and Awards
FROM: Chris R. Robinson, Utilities Deputy Director/Power Superintendent, Tacoma Power
Joseph A. Wilson, PE, Transmission and Distribution Manager, Tacoma Power
Joe Parris, Transmission and Distribution Contract Program Manager, Tacoma Power
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Erica Pierce, Finance/Purchasing
SUBJECT: Transmission and Distribution Augmented Crew Services
Request for Bids (RFB) Specification No. PT20-0324F, Contract No. 4600014593 and 4600014607 – December 14, 2022 Public Utility Board
DATE: November 28, 2022

RECOMMENDATION SUMMARY:

Tacoma Power Transmission and Distribution requests approval to increase Contract No. 4600014593, to Potelco, Inc., Sumner, WA, and Contract No. 4600014607, to Northwest Utility Services, LLC, Pacific, WA, by \$3,250,000 combined, plus applicable taxes, budgeted from the Power fund, for transmission and distribution augmented crew services. Tacoma Power requests authority to administratively adjust the amount of the contracts to address business needs and resource availability. This increase will bring the contracts to a combined cumulative total of \$13,612,471.23, plus applicable taxes.

BACKGROUND:

These contracts are utilized to augment Tacoma Power's work force by furnishing skilled line and wire electrician crews and equipment. Multiple contracts were awarded to help meet requirements for specialized equipment and/or work forces on short notice. Additionally, during prolonged outage scenarios it is favorable to have an established working agreement with multiple companies. Work is assigned as-needed based upon the contractor's availability, performance, unit pricing and the type of task to be completed.

ISSUE: The requested funds will be used during the remainder of the contract term, through February 17, 2024, when it is anticipated. The City will continue to see heavier than usual usage due to customer driven new service work and based on a number of upcoming projects, which include support for some of the following types of work:

- Overhead conductor upgrades and restrings
- Underground cable replacement
- Pole replacements
- Emergency restoration
- Preparation of poles for telecommunication attachments (make-ready)

ALTERNATIVES: Tacoma Power could issue a new Request for Bids for augmented crew services. However, this would not be advisable as it would create a lapse in service during the critical storm season, potentially impacting system reliability and service to Tacoma Power's customers. Issuing a new RFB would likely result in higher costs.



COMPETITIVE SOLICITATION:

Request for Bids Specification No. PT20-0324F was opened January 12, 2021. Eight companies were invited to bid in addition to normal advertising of the project. Eight submittals were received. Contracts were awarded to the two responsive low bidders, Potelco, Inc. and Northwest Utility Services, LLC.

CONTRACT HISTORY: Contracts were originally awarded to Potelco, Inc. and Northwest Utility Services, LLC as a result of Request for Bids Specification No. PT20-0324F in February 2021. Utility Board Resolution No. U-11237, dated February 10, 2021, approved a cumulative total of \$9,862,471.23, with initial contract values of \$2,682,060 to Potelco, Inc., and \$375,000 to Northwest Utility Services, LLC.

The Potelco, Inc. contract was increased by \$2,817,940 to a cumulative total of \$5,500,000 in January 2022 as a result of Amendment No. 1 and \$1,862,471.23 to a cumulative total of \$7,362,471.23, which includes an administrative increase amount of \$200,000, as a result of Amendment No. 2 in September 2022.

The Northwest Utility Services, LLC contract was increased by \$475,000 to a cumulative total of \$850,000 as a result of Amendment No. 1 in January 2022, \$1,500,000 to a cumulative total of \$2,350,000 as a result of Amendment No. 2 in June 2022, and \$650,000 to a cumulative total of \$3,000,000 as a result of Amendment No. 3 in September 2022.

SUSTAINABILITY: Not applicable.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable.

FISCAL IMPACT:

EXPENDITURES:

| FUND NUMBER & FUND NAME * | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|---------------------------|----------------------------|--------------|--------------------------|
| 4700 Tacoma Power | Various | Various | \$3,250,000 |
| | | | |
| TOTAL | | | Up to \$3,250,000 |

REVENUES:

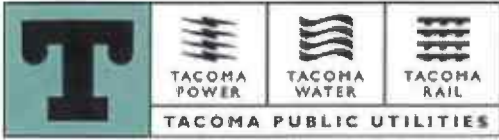
| FUNDING SOURCE | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|----------------|----------------------------|--------------|--------------------------|
| Power Sales | Various | Various | \$3,250,000 |
| | | | |
| TOTAL | | | Up to \$3,250,000 |



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$235,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



RESOLUTION NO.: U-11365
ITEM NO.: 2
MEETING DATE: DECEMBER 14, 2022

TO: Board of Contracts and Awards
FROM: Chris R. Robinson, Utilities Deputy Director/Power Superintendent, Tacoma Power
Joseph A. Wilson, PE, Transmission and Distribution Manager, Tacoma Power
Don Ashmore, Transmission and Distribution, Utilities Fleet Manager, Tacoma Power
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Ryan Foster, Finance/Purchasing
SUBJECT: Purchase of Vactor HXX Hydro Excavation Machine Trucks
Sourcewell Contract No. 101221-VTR – SR 3726882087 – December 14, 2022
Public Utility Board
DATE: October 27, 2022

RECOMMENDATION SUMMARY:

Tacoma Public Utilities (TPU) Fleet Services recommends a contract be awarded to Owen Equipment Company, Kent, WA, in the amount of \$2,800,000, plus applicable taxes, budgeted from the Department of Public Utilities for the Power and Water Divisions and the Fleet Services Fund, for an initial contract term of November 1, 2022 to November 29, 2025, with the option to renew for an additional one-year term, for the purchase of four new Vactor model HXX ydro excavation machine trucks.

BACKGROUND:

This Sourcewell contract includes various models of sewer vacuum, hydro-excavation, and street sweeper equipment, with related accessories and supplies. For this type of heavy-duty equipment, the replacement criterion has been set to ten years or 100,000 miles. This is a very general guideline and Fleet Services works with the assigned workgroup to determine the actual replacement schedule based on use, specific maintenance issues, changes in technology, changes in work needs, etc. The vehicles getting replaced will be sold at public auction using City surplus procedures.

ISSUE: The new vehicle will be assigned to Tacoma Power's Transmission & Distribution Line and Tacoma Water's Maintenance Distribution work groups. These vehicles are used for various maintenance and construction projects and fulfilling work responsibilities throughout the City's service area to include outlying site locations. The crews use the Vactor trucks daily for tasks such as excavations to set new poles (holes can be up to 3' in diameter and 6' to 11' deep); excavate trenches and "pot holing" (digging test holes to determine horizontal/vertical location of existing utilities). Vactor trucks are also used to clean catch basins of debris to assist in preventing storm drains from getting clogged and to remove mud from TPU's decant flock tank. The new vehicles will replace existing vehicles subject to Fleet replacement criteria, which addresses a combination of mileage, age, mechanical condition, and job suitability.

ALTERNATIVES: Not replacing this equipment, which has reached its useful life and is no longer cost effective to maintain, runs the risk of equipment failure or breakdown. In the event of the equipment not being operational when required or alternatively, the City would have to locate a rental and may not find the proper equipment available which could delay project schedules.



COMPETITIVE SOLICITATION: Sourcwell Contract No. 101221-VTR is a competitively solicited contract valid November 1, 2022 to November 29, 2025, with the option to renew for an additional one-year term. Sourcwell conducted a Request for Proposals, Specification No. 101221 and 22 submittals were received on October 12, 2021.

This contract meets Tacoma’s competitive solicitation requirements by means of a cooperative purchasing agreement with Sourcwell. Purchasing through this cooperative contract provides the City increased savings by pooling resources to leverage the market through volume discounts.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: These vehicles are diesel powered and will be primarily fueled with renewable diesel; an alternative fuel source we use to help reach the City’s carbon reduction goals.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable.

FISCAL IMPACT:

EXPENDITURES:

| FUND NUMBER & FUND NAME * | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|---------------------------|----------------------------|--------------|--------------------------|
| 4700 – Tacoma Power | Various | 5641500 | \$1,400,000 |
| 4600 – Tacoma Water | Various | 5641500 | \$1,400,000 |
| TOTAL | | | Up to \$2,800,000 |

REVENUES:

| FUNDING SOURCE | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|---------------------|----------------------------|--------------|--------------------------|
| 4700 – Tacoma Power | Various | 5641500 | \$1,400,000 |
| 4600 – Tacoma Water | Various | 5641500 | \$1,400,000 |
| TOTAL | | | Up to \$2,800,000 |



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: N/A (these units will not be delivered this biennium)

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A