



## RESOLUTION NO. U-11326

1 A RESOLUTION related to the purchase of materials, supplies, equipment and  
2 the furnishing of services; authorizing the City officials to enter into  
3 contracts and, where specified, waive competitive bidding requirements,  
4 authorize sale of surplus property, or increase or extend existing  
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested  
7 bids or proposals for the purchase of certain materials, supplies, equipment or  
8 the furnishing of certain services, or proposes to purchase off an agreement  
9 previously competitively bid and entered into by another governmental entity or  
10 a purchasing cooperative, or for the sales of surplus, or desires to increase or  
11 extend an existing agreement, all as explained by the attached Exhibit "A,"  
12 which by this reference is incorporated herein, and

13 WHEREAS in response thereto, bids or proposals (or prices from  
14 another governmental or cooperative agreement) were received, all as  
15 evidenced by Exhibit "A," and

16 WHEREAS the Board of Contracts and Awards or the requesting division  
17 have heretofore made their recommendations, which may include waiver of the  
18 formal competitive bid process because it was not practicable to follow said  
19 process, or because the purchase is from a single source, or there is an  
20 emergency that requires such waiver, or because a directly negotiated contract  
21 was determined to be in the best interest of the City, or waiver of minor  
22 deviations, and in the case of sale of surplus, a declaration of surplus has been  
23 made certifying that said items are no longer essential for continued effective  
24 utility service, as explained in Exhibit "A," Now, therefore,  
25  
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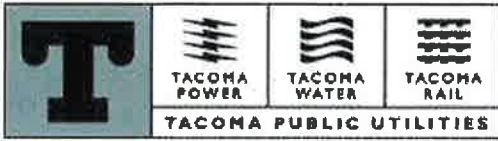
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BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That the Public Utility Board of the City of Tacoma hereby concurs and approves the recommendations of the Board of Contracts and Awards or the requesting division, and approves, as appropriate: (1) the purchase or furnishing of those materials, supplies, equipment or services recommended for acceptance; (2) the sale of surplus materials, supplies or equipment recommended for acceptance; (3) the purchase from a cooperative or another governmental entity contract; and (4) the increase or extension of an existing agreement, and said matters may include waiver of the formal competitive bid process or waiver of minor deviations, all as set forth on Exhibit "A," and authorizes the execution, delivery and implementation of appropriate notices, contracts and documents by the proper officers of the City for said transactions.

Approved as to form:

|                            |               |
|----------------------------|---------------|
|                            | _____         |
|                            | Chair         |
| /s/ _____                  | _____         |
| Chief Deputy City Attorney | Secretary     |
| _____                      | Adopted _____ |
| Clerk                      |               |



RESOLUTION NO.: U-11326  
 ITEM NO.: 1  
 MEETING DATE: JUNE 29, 2022

**TO:** Board of Contracts and Awards  
**FROM:** Chris Robinson, Tacoma Power  
 Tenzin Gyaltzen, Power Section Manager, Power Utility Technology Services  
 Tony Landrith, Power Section Assistant Manager, Power/Utility Technology Services (UTS)  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Tad Carlson, Finance/Purchasing  
**SUBJECT:** Power Geographical Information Systems (GIS) Organizational Change Management (OCM) Phase 3  
 Request for Proposal (RFP) Specification No. PT21-0685F, Contract No. C2179 – June 29, 2022  
**DATE:** June 10, 2022

**RECOMMENDATION SUMMARY:** Power UTS requests approval to increase Contract C2179 to Onit Management Consulting LLC (Onit) of Seattle, WA, by \$150,000, plus applicable taxes, for Organizational Change Management (OCM) for the Power GIS. This increase will bring the contract to a cumulative total of \$630,000, plus applicable taxes.

**BACKGROUND:**

The Initial Onit contract was awarded under RFP PT21-0685F in the amount of \$480,000. Power GIS, under Change Request GIS-002, requested additional scope for process mapping work in the amount of \$150,000 for a total contract amount of \$630,000.

**ISSUE:** The previous process mapping work from a different vendor was determined to be inadequate for the GIS project. Power UTS requested Onit to add this work to their scope.

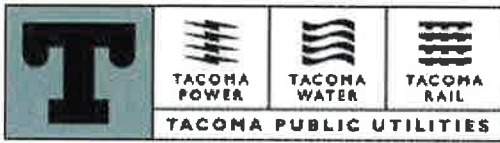
**ALTERNATIVES:** The process mapping is an essential component of the OCM work and Onit is experienced in this function. To enable and further the OCM work, Onit was asked to complete the mapping. No other supplier was solicited for this work.

**COMPETITIVE SOLICITATION:**

Request for Proposal Specification No. PT21-0685F was opened November 9, 2021. Six companies were invited to bid in addition to normal advertising of the project. Fourteen submittals were received.

Onit Management Consulting LLC submitted a bid that resulted in the lowest evaluated submittal. The table below reflects scoring of the RFP only for the four finalists that were interviewed.

| <u>Respondent</u>                     | <u>Location</u><br><i>(city and state)</i> | <u>Score</u>  |
|---------------------------------------|--|---------------|
| <b>Onit Management Consulting LLC</b> | <b>Seattle, WA</b>                         | <b>159.75</b> |
| Critigen                              | Seattle, WA                                | 156.5         |
| Deloitte                              | Seattle, WA                                | 154           |
| MC2 Consulting                        | Seattle, WA                                | 144           |



|                           |                |
|---------------------------|----------------|
| Christlie Ganthier        | New York, NY   |
| Crowe LLP                 | Sacramento, CA |
| E Source                  | Boulder, CO    |
| GP Strategies             | Columbia, MD   |
| SCHUCO                    | Ann Arbor, MI  |
| Tandem Motion             | Seattle, WA    |
| TD Staffing/Training Pros | Atlanta, GA    |
| Timmons Group             | Richmond, VA   |
| Toba Consulting           | Fox Island WA  |
| TokuSaku                  | Seattle, WA    |

Pre-bid Estimate: \$480,000  
 The recommended award is aligned with the pre-bid estimate.

**CONTRACT HISTORY:** This contract was originally awarded to Onit as a result of RFP Specification No. PT21-0685F in February of 2022. This is the first amendment to the contract.

**SUSTAINABILITY:** Five percent of scoring was reserved for sustainability considerations.

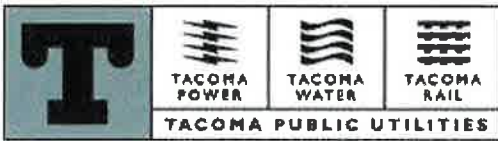
**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** Five percent of scoring was reserved for EIC considerations. Onit is certified as a Minority Owned Business with Washington State Office of Minority and Womens Business Enterprise.

**LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE:** Not applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

| FUND NUMBER & FUND NAME * | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT           |
|---------------------------|----------------------------|--------------|------------------------|
| Tacoma Power, UTS PMO     | 562600                     | 5310100      | \$160,000              |
|                           |                            |              |                        |
| <b>TOTAL</b>              |                            |              | <b>Up to \$160,000</b> |



**REVENUES:**

| FUNDING SOURCE        | COST OBJECT<br>(CC/WBS/ORDER) | COST<br>ELEMENT | TOTAL AMOUNT           |
|-----------------------|-------------------------------|-----------------|------------------------|
| Tacoma Power, UTS PMO | 562600                        | 5310100         | \$160,000              |
|                       |                               |                 |                        |
| <b>TOTAL</b>          |                               |                 | <b>Up to \$160,000</b> |

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$160,000**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Unplanned. However, funding is available to cover the unplanned expense.

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** The unplanned expense will be covered by accrued cost center savings.



RESOLUTION NO.: U-11326  
ITEM NO.: 2  
MEETING DATE: JUNE 29, 2022

**TO:** Board of Contracts and Awards  
**FROM:** Scott Dewhirst, Superintendent, Tacoma Water  
Carol Powers, Principal Engineer, Tacoma Water  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP  
Coordinator, and Tisha Rico, Senior Buyer, Finance/Purchasing  
**SUBJECT:** Bonney Lake 950/1010 Booster Pump Station  
Request for Bids Specification No. TW22-0112F – June 29, 2022  
**DATE:** June 3, 2022

**RECOMMENDATION SUMMARY:**

Tacoma Water recommends a contract be awarded to Dakota Pump Inc, Mitchell, SD, in the amount of \$1,146,800, plus applicable taxes, budgeted from the Tacoma Water System Development Charge Fund, for the purchase of a booster pump station.

**STRATEGIC POLICY PRIORITY:**

- Assure outstanding stewardship of the natural and built environment.

**BACKGROUND:**

Tacoma Water's planned water system infrastructure, in the area just south of Bonney Lake known as Tehaleh, as part of the Environmental Impact Statement (EIS) and community master plan, was submitted from the developer (Cascadia) to Pierce County on August 28, 1998. The Pinnacle Ridge water storage tank (950 zone) and booster pump station (1010 zone) are the next planned water assets in the master plan. The booster pump station is an integral equipment for delivery of water from the storage tank. The booster pump station is being procured by Tacoma Water before the tank construction contract to mitigate the risk of schedule delays due to the long lead time for this complex equipment.

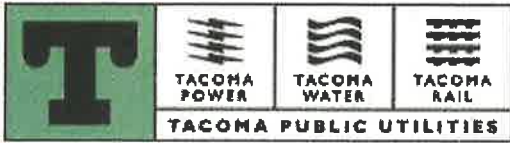
**ISSUE:** The booster pump station is needed to provide reliable water service to the constantly growing Tehaleh community.

**ALTERNATIVES:** The alternative of not awarding a contract to Dakota Pump Inc would be to re-bid the equipment. It is recommended to award the contract to Dakota Pump Inc as they are a well qualified vendor for the supply of booster pump station equipment. There is a very limited number of equipment suppliers for this application and a re-bid may result in no responsive bidders, delaying project completion and potentially limiting Tacoma Water's ability to serve customers in the higher elevation water zone of the Tehaleh community.

**COMPETITIVE SOLICITATION:**

Requests for Bids Specification No. TW22-0112F was opened May 17, 2022. Three companies were invited to bid in addition to normal advertising of the project. Two submittals were received.

Dakota Pump Inc submitted a bid that resulted in the lowest evaluated submittal. USEMCO Inc was deemed non-responsive for failure to demonstrate the experience requirements listed in the specification.\*



| <u>Respondent</u> | <u>Location</u> | <u>Submittal Amount</u> |
|-------------------|-----------------|-------------------------|
| Dakota Pump Inc   | Mitchell, SD    | \$1,146,800             |
| USEMCO Inc        | Tomah, WI       | \$1,171,883*            |

Pre-bid Estimate: \$900,000

The recommended award is 27 percent above the pre-bid estimate.

CONTRACT HISTORY: New contract

SUSTAINABILITY: The equipment provided will meet environmental standards and product specifications. Life-cycle cost was considered in the original evaluation of alternatives for equipment and new assets to serve the Tehaleh area.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Not applicable

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

| FUND NUMBER & FUND NAME *      | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT             |
|--------------------------------|----------------------------|--------------|--------------------------|
| 4600 Tacoma Water Current Fund | WTR-00625 (various)        | Various      | \$1,146,800              |
|                                |                            |              |                          |
| <b>TOTAL</b>                   |                            |              | <b>Up to \$1,146,800</b> |

**REVENUES:**

| FUNDING SOURCE                                       | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT             |
|--|----------------------------|--------------|--------------------------|
| 4600-SDC Tacoma Water System Development Charge Fund | WTR-00625-FS-AD            | 6311185      | \$1,146,800              |
|  |                            |              |                          |
| <b>TOTAL</b>   |                            |              | <b>Up to \$1,146,800</b> |



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**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$115,000, plus applicable taxes**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**