



RESOLUTION NO. U-11283

1 A RESOLUTION related to the purchase of materials, supplies, equipment and
2 the furnishing of services; authorizing the City officials to enter into
3 contracts and, where specified, waive competitive bidding requirements,
4 authorize sale of surplus property, or increase or extend existing
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested
7 bids/proposals for the purchase of certain materials, supplies, equipment and/or
8 the furnishing of certain services, or proposes to purchase off an agreement
9 previously competitively bid and entered into by another governmental entity, or
10 for the sales of surplus, or desires to increase and/or extend an existing
11 agreement, all as explained by the attached Exhibit "A," which by this reference
12 is incorporated herein, and

13 WHEREAS in response thereto, bids/proposals (or prices from another
14 governmental agreement) were received, all as evidenced by Exhibit "A," and

15 WHEREAS the Board of Contracts and Awards and/or the requesting
16 division have heretofore made their recommendations, which may include
17 waiver of the formal competitive bid process because it was not practicable to
18 follow said process, or because the purchase is from a single source, or there is
19 an emergency that requires such waiver, and/or waiver of minor deviations, and
20 in the case of sale of surplus, a declaration of surplus has been made certifying
21 that said items are no longer essential for continued effective utility service, as
22 explained in Exhibit "A," and
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WHEREAS the Director requests authorization, pursuant to

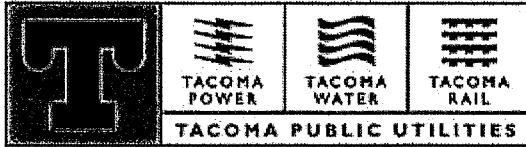
TMC 1.06.269 A, to amend contract amounts up to \$500,000 and to approve term extensions and renewals for all items contained in Exhibit "A;" Now, therefore,

BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That the Public Utility Board of the City of Tacoma hereby concurs and approves the recommendations of the Board of Contracts and Awards and/or the requesting division, and approves, as appropriate: (1) the purchase and/or furnishing of those materials, supplies, equipment or services recommended for acceptance; (2) the sale of surplus materials, supplies or equipment recommended for acceptance; (3) the Interlocal agreement that authorizes purchase off another governmental entity's contract; (4) the increase and/or extension of an existing agreement, and said matters may include waiver of the formal competitive bid process and/or waiver of minor deviations, all as set forth on Exhibit "A," and authorizes the execution, delivery and implementation of appropriate notices, contracts and documents by the proper officers of the City for said transactions, and (5) the administrative authority of the Director, per TMC 1.06.269 A., to amend contract amounts up to \$500,000 and to approve term extensions and contract renewals for all items in Exhibit "A."

Approved as to form:

/s/	Chair
Chief Deputy City Attorney	Secretary
Clerk	Adopted



RESOLUTION NO.: U-11283
ITEM NO.: /
MEETING DATE: OCTOBER 27, 2021

TO: Board of Contracts and Awards
FROM: Steven Hatcher, Customer Services Manager, Customer Services
Janine L Mann, Financial Assistant, Customer Services Support Services
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Tisha Rico, Finance/Purchasing
SUBJECT: Extend Automatic Annual Renewals of Pay Station Kiosk Rental Space Contract
No. 4600011383 – October 27, 2021
DATE: October 18, 2021

RECOMMENDATION SUMMARY:

Customer Services requests approval to extend contract 4600011383 with New Albertsons Inc. of Boise, Idaho, at the contract price of \$800 per month, per pay station kiosk, plus applicable taxes, for space rental in local grocery stores, as well as to increase the number of kiosks as needed. Per the original agreement with Safeway Stores of Seattle dated December 18, 2002, and Assignment of Agreement with New Albertsons Inc. dated December 21, 2015, this contract does not have a maximum value and automatically renews every year unless either party provides written notice of cancellation.

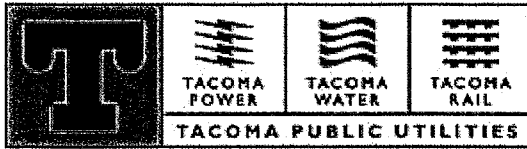
STRATEGIC POLICY PRIORITY:

- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

The contract with New Albertsons Inc. provides rental space in Safeway and Albertsons branded stores to house pay station kiosks that customers may use to make utility payments. It has provided customers the option to pay utility bills at remote kiosks located throughout the City's service area since December 2002. This payment option has been well received, with an average of over 5,700 utility payments processed per month. In 2020, payments totaling \$8,982,571 were made at pay station kiosks. This is an increase of \$421,070 over 2019 payments, and represents a significant return on investment when compared to current annual rental fees of \$105,600, which are reduced to \$92,400 when discounts are applied.

Prior to the kiosks, the majority of these payments were made in person at the TPU Administration Building. This customer convenience has the added benefit of supporting Tacoma's sustainability goals.



ISSUE: Customer Services seeks approval to continue this contract beyond the \$500,000 governing body approval threshold and reaffirm the contract terms for automatic renewals and no cumulative maximum value.

ALTERNATIVES: Kiosk pay stations could be eliminated; however, this limits options for customers to easily and conveniently make utility payments. Another alternative is to change to a different large retail chain though doing so would come at a significant expense as well as negatively impact utility customers and our revenue stream due to the downtime needed to relocate the kiosks.

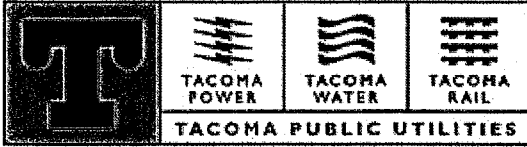
COMPETITIVE ANALYSIS:

New Albertsons Inc. has more stores in the TPU service area than any other large retailer, including underserved neighborhoods, rendering it more accessible and convenient for utility customers.

CONTRACT HISTORY: This contract was originally awarded to Safeway Stores of Seattle in December 2002. Public Utility Board Resolution No. U-9773, December 11, 2002, approved eight kiosks at an annual cost not-to-exceed \$78,000. Public Utility Board Resolution No. U-9939, January 12, 2005, approved Amendment 1 to increase the number of kiosk locations to 10 and the annual amount to \$96,000, with no cumulative maximum value, plus authorization for automatic renewals. Amendment 2, February 28, 2007, provided a \$100 per month discount for exclusively locating our kiosks in Safeway and Albertsons stores, as well a \$0.42 discount per transaction if total kiosk transactions exceed \$6,000 per month.

SUSTAINABILITY: The availability of payment kiosks located throughout the TPU service area provides customers, especially those who cannot or choose not to use electronic payment methods, an option to pay utility bills closer to their residence or place of employment without needing to travel to the TPU administration building.

EIC/LEAP COMPLIANCE: Not applicable.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Customer Services – no fund number			\$105,600 in 2022
Customer Services – no fund number			\$105,600 in 2023
TOTAL			\$211,200

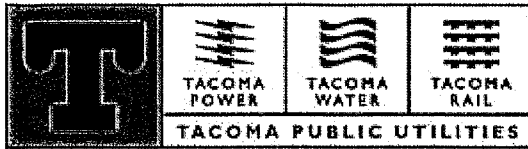
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$17,600

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



RESOLUTION NO.: U-11283
ITEM NO.: 2
MEETING DATE: OCTOBER 27, 2021

TO: Board of Contracts and Awards
FROM: Chris Mattson, Power Section Manager, Tacoma Power/Generation
Matt Bleich, Power Section Assistant Manager II, Tacoma Power/Generation
Andrew Ollenburg, Natural Resources Specialist III, Tacoma Power/Generation
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Seth Hartz, Finance/Purchasing
SUBJECT: Skokomish Indian Tribe Intragency Agreement for Fisheries Assistance at the
Cushman Hydro Project
October 27, 2021
DATE: October 14, 2021

RECOMMENDATION SUMMARY:

Tacoma Power/ Generation recommends a contract be awarded to Skokomish Indian Tribe, Skokomish, WA, in the amount of \$1,800,000, plus applicable taxes, budgeted from the Power Fund, for an initial contract term of five years based on annual task orders, for professional fisheries assistance at the Cushman Hydro Project.

BACKGROUND:

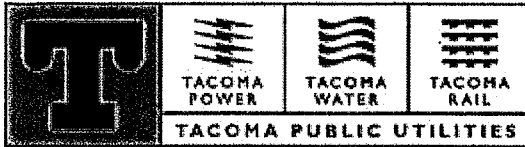
ISSUE: The Skokomish Tribe and the Washington Department of Fish and Wildlife (WDFW) are the co-managers of the fisheries resource in the Skokomish River basin and the entities approving the collection, sampling, and transfer of salmon at the Cushman Fish Facilities. Without their agreement, we would not be able to fulfill our obligations under article 413 Fish and Habitat monitoring and article 417 Fish Supplementation Program in the Cushman Hydro Project FERC license. WDFW has indicated that they do not want to interfere with spawner-survey efforts, one of the major tasks under this contract, which the Tribe is currently managing throughout the Skokomish River Basin.

The Tribe has been completing the spawner surveys in the past, under a previous contract, and to ensure consistency and data accuracy, it is also beneficial to have the same entity continue the data collection. Other firms would not be able to obtain the necessary scientific collection permit without the Tribe's and WDFW's approval.

The Tribe is the only entity given approval by the Federal Endangered Species Act (ESA) lead agencies to obtain wild Skokomish River steelhead eggs from the stream gravel. This task is part of an innovative effort to increase the population of this ESA- listed species through hatchery supplementation. They have the experience, trust, and legal standing to implement the collection of broodstock.

This contract will allow for the Tribe to hire tribal members to work full-time at our fish facilities. Providing direct employment opportunities at Cushman for tribal members and funding to the Tribe to continue this work will further strengthen the relationship between the Tribe and Tacoma Power, which is vital for implementation of the Cushman license. We also believe the Tribe can perform this work more cost-effectively than utilizing City staff. The Contract is based on specific annual task orders that allow for flexibility by Tacoma.

ALTERNATIVES: There is no other vendor, provider, or entity that can perform some of the required work. To ensure continuity of service and data collection quality, no other alternative vendor is suitable.



COMPETITIVE ANALYSIS:

The Skokomish Tribe is the only entity given approval by the Federal Endangered Species Act (ESA) lead agencies to perform some of the tasks in this contract. This contract will allow for the Tribe to hire tribal to work full-time at our fish facilities. Providing direct employment opportunities at Cushman for tribal members and funding to the Tribe to continue this work will further strengthen the relationship between the Tribe and Tacoma Power, which is vital for implementation of the Cushman license.

CONTRACT HISTORY: New Contract

SUSTAINABILITY: None of the City’s sustainability-related resolutions, proclamations, or ordinances apply to this request/contract.

EIC/LEAP COMPLIANCE: Not applicable

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power	10000084908	5310100	\$954,000
4700 - Power	10000103013	5310100	\$254,000
4700 - Power	10000103015	5310100	\$592,000
TOTAL			\$1,800,000

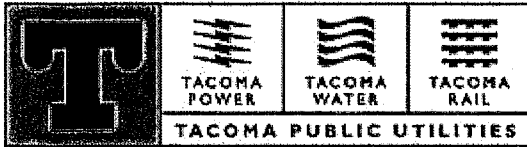
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power	10000084908	5310100	\$954,000
4700 - Power	10000103013	5310100	\$254,000
4700 - Power	10000103015	5310100	\$592,000
TOTAL			\$1,800,000

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,000,000.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



RESOLUTION NO.: U-11283
ITEM NO.: 3
MEETING DATE: OCTOBER 27, 2021

TO: Board of Contracts and Awards
FROM: Chris Mattson, Power Section Manager, Tacoma Power/Generation
Matt Bleich, Power Section Assistance Manager II, Tacoma Power/Generation
Andrew Ollenburg, Natural Resources Specialist III, Tacoma Power/Generation
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Seth Hartz, Finance/Purchasing
SUBJECT: Long Live the Kings Intragency Agreement for the Rearing of North Fork Skokomish River Steelhead
October 27, 2021
DATE: October 14, 2021

RECOMMENDATION SUMMARY:

Tacoma Power/ Generation requests approval to award a contract to Long Live The Kings, Lilliwaup, WA, in the amount of \$889,701, plus any applicable taxes, budgeted from the Power fund, for a contract term of five years, for the rearing of Skokomish River steelhead from juvenile to the adult life stage.

BACKGROUND:

ISSUE: In accordance with article 417 (Fish Supplementation) in the 2010 amended license for the Cushman Hydroelectric Project (FERC No.460), Tacoma Power must release 225 adult North Fork Skokomish winter steelhead per year into the North Fork Skokomish River. The purposes of this program are: 1) to increase the abundance of winter run steelhead in the lower North Fork Skokomish watershed, and 2) to provide harvest opportunities to treaty Indian and non-treaty fishers. Tacoma Power does not own or operate facilities with the capacity to rear these fish to this life stage, therefore this duty must be contracted out to a suitable facility. Because the fish need to be raised to adult, the length of this initial contract is five years. This replaces an expiring contract with Long Live The Kings (LLTK).

ALTERNATIVES: Due to the unique nature of steelhead rearing and infectious disease protocols that need to be followed, no other suppliers are able to provide this service at this time.

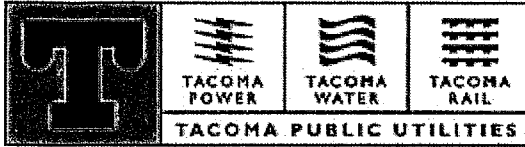
COMPETITIVE ANALYSIS:

Due to the risk of introducing infectious diseases and pathogens, these fish must be reared in the same disease unit as they will be released. The LLTK facility, located in Lilliwaup, WA is the only appropriate fish grow out facility that can perform this work. The staff at LLTK have years of proven experience producing adult steelhead for other programs. Their experience will greatly contribute to the success of this program for Tacoma Power.

CONTRACT HISTORY: New Contract

SUSTAINABILITY: None of the City's sustainability-related resolutions, proclamations, or ordinances apply to this request/contract.

EIC/LEAP COMPLIANCE: Not applicable.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power	10000103013	5310100	\$889,701
TOTAL			\$889,701

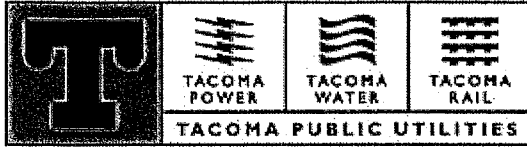
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 - Power	10000103013	5310100	\$889,701
TOTAL			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$239,498

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



RESOLUTION NO.: U-11283

ITEM NO.: 4

MEETING DATE: OCTOBER 27, 2021

TO: Board of Contracts and Awards

FROM: Chris Mattson, Power Section Manager, Tacoma Power/Generation
Matthew Bleich, Power Section Assistance Manager II, Tacoma Power/Generation

COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Seth Hartz, Finance/Purchasing

SUBJECT: Pacific States Marine Fisheries Services Interagency Agreement
October 27, 2021

DATE: October 14, 2021

RECOMMENDATION SUMMARY:

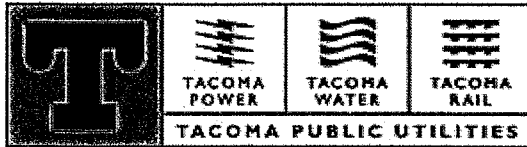
Tacoma Power/Generation requests approval to award a contract to Pacific States Marine Fisheries Commission, Portland, Oregon, in the amount of \$9,000,000, sales tax not applicable, budgeted from the Power fund, for a contract term for five years, for Fisheries Technician and Biologist Support Services Support for Tacoma's Cowlitz, Cushman, Nisqually, and Wynoochee hydroelectric project license implementations from 2022-2027.

BACKGROUND:

An agreement with Pacific Marine Fisheries Commission (PSMFC) was approved by the Public Utility Board (Resolution U-10375) on April 28, 2010, and replaced the original contract entered into in 2004. Initially, the intent of these contracts was to provide seasonal fisheries field labor to implement FERC license requirements, including supplemental fish collection efforts near Cowlitz Falls Dam.

Additional requirements of Tacoma's FERC licenses have since necessitated new field studies and increasing fish collection, monitoring and wildlife efforts at other hydro projects. The use of PSMFC contract staff has proven to be an effective method of supplementing Tacoma Full Time Employee staff within Natural Resources. PSMFC offers Tacoma Power seasonal hiring flexibility, seven day per week availability, and the potential for extending the season length (e.g., employees remain on staff when fish are still being collected in high numbers). PSMFC keeps a database of applicants, which allows Tacoma real time access to a large pool of qualified applicants. The agreement with PSMFC includes a 13.00% overhead for the hiring service. The hiring and staffing flexibility combined with an estimated savings in overhead rates from other industry technician service providers of approximately 20-30% represent substantial savings to Tacoma.

One example of staffing supplementation began in 2014, when a new agreement with the Bonneville Power Administration and the Lewis County Public Utility District obligated Tacoma to fund and operate the Cowlitz Falls Fish Facility at Cowlitz Falls Dam. This required hiring additional seasonal employees to capture and transport juvenile salmonids downstream on the Cowlitz River and conduct annual evaluations to demonstrate effectiveness and modify the collector to meet performance standards as necessary. In addition, Tacoma has seasonal and supplemental staffing needs to: 1) operate the Cowlitz Hatchery adult upstream fish collector up to seven days per week, 2) conduct monitoring and evaluation studies on at the Cushman Hydro project, 3) manage and conduct monitoring and evaluation efforts in the Cowlitz River associated with meeting hatchery standards and achieving License obligated recovery objectives, and 4) operate and monitor the Cushman fish hatcheries and fish passage facilities.



ALTERNATIVES: An alternative supplemental staffing strategy that has been considered includes using technicians from industry consulting firms on an as needed basis. These firms typically charge a 20-30% overhead rate, and are often not as efficient due to the onboarding time required with gaining familiarity with a given topic. This represents additional cost to the utility as well as risks for greater time commitments from Tacoma staff to ensure quality control meets the standards required by Tacoma in order to meet our License required objectives.

COMPETITIVE ANALYSIS:

An Intragency agreement ensures the most cost effective rates and staffing strategies are available and utilized.

CONTRACT HISTORY: New Contract

SUSTAINABILITY: This contract is being implemented in support of the Natural Resources group within Generation for Tacoma Power in order to implement our FERC license goals. These goals include implementing strategies for recovery of our natural resources and balancing the production of clean power.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 – Power	Various	5330100	\$9,000,000
TOTAL			\$9,000,000

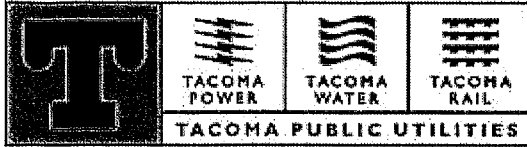
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 – Power	Various	5330100	\$9,000,000
TOTAL			\$9,000,000

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,600,000.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A



RESOLUTION NO.: U-11283
ITEM NO.: 5
MEETING DATE: OCTOBER 27, 2021

TO: Board of Contracts and Awards
FROM: Chris Robinson, Utilities Deputy Director/Superintendent, Tacoma Power
Tenzin Gyaltzen, Power Section Manager, Utility Technology Services
Rick Munson, Power Section Assistant Manager I, Utility Technology Services
Thomas Stedman, Telecom Engineer, Utility Technology Services
COPY: Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP
Coordinator, and Seth Hartz, Finance/Purchasing
SUBJECT: Purchase of Nokia Network Equipment under NASPO Contract No. 05715 –
Public Safety Communications Support Equipment – Phase Two
October 27, 2021
DATE: October 15, 2021

RECOMMENDATION SUMMARY:

Tacoma Power, Utility Technology Services (UTS) requests approval to award a contract to Nokia Corp of America, Plano, TX, in the amount of \$700,000, plus applicable taxes, budgeted from the Power Fund, for an initial contract term of three years, for hardware and software to support the Wide Area Network (WAN) Phase 2 (WAN 2.0) capital project.

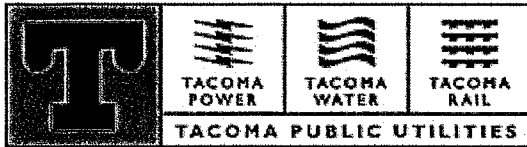
BACKGROUND:

The WAN Phase 1 project upgraded all of the backbone communications to Multi-Protocol Label Switching (MPLS) technology between the TPU campus, the Transmission Substations, and the remote Hydro Plants. This contract and equipment purchase provides the necessary hardware and software to support the multi-year (2021-2024) WAN 2.0 network upgrade project. WAN 2.0 includes replacing aging Synchronous Optical Network (SONET) communications technology installed at over 70 Tacoma Power substations with MPLS technology. UTS will monitor and manage network performance with Nokia's Network Service Platform (NSP) originally purchased and installed as a part of the WAN Phase 1 project.

UTS has been systematically upgrading network equipment as it reaches end of life. Continuing to procure Nokia MPLS equipment provides the Utility a single WAN platform and leverages the existing network management and monitoring solution.

ISSUE: The existing SONET network connecting the distribution substations to our Energy Management System (EMS) and other critical operational services have reached end of life. WAN 2.0 builds upon WAN Phase 1 and the existing MPLS platform by deploying and integrating network connectivity at the distributions substations into a single interconnected network.

ALTERNATIVES: In 2017, UTS kicked off the WAN Phase 1 project which started the planning process of systematically upgrading end of life network components. At that time, the decision was made to deploy Nokia's MPLS equipment including the Network Service Platform (NSP) to manage and monitor the Network services. No alternatives are feasible as this project is a continuation of WAN Phase 1.



COMPETITIVE ANALYSIS:

This purchase is based off the competitively solicited Request for Proposals 05715 Public Safety Communications Support Equipment – Phase 2 awarded to Alacatel Lucent USA, Inc (Part of Nokia Group). Additionally, TPU staff were able to secure an additional 22 percent discount off of the contract pricing.

CONTRACT HISTORY: In September of 2017, under Resolution U-10960; UTS contracted with Nokia for hardware and software to support the WAN Phase 1 project. This purchase is in support of Phase 2 of the WAN modernization efforts or WAN 2.0.

SUSTAINABILITY: This procurement aligns with Resolution 38248 Sustainable Purchasing Policy, adopted in 2011 and affirms that UTS is committed to doing business with vendors who value our commitment to sustainability. Nokia has proven to be a partner in ensuring that UTS receives competitive pricing, plus additional discounts.

EIC/LEAP COMPLIANCE: Not applicable.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power	PWR01113-15		\$323,622.75
4700 Power	TBD		\$376,377.25
TOTAL			\$700,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power	PWR01113-15		\$323,622.75
4700 Power	TBD		\$376,377.25
TOTAL			\$700,000

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 323,622.75

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. Not applicable.