



## RESOLUTION NO. U-11259

1 A RESOLUTION related to the purchase of materials, supplies, equipment and  
2 the furnishing of services; authorizing the City officials to enter into  
3 contracts and, where specified, waive competitive bidding requirements,  
4 authorize sale of surplus property, or increase or extend existing  
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested  
7 bids/proposals for the purchase of certain materials, supplies, equipment and/or  
8 the furnishing of certain services, or proposes to purchase off an agreement  
9 previously competitively bid and entered into by another governmental entity, or  
10 for the sales of surplus, or desires to increase and/or extend an existing  
11 agreement, all as explained by the attached Exhibit "A," which by this reference  
12 is incorporated herein, and

13 WHEREAS in response thereto, bids/proposals (or prices from another  
14 governmental agreement) were received, all as evidenced by Exhibit "A," and

15 WHEREAS the Board of Contracts and Awards and/or the requesting  
16 division have heretofore made their recommendations, which may include  
17 waiver of the formal competitive bid process because it was not practicable to  
18 follow said process, or because the purchase is from a single source, or there is  
19 an emergency that requires such waiver, and/or waiver of minor deviations, and  
20 in the case of sale of surplus, a declaration of surplus has been made certifying  
21 that said items are no longer essential for continued effective utility service, as  
22 explained in Exhibit "A," Now, therefore,  
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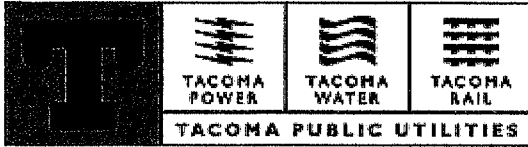
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BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That the Public Utility Board of the City of Tacoma hereby concurs and approves the recommendations of the Board of Contracts and Awards and/or the requesting division, and approves, as appropriate: (1) the purchase and/or furnishing of those materials, supplies, equipment or services recommended for acceptance; (2) the sale of surplus materials, supplies or equipment recommended for acceptance; (3) the Interlocal agreement that authorizes purchase off another governmental entity's contract; (4) the increase and/or extension of an existing agreement, and said matters may include waiver of the formal competitive bid process and/or waiver of minor deviations, all as set forth on Exhibit "A," and authorizes the execution, delivery and implementation of appropriate notices, contracts and documents by the proper officers of the City for said transactions.

Approved as to form:

<p>_____ /s/ Chief Deputy City Attorney</p> <p>_____ Clerk</p>	<p>_____ Chair</p> <p>_____ Secretary</p> <p>Adopted _____</p>
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RESOLUTION NO.: U-11259

ITEM NO.: /

MEETING DATE: JUNE 23, 2021

**TO:** Board of Contracts and Awards  
**FROM:** Dale W. King, Tacoma Rail Superintendent  
Kari Halliday, Operations Manager, Tacoma Rail  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP  
Coordinator, and Seth Hartz, Finance/Purchasing  
**SUBJECT:** Running Repair Agent for Freight Car Inspections, Repairs, and Terminal Air  
Tests, Request for Proposals Specification No. TR13-0466F, Contract No.  
4600009406, June 23, 2021  
**DATE:** June 8, 2021

**RECOMMENDATION SUMMARY:**

Tacoma Rail requests approval to increase Contract No. 4600009406, with Harbor Rail Services Company, Pasadena, CA, by \$110,000.00, plus any applicable taxes, to allow for the continued, federally mandated, daily services of freight car inspections, freight car repairs, and terminal and initial intermodal air test procedures. This increase will bring the contract to a cumulative total of \$1,835,000.00, plus any applicable taxes.

**BACKGROUND:**

**ISSUE:** Tacoma Rail is required by federal law to perform freight car inspections on all rail cars and to repair any defects. These inspections and repairs are regulated under the Federal Railroad Administration (FRA). In addition to these requirements, all railroads are responsible for performing terminal departure tests on all non-intermodal freight rail cars and initial intermodal terminal air tests.

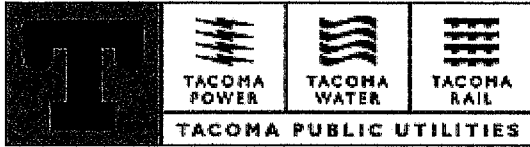
The increase in the contract is necessary for continued, federally mandated inspections, tests and repairs for inbound and outbound trains through the contract end date of December 31, 2021.

**ALTERNATIVES:** Tacoma Rail will be posting a new Request for Proposal for this business prior to the current December 31, 2021, contract end date and will begin a new contract award to be in effect beginning January 1, 2022. In the interim, it is necessary for Tacoma Rail to continue business with Harbor Rail Services Company for this regulatory work in order to remain in compliance with federal law. If Tacoma Rail were to cease this work, it would result in trains being unable to lawfully leave the Port of Tacoma.

**COMPETITIVE SOLICITATION:**

Request for Proposals, Specification No. TR13-0466F, was opened Tuesday, October 8, 2013. Three companies were invited to bid in addition to normal advertising of the project. Two submittals were received and a contract was awarded to the highest scored bidder, Harbor Rail Services Company.

**CONTRACT HISTORY:** This contract was originally awarded to Harbor Rail Services as a result of Request for Proposals Specification No. TR13-0466F in October 2013. The original contract award was for an initial three-year contract term in the amount of \$900,000.00, with the option of two additional, one-year renewal periods for an aggregate total of \$1,525,000.00 and was approved by Tacoma Public Utility Board Resolution No. U-10668 on December 18, 2013.



There have been three amendments to the contract. Amendment No. 1 extended the contract term to December 31, 2017. Amendment No. 2 extended the contract term to December 31, 2018. Amendment No. 3 increased the contract total dollar value by \$200,000.00, bringing it to a new contract total of \$1,725,000.00 and extended the contract term to December 31, 2021. If approved, this increase will be Amendment No. 4 and will bring the contract total dollar amount to \$1,835,000.00.

EIC/LEAP COMPLIANCE: Not applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Tacoma Rail Fund 4500	592101	5330100	\$110,000.00
<b>TOTAL</b>			\$110,000.00

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
<b>TOTAL</b>			

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$110,000.00**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**