



## RESOLUTION NO. U-11251

1 A RESOLUTION concerning surplus utility equipment; declaring utility  
2 equipment surplus to the needs of Tacoma Power and Tacoma Public  
3 Utilities; conducting a public hearing on the proposed sale of the surplus  
4 utility equipment; and authorizing Tacoma Power to sell the surplus utility  
5 equipment to the highest responsive bidder(s) at bid sale(s).

6 WHEREAS the City of Tacoma, Department of Public Utilities, Light  
7 Division (d.b.a. "Tacoma Power"), Fleet Services, originally acquired for public  
8 utility purposes, heavy-duty Fleet vehicles, listed as a part the Declaration of  
9 Surplus Property and further described in the background materials on file with  
10 the Clerk of the Board ("Listed Equipment"), and

11 WHEREAS Tacoma Power has determined that the Listed Equipment is  
12 no longer necessary for providing continued public utility service due to age and  
13 mechanical conditions and is deemed surplus to Tacoma Power's needs  
14 pursuant to RCW 35.94.040 and TMC 1.06.272-278, and

15 WHEREAS the estimated value of the Listed Equipment is \$172,500,  
16 and

17 WHEREAS a public hearing was conducted on May 12, 2021, as  
18 required by RCW 35.94.040, and

19 WHEREAS Tacoma Power requests that the Utility Board, pursuant to  
20 the requirements of RCW 35.94.040 and TMC 1.06.272-278, declare the Listed  
21 Equipment surplus to Tacoma Power's needs and the needs of Tacoma Public  
22 Utilities and authorizes Tacoma Power to sell the Listed Equipment to the  
23 highest responsive bidder(s); Now, Therefore,  
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BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

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Sec. 1. The Listed Equipment, which are the heavy-duty Fleet vehicles identified as a part of the Declaration of Surplus Property and further described in the background materials on file with the Clerk of the Board are no longer necessary for providing continued public utility service, and are hereby declared surplus to Tacoma Power's needs and the needs of the Tacoma Public Utilities.

Sec. 2. Tacoma Power is hereby authorized to sell the Listed Equipment at a bid sale(s) to the highest responsive bidder(s), and should the Listed Equipment not be acquired at sale(s), Tacoma Power is authorized to otherwise dispose of the Listed Equipment in Tacoma Power's best interests.

Sec. 3. If a bid for the Listed Equipment is higher than \$500,000, then the highest bid over \$500,000 for that lot will be brought by Tacoma Power to the Board for formal approval of the sale.

Approved as to form:

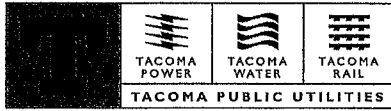
\_\_\_\_\_  
/s/  
Chief Deputy City Attorney

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk

Adopted \_\_\_\_\_



## Board Action Memorandum

**TO:** Jackie Flowers, Director of Utilities  
**COPY:** Charleen Jacobs, Director and Board Offices  
**FROM:** Chris Robinson, Power Superintendent/COO  
**MEETING DATE:** May 12, 2021  
**DATE:** April 28, 2021

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**SUMMARY:** Tacoma Public Utilities (TPU) Fleet Services recommends the equipment listed on the attached Declaration of Surplus Property Forms be declared surplus to Tacoma Public Utilities' needs. We further recommend that a public hearing be held in front of the Public Utility Board to take testimony from any interested individuals on the sale of said surplus equipment in accordance with RCW 35.94.040. In addition, we recommend the Department of Public Utilities be authorized to solicit bids for the equipment through public auction and award the sale of the equipment based on the highest responsive bid received in accordance with City Surplus Procedures. It is anticipated that the total sale will be estimated at \$172,500.00 (individual equipment estimated values are detailed on the attached form).

**BACKGROUND:** The equipment listed on the attached Declaration of Surplus Property are considered surplus to Tacoma Public Utilities needs due to their age and mechanical condition. This heavy-duty Fleet equipment has a typical replacement criterion between 12-15 years or 100,000 miles. The actual replacement schedule is based on use, specific maintenance issues, changes in technology or work needs, etc. which is determined by Fleet Services and the assigned workgroup(s). This equipment has reached its useful life and is no longer cost effective to maintain and/or does not perform at an acceptable level.

The equipment listed on the attached Declaration of Surplus Property will be sold at public auction through National Cooperative Purchasing Alliance (NCPA) Auction Services Contract No. 11-20 which is a competitively solicited contract valid September 1, 2017 through September 30, 2021 with the option to extend for two additional one-year terms. NCPA conducted a Request for Proposals, Specification No. 19-17 and sent the bid to four vendors; one submittal was received on August 15, 2017. This contract meets Tacoma's competitive solicitation requirements by means of a cooperative purchasing agreement with NCPA. Purchasing through this cooperative contract provides the City increased savings by pooling resources to leverage the market through volume discounts

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes.  
**IF THE EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**  
Explain how expenditures are to be covered and if budget modifications are required.

**IF THE ACTION REQUESTED IS APPROVAL OF A CONTRACT, INCLUDE LANGUAGE IN RESOLUTION AUTHORIZING \$200,000 INCREASE IN ADMINISTRATIVE AUTHORITY TO DIRECTOR?** No.

**ATTACHMENTS:** List any attachments (contracts, policies, agreements, etc.).  
- Declaration of Surplus Property (DSP) Form

**CONTACT:** Don Ashmore, Utilities Fleet Manager, 253-502-8575



# City of Tacoma

## Surplus Vehicles For Disposal (Must have DSP Form Attached)

Contact Person: Don Ashmore

Phone: 253-502-8575

E-mail: dashmore@cityof tacoma.org

### Description of Surplus Vehicle(s)

Year:	1985	Hours :	1,970
Make/Model:	Hydra Dyne BTTR648RC	Body Type:	Trailer Mounted Tensioner Puller
City No.:	7111650	Replaced By No.:	7121599
VIN:	BTTR648RC96X56 (in SAP)	Estimated Value:	\$39,000
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	1996	Odometer:	54,776
Make/Model:	96 Freightliner FL70	Body Type:	Aerial
City No.:	7111978	Replaced By No.:	7122679
VIN:	1FV6HLBB5TL622717	Estimated Value:	\$25,000
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	1998	Odometer:	49,615
Make/Model:	Freightliner FLD 1206	Body Type:	Digger Derrick
City No.:	7112156	Replaced By No.:	7121259
VIN:	1FVX6MDB1VP808599	Estimated Value:	\$28,500
Reason:	Age and condition; past useful life and not reasonable to retain		

Year:	1999	Odometer:	43,558
Make/Model:	International 2674	Body Type:	Line Puller
City No.:	7112167	Replaced By No.:	7122688
VIN:	1HTGLAHT3XH609804	Estimated Value:	\$49,000
Reason:	Age and condition; past useful life and not reasonable to retain		



# City of Tacoma

## Surplus Vehicles For Disposal (Must have DSP Form Attached)

Contact Person: Don Ashmore

Phone: 253-502-8575

E-mail: dashmore@cityof tacoma.org

### Description of Surplus Vehicle(s)

Year:	2000	Odometer:	78,314
Make/Model:	International 2674	Body Type:	Aerial body
City No.:	7112376	Replaced By No.:	7121232
VIN:	1HTGLAHT0YH248484	Estimated Value:	\$25,000
Reason:	Age and condition; mechanical boom section removed, unusable per manufacturer		

Year:	2010	Odometer:	106,555
Make/Model:	International 4300	Body Type:	Aerial body
City No.:	7118289	Replaced By No.:	
VIN:	1HTMMAAR7BH374234	Estimated Value:	\$6,000
Reason:	Age and condition; bad engine		

Year:		Odometer:	
Make/Model:		Body Type:	
City No.:		Replaced By No.:	
VIN:		Estimated Value:	
Reason:			

Year:		Odometer:	
Make/Model:		Body Type:	
City No.:		Replaced By No.:	
VIN:		Estimated Value:	
Reason:			



# City of Tacoma

## Declaration of Surplus Property (DSP)

**To:** Purchasing Division **Date:** 5/12/2021  
**From:** Power/T&D/Fleet Services  
**Contact Name:** Don Ashmore **Phone:** 502-8575

- Declaration of Surplus Personal Property  
 Declaration of Surplus Real Property  
 Declaration of Unusable Personal Property<sup>1</sup>

<sup>1</sup> Items that are broken, unusable, have no commercial, salvage, or donation value, and have no special disposal requirements (e.g., hazardous metals), may be disposed by the owning department. Do not submit DSP Form to Purchasing for these items.

Description of Surplus Property		
Describe Item or Attach List:	<u>Surplus Utility Vehicles/Equipment For Disposal</u>	Fixed Asset # <u>See Listed</u>
Address/Location of Items:	<u>TPU Fleet Services</u>	Accounting (for costs/proceeds):
Estimated Commercial or Resale Value:	<u>\$Total \$172,500 (See Listed)</u>	Cost Center: <u>574206 (Fleet Capital)</u>
Minimum Acceptable Bid:	<u>\$ _____</u>	General Ledger Acct: <u>6411000</u>

I hereby certify the asset(s) listed have no further public use or the sale thereof is in the best interests of the City and declare these items as surplus according to sections 1.06.272 through 1.06.278 of the Tacoma Municipal Code. Items may be sold, transferred, donated or otherwise disposed of in accordance with the City's surplus property policies and the Tacoma Municipal Code.

\_\_\_\_\_  
 Department/Division Head Signature Date

\_\_\_\_\_  
 City Manager or Director of Utilities (if over \$200,000) Date

DISPOSAL REQUEST	DISPOSAL ACTION
<p>(to be completed by department)</p> <p><u>Requested Disposal Method(s):</u></p> <p><input type="checkbox"/> Intra City Transfer            Name of Department _____</p> <p><input type="checkbox"/> Bid Solicitation (Formal / Informal)</p> <p><input checked="" type="checkbox"/> Vehicle Auction (attach vehicle surplus form)            Specify Contract <b><u>NCPA (JJ Kane Auctioneers)</u></b></p> <p><input type="checkbox"/> Online Auction Service            (attach online auction surplus form)</p> <p><input type="checkbox"/> Special Advertisement (attach advertisement)            Specify Newspaper _____</p> <p><input type="checkbox"/> Supplemental Mailing List (attach)</p> <p><input type="checkbox"/> Website Posting</p> <p><input type="checkbox"/> Special Disposal Requirements (e.g., environmental, regulatory)</p> <p><input type="checkbox"/> Salvage Services            Specify Contract _____</p> <p><input type="checkbox"/> Donation</p> <p><input type="checkbox"/> 2-Good-2 Toss</p> <p><input type="checkbox"/> Other: _____</p> <p><input type="checkbox"/> Okay for Disposal: _____</p>	<p><b>Internal Use Only – Purchasing Division</b></p> <p><input type="checkbox"/> Formal Bid No. _____            Resolution/Ordinance No. _____</p> <p><input type="checkbox"/> Informal Bid No. _____</p> <p><input type="checkbox"/> Online Auction <input type="checkbox"/> Website Posting</p> <p><input type="checkbox"/> Special Advertisement <input type="checkbox"/> Supplemental Mailings</p> <p><input type="checkbox"/> Contract Services <input type="checkbox"/> Intra-City Transfer</p> <p><input type="checkbox"/> Salvage Services <input type="checkbox"/> Donation</p> <p><input type="checkbox"/> Okay for Disposal <input type="checkbox"/> 2-Good-2 Toss</p> <p>Date Advertised/Posted: _____</p> <p>Sale Amount: \$ _____</p> <p>Sold To: Name _____            Address _____</p> <p>Donated To: Name _____            Address _____</p> <p><input type="checkbox"/> Hold Harmless Release Received</p> <p>Recipient is: <input type="checkbox"/> Public Agency  <input type="checkbox"/> Non-Profit serving public  <input type="checkbox"/> General Public <input type="checkbox"/> Employee</p> <p>Accounting, if different from above:            _____</p>

**APPROVED:**

\_\_\_\_\_  
 Procurement and Payables Manager Date