



## RESOLUTION NO. U-11231

1 A RESOLUTION related to the purchase of materials, supplies, equipment and  
2 the furnishing of services; authorizing the City officials to enter into  
3 contracts and, where specified, waive competitive bidding requirements,  
4 authorize sale of surplus property, or increase or extend existing  
5 agreements.

6 WHEREAS the City of Tacoma, Department of Public Utilities, requested  
7 bids/proposals for the purchase of certain materials, supplies, equipment and/or  
8 the furnishing of certain services, or proposes to purchase off an agreement  
9 previously competitively bid and entered into by another governmental entity, or  
10 for the sales of surplus, or desires to increase and/or extend an existing  
11 agreement, all as explained by the attached Exhibit "A," which by this reference  
12 is incorporated herein, and

13 WHEREAS in response thereto, bids/proposals (or prices from another  
14 governmental agreement) were received, all as evidenced by Exhibit "A," and

15 WHEREAS the Board of Contracts and Awards and/or the requesting  
16 division have heretofore made their recommendations, which may include  
17 waiver of the formal competitive bid process because it was not practicable to  
18 follow said process, or because the purchase is from a single source, or there is  
19 an emergency that requires such waiver, and/or waiver of minor deviations, and  
20 an emergency that requires such waiver, and/or waiver of minor deviations, and  
21 in the case of sale of surplus, a declaration of surplus has been made certifying  
22 that said items are no longer essential for continued effective utility service, as  
23 explained in Exhibit "A," and  
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WHEREAS the Director requests authorization, pursuant to

TMC 1.06.269 A, to amend contract amounts up to \$500,000 and to approve term extensions and renewals for all items contained in Exhibit "A;" Now, therefore,

BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

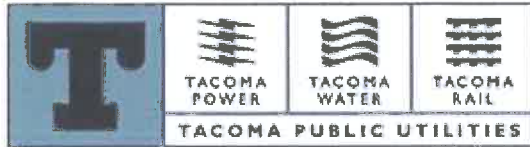
That the Public Utility Board of the City of Tacoma hereby concurs and approves the recommendations of the Board of Contracts and Awards and/or the requesting division, and approves, as appropriate: (1) the purchase and/or furnishing of those materials, supplies, equipment or services recommended for acceptance; (2) the sale of surplus materials, supplies or equipment recommended for acceptance; (3) the Interlocal agreement that authorizes purchase off another governmental entity's contract; (4) the increase and/or extension of an existing agreement, and said matters may include waiver of the formal competitive bid process and/or waiver of minor deviations, all as set forth on Exhibit "A," and authorizes the execution, delivery and implementation of appropriate notices, contracts and documents by the proper officers of the City for said transactions, and (5) the administrative authority of the Director, per TMC 1.06.269 A., to amend contract amounts up to \$500,000 and to approve term extensions and contract renewals for all items in Exhibit "A."

Approved as to form:

\_\_\_\_\_ Chair

\_\_\_\_\_/s/\_\_\_\_\_  
Chief Deputy City Attorney Secretary

\_\_\_\_\_ Adopted \_\_\_\_\_  
Clerk



RESOLUTION NO.: U-11231  
ITEM NO.: 1  
MEETING DATE: JANUARY 13, 2021

**TO:** Board of Contracts and Awards  
**FROM:** Tenzin Gyaltzen, Power Section Manager, Power Utility Technology Services  
Joe Tellez, Chief Technology Officer; Utility Technology Services  
Andre Pedefferri, Advance Metering Program Manager, Utility Technology Services  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, EIC Coordinator, LEAP Coordinator, and Seth Hartz, Finance/Purchasing  
**SUBJECT:** Increase Contract for AM Consulting Services and Program Management Support  
Request for Proposals Specification No. PS17-0196F, Contract No. 4600012876 CW2240514. – January 13, 2021  
**DATE:** January 4, 2021

**RECOMMENDATION SUMMARY:**

Tacoma Power, Utility Technology Services (UTS), Advanced Metering Infrastructure (AMI) Program requests approval to increase Contract No 46000012876, to Z2 Solutions LLC, Durango, CO, by \$30,000.00, plus any applicable taxes, for overall AMI Operational Planning close-out for 2020 This increase will bring the contract to a cumulative total of \$2,858,524.00, plus any applicable taxes.

**BACKGROUND:**

A contract was awarded to Z2 Solutions LLC, Durango, CO, in September 2017, for consulting services for program management support, business process architecture, technology selection and architecture, and on-going implementation oversight during Tacoma Public Utilities' Advanced Metering implementation program. The contract is being further amended to close out the scope for 2020, to include Operational Planning, and Implementation Change Management.

ISSUE: In the course of the project execution, detailed program plans were developed, blue printing workshops conducted, and project vendors onboarded. Their work integrated into the overall project execution plans and in the course of the scope refinement, additional services are needed to support program success. This phase of the work is being closed out and the final amount to be invoiced for 2020 is above the administrative threshold. The increase is expected to close this phase..

ALTERNATIVES: Z2 Solutions LLC and their subcontractor Excergy are already deeply engaged in the project plan, build, and implementation phases of the project. The program requires significant effort and engagement across multiple stakeholders and Z2 Solutions is and has been critical to the support program advisor activities to the Utility and their customers. Another alternative at this stage of the program would prove costly.

**COMPETITIVE SOLICITATION:**

Request for Proposals Specification No. PS17-0196F was opened May 30, 2017. Five companies were invited to bid in addition to normal advertising of the project. Six submittals were received.



CONTRACT HISTORY: This contract was originally awarded to Z2 Solutions LLC as a result of RFP Specification No. PS17-0196F in September 2017 in the amount of \$948,000. On July 1, 2018, the contract was increased by \$97,000 to \$1,045,200. On February 28, 2019, the contract was increased by \$800,000 to \$1,845,200 under resolution U-11060. On October 21, 2019, the contract was increased by \$200,000 to \$2,045,200. On December 5, 2019, the contract was increased by \$583,324.00 under resolution U11123, and, on August 20, 2020, the contract was again increased by \$200,000 for a total contract amount of \$2,628,524.

EIC/LEAP COMPLIANCE: Not Applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700 Power	PWR-00976		\$21,900
4600 Water	WTR-00627		\$8,100
<b>TOTAL</b>			

\* General Fund: Include Department

**REVENUES: (REQUIRED; do not delete)**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
<b>TOTAL</b>			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 30,000.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A