



DRAFT

MINUTES  
City of Tacoma  
Public Utility Board Meeting  
January 25, 2023  
6:30 p.m.

Mr. Watson called the Public Utility Board meeting to order at 6:30 p.m.

**Present:** William Bridges, Elly Claus-McGahan, Carlos Watson, John O’Loughlin, Holland Cohen

The meeting was quorate.

**Minutes of the Previous Meetings**

Mr. O’Loughlin moved that the minutes of the previous meetings be adopted; seconded by Ms. Cohen. Voice vote was taken and carried. The minutes were declared adopted.

**Comments by the Public**

**Regular Agenda**

C-1 Resolution U-11367– Award contracts and approve purchases:

1. Increase contract to Workday, Inc., for cloud-based budgeting and reporting software (\$196,378, plus applicable taxes. Cumulative total \$525,679, plus applicable taxes) [Alyssa Brown, Financial Consultant Lead].

Mr. O’Loughlin moved to adopt the resolution; seconded by Ms. Cohen.

In response to a Board request for additional information on the contract terms and amendments, Alyssa Flores-Brown provided background. In 2017, Water initiated an RFP to enable integrated planning to support transparent budgeting and forecasting. The initial contract purchased the base platform and four administrative licenses so analysts could learn to use the tool and create platforms. Through the years staff has found need for more licenses due to the 2020 reorganization and the transition to work from home. Amendments were made to increase the contract to add additional purchases. Water renews the contract on a biennial basis. There has been focus on budgeting and reporting improvements and this tool has helped since its inception and is a proven time saver. It has streamlined the reporting process and has improved planning/forecasting processes. It helps with audits and cost center spending and planning future operating budgets. There is also an interface with Microsoft add-ons available through the adaptive platform. Water’s counterparts in Power have used this since 2019.

Voice vote was taken and carried. The resolution was adopted.

C-2 Resolution U-11368 – Authorize execution of a collective bargaining agreement as negotiated with the Tacoma, Washington, City and Pierce County Employees Local Number 120 of the Washington State Council of County and City Employees, effective January 1, 2023 through December 31, 2025

Mr. O'Loughlin moved to adopt the resolution; seconded by Ms. Cohen.

Tom Morrill, Chief Deputy City Attorney, summarized the resolution. The three-year proposed agreement covers approximately 177.8 budgeted, full-time equivalent positions, with 46 positions located within TPU. The proposed agreement includes a wage increase in each year of the agreement: retroactive to January 1, 2023, a general wage increase of 2.5 percent will be provided; and effective January 1, 2024, and January 1, 2025, a general wage increase of 2.75 will be provided. In addition to the general wage increases, the proposed agreement also includes market-based wage adjustments as specified in the table set forth in the resolution and agreement. Other changes to the agreement include clarifying language regarding vacation selection for warehouse employees; changes to requirements for standby pay and call-in lists; an increase to the amount paid for the annual allowance for required safety footwear; adding language regarding a major multi-day system outage compensation provision for warehouse classifications in Tacoma Power; adding language that allows the bargaining unit to elect no more than once per calendar year, and with at least 60 days' notice to the City, to change the participation in the Voluntary Employee Beneficiary Association (VEBA) account for employees upon retirement; and gender neutral and inclusive language changes.

Voice vote was taken and carried. The resolution was adopted.

C-3 Resolution U-11369 – Authorize execution of a collective bargaining agreement as negotiated with the International Brotherhood of Electrical Workers, Local 483, Custodial & Building Maintenance Unit effective January 1, 2023 through December 31, 2025

Mr. O'Loughlin moved to adopt the resolution; seconded by Ms. Cohen.

Tom Morrill, Chief Deputy City Attorney, summarized the resolution. The proposed agreement covers approximately 26 budgeted, full-time equivalent positions, with 21 positions located within TPU, and covers three years retroactive to January 1, 2023, through December 31, 2025. Retroactive to January 1, 2023, the agreement provides for a general wage increase of 2.5 percent, and a market-based adjustment of 5.5 percent for the classification of Custodian, and 2.5 percent adjustment for Building Maintenance Worker. Effective January 1, 2024, the proposed agreement provides for a general wage increase of 2.75 percent, and a market-adjustment of 1.5 percent for the classification of Custodian and Building Maintenance Worker. Effective January 1, 2025, the agreement provides for a general wage increase of 2.75 percent. The classification of Assistant Building Maintenance Supervisor will maintain the current indexing of 20 percent above the classification of Building Maintenance Worker. Other changes to the agreement include adding language providing a minimum of two weeks' notice to an

employee of a permanent shift change; clarifying that overtime will be paid to part-time employees after 40 hours in a paid status within a work week; increases to the amounts paid for the annual allowance for required footwear; and the inclusion of the Juneteenth holiday into the agreement.

Voice vote was taken and carried. The resolution was adopted.

**D. Comments by Board**

Board Member Claus-McGahan requested additional information on Resolution U-11367 related to differences between Power's and Water's use of this platform.

**E. Adjournment**

There being no further business or comments, the Public Utility Board meeting was adjourned at 7:10 p.m. until Wednesday, February 8, 2023 for a study session at 3:00 p.m., followed by a regular meeting at 6:30 p.m.

Approved:

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Carlos Watson, Chair

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Holland Cohen, Secretary