NOTICE
ELECTRICAL CONTRACTORS AND HOMEOWNERS
September 8, 2017

Electrical Service Safety Zone Update

Keeping employees, customers and contractors safe is Tacoma Power’s top priority. Electrical work creates natural hazards and risks for people untrained and unauthorized to perform electrical work safely. The Washington State Department of Labor and Industries recently clarified its requirements for work on energized electrical services to include worker qualifications, energy source control and utility authorization for working with energized service conductors. The intent of these clarifications is to provide clear guidance about prohibited activities that could lead to injuries or death of unqualified people who attempt work on energized electrical services.

In the interest of worker safety, and compliance with the Department of Labor and Industries, effective immediately, Tacoma Power will now perform all energized work, disconnects and reconnects of its electrical services. For these purposes, the definition of “service” is the conductors that extend from the secondary bushings on the transformer to the customer’s main breaker.

Only Tacoma Power employees shall perform the following work:

- All electrical connections to the service
- Removal of meters
- Installation of meters
- Cutting of service wires
- Reconnection of service wires
- Attaching of service wire to the service strike
- Removal of service wire from the service strike
- Movement or manipulation of the service wire
- All other work on the service that would require Qualified Electrical Workers (WAC 296-45)

Violation of these requirements may expose people to electrical hazards that could result in injury or death. Tacoma Power reserves the right to refer anyone in noncompliance to the Washington State Department of Labor and Industries for follow up.

For further information or questions about working on energized electrical conductors, please contact the Washington State Department of Labor and Industries High Voltage Utility and Telecommunications Compliance Supervisor, Jeff Krause at: 509-764-6908 (Desk), 509-431-0241 (cell) or email: krau235@lni.wa.gov.
Disconnect/Reconnect

Call Date: ____________
Call Time: ____________

Caller Name: __________________________________________
Permit #: ____________________________________________
Site Address: _________________________________________
Meter Number: _________________________________________
Work Requested: ________________________________________
Contractor (or homeowner) Name: _________________________
Contractor (or homeowner) Phone: _________________________
Site Contact Name: _____________________________________
Site Contact Phone: _____________________________________

Are necessary fees paid? (USR to verify) Yes [ ] No [ ]
(If not, route caller back to Electrical Inspection)

Upgrade or Conversion? Yes [ ] No [ ]
Has Engineering been contacted?
(If not, please refer to Engineering x8436)

Is there work to be done in the Meter Socket?

If No: (Notify customer that meter base will be Locked OFF)
PP & Lock OFF Assigned to Meter Crew: ________
Notification # ________________________________

If Yes: Disconnect Assigned to Line Crew: ________
Notification # ________________________________

Where will the service be disconnected? Choose one below:

☐ OH (Weather head or Pole) ☐ UGP w/o SSB (Pole)
☐ UG w/SSB (Secondary Service Box) ☐ OH CT metered (WH or Pole)
☐ UG w/o SSB (Transformer) ☐ UG/UGP CT metered (SSB or Xformer)
☐ UGP w/SSB (Secondary Service Box) ☐ Attached to Mast

If attached to structure, will the strike plate remain?

Yes [ ] No [ ]

Requested Date & Time of Disc/Rec
(at least five days out)

Disconnect Date: ________ Time: ______
Inspection: ___________________________
Reconnect Date: ________ Time: ______

NOTES: