



## NOTICE

### ELECTRICAL CONTRACTORS AND HOMEOWNERS

September 8, 2017

#### Electrical Service Safety Zone Update

Keeping employees, customers and contractors safe is Tacoma Power's top priority. Electrical work creates natural hazards and risks for people untrained and unauthorized to perform electrical work safely. The Washington State Department of Labor and Industries recently clarified its requirements for work on energized electrical services to include worker qualifications, energy source control and utility authorization for working with energized service conductors. The intent of these clarifications is to provide clear guidance about prohibited activities that could lead to injuries or death of unqualified people who attempt work on energized electrical services.

In the interest of worker safety, and compliance with the Department of Labor and Industries, effective immediately, Tacoma Power will now perform all energized work, disconnects and reconnects of its electrical services. For these purposes, the definition of "service" is *the conductors that extend from the secondary bushings on the transformer to the customer's main breaker.*

Only Tacoma Power employees shall perform the following work:

- All electrical connections to the service
- Removal of meters
- Installation of meters
- Cutting of service wires
- Reconnection of service wires
- Attaching of service wire to the service strike
- Removal of service wire from the service strike
- Movement or manipulation of the service wire
- All other work on the service that would require Qualified Electrical Workers (WAC 296-45)

Violation of these requirements may expose people to electrical hazards that could result in injury or death. Tacoma Power reserves the right to refer anyone in noncompliance to the Washington State Department of Labor and Industries for follow up.

*For further information or questions about working on energized electrical conductors, please contact the Washington State Department of Labor and Industries High Voltage Utility and Telecommunications Compliance Supervisor, Jeff Krause at: 509-764-6908 (Desk), 509-431-0241 (cell) or email: [krau235@Lni.wa.gov](mailto:krau235@Lni.wa.gov).*

# Disconnect/Reconnect

Call Date: \_\_\_\_\_

Call Time: \_\_\_\_\_

Caller Name: \_\_\_\_\_

Permit #: \_\_\_\_\_

Site Address: \_\_\_\_\_

Meter Number: \_\_\_\_\_

Work Requested: \_\_\_\_\_

Contractor (or homeowner) Name: \_\_\_\_\_

Contractor (or homeowner) Phone: \_\_\_\_\_

Site Contact Name: \_\_\_\_\_

Site Contact Phone: \_\_\_\_\_

Are necessary fees paid? (USR to verify) Yes  No   
(If not, route caller back to Electrical Inspection)

Upgrade or Conversion? Yes  Has Engineering been contacted?  
(If not, please refer to Engineering x8436)  
No

Is there work to be done in the Meter Socket?

**If No:** (Notify customer that meter base will be Locked OFF)  
PP & Lock OFF Assigned to Meter Crew: \_\_\_\_\_  
Notification # \_\_\_\_\_

**If Yes:** Disconnect Assigned to Line Crew: \_\_\_\_\_  
Notification # \_\_\_\_\_

Where will the service be disconnected? Choose one below:

- |  |   |
|--|---|
| <input type="checkbox"/> OH (Weather head or Pole)         | <input type="checkbox"/> UGP w/o SSB (Pole)                 |
| <input type="checkbox"/> UG w/SSB (Secondary Service Box)  | <input type="checkbox"/> OH CT metered (WH or Pole)         |
| <input type="checkbox"/> UG w/o SSB (Transformer)          | <input type="checkbox"/> UG/UGP CT metered (SSB or Xformer) |
| <input type="checkbox"/> UGP w/SSB (Secondary Service Box) | <input type="checkbox"/> Attached to Mast                   |

If attached to structure, will the strike plate remain? Yes No

Requested Date & Time of Disc/Rec \_\_\_\_\_ Disconnect Date: \_\_\_\_\_ Time: \_\_\_\_\_  
(at least five days out) Inspection: \_\_\_\_\_

Reconnect Date: \_\_\_\_\_ Time: \_\_\_\_\_

NOTES:

# Service Configurations

