

## Calendar

2024 Dates	Action	Description
Open	Proposal development support	Tacoma Power staff and the HAP subcommittee (request through Tacoma Power) are available. Use of HAP Project Information Form encouraged.
Sept. 30	Deadline to request fall workshop(s).	Potential applicants submit workshop requests to Tacoma Power staff by September 30.
Oct. 2023	Fall workshop(s),	Opportunity for potential applicants to discuss project ideas with Tacoma Power staff and HAP Subcommittee. Use of HAP Project Information Form encouraged. Workshops will be scheduled if requested by September 30 deadline
Feb. 7	Tacoma Power Advertises 2024 Grant Round	Application Manual advertised on the CRR website, other Tacoma Power websites, and via email.
Mar 1	<b>Required:</b> Letters of Intent, due by Mar. 4 at 12 PM	Applicants submit to Tacoma Power staff by March 1. Pre-application meetings will be scheduled by Tacoma Power following receipt.
Feb. 12 – Mar. 24	<b>Required:</b> Pre-Application Meetings	Applicants discuss proposal fit to CRR criteria and priorities with Tacoma Power staff prior to submitting a draft application.
Apr. 1	<b>Required:</b> Draft applications, due at 12 PM	Applicants submit draft application materials (see application checklist). Email to Tacoma Power staff. Application proposal presentations will be scheduled by Tacoma Power following receipt.
Apr. 6	Draft Applications distributed	Tacoma Power distributes draft applications to HAP subcommittee and FTC.
Apr. 15 (week of*)	HAP Subcommittee Meeting**, review draft applications	HAP Subcommittee meets to review draft applications and begin preparing feedback.
Apr. 22 (week of*)	<b>Required:</b> Application Proposal Presentations	Applicants present proposals to HAP Subcommittee, FTC may attend.
May 7	FTC meeting**	HAP Subcommittee updates FTC on draft applications, receives FTC feedback for applicants.
May 7 (week of*)	HAP Subcommittee Meeting, review	HAP Subcommittee completes review and prepares consolidated feedback
May 20	HAP Subcommittee and FTC Feedback	Tacoma Power emails formal feedback for applicants to respond to in their revised application materials.
Jun. 24	<b>Required:</b> Final Applications Due at 12 PM	Final application materials due: all required items on the application checklist must be included and complete at this stage.
Jun. 26	Final Application updates distributed	Tacoma Power summarizes any substantial application changes and distribute updates HAP Subcommittee and FTC
July 15 (week of*)	HAP Subcommittee Meeting, Scoring and Ranking	HAP Subcommittee reviews project applications, completes scoring and ranking, determines preliminary recommendations
July 22 (week of*)	HAP Subcommittee Scoring and Ranking Meeting	HAP Subcommittee review project applications, completes scoring and ranking, determines preliminary recommendations (contingency)
Aug. 6	FTC meeting	HAP Subcommittee and LCFRB present recommended projects (initial ranked list) for habitat and HAP (habitat recommendations are preliminary pending LCFR Board approval)
August 19 (week of)	HAP Subcommittee, Recommendation meeting	HAP Subcommittee prepares draft recommendation for September FTC meeting.
Sept. 5	FTC meeting	FTC deliberates habitat and HAP recommendations
Oct. 3	FTC meeting	FTC finalizes funding determination
Nov. 7	FTC meeting	FTC finalizes funding determination (contingency)

\* “Week of” dates are to be determined and will target these time frames. Meeting dates will be posted as finalized on an updated calendar on the HAP section of the CRR Program website, [mytpu.org/CRR](https://mytpu.org/CRR)

\*\* Any changes to scheduled meetings will be posted in the CRR Program website in advance.