



**City of Tacoma
Public Utility Board Meeting**

**March 11, 2026; 6:30 p.m.
Tacoma Public Utilities – Ground Floor Auditorium
3628 S 35th Street, Tacoma WA 98409**

**Join remotely: <https://us06web.zoom.us/j/84626080846>
or by dialing 253-215-8782 and entering meeting ID: 846 2608 0846**

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Regular Agenda**

Departmental

- C-1 Resolution U-11589- A resolution to award certain contracts and approve certain purchases:
1. Increase and extend contract with Parametrix, Inc., to provide continued management and owner’s representative support for multiple capital projects at the Nisqually Hydroelectric Facility (\$1,600,000, plus applicable taxes. Projected contract total \$1,900,000, plus applicable taxes and extend contract through June 20, 2031) [Adam Davis, Engineering Project Mgr];
 2. Award contract to Kleinschmidt Associates for professional engineering and permitting support services to complete the final design of the Mayfield Dam Juvenile Bypass System (\$2,416,300, plus applicable taxes) [Gus Garcia, Engineering Project Mgr];
 3. Increase contract to Absher Construction to complete design and construction of Tacoma Water’s warehouse and shops building and associated yard improvement (\$32,840,871, plus applicable taxes and a five percent contingency for a projected contract amendment amount of \$34,482,915. Projected total contract of \$37,499,690, plus applicable taxes) [Carol Powers, Principal Engineer].
- C-2 Resolution U-11590 – Authorize execution of a letter of agreement as negotiated with the Sheet Metal, Air, Rail and Transportation – Transportation Division (SMART-TD), Conductors Unit, regarding a new classification to be titled Railway Conductor Trainee [Dylan Carlson, Labor Relations Division Mgr].
- C-3 Motion 26-01 - That in accordance with Article IV, Section 4.18 of the Tacoma City Charter, the Board has completed and approved an annual performance review of Jackie Flowers, the Director of Utilities, in the final form as on file with the Clerk of the Board; and the Board further approves an increase in compensation to Step 6, which is an increase of \$24,003.20 to \$498,243.20 annually, effective on the next pay period, an award of 4 incentive days pursuant to TMC 1.12.345.C, and an award of 16 administrative leave days pursuant to TMC 1.12.250(C)(2), with the awarded days to be used within 12 months of the date of passage.

- C-4 Motion 26-02 - That in accordance with Article IV, Section 4.18, of the Tacoma City Charter, the Board has completed and approved an annual performance review of the Director of Utilities Jackie Flowers, and based on such review, the Board reconfirms the appointment of Jackie Flowers as the Director of Utilities for a two-year period commencing May 3, 2026, subject to reconfirmation by the City Council; the Board also requests that the City Council concur in the Board's reconfirmation of Jackie Flowers as the Director of Utilities for a two-year appointment effective as of May 3, 2026.

Tacoma Power

- C-5 Resolution U-11591 – Authorize Tacoma Power to amend the Crown Castle Fiber LLC pre-payment agreement to increase the maximum deposit limit from \$500,000 to \$5,000,000 to facilitate the expedited payment of make-ready work, reduce administrative costs, and minimize project delays in accordance with Tacoma Power's Master Pole Attachment Agreement [Beverley Pinkerton, Sr. Business Services Analyst].
- C-6 Resolution U-11592 – Authorize execution of a customer-funded utility installation agreement with the Washington State Department of Social and Health Services allowing Tacoma Power to perform engineering design and construction for electric utility upgrades to serve a new forensic hospital [Jessica Cho, Project Mgr].
- C-7 Resolution U-11593 – Authorize Tacoma Power to update its Customer Service Policies which includes clarifications, correction of administrative errors, fixed fee adjustments, additions, and other general updates [Chad Edinger, Electrical Services Mgr].

Tacoma Water

- C-8 Resolution U-11594 – Authorize Tacoma Water to enter into an agreement with Pierce County Department of Public Works to participate in a County Road Project 5763 122nd Ave East to lower an existing 24-inch water main in nine locations to accommodate Pierce County storm utility pipes [Troy Saghafi, Professional Engineer].

D. Adjournment

The Public Utility Board may enter a closed or executive session at any time during an open public meeting as provided by law.



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