

# Volunteer Campground Host Program



At Tacoma Power Parks, we invite visitors to 'Play all day. Stay all night.' We provide safe, clean and informative camping and day-use facilities for families and groups to enjoy in the natural environment at our hydroelectric reservoirs.

We seek volunteer campground hosts with strong communication skills who love working with visitors and enjoy the outdoors.

## Volunteer position

This is a part-time, volunteer position. A Campground Host is not a Tacoma Power employee and is excluded from bargaining units and not eligible for any benefits.

Volunteers report to Tacoma Power Park supervisors.

## Volunteer Campground Host duties and responsibilities

Volunteer will perform visitor services such as:

- Greeting campers and making them feel welcome.
- Answering campers' questions and serving as a contact point for campers.
- Distributing park brochures and explaining rules that apply to park visitors.
- Representing Tacoma Power Parks and wearing identifying attire.
- Checking and spot cleaning restrooms and performing minor litter pick-up.
- Informing park staff of any observed or reported problems.
- Notifying park staff and law enforcement when emergencies arise or an immediate response is required within the park.

**Other Campground Host duties may include:**

- Selling firewood.
- Opening and closing entrance gates; locking and unlocking day-use restrooms.
- Operating light duty equipment like mowers or blowers.
- Other duties as agreed upon with park staff.

## Physical requirements

Volunteers should be physically able to perform the duties and responsibilities listed above. This may require periodic bending, stooping, lifting and twisting. Volunteers should inform the park supervisors of any health conditions that may exist that may affect the volunteer's ability to perform these functions.

## Minimum application requirements

- Applicants must possess a valid driver's license.
- Applicants must be proficient in English and possess the ability to read and write in English.
- A background check will be required of applicants selected to be Campground Hosts.
- Selected applicants who accept an offered volunteer position must complete and sign a Volunteer Campground Host Agreement.

# Volunteer Campground Host Program

New Host Application

Returning Host

Application for the \_\_\_\_\_ calendar year

## Part 1: Name(s) and Contact Info

### Applicant 1

\_\_\_\_\_  
First name

\_\_\_\_\_  
Middle initial

\_\_\_\_\_  
Last name

\_\_\_\_\_  
Social security number

\_\_\_\_\_  
Date of birth

### Applicant 2

\_\_\_\_\_  
First name

\_\_\_\_\_  
Middle initial

\_\_\_\_\_  
Last name

\_\_\_\_\_  
Social security number

\_\_\_\_\_  
Date of birth

### Primary mailing address

Street: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Is this a mail forwarding address only?

Yes  No

If no, what time of year can mail reach you here?

\_\_\_\_\_  
Email address:

\_\_\_\_\_  
Primary phone:

Home  Cell  Work

\_\_\_\_\_  
Alternate phone:

Home  Cell  Work

What is the best way to contact you?

Primary phone  Email  Mail

### Alternate address

Street: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

What time of the year can mail reach you here?

\_\_\_\_\_  
Email address:

\_\_\_\_\_  
Primary phone:

Home  Cell  Work

\_\_\_\_\_  
Alternate phone:

Home  Cell  Work

What is the best way to contact you?

Primary phone  Email  Mail

Full name of other applicant(s) co-hosting with you if not at same address:

Will you have a pet with you?

Yes  No Type: \_\_\_\_\_

Does your pet have current vaccinations?

Yes  No  N/A

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## Part 2: Past Host or Related Experience

Have you applied for a host position before?  Yes  No

If yes, when? \_\_\_\_\_ Where? \_\_\_\_\_

Have you served as a host at other parks and recreation areas?  Yes  No

If yes, please complete the info below. List most recent experiences first and include all assignments during the last year in which you hosted. Attach second sheet if necessary.

1. Park: \_\_\_\_\_ Dates: \_\_\_\_\_

Contact name & phone: \_\_\_\_\_

Host duties:

2. Park: \_\_\_\_\_ Dates: \_\_\_\_\_

Contact name & phone: \_\_\_\_\_

Host duties:

3. Park: \_\_\_\_\_ Dates: \_\_\_\_\_

Contact name & phone: \_\_\_\_\_

Host duties

## Part 3: Dates of Availability

	Available	Not available	If available, please specify dates:
Spring	<input type="radio"/>	<input type="radio"/>	_____
Summer	<input type="radio"/>	<input type="radio"/>	_____
Fall	<input type="radio"/>	<input type="radio"/>	_____
Winter	<input type="radio"/>	<input type="radio"/>	_____

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## Part 4: References

List two references for each applicant below and indicate whether they are personal or professional references.

### Applicant 1

1. Name: \_\_\_\_\_  Personal  Professional  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Known how long? \_\_\_\_\_

2. Name: \_\_\_\_\_  Personal  Professional  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Known how long? \_\_\_\_\_

### Applicant 2

1. Name: \_\_\_\_\_  Personal  Professional  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Known how long? \_\_\_\_\_

2. Name: \_\_\_\_\_  Personal  Professional  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Known how long? \_\_\_\_\_

## Part 5: Questions

Please list any certifications or trainings such as CPR/First Aid, defensive driving or other safety courses:

### Applicant 1:

Provided by: \_\_\_\_\_ Date: \_\_\_\_\_

Provided by: \_\_\_\_\_ Date: \_\_\_\_\_

Provided by: \_\_\_\_\_ Date: \_\_\_\_\_

### Applicant 2:

Provided by: \_\_\_\_\_ Date: \_\_\_\_\_

Provided by: \_\_\_\_\_ Date: \_\_\_\_\_

Provided by: \_\_\_\_\_ Date: \_\_\_\_\_

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Do you have limitations that would prevent you from performing the duties of this position?

**Applicant 1:**     Yes     No    If yes, please explain:

**Applicant 2:**     Yes     No    If yes, please explain:

Why is park hosting a volunteer job you'd like?

Is there anything else you'd like us to know about you?

How did you learn about hosting for Tacoma Power Parks?

## Part 6: Your RV or Equipment

Make/year of RV: \_\_\_\_\_ Length: \_\_\_\_\_

Slide outs?     Yes     No

Amps needed: \_\_\_\_\_

Extra vehicle:  Yes     No    Make/year of vehicle: \_\_\_\_\_

Length of vehicle: \_\_\_\_\_

I/We, \_\_\_\_\_ and \_\_\_\_\_, hereby certify that the information provided on this application is true and correct to the best of my/our knowledge.

I/We hereby grant the City of Tacoma, Tacoma Public Utilities (dba Tacoma Power) permission to verify facts contained here within. I/We hereby authorize the release of any relevant information pertaining to reference checks, criminal history, work and volunteer history to verify my eligibility to volunteer at any site operated by Tacoma Power.

Applicant 1 signature:

Date: \_\_\_\_\_

Applicant 2 signature:

Date: \_\_\_\_\_