



Residential Programs

Insulation Inspection Requirements

INTRODUCTION:

During times where Tacoma Power field staff are restricted from doing inspections onsite, the alternative is for contractors to submit electronic digital photographs as a way for Tacoma Power to verify the installation of residential conservation measures.

PHOTO STANDARDS REQUIRED FOR INSULATION INSTALLATIONS:

Exterior:

- Address verification – take an address verification photo (a close up of the subject address) such as the house number or mailbox.

Insulation:

- Attic – pictures taken from attic. Include a before and after shot. After shot to show an attic insulation measurement ruler for depth.
- Wall Exterior “drill and fill” insulation – before and after shot
- Wall insulation for open framed batting – before and after shot
- Floor - pictures taken from crawl access. A before and after shot.

PHOTO GUIDELINES:

- All photos should have a date stamp
- Before leaving the property ensure the photos are clear and usable
- Do not include people and or pets/animals in the photos
- Avoid photos which may reflect race, creed, religion or national origin
- No photos should be submitted containing inappropriate/graphic content

ACCEPTABLE PHOTOGRAPH QUALITY:

- JPEG, TIFF or PNG
- Please provide clear pictures with adequate lighting
- Ensure photo orientation is properly adjusted (do not submit sideways or upside down photos)

HOW TO SEND THE PHOTOS:

- Email brief note including property owner’s name, property address where work completed and the photo attachments not to exceed 1 MB total in size to rconservation@cityoftacoma.org
- Include in the subject line – photos for the property owner’s name
For example, subject line: Photos of Jeff Smith insulation job