

# Residential Energy Efficiency Program Application (5+ Units per building)



PLEASE PRINT CLEARLY

## PROPERTY INFORMATION

Installation Information		Owner Information		
Property name:		Name:		
Installation address:		Mailing address (if different from installation address):		
City:	Zip:	City:	State:	Zip:
Property management company (if applicable):		Email:*		
		Phone:		
Primary site contact:		Phone:	Email:*	

## BUILDING INFORMATION

Existing primary heat source (pre installation)	<input type="checkbox"/> Electric forced air furnace	<input type="checkbox"/> Gas, oil, propane or wood
	<input type="checkbox"/> Central heat pump (CHP)	<input type="checkbox"/> Baseboard/wall heater
	<input type="checkbox"/> Ductless heat pump (DHP)	<input type="checkbox"/> Other (please specify):
Property type: <input type="checkbox"/> Apartment <input type="checkbox"/> Condominium	Complex (multiple buildings on one property) information:	
Number of units in building:	Number of buildings:	Total number of units:

## PROPERTY OWNER ACCEPTANCE OF TERMS & CONDITIONS

I have read and fully understand the Terms & Conditions (page 3). I have reviewed both Residential Program Requirements (5+ units per building) and the Program Specifications related to this application (available online at [MyTPU.org/Incentives](http://MyTPU.org/Incentives)). I certify that:

- I am the legal owner of the property listed above OR am duly authorized to sign this application on behalf of the Property Owner.
- The products I intend to purchase (or purchased) meet the program eligibility requirements and specifications.
- The property is served by Tacoma Power.
- The information I have provided is true and correct.
- I acknowledge that Tacoma Power may verify the accuracy of this information and reserves the right to change the Program without notice.
- I acknowledge that I am solely responsible for ensuring the product and installation complies with all applicable federal, state and local safety, building, electrical and environmental laws, codes, regulations and standards, and any manufacturer instructions (including equipment purchased, work performed, required permits and materials disposal, if any).
- I authorize Tacoma Power, by way of assignment of funds, to pay the rebate to the Tacoma Power Participating Contractor whose bid or invoice is included with this application and whom I have entered into contract(s) to install the identified and approved products.

Exception: Rebate for lighting and hybrid water heater projects that do not use a Tacoma Power Participating Contractor will be paid directly to the property owner.

By signing this document, I **acknowledge that I have read, fully understand and accept the conditions that are outlined above and detailed in the Terms & Conditions on page 3 of this packet.**

\*By providing your email, you're authorizing Tacoma Public Utilities to send you informational and promotional email notifications. You may opt-out of emails at any time by selecting the "unsubscribe" link in any email footer.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ ☐ Owner ☐ Other: \_\_\_\_\_

Submit this application with all supporting documents. For more information or questions, please visit us online at [MyTPU.org/Rebates](http://MyTPU.org/Rebates), call 253-502-8363 or email [Rebates@CityofTacoma.org](mailto:Rebates@CityofTacoma.org).

## RESIDENTIAL PROGRAM REQUIREMENTS

To qualify for incentives the project must be pre-approved by Tacoma Power. Customer must use a Tacoma Power Participating Contractor. (Exception: hybrid water heaters and lighting projects)

☒ **Select the energy efficiency upgrade(s) you're making.**

INSULATION	
<input type="checkbox"/> Low rise (3 story or less): \$0.80/sq ft rebate (floor, wall, attic)  <input type="checkbox"/> High rise: \$1.50/sq ft rebate (wall, attic only)	NOT ELIGIBLE: Homes undergoing major remodel where building code requires insulation Requirements: Home must heat with electricity Existing insulation requirements: • Attic: R11 or less • Floor: R11 or less • Wall: R0
SINGLE PANE WINDOWS	
<input type="checkbox"/> Low rise (3 story or less): \$12/sq ft rebate  <input type="checkbox"/> High rise: \$8/sq ft rebate	Requirements: Home must heat with electricity. Home must currently have single pane windows.
DOUBLE PANE WINDOWS	
<input type="checkbox"/> Low rise (3 story or less): \$8/sq ft rebate	Requirements: Home must heat with electricity. Home must currently have double pane metal windows.
HYBRID WATER HEATERS	
<input type="checkbox"/> \$500 rebate	NOT ELIGIBLE: New Construction Requirements: Home must currently have electric resistance water heater.
COMMON AREA LIGHTING	
<input type="checkbox"/> Custom rebate	Bright rebates calculator will determine rebate amount.

All eligibility rules apply. Refer to full program requirements and product specification details, and other program offerings at [TPU.org/Rebates](http://TPU.org/Rebates) or call 253-502-8363 for copies.  
 Program requirements and rebate amounts are subject to change without notice.

## REQUIRED DOCUMENTS CHECKLIST

BEFORE WORK BEGINS				
	Windows	Insulation	Common Area Lighting	Hybrid Water Heater
Residential Energy Efficiency Programs application (5+ Units/bldg) • Signed and dated by owner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bid(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bright Rebates Lighting Calculator			<input type="checkbox"/>	
Product specification sheets			<input type="checkbox"/>	
Knob & Tube Inspection Report • Required if K&T wiring is present		<input type="checkbox"/>		
AFTER WORK IS COMPLETED				
Invoice for work • See invoice requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Insulation certificate		<input type="checkbox"/>		
Window shipping slip	<input type="checkbox"/>			

Submit this application and supporting documents:

**Email**  
[rebates@cityoftacoma.org](mailto:rebates@cityoftacoma.org)

**Mail**  
 Tacoma Power, ATTN: CEP  
 1st floor, ABN 3628 S. 35th St.  
 Tacoma, WA 98409-3192

**In person**  
 Tacoma Public Utilities  
 3628 S. 35th St.  
 Tacoma, WA 98409

## TERMS & CONDITIONS

Approval and payment of Rebate, or Standard, Forgivable or Deferred Loan (Loan) is conditioned upon and subject to the following Terms & Conditions. Documents or websites referred to in this Application are a part of and incorporated into this Application.

**ELIGIBILITY:** Property must be served by a Tacoma Power residential account. Energy-efficient products (Products) included in this offer must meet and be installed to Tacoma Power's Program Specifications and meet Program Requirements, found at [MyTPU.org/](http://MyTPU.org/) Incentives.

**REBATE AND LOAN INCENTIVES:** Limits apply and are based on all specified Products installed and will not exceed total installed conservation improvement costs minus manufacturer/dealer rebates. This Program may be modified or canceled at any time and is subject to availability of funds.

**STANDARD, FORGIVABLE or DEFERRED LOAN:** Loan may be available to qualified customers to help pay for installation of Products. Before work begins, the loan must be pre-approved by Tacoma Power and a Notice to Proceed issued. Qualified knob and tube wiring inspection will be paid for by Tacoma Power. Standard Loans require equal monthly payments for duration of loan term. Forgivable Loans are forgiven only after all the affordability terms are met. Deferred Loan payment is deferred until the Property is no longer owner-occupied.

**DO-IT-YOURSELF (DIY) PROJECTS:** A product installed by the Owner or by a contractor that is not a Tacoma Power Participating Contractor does not qualify for a rebate, or loan incentive. Exceptions may be granted for hybrid electric water heater rebates, and for 5+ unit buildings, with prior approval from Tacoma Power.

**APPLICATION:** This Application must be accompanied by itemized Contractor's bid or invoice and other required documents and received by Tacoma Power, within 90 days of installation (rebate only) or prior to Notice to Proceed (loan). This form and any required additional documentation must be complete, truthful and accurate. Tacoma Power is not responsible for lost documentation related to this Application. The parties acknowledge and agree that this Application may be executed by electronic signature, which shall be considered as an original for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g. via pdf) of an original signature.

**HISTORICAL PROPERTIES:** If the property has a historical designation or is in a historic district, it is the Owner's responsibility to determine whether additional approvals or permits are required.

**INDEMNIFICATION:** Owner acknowledges and agrees to indemnify, defend and hold harmless Tacoma Power from any and all liability associated with this Application and any Products or installation of Products.

**PROGRAM EVALUATION:** Owner agrees to assist Tacoma Power in evaluating the benefits of the Program. This may include, but is not limited to, surveys and use of energy consumption data for determining Product cost-effectiveness.

**ASSIGNMENT OF FUNDS:** Both Owner and Contractor understand and agree by authorizing Tacoma Power to issue the incentive check to the Tacoma Power Participating Contractor listed on the bid or invoice included with this Application, by way of Assignment of Funds, that Tacoma Power is not responsible for any tax liabilities or any other legal liabilities whatsoever that may be associated with the tender of the incentive payment pursuant to this Assignment. Rebate, or loan will be deducted from the invoice by Tacoma Power Participating Contractor.

**PAYMENT:** Owner is responsible for paying agreed upon amounts owing to the Contractor(s). Any authorization for Tacoma Power to pay any amount to the Tacoma Power Participating Contractor by assignment of funds is not intended and shall not be construed or deemed to establish any express or implied contractual relationship whatsoever between Tacoma Power and the Contractor(s). Tacoma Power's sole obligations are to provide the financial arrangements and Rebate, and Loan described in this form and approve installations for compliance with Tacoma Power Program Specifications and Program Requirements.

**INSTALLATION:** Contractor will be responsible for furnishing and properly installing the specified Products. Tacoma Power is not responsible for any decision regarding the selection of equipment to qualify for rebate under this Program. Materials and labor for installation of the Products will be furnished under a separate agreement between the Owner and the Contractor(s) selected by the Owner. Tacoma Power is not a party to any agreement between Owner and the Owner's Contractor and shall have no liability whatsoever for Contractor's performance (regardless of whether Contractor is a Tacoma Power Participating Contractor). Any work beyond or in addition to Tacoma Power requirements, the methods of installation, types of materials, quality, timing of work, warranties, and/or financial arrangements for Owner contributions are matters to be agreed upon between the Owner and Owner's Contractor and Tacoma Power assumes no duties in connection therewith. Tacoma Power is not responsible for any damage caused (a) when a Contractor enters Owner's premises or during installation, (b) by poor workmanship or (c) by failure to complete projects. Tacoma Power will not intervene in disputes between a customer and his or her selected Contractor(s).

**INSPECTIONS:** Tacoma Power reserves the right to perform verifications of installed qualifying products sold under this Program at any time. If an inspection cannot be completed, the Rebate, and Loan may be withdrawn and Owner shall be responsible for the full cost to the Contractor(s). Permits issued for Product installation and conservation measures are subject to inspection by the issuing agency/department (in addition to any and all inspections required by Tacoma Power).

**WARRANTIES:** Tacoma Power makes no implied or express warranties regarding this Program, its policies, procedures, inspections and/or any Contractor installed product, and specifically disclaims any and all warranties including warranty of merchantability of fitness for a particular purpose. Tacoma Power makes no warranty or promise that any approved Products or measures installed in relation to this Program will in fact produce savings in energy consumption or will reduce the Owner's energy bills. Tacoma Power is only a sponsor of this Program. Equipment replaced under warranty will not be eligible for any additional rebate.