

Qualifying projects must meet the following to be eligible for a rebate, loan or a deferred loan:

- Tacoma Power General Program Requirements (outlined below)
- Equipment and materials must be installed to program specifications

Conditions:

- Tacoma Power reserves the right to withdraw, modify or terminate this program at any time, without notice.
- Program requirements, product specifications and incentives are subject to change without notice.
- Tacoma Power does not endorse any particular contractor, retailer, manufacturer or product.

GENERAL PROGRAM REQUIREMENTS

1. PROPERTY MUST (all of the following):

- Be a single family OR a multifamily building up to four units per building and no more than three stories. Requirements for multifamily buildings with more than five units are available in [Residential Program Requirements \(5+ Units\)](#).
- Be served by Tacoma Power

2. PROPERTY OWNER MUST (all of the following):

- Accept program Terms & Conditions by signing and submitting the [Residential Energy Efficiency Program Application \(up to 4 units\)](#)
- Submit all required documents
- Receive pre-approval from Tacoma Power if applying for a loan or a deferred loan
- Receive pre-approval from Tacoma Power if you plan to do the installation yourself (DIY) or you select a contractor that is not an approved Tacoma Power Participating Contractor. **Exception:** DIY installation of thermostats and heat pump water heaters do not require pre-approval
- Agree that property owners of dwellings with 2 – 4 units might be required to sign a Multifamily Incentive Agreement

3. TACOMA POWER MAY:

- Conduct a comprehensive property pre-assessment, and pre or post-inspections

ADDITIONAL REQUIREMENTS FOR SPECIFIC UPGRADES

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Quick Reference

Below are links to important sites referenced in this document, along with a link to a glossary of key terms.

Important links:

- [Ductless Heat Pumps BPA's DHP Qualified Product](#)
- [BPA list of Qualified Duct Sealing PTCS Technicians](#)
- [BPA Qualified Product List - Smart Thermostats](#)
- [Heat Pump Water Heater Qualified Products List](#)
- [Hot Water Solutions](#)
- [Tacoma Power Rebate Forms & Information](#)
- [Tacoma Power Zero-Interest Loan](#)
- [Tacoma Power Deferred Loan](#)
- [Glossary of Terms](#)

WEATHERIZATION (WINDOWS & INSULATION) (up to 4 units)

Requirements	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - Manufactured homes - New Construction - Homes undergoing major remodel are not eligible for insulation when building code requires it be added - If Tacoma Power paid for insulation in the past, not eligible to reinsulate the same area(s)
	<p>Requirements:</p> <ul style="list-style-type: none"> - Project must meet the General Program Requirements listed on page 1 - Primary source of heat must be electric - Project must meet Tacoma Power’s Weatherization Program Specifications.
	<p>Required Documentation:</p> <ul style="list-style-type: none"> - Tacoma Power bid/proposal, signed by property owner: <ul style="list-style-type: none"> o Insulation o Window - Invoice that meets Tacoma Power’s Residential Customer Invoice Requirements - Copy of window permit (required in most jurisdictions) and window stickers or packing slip stating U-values - Insulation certificate identifying type, R-values and square footage - Knob & Tube (K&T) Wiring Inspection Report completed and signed by a certified electrician (if applicable)
Additional Requirements for LOANS	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - Corporations - DIY projects
	<p>Requirements:</p> <ul style="list-style-type: none"> - Property owner must provide proof of ownership - For detailed requirements and credit information, please visit: MyTPU.org/ZeroInterest - Contractor must be a Tacoma Power Participating Contractor
Additional requirements for DEFERRED LOANS	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - DIY Projects
	<p>Household occupants must:</p> <ul style="list-style-type: none"> - Meet eligible income qualifications - Complete and submit Deferred Loan application - Provide supporting documentation - Use a Tacoma Power Participating Contractor
Additional requirements for DIY REBATES	<ul style="list-style-type: none"> - Rebate cannot exceed the total cost of materials - Rebate applies to material costs only, not labor - Copies of receipts and invoices must be submitted

HEAT PUMP (up to 4 units)

Requirements	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - Homes that have previously participated in the Ductless Heat Pump (DHP) Program through Tacoma Power - New construction - DIY Projects
	<p>Limitations:</p> <ul style="list-style-type: none"> - One rebate or loan per home/unit
	<p>Requirements:</p> <ul style="list-style-type: none"> - Project must meet general program requirements listed on page 1 - Must meet Tacoma Power Central Heat Pump Specifications - Heat pump must: <ul style="list-style-type: none"> o Heat more than 90% of home o Have minimum 9.0 HSPF and 14 SEER ratings o Be installed by a Tacoma Power Participating Contractor that is a PTCS certified technician - If ducted, project must be approved and listed on the PTCS Online Site Registry
	<p>Required documentation:</p> <ul style="list-style-type: none"> - Tacoma Power Heating and Cooling Bid Form, or Contractor bid form that meets Tacoma Power's bid form requirements signed by the homeowner - Invoice that meets Tacoma Power's Residential Customer Invoice Requirements - Copy of electrical and mechanical permits - AHRI certificate - PTCS Air Source Heat Pump for ducted systems - Copy of BPA PTCS Heat Pump printout from the online registry showing project number and status as "BPA Approved" for ducted systems - Heat pump sizing form and balance point worksheet
<p>Additional Requirements for LOANS</p>	<p>Requirements:</p> <ul style="list-style-type: none"> - Property owner must provide proof of ownership - Primary source of heat must be electric <ul style="list-style-type: none"> o For detailed requirements and credit information, visit MyTPU.org/ZeroInterest

WHOLE HOME DUCTLESS HEAT PUMPS (up to 4 units)

Requirements	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - New construction - DIY Projects
	<p>Limitations:</p> <ul style="list-style-type: none"> - One rebate or loan per home/unit - Systems are not limited to Ductless wall mounts. Combinations of indoor units are acceptable. <ul style="list-style-type: none"> o These indoor units include: <ul style="list-style-type: none"> ■ Wall Mounts ■ Floor Mounts ■ Ceiling Cassettes ■ Concealed Ducted units ■ Combination Air Handlers
	<p>Requirements:</p> <ul style="list-style-type: none"> - Project must meet general program requirements listed on page 1 - Project must meet Tacoma Power's Ductless Heat Pump (DHP) Specifications - New Zonal Heat Pump System must: <ul style="list-style-type: none"> o Heat 90% of home o Rooms that must have a dedicated supply: <ul style="list-style-type: none"> ■ Main living area (kitchen, living room, dining) ■ Bedrooms ■ Bonus and rec rooms o Have minimum 9.0 HSPF and 14 SEER ratings o Be listed on the BPA Qualified Products List (QPL)
	<p>Required documentation:</p> <ul style="list-style-type: none"> - Tacoma Power Heating and Cooling Bid Form, or Contractor bid/invoice form that meets Tacoma Power's Heating and Cooling Bid Requirements signed by the homeowner - Invoice that meets Tacoma Power's Residential Customer Invoice Requirements - Copy of electrical and mechanical permits - AHRI certificate - Heat Load Calculation for home to verify appropriate HP system sizing
<p>Additional Requirements for LOANS</p>	<ul style="list-style-type: none"> - Property owner must provide proof of ownership - For details and credit requirements , visit MyTPU.org/ZeroInterest - Contractor must be a Tacoma Power Participating Trade Ally.

DUCTLESS HEAT PUMPS (up to 4 units)

Requirements	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - New construction - DIY Projects
	<p>Limitations:</p> <ul style="list-style-type: none"> - One rebate or loan per home/unit
	<p>Requirements:</p> <ul style="list-style-type: none"> - Project must meet general program requirements listed on page 1 - Project must meet Tacoma Power’s Ductless Heat Pump (DHP) Specifications - DHP must: <ul style="list-style-type: none"> - Have minimum 9.0 HSPF and 14 SEER ratings - Be listed on the BPA Qualified Products List (QPL) - Be installed by a Tacoma Power Participating Contractor - Requires one indoor unit be installed in main living area
	<p>Required documentation:</p> <ul style="list-style-type: none"> - Tacoma Power Heating and Cooling Bid Form, or Contractor bid form that meets Tacoma Power’s Heating and Cooling Bid Requirements signed by the homeowner - Invoice that meets Tacoma Power’s Residential Customer Invoice Requirements - Copy of electrical and mechanical permits - AHRI certificate
Additional Requirements for LOANS	<p>Requirements:</p> <ul style="list-style-type: none"> - Property owner must provide proof of ownership - For detailed requirements and credit, visit MyTPU.org/ZeroInterest
Additional requirements for DEFERRED LOANS	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - DIY Projects
	<p>Household occupants must:</p> <ul style="list-style-type: none"> - Meet eligible income qualifications - Complete and submit Deferred Loan application - Provide supporting documentation

DUCT SEALING (up to 4 units)

Requirements	INELIGIBLE: <ul style="list-style-type: none">- New construction- Homes with ducts that have been previously sealed through the Performance Tested Comfort Systems (PTCS) or BPA's Prescriptive Duct Sealing program, unless Tacoma Power has approved additional duct sealing- DIY Projects
	Requirements: <ul style="list-style-type: none">- Project must meet general program requirements listed on page 1- Project must meet Tacoma Power's Prescriptive Duct Sealing Specifications- The home's heating system must be either an existing electric forced air furnace or a central heat pump
	Technician Requirements: <ul style="list-style-type: none">- Installation done by a participating Tacoma Power contractor who is a certified PTCS technician
	Required documentation: <ul style="list-style-type: none">- Invoice that meets Tacoma Power's Residential Customer Invoice Requirements- Completed Prescriptive Duct Sealing form

HEAT PUMP WATER HEATER (up to 4 units)

Requirements	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - Multifamily buildings with 5+ units in a building
	<p>Requirements:</p> <ul style="list-style-type: none"> - Project must meet general program requirements listed on page 1 - Project must meet Tacoma Power's Prescriptive Duct Sealing Specifications - The home's heating system must be either an existing electric forced air furnace or a central heat pump
	<p>Required documentation:</p> <ul style="list-style-type: none"> - Invoice or receipt showing HPWH brand, model, model number, cost and date of purchase
<p>Additional requirements for LOANS</p>	<p>Requirements:</p> <ul style="list-style-type: none"> - Property owner must provide proof of ownership - For detailed requirements and credit, visit MyTPU.org/ZeroInterest
<p>Additional requirements for DIY REBATES</p>	<ul style="list-style-type: none"> - Rebate cannot exceed the total cost of materials - Rebate applies to material costs only, not labor

SMART THERMOSTAT (up to 4 units)

Requirements	<p>INELIGIBLE:</p> <ul style="list-style-type: none"> - Thermostats that control cooling-only systems or dual-fuel heating systems (gas furnace with electric heat pump)
	<p>Limitations:</p> <ul style="list-style-type: none"> - One Smart Thermostat per heating system (maximum of 2 rebates per home/unit)
	<p>Smart Thermostat Requirements:</p> <ul style="list-style-type: none"> - Project must meet Tacoma Power's Thermostat Specifications - The home's heating system must be either an existing electric forced air furnace or a central heat pump - Thermostat must be listed on BPA's Smart Thermostat Qualified Products list - Smart Thermostat must include the following features: <ul style="list-style-type: none"> - 7-day programmable or learning-based scheduling - Wi-Fi enabled with remote access - Occupancy detection - For heat pumps: auxiliary heat control/optimization
	<p>Required documentation:</p> <ul style="list-style-type: none"> - Completed Smart Thermostat Application - Invoice/receipt showing purchase date, manufacturer, model number
<p>Additional requirements for DIY REBATES</p>	<ul style="list-style-type: none"> - Rebate cannot exceed the total cost of materials - Rebate applies to material costs only, not labor

LINE VOLTAGE THERMOSTAT (up to 4 units)

<p>Requirements</p>	<p>INELIGIBLE: -Homes that are heating with a central heating system</p>
	<p>Requirements:</p> <ul style="list-style-type: none"> - Thermostats must replace existing bi-metal line voltage thermostats on a one for one basis - Project must meet Tacoma Power’s Thermostat Specifications - The Home’s heating system must be electric baseboard, wall heat. - Thermostat must meet Tacoma Power Specifications: <ul style="list-style-type: none"> o Programmable o Digital Display o Have a thermistor temperature sensing element that is accurate to within 1.5 degrees or better o Be UL- or CSA-listed for use with their application
<p>Additional Requirements for DIY Rebates</p>	<p>Required Documentation:</p> <ul style="list-style-type: none"> - Completed Tacoma Power Thermostat Application - Invoice/receipt showing purchase date, manufacturer, model number <ul style="list-style-type: none"> - Rebate amount cannot exceed the total cost of materials - Rebate applies to material costs only, not labor