

# Residential Energy Efficiency Program Application (Up to 4 Units)

PLEASE PRINT CLEARLY

## PROPERTY INFORMATION

Owner name:	Tenant or Property Name:
Installation address:	Owner Mailing Address (if different from installation address)
Email:	Property management company (if applicable)
Phone:	Site contact:
	Email:
	Phone:

**Application for:**     Rebate             Loan\*             Deferred Loan\*

*\*Tacoma Power must pre-approve applications for loans and deferred loans BEFORE WORK BEGINS*

## BUILDING INFORMATION

<b>Existing primary heat source</b>	<input type="checkbox"/> Electric forced air furnace	<input type="checkbox"/> Gas, oil, propane or wood
	<input type="checkbox"/> Central heat pump (CHP)	<input type="checkbox"/> Baseboard/wall heater
	<input type="checkbox"/> Ductless heat pump (DHP)	<input type="checkbox"/> Other (please specify):
Property type:	<input type="checkbox"/> Single family home <input type="checkbox"/> Manufactured home <input type="checkbox"/> Condominium/apartment (2-4 units)*	
*Number of units in building:	1    2    3    4	Complex information: (multiple buildings on one property) Number of buildings:      Total number of units:

Is the building designated a historical landmark or located within a historic district?  Yes\*       No

*\*Check with the City of Tacoma to see if you need a permit.*

Visit [MyTPU.org/FindContractor](http://MyTPU.org/FindContractor) to locate Tacoma Power Participating Contractors. Participating Contractors are experienced, licensed, bonded and insured, and meet our performance standards.

## PROPERTY OWNER ACCEPTANCE OF TERMS & CONDITIONS

I have read and fully understand the Terms & Conditions (page 3). I have reviewed both Residential Program Requirements (up to 4 units) and the Program Specifications related to this application (available online at **MyTPU.org/Incentives**). I certify that:

- I am the legal owner of the property listed above **OR** am duly authorized to sign this application on behalf of the Property Owner.
- The products I intend to purchase (or purchased) meet the program eligibility requirements and specifications.
- The property is served by Tacoma Power.
- The information I have provided is true and correct.
- I acknowledge that Tacoma Power may verify the accuracy of this information and reserves the right to change the Program without notice.
- I acknowledge that I am solely responsible for ensuring the product and installation complies with all applicable federal, state and local safety, building, electrical and environmental laws, codes, regulations and standards, and any manufacturer instructions (including equipment purchased, work performed, required permits and materials disposal, if any).
- I authorize Tacoma Power, by way of assignment of funds, to pay the rebate or loan to the Tacoma Power Participating Contractor whose bid or invoice is included with this application and whom I have entered into contract(s) to install the identified and approved products

Exception: rebate for DIY projects and projects that use contractors not listed on the Tacoma Power Participating Contractor list will be paid directly to the property owner.

By signing this document, **I acknowledge that I have read, fully understand and accept the conditions that are outlined above and detailed in the Terms & Conditions on page 3 of this packet.**

<b>Signature:</b>	<b>Date:</b>
<input type="checkbox"/> Owner <input type="checkbox"/> Other _____	

Submit this application with all supporting documents. For more information or questions, please visit us online at [MyTPU.org/Rebates](http://MyTPU.org/Rebates), call 253-502-8363 or email: [rebates@cityoftacoma.org](mailto:rebates@cityoftacoma.org).

## RESIDENTIAL PROGRAMS

Select Rebate, or Loan, or Rebate AND Deferred Loan, for the energy efficiency upgrade(s) you are making.

DUCTLESS HEAT PUMP (no ducts)	
<input type="checkbox"/> \$500 rebate, OR <input type="checkbox"/> \$4,000 loan, OR <b>Income qualified:</b> <input type="checkbox"/> \$500 rebate AND deferred loan up to \$3,500	<b>NOT ELIGIBLE:</b> DIY projects <b>Requirements:</b> Ductless Heat Pump must heat 50% of home, must be located in main living area, <b>and installed by a Tacoma Power Participating Contractor</b>
HEAT PUMP	
<input type="checkbox"/> \$1,000 rebate, OR \$1,050 rebate (w/smart t-stat) \$10,000 loan	<b>NOT ELIGIBLE:</b> DIY projects <b>Requirement:</b> Heat pump must heat 90% of home, <b>and be installed by a Tacoma Power Participating Contractor</b>
DUCT SEALING	
<input type="checkbox"/> \$450 rebate (stick built home) <input type="checkbox"/> \$250 rebate (manufactured home)	<b>Requirements:</b> Home must heat with a forced air electric furnace or heat pump
INSULATION	
<input type="checkbox"/> \$500 rebate/area (attic, wall, floor) OR <input type="checkbox"/> Loan up to \$2/sq ft OR <b>Income qualified:</b> <input type="checkbox"/> \$500 rebate/area AND Deferred loan up to \$2/sq ft	<b>NOT ELIGIBLE:</b> Manufactured homes or homes undergoing major remodel where building code requires insulation <b>Requirements:</b> Home must heat with electricity Existing insulation requirements: - Attic: R11 or less; Floor: R11 or less; Wall: R0 <b>Before work begins,</b> Tacoma Power must pre-approve applications for DIY projects or work to be performed by contractors not listed on the Tacoma Power participating contractor list (MyTPU.org/FindContractor)
SINGLE PANE WINDOWS	
<input type="checkbox"/> \$100 rebate/window; \$400 rebate/sliding door, OR <input type="checkbox"/> Loan up to \$25/sq ft OR <b>Income qualified:</b> <input type="checkbox"/> \$100 rebate/window; \$400 rebate/sliding door AND Deferred loan up to \$25/sq ft	<b>NOT ELIGIBLE:</b> Manufactured homes <b>Requirements:</b> Home must heat with electricity. Home must currently have single pane windows and meet Tacoma Power's insulation minimums <b>Before work begins,</b> Tacoma Power must pre-approve applications for DIY projects or work to be performed by contractors not listed on the Tacoma Power participating contractor list (MyTPU.org/FindContractor)
DOUBLE PANE WINDOWS	
<input type="checkbox"/> \$50 rebate/window; \$200 rebate/sliding door, OR <input type="checkbox"/> Loan up to \$25/sq ft OR <b>Income qualified:</b> <input type="checkbox"/> \$50 rebate/window; \$200 rebate/sliding door AND Deferred loan up to \$25/sq ft	<b>NOT ELIGIBLE:</b> Manufactured homes <b>Requirements:</b> Home must heat with electricity. Home must currently have double pane metal windows and meet Tacoma Power's insulation minimums <b>Before work begins,</b> Tacoma Power must pre-approve applications for DIY projects or work to be performed by contractors not listed on the Tacoma Power participating contractor list (MyTPU.org/FindContractor)
HEAT PUMP WATER HEATER	
<input type="checkbox"/> \$500 rebate	<b>Requirements:</b> Home must currently have an electric resistance water heater

All eligibility rules apply. Refer to full program requirements and product specifications for details at [MyTPU.org/Rebates](http://MyTPU.org/Rebates) or call 253-502-8363 for copies.

Program requirements and rebate amounts are subject to change without notice.

Submit this application and supporting documents:

### Email

[rebates@cityoftacoma.org](mailto:rebates@cityoftacoma.org)

### Mail

Tacoma Power, ATTN: CEP  
 3628 S. 35th St.  
 Tacoma, WA 98409-3192

### In person

Tacoma Public Utilities  
 3628 S. 35th St.  
 Tacoma, WA 98409

## TERMS & CONDITIONS

**Approval and payment of rebate, standard or deferred loan is conditioned upon and subject to the following Terms & Conditions. Documents or websites referred to in this Application are a part of and incorporated into this Application.**

**ELIGIBILITY:** Property must be served by a Tacoma Power residential account. Energy-efficient products (Products) included in this offer must meet and be installed to Tacoma Power's Program Specifications and meet Program Requirements, found at MyTPU.org/Incentives.

**REBATE, STANDARD LOAN, and DEFERRED LOAN INCENTIVES:** Standard loans require equal monthly payment for up to 7 years. Deferred loan payment is deferred until the Property is no longer owner-occupied. Limits apply and are based on all specified Products installed and will not exceed total installed conservation improvement costs minus manufacturer/dealer rebates. This Program may be modified or canceled at any time and is subject to availability of funds.

**STANDARD or DEFERRED LOAN:** A standard or deferred loan may be available to qualified customers to help pay for installation of Products. Before work begins, the standard or deferred loan must be pre-approved by Tacoma Power and a Notice to Proceed issued. Qualified knob and tube wiring inspection will be paid for by Tacoma Power.

**DO-IT-YOURSELF (DIY) PROJECTS:** Projects installed by the Owner or by a contractor that is not a Tacoma Power Participating Contractor is a DIY project. DIY projects require a pre-inspection prior to approval and are only eligible for the rebate options.

**APPLICATION:** This Application must be accompanied by itemized Contractor's invoice and other required documents and received by Tacoma Power, within 90 days of installation (rebate only) or Notice to Proceed (standard or deferred loan). This form and any required additional documentation must be complete, truthful and accurate. Tacoma Power is not responsible for lost documentation related to this incentive request. The parties acknowledge and agree that this application may be executed by electronic signature, which shall be considered as an original of all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g. via pdf) of an original signature.

**HISTORICAL PROPERTIES:** If the property has a historical designation or is in a historic district, it is the Owner's responsibility to determine whether additional approvals or permits are required.

**INDEMNIFICATION:** Owner acknowledges and agrees to indemnify, defend and hold harmless Tacoma Power from any and all liability associated with this project.

**PROGRAM EVALUATION:** Owner agrees to assist Tacoma Power in evaluating the benefits of the Program. This may include, but is not limited to, surveys and use of energy consumption data for determining Product cost-effectiveness.

**ASSIGNMENT OF FUNDS:** Both Owner and Contractor understand and agree by authorizing Tacoma Power to issue the incentive check to the Tacoma Power Participating Contractor listed on the bid or invoice included with this application, by way of assignment of funds, that Tacoma Power is not responsible for any tax liabilities or any other legal liabilities whatsoever that may be associated with the tender of the incentive payment pursuant to this Assignment. Rebate, standard or deferred loan will be deducted from the invoice by Tacoma Power Participating Contractor.

**PAYMENT:** Owner is responsible for paying agreed upon amounts owing to the Contractor(s). Any authorization for Tacoma Power to pay the rebate, standard or deferred loan to the Tacoma Power Participating Contractor by assignment of funds is not intended and shall not be construed or deemed to establish any express or implied contractual relationship whatsoever between Tacoma Power and the Contractor(s). Tacoma Power's sole obligations are to provide the financial arrangements and rebate, standard or deferred loan described in this form and approve installations for compliance with Tacoma Power Program Specifications and Program Requirements.

**INSTALLATION:** Contractor will be responsible for furnishing and properly installing the specified Products. Tacoma Power is not responsible for any decision regarding the selection of equipment to qualify for rebate under this Program. Materials and labor for installation of the Products will be furnished under a separate agreement between the Owner and the Contractor(s) selected by the Owner. Tacoma Power is not a party to any agreement between Owner and the Owner's Contractor and shall have no liability whatsoever for Contractor's performance (regardless of whether Contractor is a Tacoma Power Participating Contractor). Any work beyond or in addition to Tacoma Power requirements, the methods of installation, types of materials, quality, timing of work, warranties, and/or financial arrangements for Owner contributions are matters to be agreed upon between the Owner and Owner's Contractor and Tacoma Power assumes no duties in connection therewith. Tacoma Power is not responsible for any damage caused (a) when a Contractor enters Owner's premises or during installation, (b) by poor workmanship or (c) by failure to complete projects. Tacoma Power will not intervene in disputes between a customer and his or her selected Contractor(s).

**INSPECTIONS:** Tacoma Power reserves the right to perform verifications of installed qualifying products sold under this Program at any time. If an inspection cannot be completed, Program rebate, standard or deferred loan may be withdrawn and Owner shall be responsible for the full cost to the Contractor(s). Permits issued for conservation projects are subject to inspection by the issuing agency/department (in addition to any and all inspections required by Tacoma Power).

**WARRANTIES:** Tacoma Power makes no implied or express warranties regarding this Program, its policies, procedures, inspections and/or any Contractor or Owner-installed product, and specifically disclaims any and all warranties including warranty of merchantability of fitness for a particular purpose. Tacoma Power makes no warranty or promise that any approved Products or measures installed in relation to this Program will in fact produce savings in energy consumption or will reduce the Owner's energy bills. Tacoma Power is only a sponsor of this Program. Equipment replaced under warranty will not be eligible for any additional rebate.