



APPROVED 5-23-18

MINUTES
City of Tacoma
Public Utility Board Meeting
May 9, 2018
6:30 p.m.

Ms. Trudnowski called the Public Utility Board meeting to order at 6:30 p.m. in the auditorium at Tacoma Public Utilities.

Present: Monique Trudnowski, Mark Patterson, Woodrow E. Jones, Jr., Karen Larkin, Bryan Flint

The meeting was quorate.

Minutes of the Previous Meetings

Mr. Jones moved that the minutes of the previous meetings be adopted; seconded by Ms. Larkin. Voice vote was taken and carried. The minutes were declared adopted.

Recognitions

There were no recognitions.

Comments from the Public

There were no comments from the public.

Consent Agenda

There were no items on the consent agenda.

Regular Agenda

D-1 Resolution U-11006 – Award contracts and approve purchases:

1. Award contract to Stillwater Energy LLC for implementation of a commercial strategic energy management program (Five year initial term in the amount of \$501,450, plus applicable taxes. Includes option for two additional one-year terms for a projected contract amount of \$718,780).

Mr. Jones moved to adopt the resolution; seconded by Ms. Larkin.

In response to a Board request for additional information, Peter Meyer, Commercial/Industrial Conservation Manager, answered that the recommended vendor has previous experience and the lowest bid. Regarding the detailed scoring results, five of the six rating criteria were met. This particular firm partners with other companies, so they did not receive credit for being a small or minority-owned business, that is why there are scoring points in five categories, not six.

Voice vote was taken and carried. The resolution was declared adopted.

D-2 Motion 18-03 - That in accordance with the Tacoma City Charter Article IV Section 4.18, the Board appointed Linda McCrea to the temporary position of Interim Director of Utilities effective December 1, 2017 through a period not to exceed May 31, 2018, and now hereby extends that appointment, such that the term of the Board's appointment shall be the earlier of (i) August 31, 2018, or (ii) the date that a permanent Director is appointed by the Board, confirmed by the City Council and begins employment, whichever occurs first. The individual appointed as Interim Director of Utilities shall not be a candidate for, and shall not accept the permanent position of Director of Utilities. The Board recommends the City Council concur in the extension of this Interim appointment.

Mr. Jones moved to approve the motion; seconded by Ms. Larkin.

Voice vote was taken and carried. The motion was approved.

D-3 Motion 18-04 – Pursuant to RCW 42.30.110(1)(g), authorize an amendment to the compensation agreement with Linda McCrea to cover the extension of her appointment as Interim Director of Public Utilities through August 31, 2018 or until a permanent Director is appointed by the Board, confirmed by the City Council and begins employment, whichever occurs first, with said document in the form that is on file with the Clerk of the Board and with an annual salary of \$346,965.

Board Member Flint moved to amend the motion by advancing Linda McCrea to the next step in the Director of Utilities salary scale to an annual salary of \$364,644; seconded by Ms. Larkin. Mr. Flint explained that most employees, at the six month point, are evaluated for advancement to the next step.

Voice vote was taken and carried, with Chair Trudnowski abstaining citing lack of a study session on the matter. The amended motion was approved.

D-4 Motion 18-05 – That individuals to be named be moved forward to the next step in the recruitment process as finalists for the position of Director of Tacoma Public Utilities.

Mr. Jones moved to approve the motion; seconded by Ms. Larkin.

Gary Buchanan, Human Resources Director, summarized the outreach and steps taken for this recruitment. Mr. Buchanan then announced three finalists: Jackie Flowers, General Manager of Idaho Falls Power; John Hairston, Chief Administrative Officer at Bonneville Power Administration; and Nav Otal, Utilities Department Director at the City of Bellevue.

Board Member Flint stated that the north star for the Board was to find the best candidate to lead the utility into the future and is excited about the candidates. Public input was good and fifty percent of the questions asked of the candidates came from public comments. The public process will continue next week with the City Council. Mr. Flint expressed appreciation to Human Resources and the Board Chair for their extra work during this recruitment period.

Board Member Jones also thanked the Chair, fellow Board Members and Human Resources for their efforts during the recruitment process. Mr. Jones encouraged all to take the time to meet the candidates at the community reception Monday night.

Board Member Larkin stated that the diversity of thought and opinions on the Board yielded a selection of three qualified candidates. Ms. Larkin thanked the Board Chair, fellow Board Members, and Human Resources for their extra efforts during this recruitment period. Ms. Larkin also thanked all of the internal candidates.

Board Member Patterson made positive remarks about the great candidate pool, and thanked Human Resources as the quality candidate pool is a reflection of the quality of staff at TPU.

Chair Trudnowski thanked staff and the Board for the extra work during this recruitment period.

Mr. Jones moved to amend the motion to specify the names Jackie Flowers, John Hairston, and Nav Otal as finalists; seconded by Ms. Larkin. Voice vote to amend the motion was taken and carried.

Voice vote was taken and carried. The amended motion was approved.

I. Comments by the Board

Chair Trudnowski encouraged all to meet the candidates at the public reception on Monday, May 14 at 6:00 at the convention Center and that there will be Council interviews and community panel interviews on May 15, 2018.

J. Adjournment

There being no further business or comments, the Public Utility Board was adjourned at 7:06 p.m. until Wednesday, May 23, 2018 for a study session beginning at 3:00 p.m. at Tacoma Public Utilities, followed by the regular meeting at 6:30 p.m. at Tacoma Public Utilities.

Approved:

Monique Trudnowski, Chair

Karen Larkin, Secretary