



APPROVED 3-14-18

MINUTES  
City of Tacoma  
Public Utility Board Meeting  
February 28, 2018  
6:30 p.m.

Mr. Jones called the Public Utility Board meeting to order at 6:30 p.m. in the auditorium at Tacoma Public Utilities.

**Present:** Monique Trudnowski, Mark Patterson, Woodrow E. Jones, Jr., Bryan Flint,  
**Excused:** Karen Larkin

The meeting was quorate.

**Minutes of the Previous Meetings**

Board Member Patterson moved to amend the minutes of the February 14 study session as follows: Under “Executive Session”, add a line after the last sentence indicating that Tom Morrill, Chief Deputy City Attorney was present. Under “Discussion of Evaluation Criteria for Director of Utilities Recruitment”, add this verbiage after the last sentence: The Board decided that the application process should be overseen by City Human Resources Department and Gary Buchanan, Human Resources Director, would be the decision maker who will select semi-finalists for interview and recommend to the Board a smaller group of finalists for the public process that will include participation by the City Council; seconded by Mr. Jones.

A voice vote to amend the minutes as outlined above was taken and carried.

There being no changes to the minutes of the February 7 special meeting or February 14 regular meeting. All minutes, including the minutes of the February 14 study session, as amended were adopted and made part of the record.

**Recognitions**

There were no recognitions.

**Comments from the Public**

Mitchell Shook made comments encouraging Board Members to review the latest summary judgment and other legal briefs filed by the plaintiffs and defense in the Click! litigation case.

**Consent Agenda**

There were no items on the consent agenda.

## Regular Agenda

D-1 Resolution U-10993 – Award contracts and approve purchases:

1. Award two-year contract to Cox Media Group, Inc., dba KIRO-TV, Inc., for programmatic digital marketing implementation (\$360,000 with the option for two additional one-year renewal periods for a projected amount of \$720,000, sales tax not applicable);
2. Award two-year contract to Cox Media Group, Inc., dba KIRO-TV, Inc., for custom search engine marketing implementation (\$146,400 with the option for two additional one-year renewal periods for a projected amount of \$292,800);

Mr. Jones moved to adopt the resolution; seconded by Mr. Patterson

Voice vote was taken and carried. The resolution was declared adopted.

D-2 Resolution U-10994 – Authorize execution of a power service agreement for high voltage general service to James Hardie Building Products, Inc.

Mr. Jones moved to adopt the resolution; seconded by Mr. Patterson

Rick Applegate, Power Analyst, summarized the resolution. James Hardie Building Products is an existing customer of Tacoma Power, receiving Schedule G service for its industrial facilities. As the result of expansion of the company's local operations, James Hardie Building Products will require additional electrical energy from Tacoma Power. To support these increased deliveries, James Hardie has constructed a substation to interconnect with Tacoma Power's transmission system. The new interconnection will make the customer eligible for Schedule HVG service because it will no longer require use of Tacoma Power's distribution system. This agreement represents the first contract for Schedule HVG service. Under TMC 12.06.225, which was revised last year in Resolution U-10909, all new service arrangements under Schedule HVG require a contract for service.

In response to a Board inquiry regarding what would take place if there is a reduction in James Hardie Building Products' power requirements, Mr. Applegate answered that this is a requirements contract so whatever the customer needs we will provide subject to Tacoma Power's demand ratchet provisions. There are billing minimums for 11 months following any load reduction. That lower usage would be reflected in Tacoma Power's forecast and would receive a corresponding reduced portion of energy from the Bonneville Power Administration. In response to another Board inquiry regarding costs to Tacoma Power, Mr. Applegate answered that he isn't aware of a disconnection cost and that the customer was required to construct their own substation so incremental costs in supporting delivery is borne by the customer and not the ratepayers. This is a result of the business's growth as they have crossed the power threshold and can no longer be connected to our distribution and they require interconnection into our transmission system. Mr. Applegate stated he will confirm the information about any costs Tacoma Power may bear.

Voice vote was taken and carried. The resolution was adopted.

**H. Reports of the Director**

There were no reports by the Director.

**I. Comments by the Board**

The Board Chair made comments in recognition of Black History Month recognizing the past African-American Board Members who have served.

**J. Adjournment**

There being no further business or comments, the Public Utility Board was adjourned at 6:45 p.m. until Wednesday, March 14, 2018 for a study session beginning at 3:00 p.m. at Tacoma Public Utilities, followed by the regular meeting at 6:30 p.m. at Tacoma Public Utilities.

Approved:

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Monique Trudnowski, Chair

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Karen Larkin, Secretary