



## RESOLUTION NO. U-11020

1 A RESOLUTION related to recommending approval of a Letter of Agreement  
2 with the International Brotherhood of Electrical Workers, Local 483,  
Click! Unit.

3 WHEREAS the City and the International Brotherhood of Electrical  
4 Workers, Local 483, Click! Unit ("Union"), have negotiated a proposed Letter  
5 of Agreement ("Agreement"), and  
6

7 WHEREAS the proposed Agreement amends a collective bargaining  
8 agreement that covers approximately 59 employees (at TPU); and,

9 WHEREAS the Agreement provides that the classification of Sales &  
10 Service Representative, Lead (CSC 55120) will be voluntarily recognized as  
11 incorporated into and covered by the terms and conditions of the existing  
12 IBEW 483 Click! Collective Bargaining Unit, and  
13

14 WHEREAS currently there is one incumbent in the Click! Sales &  
15 Service Representative, Lead classification, and

16 WHEREAS the Agreement also provides for a 0.6 percent wage  
17 increase; reduces the number of steps in the pay range from 21 steps to 5  
18 steps with placement at step 2 of the new pay range (\$26.96) effective upon  
19 the first date of the next pay cycle following ratification of this Agreement;  
20 provides for the placement of the employee within the new page range; and  
21 provides a one-time, lump sum payment in the amount of \$3,500, and  
22

23 WHEREAS the Agreement also provides that incumbent will be placed  
24 at step 2 of the new pay range, will retain his current step increase  
25 anniversary date of November 29<sup>th</sup>, and will be eligible to progress to step 3  
26 on November 29, 2018, and



1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26

WHEREAS it now appears in the best interest of the City that the proposed Agreement negotiated by said Union and the City be approved;

Now, therefore,

BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That said proposed Letter of Agreement between the City and the International Brotherhood of Electrical Workers, Local 483, Click! Unit, is approved and the City Council is requested to concur in the approval and pass an implementing pay and compensation ordinance, and authorize the proper officers of the City to execute and implement the said Agreement substantially in the form on file in the Office of the Clerk of the Board, as approved by the City Attorney, by its terms to remain in full force and effect beginning the first date of the next pay cycle following ratification of this Letter of Agreement.

Approved as to form and legality:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chief Deputy City Attorney

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk

Adopted \_\_\_\_\_

of August 8, 2018

**REQUEST FOR RESOLUTION**

Date July 27, 2018

INSTRUCTIONS: File request in the Office of the Director of Utilities as soon as possible but not later than nine working days prior to the Board meeting at which it is to be introduced. Completion instructions are contained in Administrative Policy POL-104.

1. Summary title for Utility Board agenda: (not to exceed twenty-five words)

Authorizing approval of a Letter of Agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Click! Unit.

2. A resolution is requested to: (brief description of action to be taken, by whom, where, cost, etc.)

This resolution recommends approval of the Letter of Agreement between the International Brotherhood of Electrical Workers, Local 483, Click! Unit, on behalf of the employees represented by said Union.

The collective bargaining agreement covers approximately 59 budgeted, full-time equivalent positions within Tacoma Public Utilities. The Letter of Agreement is anticipated to be scheduled for consideration by the City Council as a Resolution on August 21, 2018.

3. Summarized reason for resolution:

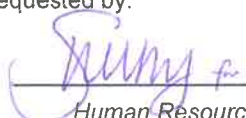

The resolution will recommend the execution and implementation of the Letter of Agreement negotiated with the between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Click! Unit, on behalf of those employees represented by said union.

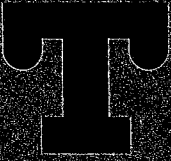
4. Attachments:

- a. Letter of Agreement
- b. Financial Impact Memorandum
- c. Letter from Linda McCrea, Director of Utilities/CEO

5.  Funds available     Proposed action has no budgetary impact

6. Deviations requiring special waivers:     None

<p>Originated by:</p> <p>_____</p> <p style="text-align: center;"><i>Section Head</i></p>	<p>Requested by:</p> <p style="text-align: center;"></p> <p style="text-align: center;">_____ <i>Human Resources Director</i></p>	<p>Approved:</p> <p style="text-align: center;"></p> <p style="text-align: center;">_____ <i>Director of Utilities</i></p>
-------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



TACOMA PUBLIC UTILITIES

3628 South 35th Street

Tacoma, Washington 98409-3192

July 27, 2018

To the Chairman and Members of the Public Utility Board  
And  
To the Mayor and Members of the City Council

The Management Negotiating Team recommends adoption of a Letter of Agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers (IBEW), Local 483, Click! Unit. The collective bargaining agreement covers approximately 59 budgeted full time equivalent (FTE) positions within Tacoma Public Utilities, and was adopted by City Council Resolution 39997 on April 24, 2018.

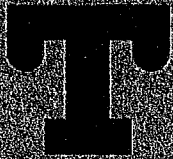
The Letter of Agreement provides that the classified classification of Sales & Service Representative, Lead (CSC 5512) will be voluntarily recognized as incorporated into and covered by the terms and conditions of the collective bargaining agreement with IBEW, Local 483, Click! Unit. There is currently one employee in the classification. The Letter of Agreement also provides for a 0.6 percent wage increase; reduces the number of steps in the pay range from 21 steps to 5 steps; provides for the placement of the employee within the new pay range; and a one-time, lump sum payment of \$3,500.

It is recommended that the Public Utility Board and the City Council take the necessary approving action.

Very truly yours,

Linda A. McCrea  
Director of Utilities/CEO





TACOMA PUBLIC UTILITIES  
 3628 South 35th Street  
 Tacoma, Washington 98409-3192

To: Katie Johnston, Budget Manager  
 From: Jim Sant, Deputy Director for Administration, Management Services  
 Date: July 25, 2018  
 Subject: Fiscal Impact of IBEW 483 Click! Sales & Service Representative, Lead

**Background:**

A Letter of Agreement has been developed between the City of Tacoma and IBEW 483 Click! unit for accretion of the Sales & Service Representative, Lead classification (55120). This classification will become part of the existing IBEW 483 Click! collective bargaining agreement.

There is currently one incumbent in the Click! Sales & Service Representative, Lead classification.

**Financial Impact:**

- Effective as provided by law following Council approval, the rate of pay for the classification shall be as follows:

Job Code	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
55120	Sales & Service Representative, Lead	\$25.68	\$26.96	\$28.31	\$29.73	\$31.21

- The incumbent employee will be paid a one-time lump sum in the amount of \$3,500.
- The incumbent employee will be placed at step 2 of the new pay range, listed above, effective upon the first date of the next pay cycle following ratification of this Letter of Agreement by both parties. The incumbent will retain his current step increase anniversary date of November 29 and will be eligible to progress to step 3 on November 29, 2018.

Department	2017/18 FTE	2018 Negotiated Incremental Expense
Tacoma Public Utilities	1	\$4,425

Concur:

  
 Linda McCrea, Interim Director of Utilities, CEO



**Letter of Agreement  
Between  
City of Tacoma  
and  
International Brotherhood of Electrical Workers, Local 483 Click!**

**Subject: Sales & Service Representative, Lead Classification Voluntary Recognition  
Date: \_\_\_\_\_, 2018**

This Letter of Agreement (LOA) is by and between the City of Tacoma (City), and the International Brotherhood of Electrical Workers, Local 483.

It is hereby agreed that the classification of Sales & Service Representative, Lead (55120) is voluntarily recognized as incorporated into and covered by the terms and conditions of the IBEW Local 483 Click! collective bargaining agreement (CBA), effective upon approval by the Public Utility Board and City Council.

Further, the parties agree to the following:

- 1) Effective as provided by law following Council approval, the rate of pay for the classification shall be as follows:

Code	Job Title	1	2	3	4	5
55120	Sales & Service Representative, Lead	25.68	26.96	28.31	29.73	31.21

- 2) The incumbent employee will be paid a one-time lump sum in the amount of \$3,500.
- 3) The incumbent employee will be placed at step 2 of the new pay range, listed above, effective upon the first date of the next pay cycle following ratification of this LOA by both parties. The incumbent will retain his current step increase anniversary date of November 29, and will be eligible to progress to step 3 on November 29, 2018.

This Letter of Agreement is not to be used as a precedent with respect to any other contracts for any other divisions or departments of the City or any other Union. It is the intent of both parties to incorporate this LOA into the current CBA.

For the City of Tacoma

For IBEW, Local 483:

\_\_\_\_\_  
Elizabeth Pauli                      Date  
City Manager

\_\_\_\_\_  
Alice A. Phillips                      Date  
Business Manager

\_\_\_\_\_  
Jackie Flowers                      Date  
TPU Director

\_\_\_\_\_  
Dylan Carlson                      Date  
Senior Labor Relations Manager

Approved as to form:

\_\_\_\_\_  
Cheryl Comer                      Date  
Deputy City Attorney



## RESOLUTION NO. U-11021

1  
2 A RESOLUTION related to Tacoma Water; authorizing participation in the City  
3 of Tacoma, Department of Public Works' Streets Initiative Package #6  
4 Project.

5 WHEREAS the City of Tacoma, Department of Public Utilities, Water  
6 Distribution Engineering Division ("Tacoma Water"), is requesting authorization  
7 to participate in the City of Tacoma, Department of Public Works Engineering  
8 Division's ("Department of Public Works") Streets Initiative #6 Project  
9 ("Project"), and

10 WHEREAS Tacoma Water and the Department of Public Works are  
11 developing plans for the replacement of a water main in conjunction with street  
12 improvements for the Street Initiative #6 Project, and

13 WHEREAS a coordinated effort to replace the water infrastructure in  
14 conjunction with street improvements under a single City of Tacoma contract  
15 will result in efficiency and cost savings to all parties as well as minimize  
16 construction disturbance to adjacent businesses and the general public, and

17 WHEREAS the Department of Public Works is proposing to restore 29  
18 blocks of residential streets, construct ADA ramps, add and replace catch  
19 basins, repair storm sewers, and replace wastewater sewer mains in North 8<sup>th</sup>  
20 Street, from North K Street to North J Street, and in North I Street, from North  
21 2<sup>nd</sup> Street to North 3<sup>rd</sup> Street, and

22 WHEREAS, as part of the Project, Tacoma Water proposes to replace  
23 approximately 845 linear feet of cast iron water main constructed in the 1890's  
24 with ductile iron, and  
25  
26



1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26

WHEREAS, construction is anticipated to commence in September 2018 and Tacoma Water's estimated Project cost is \$268,354.90 (plus a 20 percent contingency), for a cumulative total of \$322,025.88, excluding applicable taxes, and

WHEREAS Tacoma Water requests authority to participate in the Public Works' Streets Initiative Package #6 Project for the above purpose and reasons; Now, Therefore,

BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That Tacoma Water is authorized to participate with the Department of Public Works in the Streets Initiative #6 Project, under a single City of Tacoma contract, with the estimated project cost of \$268,354.90 (plus a 20 percent contingency), for a cumulative total of \$322,025.88, excluding applicable taxes, and the proper officers of the City are authorized to execute an agreement in a form as approved by the City Attorney.

Approved as to form and legality:

\_\_\_\_\_

Chair

\_\_\_\_\_

Chief Deputy City Attorney

\_\_\_\_\_

Secretary

\_\_\_\_\_

Clerk

Adopted \_\_\_\_\_



of August 8, 2018

### REQUEST FOR RESOLUTION

Date: July 27, 2018

INSTRUCTIONS: File request in the Office of the Director of Utilities as soon as possible but not later than nine working days prior to the Board meeting at which it is to be introduced. Completion instructions are contained in Administrative Policy POL-104.

1. Summary title for Utility Board agenda: (not to exceed twenty-five words)

Authorize Tacoma Water to participate in the City of Tacoma Department of Public Works Streets Initiative Package #6 Project.

2. A resolution is requested to: (brief description of action to be taken, by whom, where, cost, etc.)

Tacoma Water Distribution Engineering requests authorization to participate with the Department of Public Works, in the Streets Initiative #6 Project. Tacoma Water's estimated project cost is \$268,354.90, plus a 20 percent contingency, for a cumulative total of \$322,025.88, excluding applicable taxes. As part of the project, Tacoma Water proposes to replace approximately 845 linear feet of cast iron water main constructed in the 1890's with ductile iron pipe, in North 8<sup>th</sup> Street from North K Street to North J Street, and in North I Street from North 2<sup>nd</sup> Street to North 3<sup>rd</sup> Street.

3. Summarized reason for resolution:

The Department of Public Works is proposing to restore 29 blocks of residential streets, construct ADA ramps, add and replace catch basins, repair storm sewers, and replace wastewater sewer mains. As part of the project, Tacoma Water proposes to replace approximately 845 linear feet of cast iron water main constructed in the 1890's with ductile iron pipe, in North 8<sup>th</sup> Street from North K Street to North J Street, and in North I Street from North 2<sup>nd</sup> Street to North 3<sup>rd</sup> Street. Construction is anticipated to commence in September 2018.

Tacoma Water believes it is in the best interest of the utility and its customers to include the water main work in the Department of Public Works project. Project partnership will improve project delivery, reduce project costs, mitigate future risks, and consolidate construction disturbance to the general public.

4. Attachments:

- a. Project Partnership Agreement
- b. Contract and Award Memorandum

5.  Funds available  Proposed action has no budgetary impact

6. Deviations requiring special waivers: None


Originated by:

  
Section Head

Requested by:

  
Division Head

Approved:

  
Director of Utilities



**DATE:** July 16, 2018

**TO:** Tony Lindgren, P.E., Distribution Engineering Manager, Tacoma Water  
Chris Larson, P.E., Division Manager, Public Works Engineering Division

**FROM:** Ali Polda, P.E., Tacoma Water, Distribution Engineering  
Said Seddiki, P.E., Public Works Engineering Division

**SUBJECT:** Agreement for MRP2018-06/PW18-0130F  
Street Initiative #6

The Department of Public Works, Engineering Division, and Tacoma Water Distribution Engineering have been working to develop plans and specifications for the replacement of water main in conjunction with street improvements for the Street Initiative #6 project. The project is anticipated to start construction in September 2018.

Our respective organizations believe a coordinated effort to replace the water infrastructure in conjunction with street improvements along N 8th Street and North I Street, under a single City of Tacoma contract will result in efficiency and cost savings to all parties. Additionally, a joint project will minimize construction disturbance to adjacent businesses and the general public. The following summarizes the arrangements, assumptions, and action items necessary to move forward with this project:

- The project will be combined into a single Public Works construction contract. Public Works has the responsibility to lead and coordinate compilation of contract plans & specifications and advertise & award the construction contract.
- The Department of Public Works will administer the construction contract. Tacoma Water will compensate the Department of Public Works in the amount of \$7,450.65 for the additional incremental contract administration costs associated with Tacoma Water work. This amount will be transferred to the Department of Public Works via journal entry at the completion of the project.
- Tacoma Water will provide the WBSE for charging water main construction costs to the Water Division fund. The Water Division WBSE for this project is as follows:

WTR-00554-08-03, 2018-06 Construction Payments to PW

- Tacoma Water will be responsible for the cost of water distribution main work, valves, hydrants, trench excavation, trench backfill and compaction to subgrade elevation, mobilization, traffic control, and other appurtenant items directly related to the installation of new water main. These costs have been segregated within "Schedule C Group W" of the contract bid proposal.
- Tacoma Water will request authorization from the Public Utility Board to participate in the Public Works' contract as soon as possible following determination of the lowest responsible bidder.

- Tacoma Water will be included and fully involved in the initiation, discussion, and review of any addendums, revisions, change orders, or change of scope pertaining to the water main work. Any addendums, revisions, change orders, or change of scope pertaining to the water main scope of work or shared bid items shall be subject to the approval of Tacoma Water.
- Tacoma Water will perform all water main construction staking.
- The Department of Public Works will act as the overall contract construction inspection lead. Tacoma Water will be responsible for the daily inspection of the water main construction. Tacoma Water and Public Works inspections will be a cooperative and coordinated effort.

We look forward to continuing our spirit of coordination and cooperation to accomplish this and future projects of mutual benefit to the citizens of Tacoma, the Department of Public Works, and Tacoma Water. By signature, please indicate your approval to proceed with this joint project

  
\_\_\_\_\_  
Tony Lindgren, P.E.  
Distribution Engineering Manager, Tacoma Water

7.18.2018  
Date

  
\_\_\_\_\_  
Chris Larson, P.E.  
Division Manager, Public Works Engineering Division

7/17/18  
Date

Attachment

cc: Greg Armstrong, Tacoma Water  
Mark Henry, Public Works Engineering Division

File MRP 2018-06



**TO:** Board of Contracts and Awards  
**FROM:** Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer  
Michael P. Slevin III, P.E., Environmental Services Director  
Sue O’Neill, Assistant Division Manager, Public Works Engineering  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Doreen Klaaskate, Finance/Purchasing  
**SUBJECT:** Streets Initiative Package #6  
Request for Bids Specification No. PW18-0130F – August 14, 2018  
**DATE:** July 26, 2018

---

**RECOMMENDATION SUMMARY:**

The Public Works Department recommends a contract be awarded to Miles Resources LLC dba Woodworth & Company, Puyallup, WA, in the amount of \$3,410,532.03, plus a 20 percent contingency, for a cumulative total of \$4,092,638.44, plus any applicable sales tax, budgeted from various departmental funds, for restoration of approximately 34 blocks of residential streets, construction of ADA ramps, sanitary and storm line improvements, and the replacement of water main and a fire hydrant.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The project will improve the roadway infrastructure by providing a safer driving surface for vehicles and bicycles and replace curb ramps to meet ADA standards.

**BACKGROUND:**

The citizens of Tacoma approved the Street Initiatives (Proposition A and Proposition No. 3) in November 2015, approving funding to repair and improve City streets. The 2015 Voted Street Initiative Fund 1085 was created and approved by the City Council under Ordinance No. 28344 on February 9, 2016. This fund provides for arterial street improvements, non-motorized improvements, and residential street repairs.

**ISSUE:** The project will rehabilitate approximately 34 blocks of residential streets between North Steel Street and Division Avenue extending from North L Street to North E Street. The project will also construct ADA ramps, sanitary and storm line improvements, replace water main and install a fire hydrant.

**ALTERNATIVES:** The alternative to performing street restoration is to complete only minor repairs, which would not meet the intent of the voter-approved initiative.

**COMPETITIVE SOLICITATION:**

Request for Bids Specification No. PW18-0130F was opened July 3, 2018. No companies were invited to bid in addition to normal advertising of the project. Four submittals were received.



Miles Resources LLC dba Woodworth & Company submitted a bid that resulted in the lowest submittal after consideration of Small Business Enterprise (SBE) participation goals. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>	<u>Evaluated Submittal</u>
<b>Miles Resources LLC dba Woodworth &amp; Company</b>	<b>Puyallup, WA</b>	<b>\$3,410,532.03</b>	<b>\$3,410,532.03</b>
Tucci & Sons Inc	Tacoma, WA	\$3,605,539.40	\$3,605,539.40
Titan Earthwork LLC	Pacific, WA	\$3,888,888.83	\$3,888,888.83
Northwest Cascade Inc	Puyallup, WA	\$3,977,976.50	\$3,977,976.50

Pre-bid Estimate: \$3,504,725

The recommended award is 2.7 percent below the pre-bid estimate.

Based on the estimated working days staff believes this project will result in 12,433 labor hours.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: The project will improve the City’s infrastructure and safety of residents by providing a new driving surface for motorized and non-motorized travel. ADA curb ramps will be installed as part of the contract addressing social equity factors including ergonomic and human health impacts.

SBE/LEAP COMPLIANCE: The recommended contractor is in compliance with the Small Business Enterprise (SBE) Regulation requirements per memorandum dated July 16, 2018. The SBE goal for this project is 12 percent. The SBE participation of the recommended contractor is 12.53 percent. Miles Resources LLC dba Woodworth & Company submitted the lowest bid per the SBE Regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is 1,865 hours.

**FISCAL IMPACT:**

**EXPENDITURES:**

<b>FUND NUMBER &amp; FUND NAME *</b>	<b>COST OBJECT (CC/WBS/ORDER)</b>	<b>COST ELEMENT</b>	<b>TOTAL AMOUNT</b>
1085 PW Streets Initiative Fund	PWK-00434-06	5330100	\$2,649,642.61
4301 ES Surface Water Fund	ENV-03025-07-04	5330100	\$450,863.42
4300 ES Wastewater Utility Fund	ENV-04022-10-04	5330100	\$670,106.52
4600 10-WC 2010 Bond Fund	WTR-00554-08-03	5330100	\$322,025.88
<b>TOTAL</b>			<b>\$4,092,638.44</b>

\* General Fund: Include Department



**REVENUES:**

<b>FUNDING SOURCE</b>	<b>COST OBJECT (CC/WBS/ORDER)</b>	<b>COST ELEMENT</b>	<b>TOTAL AMOUNT</b>
Streets Initiative Revenues	663020	Various	\$2,649,642.61
4301 ES Surface Water Fund	521900	Rate Revenues	\$450,863.42
4300 ES Wastewater Utility Fund	523900	Rate Revenues	\$670,106.52
4600 10-WC 2010 Bond Fund	586306	6311156	\$322,025.88
<b>TOTAL</b>			<b>\$4,092,638.44</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$4,092,638.44

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** N/A

# Streets Initiative Package 6 - 2018

