



## RESOLUTION NO. U-10950

1 A RESOLUTION related to the purchase of materials, supplies, equipment  
2 and the furnishing of services; authorizing the City officials to enter into  
3 contracts and, where specified, waive competitive bidding requirements,  
4 authorize sale of surplus property, or increase or extend existing  
agreements.

5 WHEREAS the City of Tacoma, Department of Public Utilities, requested  
6 bids/proposals for the purchase of certain materials, supplies, equipment and/or  
7 the furnishing of certain services, or proposes to purchase off an agreement  
8 previously competitively bid and entered into by another governmental entity, or  
9 for the sales of surplus, or desires to increase and/or extend an existing  
10 agreement, all as explained by the attached Exhibit "A," which by this reference  
11 is incorporated herein, and  
12

13 WHEREAS in response thereto, bids/proposals (or prices from another  
14 governmental agreement) were received, all as evidenced by Exhibit "A," and  
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16 WHEREAS the Board of Contracts and Awards and/or the requesting  
17 division have heretofore made their recommendations, which may include  
18 waiver of the formal competitive bid process because it was not practicable to  
19 follow said process, or because the purchase is from a single source, or there is  
20 an emergency that requires such waiver, and/or waiver of minor deviations, and  
21 in the case of sale of surplus, a declaration of surplus has been made certifying  
22 that said items are no longer essential for continued effective utility service, as  
23 explained in Exhibit "A," and  
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WHEREAS the Director requests authorization, pursuant to TMC 1.06.269 A, to amend contract amounts up to \$200,000 and to approve term extensions and renewals for all items contained in Exhibit "A;" Now, therefore,

BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

That the Public Utility Board of the City of Tacoma hereby concurs and approves the recommendations of the Board of Contracts and Awards and/or the requesting division, and approves, as appropriate: (1) the purchase and/or furnishing of those materials, supplies, equipment or services recommended for acceptance; (2) the sale of surplus materials, supplies or equipment recommended for acceptance; (3) the Interlocal agreement that authorizes purchase off another governmental entity's contract; (4) the increase and/or extension of an existing agreement, and said matters may include waiver of the formal competitive bid process and/or waiver of minor deviations, all as set forth on Exhibit "A," and authorizes the execution, delivery and implementation of appropriate notices, contracts and documents by the proper officers of the City for said transactions, and (5) the administrative authority of the Director, per TMC 1.06.269 A., to amend contract amounts up to \$200,000 and to approve term extensions and contract renewals for all items in Exhibit "A."

Approved as to form and legality: \_\_\_\_\_  
*William Foster* Chair  
\_\_\_\_\_  
Chief Deputy City Attorney Secretary  
\_\_\_\_\_  
Clerk Adopted \_\_\_\_\_



City of Tacoma

Contract and Award Letter  
Purchase Resolution – Exhibit "A"

**TO:** Board of Contracts and Awards  
**FROM:** Chris Mattson, Generation Manager, Tacoma Power/Generation  
 Stephen Fairchild, Project Engineer, Tacoma Power/Generation  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, SBE Coordinator, LEAP  
 Coordinator, and Kimberly Ward, Finance/Purchasing  
**SUBJECT:** Henderson Bay Steel Structure Supply  
 Request for Bids Specification No. PG17-0129F  
 Requested Utility Board Date: August 23, 2017  
**DATE:** July 28, 2017

**RECOMMENDATION SUMMARY:**

Tacoma Power recommends a contract be awarded to **TransAmerican Power Products, Inc., Houston, Texas**, for the supply of steel pole structures for the Henderson Bay Crossing transmission line rebuild, in the amount of \$211,000.00, plus any applicable taxes.

**BACKGROUND:**

This supply contract calls for the design, fabrication and delivery of steel pole structures including anchorages, arm, vangs, ladders and other supporting materials. These poles are to be used for the Potlatch transmission line Henderson Bay Crossing rebuild project.

**COMPETITIVE SOLICITATION:** Request for Bids Specification No. PG17-0129F was opened July 11, 2017. Twelve (12) companies were invited to bid in addition to normal advertising of the project. Two (2) submittals were received.

<u>Respondent</u>	<u>Location</u> (city and state)	<u>Submittal</u> <u>Amount</u>	<u>Evaluated</u> <u>Submittal</u>
<b>TransAmerican Power Products, Inc.</b>	<b>Houston, TX</b>	<b>\$211,000.00</b>	<b>\$211,000.00</b>
Trinity Meyer Utility Structures, LLC	Memphis, TN	\$482,512.00	\$482,512.00

Pre-bid Estimate: \$500,000

The recommended award is 57 percent below the pre-bid estimate.

**CONTRACT HISTORY:** New contract.

**SUSTAINABILITY:** Sustainability factors were not applicable, per the Sustainable Procurement policy in section XXIV. A. of the Purchasing Policy Manual.

**SBE/LEAP COMPLIANCE:** Not applicable.**FISCAL IMPACT:****EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700	PWR-00788-03-01-02-01		\$211,000
<b>TOTAL</b>			<b>\$211,000</b>

\* General Fund: Include Department



**REVENUES:**

Funding Source	Cost Object (cc/wbs/order)	Cost Element	Total Amount
N/A			
<b>Total</b>			

**POTENTIAL POSITION IMPACT:**

Position Title	Permanent/ Project Temporary Position	FTE Impact	Position End Date
N/A			
<b>Total</b>			

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$211,000**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

Chris Robinson  
Power Superintendent/COO

APPROVED:

William A. Gaines  
Director of Utilities/CEO



City of Tacoma

RESOLUTION # 17-10950 #2

DATE: August 23, 2017

**Contract and Award Letter  
Purchase Resolution – Exhibit "A"**

**TO:** Board of Contracts and Awards  
**FROM:** Chris Mattson, Generation Manager, Tacoma Power/Generation  
 Stephan Fairchild, Project Engineer, Tacoma Power/Generation  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, SBE Coordinator, LEAP  
 Coordinator, and Kimberly Ward, Finance/Purchasing  
**SUBJECT:** Pearl – Cushman Upgrade Steel Structure Supply  
 Request for Bids Specification No. PG16-0276F,  
 Requested Utility Board Date: August 23, 2017  
**DATE:** July 28, 2017

**RECOMMENDATION SUMMARY:**

Tacoma Power recommends a contract be awarded to **TransAmerican Power Products, Inc., Houston Texas**, for the supply of steel pole structures for the Pearl-Cushman Upgrade Project, in the amount of \$372,104.00, plus any applicable taxes, for a projected contract amount of \$409,686.50.

**BACKGROUND:**

This supply contract calls for the design, fabrication and delivery of twelve (12) steel pole structures including anchorages, arm, vangs and other supporting materials. These poles are to be used for the Pearl-Cushman transmission line upgrade project.

**COMPETITIVE SOLICITATION:**

Request for Bids Specification No. PG16-0276F was opened July 25, 2017. Twelve (12) companies were invited to bid in addition to normal advertising of the project. Three (3) submittals were received. \*Rohn Products, LLC bid submittal was deemed non-responsive as no structural calculations were received.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal</u> <u>Amount</u>	<u>Evaluated</u> <u>Submittal</u>
<b>TransAmerican Power Products, Inc.</b>	<b>Houston, TX</b>	<b>\$372,104.00</b>	<b>\$372,104.00</b>
*Rohn Products, LLC	Peoria, IL	\$465,150.00	\$465,150.00
M.D. Henry Co., Inc.	Phelam, AL	\$482,512.00	\$482,512.00

Pre-bid Estimate: \$900,000

The recommended award is 58 percent below the pre-bid estimate.

**CONTRACT HISTORY:** New contract.

**SUSTAINABILITY:** Sustainability factors were not applicable, per the Sustainable Procurement policy in section XXIV. A. of the Purchasing Policy Manual.

**SBE/LEAP COMPLIANCE:** Not applicable.

**FISCAL IMPACT:**



EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4700	1000089685	5230100	\$409,686.50
<b>TOTAL</b>			<b>\$409,686.50</b>

\* General Fund: Include Department

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$409,686.50

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

Chris Robinson  
Power Superintendent/COO

APPROVED:

William A. Gaines  
Director of Utilities/CEO



City of Tacoma  
Finance

EXHIBIT "A"

RESOLUTION NO.: U-10950

ITEM NO.: #3

MEETING DATE: AUGUST 23, 2017

**DATE:** August 11, 2017  
**TO:** Board of Contracts and Awards  
**SUBJECT:** Apparel/Linen Rental and Laundry Services Citywide Contract Increase  
Budgeted from various funds as-needed by department  
Request for Bids, Specification No. CT12-0309F  
Contract No. 4600008381

**RECOMMENDATION:** Finance, Procurement and Payables Division, requests approval to increase 4600008381 to **Aramark Uniform Services, Olympia, WA**, by \$100,000, plus sales tax, for Apparel/Linen Rental and Laundry Services . This increase will bring the contract to a cumulative total of \$1,082,000, plus sales tax.

**EXPLANATION:** This citywide contract provides for the rental of uniforms, linens, and other articles and laundering services for use by various City departments. Primary usage of this contract is for garment rental and laundering services for employees in Public Works Solid Waste and Wastewater Management, General Government and Tacoma Public Utilities (TPU) Fleet Services, TPU Customer Service, Tacoma Power Transmission & Distribution and Generation, Tacoma Fire, Tacoma Police, and Tacoma Rail. These services do not include uniforms for Police or Fire however many garments are provided for compliance with labor agreements. Other usage would include the rental and servicing of mops, towels, floor mats, and various linen items.

A citywide contract with Cintas Corporation for these services was approved in June 2017. In order to provide a seamless transition to the new service provider, a contract extension was executed with Aramark Uniform Services to maintain the services through January 2018. However, the current agreement with Aramark Uniform Services requires a 90 day written notice of cancellation of services to any location or department. Also, new uniforms typically require approximately six weeks from the time of ordering to be available. Any gap in service could cause a tremendous disruption to City operations. This increase will allow for this transition period without disruption to these services.

**COMPETITIVE SOLICITATION:** This contract was originally awarded to Aramark Uniform Services as a result of Request for Bids Specification No. CT12-0309F in August 2012.

**CONTRACT HISTORY:** Per Utility Board Resolution U-10558 and City Council Resolution 38526 a two-year contract was approved in the amount of \$370,547.94 with three additional one-year renewals for a cumulative total of \$982,000. A contract extension was executed October 1, 2014 extending the contract through September 30, 2015. A second extension was executed extending the contract through September 30, 2016. A third extension was executed extending the contract through January 31, 2017. Two additional short-term extensions were executed extending the contract through January 31, 2018. These short-term extensions were to allow for the transition to the new service provider.

**FUNDING:** Funds for this are available through individual departments that will use this contract. Funding beyond the current biennium is subject to future availability of funds.

**PROJECT ENGINEER/COORDINATOR:** Jessica Tonka, Senior Buyer, 253-502-8332.

Approved:



Patsy Best  
Procurement and Payables Division Manager

Approved:



William A. Gaines  
Director of Utilities/CEO

cc: Dawn Leischner, Purchasing Financial Manager, Finance/Purchasing  
SBE Coordinator  
LEAP Coordinator





City of Tacoma  
Finance

EXHIBIT "A"

RESOLUTION NO.: U-10950

ITEM NO.: #4

MEETING DATE: AUGUST 23, 2017

**DATE:** August 11, 2017  
**TO:** Board of Contracts and Awards  
**SUBJECT:** Waste Pumping Services Citywide Contract Increase  
Budgeted from various funds as-needed by department  
Washington State Department of Enterprise Services Invitation for Bid (IFB) 07612,  
Northwest Cascade, Inc., Contract No. 07612  
Contract No. 4600012328

**RECOMMENDATION:** Finance, Procurement and Payables Division, requests approval to increase 4600012328 to **Northwest Cascade, Inc. Puyallup, WA**, by \$700,000, plus sales tax, for Citywide Waste Pumping Services. This increase will bring the contract to a cumulative total of \$900,000, plus sales tax.

**EXPLANATION:** This Contract provides waste pumping and disposal of waste generated from discarded grease, fats and oils from food preparation facility collection/removal systems, sewage from septic tanks/vaults, parking lot oil/water separators, stormwater and wastewater mainlines, stormwater facilities (e.g., ponds, vaults, flow splitters, detention tanks, manholes, catch basins), and other typical waste pumping services. Several city departments utilize these services including Power Transmission & Distribution, Water Distribution, Environmental Services Waste Water, Solid Waste and Tacoma Rail. Environmental Services, in particular, intends to utilize this contract for grant funded projects totaling \$350,000.

**COMPETITIVE SOLICITATION:** Washington State Department of Enterprise Services Contract 07612, issued per Invitation for Bid No. 07612, is a competitively solicited contract that meets Tacoma's solicitation requirements by means of a Master Contracts Usage Agreement. This contract is currently valid through January 8, 2019.

**CONTRACT HISTORY:** This contract was originally executed in February 2017 for \$200,000 and has been fully expended. Additionally, Tacoma Rail executed contract 4600011477 in March 2016 for \$200,000. The proposed increase to this contract will consolidate the City's anticipated use for these services under one Citywide contract.

**FUNDING:** Funds for this are available through individual departments that will use this contract. Funding beyond the current biennium is subject to future availability of funds.

**PROJECT ENGINEER/COORDINATOR:** Jessica Tonka, Senior Buyer, 253-502-8332.

Approved:

Patsy Best  
Procurement and Payables Division Manager

Approved:

William A. Gaines  
Director of Utilities/CEO

cc: Dawn Leischner, Purchasing Financial Manager, Finance/Purchasing



## RESOLUTION NO. U-10951

1 A RESOLUTION relating to employment, authorizing a Collective Bargaining  
2 Agreement, between the City and the International Brotherhood of  
Electrical Workers ("IBEW"), Local 483, Supervisors' Unit.

3 WHEREAS the City of Tacoma and IBEW, Local 483, Supervisors'  
4 Unit, have negotiated a tentative Collective Bargaining Agreement ("CBA"),  
5 and

6  
7 WHEREAS the tentative CBA covers 13 positions (8 at TPU) and will  
8 provide a wage increase for all classifications in the bargaining unit for a 4-  
9 year term effective January 1, 2017, in the amount of 2.25 percent, and the  
10 classification of Biosolids Supervisor will receive an additional 1 percent  
11 increase, and

12 WHEREAS each year thereafter through 2020, the classification rates  
13 of pay will be increased by 2.25 percent, and

14  
15 WHEREAS employees in active status as of May 4, 2017, will receive  
16 a lump sum of \$1,000, and

17 WHEREAS it is in the best interest of the City that the proposed CBA  
18 be approved; Now, therefore,

19 BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

20 That said tentative Collective Bargaining Agreement between the City  
21 and IBEW, Local 483, Supervisors' Unit is approved and the Tacoma City  
22 Council is requested to concur in the approval and pass an implementing pay  
23 and compensation ordinance, and authorize the proper officers of the City to  
24 execute the said Agreement substantially in the form on file, as approved by  
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the City Attorney, by its terms to remain in full force and effect January 1,  
2017, through December 31, 2020.

Approved as to form and legality:

*William Foster*  
Chief Deputy City Attorney

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk

Adopted \_\_\_\_\_

Request for Board meeting

CITY OF TACOMA  
DEPARTMENT OF PUBLIC UTILITIES

of August 23, 2017

**REQUEST FOR RESOLUTION**

Date August 10, 2017

INSTRUCTIONS: File request in the Office of the Director of Utilities as soon as possible but not later than nine working days prior to the Board meeting at which it is to be introduced. Completion instructions are contained in Administrative Policy PQL-104.

1. Summary title for Utility Board agenda: (not to exceed twenty-five words)

Authorizing approval of a collective bargaining agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Supervisors' Unit.

2. A resolution is requested to: (brief description of action to be taken, by whom, where, cost, etc.)

This resolution recommends approval of the 2017 - 2020 Collective Bargaining Agreement between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Supervisors' Unit, on behalf of the employees represented by said Union.

The agreement covers approximately 13 budgeted, full-time equivalent positions, with 5 FTE assigned within General Government and 8 FTE within Tacoma Public Utilities. The agreement is anticipated to be scheduled for consideration by the City Council as a Resolution on September 12, 2017.

3. Summarized reason for resolution:

The resolution will recommend the adoption and implementation of the 2017 - 2020 Collective Bargaining Agreement negotiated with the between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Supervisors' Unit, on behalf of those employees represented by said union.

4. Attachments:

- a. Collective Bargaining Agreement
- b. Financial Impact Memorandum
- c. Letter from William Gaines, Director of Utilities/CEO

5.  Funds available  Proposed action has no budgetary impact

6. Deviations requiring special waivers:  None

Originated by:

\_\_\_\_\_  
Section Head

Requested by:

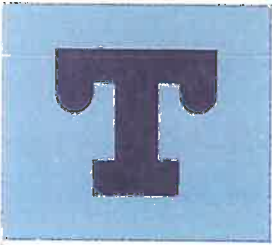
*Kari R. Gault*  
Acting HR Director

\_\_\_\_\_  
For: Human Resources Director

Approved:

*W. G. ...*

\_\_\_\_\_  
Director of Utilities



TACOMA PUBLIC UTILITIES

3628 South 35th Street

Tacoma, Washington 98409-3192

August 10, 2017

To the Chairman and Members of the Public Utility Board  
And  
To the Mayor and Members of the City Council

The Management Negotiating Team recommends adoption of a tentative 2017-2020 collective bargaining agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Supervisors' Unit. The agreement covers approximately 13 FTE budgeted full time equivalent (FTE) positions, with 5 FTE assigned within General Government and 8 FTE within Tacoma Public Utilities. The agreement is anticipated to be considered by the City Council as a resolution on September 12, 2017.

The agreement covers four years, and provides for a wage increase of 2.25 percent effective January 1 of each year of the agreement beginning in 2017, and effective January 1, 2017, the classification of Biosolids Supervisor will receive an additional 1 percent increase. In addition, the agreement provides for a one-time lump sum payment of \$1,000 for employees in an active status as of May 4, 2017.

Other changes to the agreement include a change to the expected work schedules for Customer Accounts Supervisors to more closely align them with the employees they supervise; modifications to the Articles on Grievances and Discipline; and adding standard contract language related to time off and benefits to Appendix B.

It is recommended that the Public Utility Board and the City Council take the necessary approving action.

Very truly yours,

William A. Gaines  
Director of Utilities/CEO





TACOMA PUBLIC UTILITIES  
 3628 South 35th Street  
 Tacoma, Washington 98409-3192

To: Katie Johnston, Budget Manager  
 From: Jim Sant, Deputy Director for Administration, Management Services  
 Date: July 21, 2017  
 Subject: Fiscal Impact of IBEW Local 483 Supervisors Unit Wage Increase for 2017-2020

**Background:**

A Tentative Agreement between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483 – Supervisors Unit has been reached for a new successor collective bargaining agreement for the years 2017-2020. This bargaining unit covers 13 budgeted employees.

**Financial Impact:**

- Effective January 1, 2017, the classification rates of pay will be increased by 2.25%. The classification of Biosolids Supervisor will receive an additional one percent (1%) increase.
- Effective January 1, 2018, the classification rates of pay will be increased by 2.25%.
- Effective January 1, 2019, the classification rates of pay will be increased by 2.25%.
- Effective January 1, 2020, the classification rates of pay will be increased by 2.25%.


Employees in an active status as of 5/4/17 will receive a \$1,000 lump sum. This includes a total of 13 employees.

Department	2017 FTE	2017 Negotiated Incremental Expense	2018 Negotiated Incremental Expense	2019 Negotiated Incremental Expense	2020 Negotiated Incremental Expense
Tacoma Public Utilities	8	\$26,362	\$18,860	\$19,285	\$19,718
General Fund	1	4,539	3,635	3,717	3,801
General Government Utilities	3	11,607	7,682	7,855	8,032
Other General Government	1	4,539	3,635	3,717	3,801
<b>Total</b>	<b>13</b>	<b>\$47,047</b>	<b>\$33,812</b>	<b>\$34,574</b>	<b>\$35,352</b>

**Summary**

These wage adjustments are included in the 2017-2018 Adopted Biennial Budget.

Concur:

  
 \_\_\_\_\_  
 William A. Gaines, Director of Utilities, CEO



**2017-2020**

**AGREEMENT**

**BY AND BETWEEN  
THE**

**CITY OF TACOMA**

**AND**

**LOCAL NO. 483  
INTERNATIONAL BROTHERHOOD OF ELECTRICAL  
WORKERS**

**SUPERVISORS' BARGAINING UNIT**

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**2017-2020**

**LOCAL 483**

**INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS  
SUPERVISORS' BARGAINING UNIT**

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2017-2020

**COLLECTIVE BARGAINING AGREEMENT**  
**Between**  
**THE CITY OF TACOMA**  
**and**  
**LOCAL NO. 483**  
**INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS**  
**SUPERVISORS' BARGAINING UNIT**

**PREAMBLE**

For the purpose of maintaining cordial relations between the City of Tacoma, hereinafter designated as the "City" and the party of the first part, and Local No. 483, International Brotherhood of Electrical Workers, hereinafter designated as the "Union", party of the second part, the parties hereto do hereby enter into, establish and agree to the following conditions of employment.

The City and the Union have a common and sympathetic interest in the performance of municipal functions. Therefore, a working system and harmonious relations are necessary to improve the relationship between the City, the Union, and the public. All will benefit by continuous peace and by adjusting any differences by rational common sense methods. Progress in industry demands a mutuality of confidence between the City and the Union. To these ends this Agreement is made.

The City shall not be required to take any action under this Agreement which is in violation of federal or state law, City Charter or the ordinances of the City of Tacoma.

The Union agrees that its members, who are employees of the City, will individually and collectively perform efficient work and service, and that they will avoid and discourage waste of materials, time, and manpower; and that they will use their influence and the best efforts to protect the property of the City and its interests and to prevent loss of tools and materials; and that they will cooperate with the City in promoting and advancing the welfare of the City and the service at all times.

**ARTICLE 1 - TERM OF AGREEMENT**

This Agreement shall remain in full force and effect from January 1, 2017, to and including December 31, 2020; provided, however, that this Agreement shall be subject to such change or modification during the term of agreement as may be mutually agreed upon by the parties hereto. Should either party desire to modify this Agreement after the expiration date of December 31, 2020, notice of such desire shall be given 90 days in advance of December 31, 2020.

## ARTICLE 2 - UNION RECOGNITION

Section 2.1 - Union Recognition The Union shall be the exclusive bargaining agent in all matters of wages, hours and employment conditions in the application of this Agreement to the employees within classifications as set forth hereafter in Article 6.

Section 2.2 It shall be a condition of employment that all employees of the employer, covered by this Agreement who are members of the Union on the effective date of this Agreement shall remain members. It shall also be a condition of employment that all employees covered by this Agreement and hired on or after its effective date shall, on the thirtieth (30th) day following the beginning of such employment, become and remain members in the Union, or in lieu thereof pay each month a service charge equivalent to regular union dues to the Union as a contribution towards the administration of this Agreement.

Provided: Objections to joining the Union which are based on bona fide religious tenets or teachings of a church or religious body of which such employee is a member will be observed. Any such employee shall pay an amount of money equivalent to regular union dues and initiation fees to a non-religious charity or to another charitable organization mutually agreed upon by the employee affected and the bargaining representative to which such employee would otherwise pay the dues and initiation fees. The employee shall furnish written proof to the Union that such payment has been made. If the employee and the bargaining representative do not reach agreement on such matter, the Public Employment Relations Commission shall designate the charitable organization.

Section 2.3 The Union agrees that membership in the Union will not be denied or terminated for any reason other than the failure of an employee covered by this Agreement to tender the periodic dues and initiation fees uniformly required as a condition of acquiring or retaining membership in the Union.

Section 2.4 The City agrees to deduct from the paycheck of each employee, who has so authorized it, the regular monthly dues uniformly required of members of the Union or in lieu thereof the monthly service charge. An employee may, on written request, also have deducted from his pay such other items as may be mutually agreed between the I.B.E.W. Local 483 and the Director of Utilities. The amounts deducted shall be transmitted monthly to the Union on behalf of the employees involved. Authorization by the employee shall be on a form approved by the parties hereto and may be revoked by the employee upon request and the Union so notified. The performance of this function is recognized as a service to the Union by the City. There shall be no retroactive deduction of union dues.

Section 2.5 The Union agrees that the City shall not terminate the employment under the security clause provisions of this Agreement until written notification is received from the Union that an employee has failed to pay the required dues or service charge or provide proof of an alternative payment based on religious tenets as provided herein above.

Section 2.6 If the Union changes its dues structure for its members, there shall be no retroactive dues, and a sixty (60) day notice shall be given to the City. This section shall not be used for individual changes that arise due to promotion or other changes in employee status.

Section 2.7 The Department will furnish the Union a copy of the pay status of Local 483 members upon request. It is understood that this tabulation will be used by the Union for the sole purpose of compiling the Union dues formula and that the Union will not divulge any information from the subject tabulation to any other person or agency.

Section 2.8 The Business Manager or Business Representative of the Union may, after notifying the Department of Public Utilities/General Government official in charge, visit the work location of employees covered by this Agreement for the purpose of investigating conditions on the job. There shall not be any interference with the duties of employees or the operations of the Department.

Section 2.9 The Union further agrees that in the event that the City undertakes to terminate an employee's tenure pursuant to this Article, the Union will indemnify and hold the City harmless should such employee file a claim for position and be successful in prosecuting the same and thus obtain a judgment for past due wages and agree to pay said judgment or claim together with all costs assessed therein, including attorney fees, if any. The Union's obligation to indemnify and hold the City harmless, as described above, would be limited and restricted only to the situation where the employee's successful claim for position is due to the Union's illegal request to the City for termination of said employee's tenure.

Section 2.10 City recognizes and will not interfere with the right of its employees to become members of the Union and agrees there shall be no discrimination, interference, restraint or coercion by the City against any employee because of his/her membership in the Union.

Section 2.11 Leave of Business Manager. The Director will approve granting of leave of absence without pay for the period covered by this Agreement without loss of Civil Service status, and/or without loss of continued accrual of seniority, and aggregate City service or tenure status for all purposes, to no more than two employees of the Department whom are members of the Union in good standing and whom the Union may desire to have act as its Business Managers to be locally engaged in the business of the Union.

### **ARTICLE 3 - MANAGEMENT RIGHTS**

The Union recognizes the prerogative of the City to operate and manage its affairs in all respects in accordance with its lawful mandate, and the powers of authority which the City has not specifically abridged, delegated, or modified by this Agreement are retained by the City, including but not limited to the right to contract for services of any and all types.

The direction of its working force is vested exclusively in the City. This shall include, but not be limited to the right to: (a) direct employees; (b) hire, promote, transfer, assign, and retain employees; (c) suspend, demote, discharge, or take other legitimate disciplinary action against employees; (d) relieve employees from duty because of lack of work or other legitimate reasons; (e) maintain the efficiency of the operation entrusted to the City; (f) determine the methods, means, and personnel by which such operations are to be conducted; and (g) take any actions necessary in conditions of emergency, regardless of prior commitments, to carry out the mission of the agency; provided, however, that items (a) through (g) shall not be in conflict with City ordinances, personnel rules, or this Labor Agreement.

#### **ARTICLE 4 - STRIKES AND LOCKOUTS**

It is recognized that the City is engaged in a public service requiring continuous operation, and it is agreed that recognition of such obligation of continuous service during the term of this Agreement is imposed upon both the City and the Union.

The Union will not authorize nor will employees participate in a strike, work stoppage, or slowdown, and the City will not engage in a lockout during the term of this Agreement because of any proposed change in this Agreement or of any dispute over matters related to this Agreement. The Union will take every reasonable means within its power to induce employees engaged in strike, work stoppage, or slowdown, in violation of this Agreement, to return to work; but the Union, its officers, representatives or affiliates shall not be held responsible for any strike, work stoppage, or slowdown which the Union, its officers, representatives or affiliates shall have expressly forbidden or declared in violation hereof. Every attempt shall be made to settle all disputes or controversies arising under this Agreement under the grievance procedure and/or arbitration procedures provided for herein.

A supervisor violating this section shall be subject to discipline, up to and including termination.

#### **ARTICLE 5 - SUPERVISOR RESPONSIBILITIES**

The Union and the City recognize that all employees covered by this Agreement have authority, in the interest of the City, to transfer, suspend, lay off, recall, promote, assign, reward, or discipline other employees, or responsibly to direct them, or to adjust their grievances, or effectively to recommend such action. Employees covered by this Agreement will endeavor to carry out these responsibilities to the best of their ability without respect to Union affiliation. When performing such supervisory duties the Union will not fine or in any way discipline such supervisory employee.

#### **ARTICLE 6 - WORK RULES**

Section 6.1 Work rules, as agreed upon between the City and the Union, shall be established governing working conditions and requirements of each classification consistent with the provisions of existing personnel and compensation rules and regulations contained in Chapter 1.24 and Chapter 1.12 of the Official Code of the City of Tacoma.

Section 6.2 All state and local laws governing the health and safety of employees shall be observed. Safety rules as promulgated by the Department of Labor and Industries of the State of Washington, and as amended from time to time, are hereby adopted and incorporated as a part of this Agreement as if fully set forth herein.

Section 6.3 **Fire Electrician Maintenance Supervisor (CSC 5271) or Traffic Field Operations Supervisor (CSC 5276)**

A. Fire Electrician Maintenance Supervisor or Traffic Field Operations Supervisor

assigned to work in emergency situations outside the normal work hours shall be compensated at time and one-half of his/her regular rate of pay for all hours worked when responding to the work site or headquarters. An employee will receive a minimum of one hour or actual time worked if it exceeds one hour at the time and one-half of his/her regular rate of pay for emergency calls received at his/her residence, which do not require the employee to respond.

- B. Fire Electrician Maintenance Supervisor or Traffic Field Operations Supervisor shall receive \$3.00 per hour when assigned by his/her supervisor, in writing, to emergency response stand-by responsibilities. When assigned to stand-by the employee must remain fully capable of responding within 30 minutes of notification of an emergency.
- C. For the classifications of Fire Electrical Maintenance Supervisor and Traffic Field Operations Supervisor, meal time shall be 6:30 a.m. for breakfast, 12:00 noon for lunch, and 6:00 p.m. and midnight for dinner. When working unscheduled hours after the normal shift or when called out to work at night, Saturdays, Sundays, or holidays, at the above times, the City shall provide a meal allowance of fifteen dollars (\$15.00) for each meal period worked within the above guidelines. An employee working into the lunch period, Monday through Friday is not eligible for an allowance.

#### **Section 6.4 Customer Accounts Supervisors (CSC 0041)**

- A. Customer Accounts Supervisors are salaried Class D employees under Section 1.12.080 of the Tacoma Municipal Code and are not be eligible for overtime compensation or compensatory time off. Customer Accounts Supervisors' work schedules are expected to be between the hours of 7 a.m. to 6:15 p.m., Monday through Friday.
- B. Vacation. Customer Accounts Supervisors shall have the right to bid vacations based on seniority as defined in Section 12.1. Seniority within classification shall prevail for selection of vacation leave.
- C. Customer Accounts Supervisors shall be provided a minimum of two (2) weeks' notice prior to implementation of any shift change.

#### **Section 6.5 Biosolids Supervisor (CSC 5097)**

- A. This classification is overtime category A (time and a half compensation for overtime).
- B. Hours of Work – The regular workweek shall consist of forty (40) hours of work within the workweek, scheduled between the hours of 7:00 a.m. and 5:00 p.m., inclusive of two (2) fifteen (15) minute rest periods and one (1) thirty (30) minute duty free unpaid lunch period. Management may adjust an employee's regular work schedule with two (2) weeks' notice.
- C. Footwear – Biosolids Supervisors who have passed probation shall receive a \$250.00 footwear allowance for the purchase of approved substantial leather safety footwear for use on the job. Employees shall wear these safety boots at all times when in an industrial area. Descriptions of approved footwear are available from the supervisor or safety officer. These allowances shall be paid in the first pay period of each year or when probation is successfully completed.
- D. Clothing – Employees in the Biosolids Supervisor classification will be provided seven (7) Tagro shirts per year. Laundry services will not be provided. Upon agreement between the employer and Union other logowear may be substituted for shirts.
- E. Meal Allowance – meal time shall be 6:30 a.m. for breakfast, 12:00 noon for lunch, and 6:00 p.m. and midnight for dinner. When working unscheduled hours after the normal shift or when called out to work at night, Saturdays, Sundays, or holidays, at the above times, the City shall provide a meal allowance of fifteen dollars (\$15.00) for each meal

period worked within the above guidelines. An employee working into the lunch period, Monday through Friday is not eligible for an allowance.

- F. Overtime – An employee required to perform work outside his/her regularly scheduled shifts, on the sixth day or holidays shall be compensated at one and one-half times (1-1/2) the straight time hourly rate and two (2) times the straight time hourly rate for all work performed on the seventh day.

**Section 6.6 Telecommunications Assistant Supervisor (CSC 5519)**

- A. This classification is overtime category A (time and a half compensation for overtime).
- B. Hours of Work – Schedules shall be determined by management, shall have consecutive days, and shall be between the hours of 7:00 a.m. and 7:00 p.m., inclusive of two (2) fifteen (15) minute rest periods. All shifts include an assigned, unpaid meal period of thirty (30) or sixty (60) minutes.
- C. Clothing – Employees in the Assistant Telecom Supervisor classification will be provided seven (7) shirts per year and one (1) jacket every two (2) years. Employees will wear these shirts at all times while on duty and are expected to dress in clothing that is clean, free of tears or rips and comply with all Federal and State Safety requirements. In addition, employees in this classification will receive \$200 annually for a clothing allowance. Pants should be Carhartts, or of a similar work-style and dark blue in color. Employees who are separated, or are not bargaining unit members prior to the first pay period of January will not receive this allowance. Laundry services will not be provided.
- D. Footwear – Employees in the Assistant Telecom Supervisor classification shall receive a \$150 annual allowance for the purchase of appropriate safety-related footwear. The allowance shall be paid in the first pay period of January each year. Employees who are separated or are not bargaining unit members prior to the first pay period of January will not receive this allowance. Safety-related footwear must be worn at all times while on duty.
- E. Meal Allowance – Meal time shall be 6:30 a.m. for breakfast, 12:00 noon for lunch, and 6:00 p.m. and midnight for dinner. When working unscheduled hours after the normal shift or when called out to work at night, Saturdays, Sundays, or holidays, at the above times, the City shall provide a meal allowance of fifteen dollars (\$15.00) for each meal period worked within the above guidelines. An employee working into the lunch period, Monday through Friday is not eligible for an allowance.

**Section 6.7 Compensatory Time** – For those employees who are eligible, compensatory time in lieu of cash payment for overtime worked may be authorized and/or used in accordance with the Tacoma Municipal Code 1.12.080. Compensatory time may only be earned with prior approval from General Government Department Director/TPU Division Head or their designee. All accruals of compensatory time shall be in compliance with the Fair Labor Standards Act or qualify for its exemptions. Any unused compensatory time will be paid out at the end of the year in which it is earned.

## **ARTICLE 7 - NON DISCRIMINATION**

**Section 7.1** Pursuant to RCW 41.56 there shall be no discrimination against union members, union officers or union activity.

**Section 7.2** Neither the City nor the Union shall discriminate against any employees covered by this agreement in a manner which would violate any applicable laws because of race, color, national origin, religion, sex, age, marital status, sexual orientation or disability that does not prevent proper performance of the job. Union and management shall work cooperatively to assure the achievement of equal employment opportunity.

**Section 7.3** It is mutually agreed that there shall be no sexual harassment.

**Section 7.4** If an otherwise reasonable accommodation is requested, pursuant to the Americans with Disabilities Act and the Washington Law Against Discrimination, which would result in or require a violation of any provision of this contract, or recognized work rule adopted by the parties pursuant to this contract, the City may propose a written amendment and the Union agrees to consider the proposal and respond in writing, either agreeing to the same, proposing a modification which would make the amendment acceptable, or explaining why the modification cannot be made.

## **ARTICLE 8 - GRIEVANCE PROCEDURE**

**Section 8.1** A grievance is defined as an alleged violation of a specific item within an Article of this Agreement submitted in writing by the grieving party to the other party within thirty (30) calendar days of the alleged violation. The grievance shall state, in detail, section or sections of the contract alleged to have been violated and a proposed remedy.

**Section 8.2** Grievances filed by the City shall be filed under Section 8.5 and will be submitted to the Business Manager. If the grievance is unresolved at this step the City has the right to proceed to arbitration as specified in Section 8.7.

**Section 8.3** Minor grievances shall be considered and may be settled at the lowest possible level. The Business Representative shall represent the Union. The immediate supervisor/manager involved shall represent the City. Copies of all grievances shall be sent to the Human Resources Director, or his/her designee.

**Section 8.4** Grievances not settled under Section 8.3 above shall be referred to the Division/Department Head for possible solution within ten (10) working days of receipt of the supervisor's response.

**Section 8.5** Grievances not resolved under Section 8.2, 8.3 or 8.4 will be referred to the Director of Public Utilities/City Manager for possible solution within ten (10) working days of the Division/Department Head's response. The Director of Public Utilities/City Manager, or his/her designee, shall submit his/her answer in writing within fifteen (15) working days after personal receipt of grievance.

Section 8.6 Within fifteen (15) working days after receiving an answer or decision, the grieving party shall inform the other party in writing of its decision to proceed with or withdraw the grievance. Failure to comply with the fifteen (15) working days' limit shall constitute resolution of the grievance. Any time frame may be extended by mutual agreement.

Section 8.7 Grievances not resolved under the above sections may be referred to arbitration by either party to this Agreement. Either party may give notice of intention to arbitrate within fifteen (15) working days following completion of the sections listed in the aforementioned sections. A list of five (5) arbitrators shall be requested from the Public Employment Relations Commission, both parties shall meet and each shall strike a name until one (1) arbitrator is selected. The decision by the arbitrator shall be final and binding upon both parties. Each party is responsible for the costs of its representatives, attorneys and all costs related to the development and presentation of their respective cases in arbitration. In the event that the City unsuccessfully challenges an arbitrator's decision in court, or the Union is forced to file an action in court to compel compliance with an arbitrator's award, the Union may seek recovery of attorneys' fees incurred in the court action to the extent such recovery is permitted under RCW 49.48.030. All other agreed to expenses incident to the arbitration shall be divided equally. The arbitrator shall have no power to render a decision that will add to, subtract from, or alter, change or modify this Agreement; and the arbitrator's power shall be limited to an interpretation or application of this Agreement and application of appropriate remedies.

## ARTICLE 9 – DISCIPLINE

Section 9.1 Employees may be disciplined or discharged for just cause and with due process, in conformance with Sections 1.24.940 and 1.24.955 of the Tacoma Municipal Code. The discipline will be based on the severity of the offense and prior record of discipline.

Section 9.2 The employee shall be entitled to have a Union representative present at any meeting held with the Employer to discuss potential disciplinary action.

Section 9.3 The Employer agrees to provide a copy of documented discipline to the Union.

Section 9.4 At the request of the employee, the Employer shall hold a pre-disciplinary (Loudermill) hearing as soon as possible from the time the employee was notified in writing of the specific alleged violation. At this hearing, the employee will be given an opportunity to present his/her side of the issue. Oral warnings/reprimands, written warnings/reprimands, Notice of Performance Concerns or any other actions that do not result in the loss of regular wages are not subject to the pre-disciplinary (Loudermill) hearing process.

Section 9.5 No later than five (5) working days prior to the pre-disciplinary (Loudermill) hearing, the Employer shall make available to the employee and the employee's Union representative, with the employee's authorization, a copy of all documents relevant to the alleged violation the Employer has in his/her possession.

Section 9.6 The Employer may place an employee on paid administrative leave, when appropriate, pending the decision as to the appropriate discipline resulting from the pre-disciplinary hearing.



Section 9.7 The employee and the employee's Union representative, with the employee's authorization, shall have the right to inspect the contents of the personnel file maintained by the Employer.

Section 9.8 No disciplinary document may be placed in the personnel file without the employee having first been notified of said document and offered a copy. The employee shall be asked to sign a written reprimand or other disciplinary action acknowledging that they have read the contents of the document. An employee who disagrees with the content of any letter of reprimand added to the personnel file shall have the opportunity to place a rebuttal statement in the personnel file, which shall be signed by the employee. Letters of reprimand shall not be subject to the grievance procedure, except as provided for in 9.10.

Section 9.9 A suspension of more than five (5) days, a dismissal or a disciplinary reduction in rank or pay may be processed under the grievance procedure of the agreement or submitted to Civil Service Rules. Should the employee elect to use the Civil Service Board procedure to appeal a discipline action, the employee would waive the right to appeal through the grievance procedure. Civil Service Board jurisdiction may be found in TMC 1.24.950.

Section 9.10 The Employer and the Union recognize the intent of a "letter of reprimand" is for the purpose of modifying inappropriate behavior. Said letters shall state, in writing to the employee and the Union, the reason(s) for such action. A letter of reprimand may be grieved (one time) if used to support the next step in progressive discipline.

Section 9.11 The Employer recognizes the right of an employee to Union representation during the investigative phase of corrective action and the Employer shall make a good faith effort to inform the employee of this right and shall, upon request by the employee, provide Union representation; however the Employer's effort shall not be considered a required step and shall not be subject to the grievance process. An employee who waives this right shall acknowledge such in writing.

Section 9.12 All letters of reprimand, suspensions and/or discharges must be issued within sixty (60) calendar days of the incident or within sixty (60) days of when the employer had knowledge of an incident. The Union will be notified of an ongoing investigation which is anticipated to exceed this time frame. All timeframes can be extended upon mutual agreement by the parties. In addition, if an employee is on an authorized leave of absence or on FMLA leave, the timeframe will be extended thirty (30) calendar days after their return to work.

## **ARTICLE 10 - SELECTION OF PERSONNEL**

Section 10.1 In the selection and lay-off of personnel for regular positions, the City or Utility will abide by the rules and regulations set forth in Chapter 1.12 and 1.24 of the Tacoma Municipal Code.

## **ARTICLE 11 – SENIORITY**

**Section 11.1** For the purposes of this agreement, including temporary assignments, seniority is defined as the length of continuous service by classification.

**Section 11.2** The above provision shall govern when not inconsistent with the Personnel Rules contained in Chapter 1.24 of the Official Code of the City of Tacoma.

## **ARTICLE 12 - BENEFITS**

The parties are participants in a Joint Labor Agreement, through which they have determined the amount of and basic rules regarding vacation leave, holidays, sick leave, personal time off and other benefits. Provisions of the Joint Labor Agreement governing these benefits are attached in Appendix B which shall independently expire with the expiration of the Joint Labor Agreement, whichever comes first. Appendix B shall be automatically updated and replaced in its entirety with any changes to the provisions of the Joint Labor Agreement during the term of this Agreement as long as both parties remain signatories to the Joint Labor Agreement. Should a party choose not to sign on to a future Joint Labor Agreement the provisions in Appendix B shall be “status quo” for the year following the expiration of the Joint Labor Agreement.

Items covered by Appendix B may be grieved through this Collective Bargaining Agreement, except those items challenging the interpretation or application of the Joint Labor Agreement provisions which may be grieved only through the grievance procedure included in the Joint Labor Agreement.

**Section 12.1** Benefits shall be as provided for in Section 1.12 of the Tacoma Municipal Code and the Joint Labor Agreement. An employee’s election to participate in the Personal Time Off plan pursuant 1.24.248 TMC is irrevocable.

**Section 12.2 Personal Time Off** Personal Time Off (PTO) with pay shall be as provided for in Section 1.12.248 of the Tacoma Municipal Code. Employees on a voluntary basis may enroll in the PTO program. Enrollment shall be on a strictly voluntary basis during the City’s PTO, open enrollment period.

## **ARTICLE 13 – LABOR-MANAGEMENT COMMITTEE**

The City and Union agree to hold labor-management meetings as necessary. These meetings will be called upon request of either party to discuss contract or non-contract issues affecting employees covered by this Agreement.

A team made up of both Union and Management representatives shall convene a meeting to discuss any anticipated job announcement for positions covered in this bargaining unit. The Union will be notified of any changes to class specifications/job descriptions.

## **ARTICLE 14 – TRAINING AND DEVELOPMENT**

**Section 14.1** A professional development plan specifically designed to meet the needs of the Customer Account Supervisors (CAS) positions may be developed to identify skill requirements.

## **ARTICLE 15 – OUTSOURCING**

The City shall retain all rights, powers, and authority it had prior to entering into the Agreement, including, but not limited to, the sole right to manage its operations and direct the work force, which specifically includes the right to determine whether and to what extent any work shall be performed by permanent employees. A minimum of ninety (90) days prior to outsourcing of bargaining unit work which results in a reduction of the work force, the City will notify the Union in writing. Upon written request by the Union, the City will bargain such changes of bargaining unit work pursuant to the requirements of RCW 41.56.

## **ARTICLE 16 - WAGE SCALES**

**Section 16.1** All work performed shall be compensated for as provided in Chapter 1.12 of the Tacoma Municipal Code. Employees may request to have the Union present to advise on an overpayment of compensation. The Union will receive notification on all overcompensation instances.

**Section 16.2** Employees in those classifications represented by the Union shall be paid in accordance with the wage rates specified in Appendix A attached hereto and incorporated herein by this reference.

## **ARTICLE 17 - SAVING CLAUSE**

Should any part hereof or any provisions herein contained be rendered or declared invalid by reason of any existing or subsequently enacted legislation, or by any decree of a court of competent jurisdiction, such invalidation of such part or portion of this Agreement shall not invalidate the remaining portions thereof, and the remaining parts or portions remain in full force and effect.

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

City of Tacoma

Local 483, International Brotherhood of  
Electrical Workers

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Utilities Director

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Finance Director

Approved as to form:

\_\_\_\_\_  
City Attorney

Attest:

\_\_\_\_\_  
City Clerk

**APPENDIX A**

Wages will include a \$1,000 lump sum in the event the membership ratifies the Agreement. Eligible employees are those in an active status and covered by the Collective Bargaining Agreement as of 5/4/17.

Effective January 1, 2017 the classification rates of pay will be increased by 2.25%. The classification of Biosolids Supervisor will receive an additional one percent (1%) increase.

Code	A	Job Title	1	2	3	4	5
50970		Biosolids Supervisor	36.39	38.21	40.12	42.13	44.23
00410		Customer Accounts Supervisor	35.36	37.11	38.96	40.92	42.97
52710		Fire Electrical Maintenance Supervisor	51.50	54.08	56.77	59.61	62.60
55190		Telecommunications Supervisor, Assistant	30.78	32.31	33.94	35.62	37.41
52760		Traffic Field Operations Supervisor	51.50	54.08	56.77	59.61	62.60

Effective January 1, 2018 the classification rates of pay will be increased by 2.25%.

Effective January 1, 2019 the classification rates of pay will be increased by 2.25%.

Effective January 1, 2020 the classification rates of pay will be increased by 2.25%.

Higher Certification Incentive - The City shall pay the testing fee for employees who take and complete the Master Gardener Certification and the Washington Organic Recycling Compost Certification. Any Biosolids Supervisor who receives the following certification(s) shall receive certification pay as follows:

Master Gardener Certification	2.5%
Washington Organic Recycling Compost Certification	2.5%

The above classifications shall receive longevity pay as per Ordinance #20938 as follows:

- 1% of base pay for aggregate service of 5 through 9 years
- 2% of base pay for aggregate service of 10 through 14 years
- 3% of base pay for aggregate service of 15 through 19 years
- 4% of base pay for aggregate service of 20 or more years

## APPENDIX B

This Appendix expires independently from the collective bargaining agreement to which it is attached. The following text is contained in the Joint Labor Agreement for the period 2017-2018:

### 3.4 Payroll Deduction.

3.4.1 Union Dues. As evidence of its recognition of employee membership in unions and organizations affiliated with the Joint Labor Committee and other bona fide unions and employees organizations and professional societies, the City of Tacoma agrees that upon written authority given to it by any member of the Union or other representative organization, it will deduct from the wages payable by the employer to such member, in the manner provided by law, such amounts as such member shall authorize, as dues to the organization, and transmit such dues to the organization. The City shall be given one full pay period advance notice of all dues changes. There shall be no retroactive deduction of dues.

3.4.2 Voluntary Contribution to Labor Funds, Committees or Subsidiary Organizations. The City will deduct from the pay of each employee, each month, the amount the employee wishes to voluntarily contribute to a fund, committee or subsidiary organization maintained or established by a labor organization; provided that the employee has submitted a written original authorization form signed by the employee to the City's Payroll Department, and further provided that a minimum of twenty-five (25) employees have authorized a contribution to the same fund, committee or organization. The first deduction will take effect at the end of the month following the City's receipt of sufficient authorization forms. The deduction will occur once per month on the second pay period of the month.

## ARTICLE 6 - ENUMERATION OF BENEFITS

6.1 Domestic Partners. The City will make available to domestic partners benefits, including insurance, paid leave and statutory Family and Medical Leave, on the same basis that those benefits are provided to employee spouses. Domestic partners will be recognized if the domestic partnership is registered with or recognized by the State of Washington pursuant to RCW 26.60; provided, that the City will continue to recognize domestic partnerships on file with the City as of December 31, 2016, until the participating employee's separation from employment or dissolution of the domestic partnership, whichever occurs first.

6.2 Medical Insurance. The City of Tacoma and the Joint Labor Committee have negotiated and put in effect medical insurance programs which will continue in effect for the duration of this Agreement. During the term of this Agreement, the City will provide medical insurance to employees and their eligible dependents through the plans described in Appendix A.

6.2.1 Eligibility. Permanent, project, appointive, and temporary pending exam employees and their dependents are eligible for coverage beginning on the first day of the calendar month following the date of hire, unless the date of hire is also the first working day of the calendar month, in which case benefits eligibility begins on the date of hire. All other temporary employees and their dependents

are eligible for coverage beginning on the first day of the calendar month following 60 days of continuous employment from the date of hire.

- 6.2.2** Default Options. If permanent, project, appointive and temporary pending exam employees fail to enroll or waive medical coverage within the required enrollment period, the employee will be enrolled automatically in the City's default medical plan. The default plan shall be the Regence BlueShield PPO Plan. If a temporary employee fails to timely enroll or waive coverage, the employee will be determined to have waived coverage, until such time as they enroll pursuant to a qualifying life event or an open enrollment period.
- 6.2.3** City Payment of Claims/Premiums. Except as provided below, the City will pay the claims or premiums (according to the plan selected by the employee) associated with the medical insurance selected by the employee and eligible dependents from the City's Health Care Trust. The City will not use reserve funds for purposes other than paying costs associated with the maintenance and administration of its health insurance plans without the express negotiation and consent of the Joint Labor Committee.
- 6.2.4** Employee Contributions to Premiums. Employees selecting employee-only coverage will contribute \$40 per month towards the premium costs of medical insurance. Employees insuring dependents will contribute \$80 per month towards the premium costs of medical insurance. In addition to these amounts, part-time employees will be responsible for the remainder of the premium cost of the plan they have selected after the City has made a prorated contribution toward the cost of the plan based on the percentage that the part-time employee's FTE actual hours compensated in the previous month bears to full-time (40 hours per week). Employees will be eligible for benefits based on assigned work schedule. The work schedule shall be determined monthly, for pay periods in the upcoming month. Such schedules will be rounded up to the nearest four (4) hour increment.
- 6.2.5** Wellness Credit. Employees participating in wellness will receive a \$20 per month credit toward their premium contribution for medical insurance coverage under the Regence PPO Plan or Group Health HMO Plan, or a \$40 per month credit toward their premium contribution for coverage under the Regence HDHP/HSA Plan. Employees in a temporary status are not eligible to receive the credit.
- 6.2.6** Contributions to HSA Accounts. Employees who select the Regence HDHP/HSA Plan will receive the following annual contributions to a health savings account. Contributions will be deposited on a monthly basis. Employees may contribute to their own accounts up to the maximum dollar value permitted by applicable law.
- a. Employees Who Participate in Wellness – \$1250 per year for employees selecting employee-only coverage; \$2500 per year for employees insuring one or more dependents.
  - b. Employees Who Do Not Participate in Wellness – \$500 per year for employees selecting employee-only coverage; \$1000 per year for employees insuring one or more dependents.

- 6.3** Dental and Vision Insurance. The City will provide dental and vision insurance to employees and eligible dependents according to the terms of its insurance plans. The City will not make changes to its dental or vision insurance plans during the term of this Agreement without first bargaining with the Joint Labor Committee. The City will pay the full premium cost for dental and vision insurance for employees and eligible dependents.
- 6.4** Dual Coverage. No City employee or eligible dependent may be insured under more than one City medical, dental, or vision insurance plan. Employees whose spouses/domestic partners/children up to age 26 are eligible for medical insurance benefits through the City will share the costs of insurance as follows:
- 6.4.1** Employees Choosing the Same Plan – One spouse/domestic partner will be placed on the other’s medical, dental, or vision insurance, and the primary spouse/domestic partner will pay the appropriate premium cost for family coverage.
- 6.4.2** Employees Choosing Different Plans – If spouses/domestic partners elect coverage under different plans, they may not provide coverage to their spouse/domestic partner on their medical, dental, or vision insurance plan. Each employee will pay the appropriate cost share (individual or family) depending on whether they include children on their plan.
- 6.4.3** Children up to Age 26 – Benefit-eligible employees whose parents are City employees must elect coverage in their name (paying the applicable premium contribution) or coverage as a dependent on their parent’s plan (with no premium contribution), but may not receive coverage under two medical, dental or vision insurance plans.
- 6.5** Opt Out With Proof of Insurance. Subject to any applicable legal restrictions imposed by the Employer’s medical, dental and vision insurance providers, full-time and part-time employees may choose to opt out of the Employer provided medical, dental and/or vision insurance. To be eligible to opt out of the medical, dental and/or vision insurance, full-time permanent, project, appointive, and temporary pending exam employees shall be required to: (i) provide the Employer with written proof of alternative medical, dental and vision insurance coverage; and (ii) notify the Employer in writing within thirty-one (31) calendar days if he/she should lose their alternative medical, dental and vision coverage.
- 6.6** Vacations shall be as provided in Section 1.12.220 of the Tacoma Municipal Code. This section provides in part for the following:
- 6.6.1** Full-time employees shall accrue vacation leave hours for each biweekly pay period pursuant to the following schedule:

Completed Years of Aggregate Service	Accrued Hours per Pay Period	Hours of Vacation Leave
Completion of years 0, 1, 2, 3	3.69	96
Completion of years 4, 5, 6, 7	4.60	120
Completion of years 8, 9, 10, 11, 12, 13	5.22	136



Completion of years 14, 15, 16, 17, 18	6.14	160
Completion of 19 years	6.45	168
Completion of 20 years	6.76	176
Completion of 21 years	7.07	184
Completion of 22 years	7.38	192
Completion of 23 years	7.69	200
Completion of 24 years	8.00	208
Completion of 25 years	8.31	216
Completion of 26 years	8.62	224
Completion of 27 years	8.93	232
Completion of 28 years or more	9.24	240

Employees vacation accrual rates shall be established as of January 1 of each calendar year and shall be based on the rate applicable to the number of years of aggregate service the employee will complete within that calendar year.

- 6.6.2** Part time employees will accrue vacation on a pro-rated basis according to the percentage their FTE bears to full-time.
  - 6.6.3** Employees accrue vacation in each pay period in which they are in a paid status. An eligible employee shall accrue vacation based on the above schedule beginning from the date of their appointment.
  - 6.6.4** Vacation accrual balances shall not exceed an amount equal to two (2) years' accrual at the employee's then-current accrual rate.
  - 6.6.5** Vacation leave may not be taken without the prior approval of the appointing authority and may not be taken in the pay period in which it was earned. Vacation leave shall be scheduled so as to meet the operating requirements of the City and, as far as practicable, the preferences of the employees. Authorized vacation time may be used in increments of one tenth (1/10) of an hour.
  - 6.6.6** For the purposes of this Section, permanent employees of the Municipal Belt Line Railway who are assigned to the extra board will be considered as full-time employees.
- 6.7** Sick allowance with pay shall be as provided in Section 1.12.230 - 1.12.232 of the Tacoma Municipal Code. This section provides in part the following:
- 6.7.1** Each regularly employed full-time employee, including temporary employees, shall accrue sick leave at the rate of 3.69 hours for each biweekly pay period in which he or she has been in a paid status. There is no limit to the number of sick leave days an employee may accrue. Part-time employees shall accrue sick leave on a prorated basis according to the percentage their FTE bears to full-time.
  - 6.7.2** An employee separated from service due to death or retirement for disability or length of service is compensated to the extent of twenty five percent (25%) of his/her sick leave accruals. An employee separated in good standing from service for any other reason who has a minimum of ten (10) days accrual, is compensated

to the extent of ten percent (10%) of his/her sick leave accruals, up to a maximum accrual of one hundred twenty (120) days.

**6.7.3** Permissible uses of sick leave are described in Tacoma Municipal Code Sections 1.12.230 – 1.12.232.

**6.8** Personal Time Off shall be as provided in Section 1.12.248 of the Tacoma Municipal Code. This section provides in part for the following:

**6.8.1** Employees enrolled in the Personal Time Off (PTO) Plan shall accrue PTO hours for each bi-weekly pay period pursuant to the following schedule. Employees receive PTO in lieu of vacation and sick leave.

Completed Years of Aggregate Service	Hours per Year	Hours per Pay Period
Completion of years 0, 1, 2, 3	144	5.54
Completion of years 4, 5, 6, 7	168	6.46
Completion of years 8, 9, 10, 11, 12, 13	184	7.08
Completion of years 14, 15, 16, 17, 18	208	8.00
Completion 19 years	216	8.31
Completion of 20 years	224	8.62
Completion of 21 years	232	8.92
Completion of 22 years	240	9.23
Completion of 23 years	248	9.54
Completion of 24 years	256	9.85
Completion of 25 years	264	10.15
Completion of 26 years	272	10.46
Completion of 27 years	280	10.77
Completion of 28 years or more	288	11.08

**6.8.2** Employees shall accrue PTO on a prorated basis according to the percentage their FTE bears to full-time. Employees' PTO accrual rates shall be established as of January 1 of each calendar year and shall be based on the rate applicable to the number of years of aggregate service the employee will complete within that calendar year. An employee may accrue a maximum of 960 hours of PTO.

**6.9** On-the-job injury shall be as provided in Section 1.12.090 of the Tacoma Municipal Code. That section provides in part:

**6.9.1** In the case of a disability covered by State Industrial Insurance or Worker Compensation, the first three (3) calendar days shall be paid at the regular normal pay and charged to earned leave, in the event the time loss is less than fifteen (15) calendar days.

**6.9.2** For one-hundred-twenty (120) working days, the City will pay a supplement payment such that State payment plus City supplement equals eighty-five percent (85%) of regular normal pay.

**6.9.3** Pursuant to Ordinance 27753, adopted November 18, 2008, after the payment and use of the one hundred twenty (120) working days, the employee may request to

use accumulated sick leave and/or planned time off (PTO) balances to supplement the time loss pay such that the combination of the supplement and the time loss pay equals eighty-five percent (85%) of the employee's normal wage (the employee's rate at the time of injury plus any longevity pay to which the employee is eligible). If the employee elects to use paid sick leave and/or PTO the election will continue until such balances are exhausted or until the employee returns to work. Hours deductions from the employee's PTO or sick leave balances shall be determined by dividing the supplement by the employee's regular hourly wage. Example: Assume a supplement amount of \$596 dollars is necessary to bring the total to 85%. If the employee's regular wage is assumed to be \$23.84, the deduction from sick leave and/or PTO would be  $\$596/\$23.84=25$  hours.

- 6.9.4** Any employee who becomes disabled prior to completing thirty (30) working days' employment with the City, shall receive the compensation disability allowance for a maximum of thirty (30) working days.
- 6.9.5** The above does not apply to Police and Fire commissioned hired prior to October 1, 1977, however, such employees shall have on-the-job injury claims charged against their sick leave accruals in the same manner as other employees of the City.
- 6.9.6** For the purposes of this Section, regular normal pay shall be that rate of the classification in which he/she was working in on the date of injury.
- 6.10** Group Life Insurance shall be as provided in Section 1.12.096 of the Tacoma Municipal Code. The City will pay one hundred percent (100%) of the cost of premiums for those employees electing to participate. The amount of insurance an employee may purchase is based on his/her annual salary rounded to the next highest \$1,000 of coverage.
- 6.11** Longevity pay may be provided to employees of member unions pursuant to the terms of Ordinance 20938, which reads in part as follows:
  - 6.11.1** Regular, probationary, and appointive employees who through union agreement have elected the option of longevity pay shall receive additional compensation based on a percentage of their base rate of pay received for the class in which they are currently being paid. No application of rate may be used in computing longevity pay.
  - 6.11.2** Eligible employees shall receive longevity pay in accordance with the following schedule:

From 5 through 9 years aggregate service	1% per month
From 10 through 14 years aggregate service	2% per month
From 15 through 19 years aggregate service	3% per month
20 years or more aggregate service	4% per month

**6.11.3** Eligibility for longevity pay shall be determined by the length of aggregate City service and will be paid to an employee at the first of the calendar year in which any of the above stipulated periods of aggregate service will be completed.

**6.12** Holidays shall be as provided in Section 1.12.200 of the Tacoma Municipal Code. This section provides in part that the following and such other days as the City Council, by resolution, may fix, are holidays for all regularly employed full-time employees of the City and shall be granted to employees or days off in lieu thereof.

New Year's Day (January 1)

Martin Luther King Day (third Monday in January)

Presidents' Day (third Monday in February)

Memorial Day (last Monday in May)

Fourth of July

Labor Day (first Monday in September)

Veterans' Day (November 11)

Thanksgiving Day (fourth Thursday in November)

The day immediately following Thanksgiving Day

Christmas Day (December 25)

**6.12.1** A full-time employee shall receive eight (8) hours of holiday pay for each holiday listed above, provided he/she is in a paid status on both the entire regularly scheduled workday immediately preceding the holiday and the entire regularly scheduled workday following the holiday.

**6.12.2** In addition to the days listed above, eligible employees shall receive two (2) additional eight (8) hour paid floating holidays per calendar year for which time off shall be mandatory. Floating holidays may not be carried over from one calendar year to the next, and may not be converted to cash in any circumstances. To be eligible for these floating holidays, employees must have been or scheduled to be continuously employed by the City for four (4) months as a full-time or part-time regular, probationary, or appointive employee during the calendar year of entitlement. An employee hired into a part time status shall receive holiday pay on a prorated basis on the hours that he/she is hired to work.

**6.12.3** Full time employees working alternate schedules who are normally scheduled to work more than eight (8) hours on a day observed as a holiday may use vacation

leave, personal time off, compensatory time, or leave without pay at the employee's option to make up the difference between the employee's normally scheduled shift and the eight (8) hours of holiday pay.

- 6.12.4 Unpaid Holidays.** Employees will be granted two (2) unpaid holidays per calendar year for a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church, or religious organization. The employee will select the days on which to take the unpaid holiday(s) after consultation with his or her supervisor as provided by City policy. To the extent reasonably possible, employees should submit leave requests with at least thirty (30) calendar days' notice. Employees may elect to use accrued vacation leave, PTO, compensatory time or floating holidays to remain in paid status on a requested holiday to the extent that such leave is available on the requested date under applicable policies, procedures and/or collective bargaining agreements governing the use of paid leave. An unpaid holiday requested pursuant to City policy will not be denied unless the employee's absence would impose an undue hardship on the City, as defined by applicable rule or regulation.
- 6.13** The City shall contribute up to \$3.00 per month for long term disability coverage for all permanent non-commissioned City employees.
- 6.14** The City will maintain an Internal Revenue Service Code Section 125 flexible benefits plan. The City shall pay the monthly per participant administrative fee. Employees cannot utilize this plan for Long Term Disability premium payments. Employees who participate in the City medical plan will be eligible to participate in the Section 125 flexible benefits plan. The maximum annual allowable employee contribution for medical reimbursement shall be based on IRS regulations. At the end of each year any unspent monies in employee flexible benefits accounts will revert to the Labor/Management Health Care Trust Account.
- 6.15 Wellness**
- 6.15.1 Wellness Committee.** The parties will maintain a Labor Management Health Care Committee (aka Wellness Committee) during the term of the Agreement to discuss and address issues regarding the City's insurance programs and wellness program. The Wellness Committee will be comprised of four (4) City and four (4) Labor representatives. The Committee will:
- a. Develop monthly or bimonthly newsletters to help educate and encourage the City employees.
  - b. Review all Health Trust Fund/Flex Account balances monthly.
  - c. Review experience reports monthly.
- 6.15.2 Wellness Funds.** The City and Tacoma Joint Labor Committee will establish a budget amount to fund activities associated with its Wellness Program using the Health Care Flex Account. Expenditures of such budgeted funds will be reviewed and approved by the Wellness Committee.

**6.15.3** Participation. To receive the benefits associated with participating during each year of the Agreement, employees must complete participation requirements established by the Wellness Committee.

**6.16** The City will amend its FMLA policy to remove the requirement that parents of a newborn, newly adopted or newly placed foster child share a combined twelve (12) weeks of family medical leave to care for the new child. The revised policy will permit each parent to use up to twelve (12) weeks of available family medical leave for the care of a healthy newborn or placement of an adopted or foster child, provided that the City may require the parents to stagger their use of leave if granting leave to both simultaneously will unduly disrupt City operations.

**INDEX MEMORANDUMS OF UNDERSTANDING & Addendum**

1. VEBA Participation Agreement Dated 3/1/03
2. Fire Electrical Maintenance Supervisor Dated 1/1/05

**Memorandum of Understanding  
between  
City of Tacoma  
And  
International Brotherhood of Electrical Workers  
Supervisor's Bargaining Unit**

**VEBA PARTICIPATION AGREEMENT**

The City of Tacoma and Local 483, International Brotherhood of Electrical Workers, agree that the bargaining unit members represented as part of the Local 483 Supervisor's Bargaining Unit, International Brotherhood of Electrical Workers 2003-2005 Collective Bargaining Agreement, are eligible to participate in the VEBA program provided for in Section 1.12.229 of the Tacoma Municipal Code, as amended.

Subject to City Council approval, Section 1.12.229 will be revised to read:

- A. For any employee who meets the following criteria the City shall deposit into a VEBA Account a sum equivalent to:
1. 25 percent of sick leave accruals or
  2. 100 percent of Personal Time Off accruals if provided for in a collective bargaining agreement.

**For this bargaining unit, the City shall deposit into a VEBA Account a sum equivalent to 100 percent of the Personal Time Off accruals of employees who meet the criteria set forth in 1.12.229.**

Additionally, either Party to this Agreement shall be able to cancel this Agreement with thirty (30) days written notice to the other Party of its intent.

The parties acknowledge the benefit of a positive working relationship and therefore enter into this Memorandum of Understanding. It is not to be used as a precedent with respect to any other contracts for any other divisions or departments of the City nor by other employees represented by this Union or any other Union. This Memorandum of Understanding will expire with the adoption of a successor collective bargaining agreement.

The effective date of this Agreement is March 1, 2003.

**Original signed by:**

**For Local 483, I.B.E.W.:**

Rick E. Hite                      4/14/2003  
Business Manager              Date

**For the City of Tacoma:**

Phil Knudsen                      4/22/2003  
Human Resources Director      Date

Ray E. Corpuz, Jr.                      4/25/2003  
City Manager                      Date



**Letter of Understanding  
between  
City of Tacoma, Fire Department  
and  
Local 483, International Brotherhood of Electrical Workers  
Supervisors' Unit**

**Subject: Fire Electrical Maintenance Supervisor  
Original Date - January 1, 2005**

It is acknowledged by Local 483, International Brotherhood of Electrical Workers, Supervisors' Unit (the Union), that the Tacoma Fire Department (TFD) is facing unprecedented challenges due to recent constraints in their operating budget. In recognition of the need to find ways to meet the specific business needs of the Fire Department Fire Electrical Maintenance Section in a manner that accomplishes the need for monetary constraint while still providing the highest level of productivity, the Union and the City of Tacoma (City), through its agent TFD, agree to the following interim workplace changes.

**Background:** TFD has had the goal of adding staff to the Fire Electrical Maintenance Section to allow it to better serve its customers and has attempted to reach this goal for several years. At one time this work section had a support staff of four employees and a Fire Electrical Maintenance Supervisor. Today this work section is comprised of three employees and their supervisor. This staffing level has resulted in lower levels of production when staff must work alone, and it could potentially impact the long-term reliability of this vital fire communication system. However, due to budget constraints, not only is it impossible for TFD to add an additional fire maintenance electrician in the near future, but also the unit would be further negatively impacted without the solution reached by the Agreement.

**Agreement:** *In order to recognize the needs of the Department and to ensure the highest level of system reliability and work assignment productivity, the Union recognizes the ability of TFD to assign the Fire Electrical Maintenance Supervisor to field-related duties for a maximum of three days a week. The new duties to be performed by the Fire Electrical Maintenance Supervisor are duties normally performed exclusively by the classification of Fire Maintenance Electrician. The Union also recognizes that TFD will assign some of the normal duties previously performed by the Fire Electrical Maintenance Supervisor to personnel in other areas of TFD as deemed necessary. During this interim period of field assignment, the Fire Electrical Maintenance Supervisor will continue to receive his regular Fire Electrical Maintenance Supervisor level of compensation and benefits. The City and the Union will review this interim assignment/agreement no later than January 1, 2006, to determine if continuation of this agreement is necessary.*

**Ratification:** All acts consistent with this Agreement and consistent with the prior oral agreement of the parties are hereby ratified.

**Termination:** This Letter of Understanding will remain in effect until terminated by mutual agreement between the Union and the City, or unilaterally by either the Union or the City with a written 30-day notice.

**Original signed by:**

Eileen F. Lewis                      1/25/2005  
Fire Chief                                      Date

Alice A. Phillips                                      2/7/2005  
Business Manager, Local 483, IBEW                      Date

Woodrow Jones                      2/11/2005  
Human Resources Director                      Date



## RESOLUTION NO. U-10952

1  
2 A RESOLUTION concerning surplus utility equipment; declaring utility  
3 equipment surplus to the needs of Tacoma Power; conducting a public  
4 hearing on the proposed sale of the surplus utility equipment; and  
5 authorizing Tacoma Power to sell the surplus utility equipment to the  
6 highest responsive bidder(s) at bid sale(s).

7 WHEREAS the City of Tacoma, Department of Public Utilities, Light  
8 Division (d.b.a. "Tacoma Power"), originally acquired for public utility purposes,  
9 216 Distribution Transformers/Overhead Equipment, listed on the Declaration of  
10 Surplus Property and Surplus Utility Equipment Inventory in the background  
11 materials on file with the Clerk of the Board, and

12 WHEREAS Tacoma Power has determined that the equipment listed on  
13 the Declaration of Surplus Property and Surplus Utility Equipment Inventory is  
14 no longer necessary for providing continued public utility service due to age,  
15 reliability and damage, and is deemed surplus to Tacoma Power's needs  
16 pursuant to RCW 35.94.040 and TMC 1.06.272-.278, and

17 WHEREAS the Distribution Transformers/Overhead Equipment have an  
18 estimated resale value of \$18,000, and

19 WHEREAS a public hearing was conducted on August 23, 2017, as  
20 required by RCW 35.94.040, and

21 WHEREAS Tacoma Power requests that the Utility Board, pursuant to  
22 the requirements of RCW 35.94.040 and TMC 1.06.272-.278, declare the two  
23 hundred sixteen (216) Distribution Transformers/Overhead Equipment surplus  
24 to Tacoma Power's needs and authorize Tacoma Power to sell the Distribution  
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Transformers/Overhead Equipment at a bid sale(s) to the highest responsive bidder(s); Now, Therefore,

BE IT RESOLVED BY THE PUBLIC UTILITY BOARD OF THE CITY OF TACOMA:

Sec. 1. The equipment identified in the Declaration of Surplus Property and Surplus Utility Equipment Inventory are no longer necessary for providing continued public utility service, and is hereby declared surplus to Tacoma Power's needs.

Sec. 2. Tacoma Power is hereby authorized to sell the Distribution Transformers/Overhead Equipment at a bid sale(s) to the highest responsive bidder(s), and should the Transformers/Overhead Equipment not be acquired at sale(s), Tacoma Power is authorized to otherwise dispose of the Distribution Transformers/Overhead Equipment in Tacoma Power's best interests.

Sec. 3. If a bid for the Distribution Transformers/Overhead Equipment is higher than \$200,000, then the highest bid over \$200,000 will be brought by Tacoma Power to the Board for formal approval of the sale.

Approved as to form and legality:

\_\_\_\_\_ Chair

*William Foster*  
\_\_\_\_\_  
Chief Deputy City Attorney

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk

Adopted \_\_\_\_\_

CITY OF TACOMA  
DEPARTMENT OF PUBLIC UTILITIES

Request for Board Meeting  
of August 23, 2017

**REQUEST FOR RESOLUTION**

Date August 10, 2017

INSTRUCTIONS: File request in the Office of the Director of Utilities as soon as possible but not later than nine working days prior to the Board meeting at which it is to be introduced. Completion instructions are contained in Administrative Policy POL-104.

1. Summary title for Utility Board agenda: (not to exceed twenty-five words)

Surplus of Utility Specific Equipment

2. A resolution is requested to: (brief description of action to be taken, by whom, where, cost, etc.)

The Public Utility Board is requested to:

- Declare the attached lists of 216 distribution transformers/overhead equipment surplus to the utility's needs.
- Conduct a public hearing on the proposed sale of the equipment.
- Authorize the utility to sell to the highest responsive bidders.

3. Summarized reason for resolution:

The utility has determined the equipment on the attached lists is surplus to its needs and no longer necessary for continued normal operations due to age, reliability, or damage. Washington State law requires the Public Utility Board to declare the equipment as surplus, conduct a public hearing to collect testimony on the sale of the equipment, and authorize the sale of the equipment.

4. Attachments:


a. List of specific surplus equipment.

5.  Funds available


N/A This action will result in a net income to the Utility

6. Deviations requiring special waivers: None

Originated by:

  
Dolores Stegeman  
Transmission & Distribution Manager

Requested by:

  
Chris Robinson  
Power Superintendent/COO

Approved:

  
William A. Gaines  
Director of Utilities/CEO



**DATE:** August 10, 2017  
**TO:** William A. Gaines, Director of Utilities/CEO  
**FROM:** Chris Robinson, Power Superintendent/COO  
**SUBJECT:** Request for Authorization to Sell 216 Surplus Overhead Transformers and Equipment

**RECOMMENDATION:** Tacoma Power recommends the equipment listed on the attached inventory be declared surplus to Tacoma Power needs. We further recommend a public hearing be held in front of the Public Utility Board to take testimony from any interested individuals on the sale of said surplus equipment in accordance with RCW 35.94.040. In addition, we recommend the Department of Public Utilities be authorized to solicit bids for the equipment and award the sale of the equipment based on the highest responsive bid received, so long as the total bid amount is less than \$200,000. Sale amounts higher than \$200,000 will be presented to the Public Utility Board for approval.

**EXPLANATION:** The equipment listed on the attached surplus declaration and inventory sheets are considered surplus to Tacoma Power's needs due to their age or condition, and are no longer required for providing continued public utility service. These surplus items should be advertised and sold to the highest responsive bidder in accordance with applicable state and City of Tacoma laws and Finance Department surplus policies. The surplus equipment was originally acquired for public utility purposes and, per RCW 35.94.040, its disposal requires approval of a surplus declaration and a public hearing by the Public Utility Board prior to sale. Proceeds from the sale will be added to the Tacoma Power general fund.

**COMPETITIVE SOLICITATION:** The attached inventory documents and any necessary requirements will be sent to selected bidders and/or advertised according to Purchasing Division policies. Sale of the equipment will be awarded to the highest responsive bidder. Approval of the sale may be subject to Public Utility Board action if bids exceed \$200,000.

**PROJECT ENGINEER/COORDINATOR:** Dale Loveland, Transmission and Distribution, 253-502-8713.

We request your approval to submit this matter to the Public Utility Board for their approval.

APPROVED:

William A. Gaines  
Director of Utilities/CEO

Attachments

cc: Jamie Silva



# City of Tacoma

## Declaration of Surplus Property (DSP)

**To:** Purchasing Division **Date:** 8/10/2017  
**From:** T&D, C&M, Wire Shop  
**Contact Name:** Dale Loveland **Phone:** 253-502-8713

- Declaration of Surplus Personal Property  
 Declaration of Surplus Real Property  
 Declaration of Unusable Personal Property<sup>1</sup>

<sup>1</sup> Items that are broken, unusable, have no commercial, salvage, or donation value, and have no special disposal requirements (e.g., hazardous metals), may be disposed by the owning department. Do not submit DSP Form to Purchasing for these items.

### Description of Surplus Property

Describe Item or Attach List: 216 Surplus Overhead Transformers/Equipment Fixed Asset # \_\_\_\_\_  
Address/Location of Items: 3628 S 35<sup>th</sup> St Tacoma, WA 98409 Accounting (for costs/proceeds): \_\_\_\_\_  
Estimated Commercial or Resale Value: \$18,000 Cost Center: 561100  
Minimum Acceptable Bid: \$ N/A General Ledger Acct: 6421400

I hereby certify the asset(s) listed have no further public use or the sale thereof is in the best interests of the City and declare these items as surplus according to sections 1.06.272 through 1.06.278 of the Tacoma Municipal Code. Items may be sold, transferred, donated or otherwise disposed of in accordance with the City's surplus property policies and the Tacoma Municipal Code.

\_\_\_\_\_  
Department/Division Head Signature Date  
\_\_\_\_\_  
City Manager or Director of Utilities (if over \$200,000) Date

### DISPOSAL REQUEST

(to be completed by department)

Requested Disposal Method(s):

- Intra City Transfer  
Name of Department \_\_\_\_\_
- Bid Solicitation (Formal / Informal)
- Vehicle Auction (attach vehicle surplus form)  
Specify Contract \_\_\_\_\_
- Online Auction Service  
(attach online auction surplus form)
- Special Advertisement (attach advertisement)  
Specify Newspaper \_\_\_\_\_
- Supplemental Mailing List (attach)
- Website Posting
- Special Disposal Requirements (e.g., environmental, regulatory)
- Salvage Services  
Specify Contract \_\_\_\_\_
- Donation
- 2-Good-2 Toss
- Other: \_\_\_\_\_
- Okay for Disposal: \_\_\_\_\_

### DISPOSAL ACTION

Internal Use Only – Purchasing Division

- Formal Bid No. \_\_\_\_\_  
Resolution/Ordinance No. \_\_\_\_\_
- Informal Bid No. \_\_\_\_\_
- |  |  |
|--|--|
| <input type="checkbox"/> Online Auction        | <input type="checkbox"/> Website Posting       |
| <input type="checkbox"/> Special Advertisement | <input type="checkbox"/> Supplemental Mailings |
| <input type="checkbox"/> Contract Services     | <input type="checkbox"/> Intra-City Transfer   |
| <input type="checkbox"/> Salvage Services      | <input type="checkbox"/> Donation              |
| <input type="checkbox"/> Okay for Disposal     | <input type="checkbox"/> 2-Good-2 Toss         |
- Date Advertised/Posted: \_\_\_\_\_  
Sale Amount: \$ \_\_\_\_\_  
Sold To: Name \_\_\_\_\_  
Address \_\_\_\_\_  
Donated To: Name \_\_\_\_\_  
Address \_\_\_\_\_
- Hold Harmless Release Received  
Recipient is:  Public Agency  Non-Profit serving  
 General Public  Employee
- Accounting, if different from above:  
\_\_\_\_\_

**APPROVED:**

\_\_\_\_\_  
Procurement and Payables Manager Date

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 1

ROW # 1

Page 1 of 2

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
1	1044251	35623	CM	2803245-48	\$592	11/14/1980	334	25	X	93-163	<1	OH
2	1045147	35623	DOW	81D2146930	\$684	9/8/1981	354	25	X	93-157	<1	OH
3	1108080	35774	GE	M15110239	\$568	9/25/2015	176	15		Manf	<1	OH
4	1021556	35774	AC	4036818	\$217	6/6/1966	252	15		93-561	2.6	OH
5	1020638	35774	WES	65AE6690	\$217	1/1/1965	258	15		94-060	14	OH
6	1019434	35633	WES	63C9451	\$402	1/1/1963	466	37	X	94-172	14	OH
7	1051386	35775	WES	86A270422	\$701	7/14/1986	360	25		Manf	<1	OH
8	1051497	35775	WES	86A263370	\$770	8/7/1986	364	25		Manf	<1	OH
9	1034089	35630	WES	73AM12759	\$212	1/1/1974	194	10	X	93-009	<1	OH
#	1047670	35787	GE	N582621-YEW	\$1,445	5/26/1983	676	75		88-019	<1	OH
#	1047668	35787	GE	N582617-YEW	\$1,445	5/26/1983	676	75		88-019	<1	OH
#	1047671	35787	GE	N582622-YEW	\$1,445	5/26/1983	676	75		88-019	<1	OH
#	1038608	35631	RTE	772022831	\$362	5/1/1977	202	15	X	93-687	<1	OH
#	1051511	36000	CM	2863254-03	\$448	8/20/1986	182	10		Manf	<1	OH
#	1031721	36000	AC	7314-6035101	\$186	1/1/1973	180	10		90-109	<1	OH
#	1031720	36000	AC	7314-6035100	\$186	1/1/1973	180	10		90-109	<1	OH
#	1032628	35783	LM	EV414206	\$160		236	15		94-495	<1	OH
#	1052382	35781	CM	2872778-12	\$364	5/29/1987	216	5		Manf	<1	OH
#	1021567	35773	AC	4008976	\$164	6/10/1966	202	10		93-621	<1	OH
#	1035033	35631	RTE	742012326	\$293	1/1/1975	222	15	X	94-506	<1	OH
#	1038776	35632	RTE	772021315	\$434	7/11/1977	264	25	X	94-344	<1	OH
#	1026878	35632	RTE	702007566	\$290	1/1/1970	304	25	X	94-549	<1	OH
#	1042775	35634	RTE	792022028	\$632	8/20/1979	462	50	X	93-238	<1	OH
#	1027701	35632	RTE	702017285	\$290	1/1/1970	310	25	X	94-527	<1	OH
#	1050762	35662	GE	N955070-YGY	\$722	9/20/1985	254	15	X	Manf	<1	OH



SHIPMENT DATE \_\_\_\_\_  
DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 1  
ROW # 1

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
#	1050623	35662	GE	N955071-YGY	\$722	8/13/1985	254	15	X	Manf	<1	OH
#	1050622	35662	GE	N955069-YGY	\$722	8/13/1985	254	15	X	Manf	<1	OH
#	1050773	35662	GE	N984949-YKY	\$722	11/4/1985	254	15	X	Manf	<1	OH
#	1047995	35622	GE	N631711-YKW	\$706	10/3/1983	248	15	X	94-257	<1	OH
#	1031314	35632	WAG	72472823	\$279	7/1/1972	324	25	X	94-137	<1	OH
#	1030109	35632	WAG	72243083	\$279	1/1/1972	338	25	X	93-426	<1	OH
#	1048942	35775	GE	N802227-YHX	\$730	9/5/1984	290	25		16-126	<1	OH
#	1042732	35625	RTE	792018060	\$625	8/20/1979	456	50	X	93-170	<1	OH
#	1050987	35775	GE	P040732-YMY	\$710	12/19/1985	302	25		94-361	<1	OH
#	1042153	35622	RTE	792016324	\$355	7/23/1979	198	15	X	93-445	<1	OH
#	1046453	35622	RTE	821045384	\$674	7/23/1982	268	15	X	88-033	<1	OH
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ACQUISITION VALUE ROW # 1 \$19,753

WEIGHT ROW # 1 11,186 lbs.

SHIPMENT DATE \_\_\_\_\_  
DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 1

ROW # 2

Page 1 of 2

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
1	1026127	35632	DS	W-244207	\$282	1/1/1969	330	25	X	93-661	<1	OH
2	1053358	35772	HOW	71212-3188	\$355	8/31/1988	164	5		Manf	1	OH
3	1108180	35774	GE	M15H20685	\$568	10/5/2015	176	15		Manf	<1	OH
4	1020721	35775	MOL	2200101	\$268	1/1/1965	372	25		94-027	3.4	OH
5	1033255	35630	WES	73AL6562	\$212	1/1/1973	188	10	X	93-250	<1	OH
6	1046817	35777	GE	N500316YGUB	\$1,146	8/17/1982	510	50		93-418	<1	OH
7	1040373	35777	KUH	3673204178	\$617	6/12/1978	450	50		93-257	<1	OH
8	1051447	35775	WES	86A271238	\$701	6/4/1986	358	25		93-678	<1	OH
9	1063134	35786	CP	9902015897	\$924	2/25/1999	414	50		Manf	<1	OH
#	1039522	35634	STA	PJF-2675	\$676	6/26/1978	436	50	X	93-065	<1	OH
#	1028650	35632	WAG	71251256	\$268	1/1/1971	332	25	X	94-243	<1	OH
#	1030500	35632	WAG	72273402	\$279	1/1/1972	330	25	X	94-120 pg16	<1	OH
#	1028125	35630	WAG	71220135	\$174	1/1/1971	218	10	X	94-258	<1	OH
#	1049396	35777	KUH	3095830884	\$973	11/20/1984	526	50		87-046	<1	OH
#	1049399	35777	KUH	3095831184	\$973	11/20/1984	526	50		87-046	<1	OH
#	1040371	35777	KUH	3673203978	\$617	6/12/1978	450	50		93-257	<1	OH
#	1024683	35632	SPO	C6825576	\$428	1/1/1968	334	25	X	89-198	8.7	OH
#	1027806	35651	RTE	702023007	\$662	1/1/1970	678	75	X	86-196	<1	OH
#	1027805	35651	RTE	702023006	\$662	1/1/1971	678	75	X	86-196	<1	OH
#	1027807	35651	RTE	702023008	\$662	1/1/1970	676	75	X	86-198	<1	OH
#	1027364	35782	RTE	702015427	\$176	1/1/1970	160	10		93-645	<1	OH
#	1026855	35632	RTE	702005402	\$290	1/1/1970	306	25	X	94-515	<1	OH
#	1044258	35623	CM	2803245-56	\$592	11/14/1980	332	25	X	93-170	<1	OH
#	1044247	35623	CM	2803245-44	\$592	11/14/1980	334	25	X	93-184	<1	OH
#	1032364	35632	STA	PEI-5895	\$320	1/1/1973	330	25	X	94-395	<1	OH

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 1

ROW # 2

Page 2 of 2

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
#	1025458	35634	FP	2-118710	\$428	1/1/1969	498	50	X	93-264	<1	OH
#	1049658	35775	KUH	3602550384	\$677	1/4/1985	360	25		94-120 pg.6	<1	OH
#	1044478	35777	KUH	3022124980	\$688	12/15/1980	452	50		94-471	<1	OH
#	1028314	35631	WAG	71240038	\$268	1/1/1971	330	25	X	94-300	<1	OH
#	1030289	35630	WAG	72273095	\$181	1/1/1972	218	10	X	86-022	<1	OH
#	1042387	35634	RTE	792017191	\$632	7/27/1979	462	50	X	93-180	<1	OH
#	1049664	35775	KUH	3602550984	\$677	1/4/1985	360	25		94-023	<1	OH
#	1035359	35632	RTE	742028559	\$326	1/1/1975	280	25	X	93-698	<1	OH
#	1036797	35634	RTE	762014841	\$559	10/5/1976	454	50	X	88-001	<1	OH
#	1036776	35634	RTE	762014820	\$559	1/1/1975	448	50	X	88-084	<1	OH
#	1036778	35634	RTE	762014822	\$559	1/1/1975	456	50	X	88-078	<1	OH
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ACQUISITION VALUE ROW # 2 \$18,971

WEIGHT ROW # 2 13,926 lbs.

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 1

ROW # 3

Page 1 of 2

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
1	1556704		CP	2293			244			Manf	<1	OH
2	1032483	35651	FP	2-146813	\$500	1/1/1973	620	75	X	94-368	12	OH
3	1031276	35632	WAG	72443304	\$279	1/1/1972	330	25	X	94-104	<1	OH
4	1021741	35775	AC	4066160	\$267	7/1/1966	332	25		93-625	3.6	OH
5	1027275	35632	RTE	702016537	\$290	1/1/1970	308	25	X	93-604	<1	OH
6	1050401	35630	CM	2852733-11	\$589	7/1/1985	268	10	X	94-317	<1	OH
7	1050402	35630	CM	2852733-12	\$589	7/1/1985	268	10	X	94-317	<1	OH
8	1050403	35630	CM	2852733-13	\$589	7/1/1985	268	10	X	94-317	<1	OH
9	1036824	35651	RTE	762016780	\$801	10/5/1976	618	75	X	88-137	<1	OH
#	1108181	35774	GE	M15H20686	\$568	10/5/2015	178	15		Manf	<1	OH
#	1025702	35634	FP	2-120870	\$428	1/1/1969	504	50	X	93-629	<1	OH
#	1035581	35634	RTE	752001350	\$495	1/1/1975	458	50	X	90-156	<1	OH
#	1035582	35634	RTE	752001351	\$495	1/1/1975	454	50	X	90-156	<1	OH
#	1035580	35634	RTE	752001349	\$495	1/1/1975	454	50	X	90-156	<1	OH
#	1035070	35631	RTE	742023253	\$293	1/1/1975	222	15	X	93-151	<1	OH
#	1050887	35775	GE	P040627-YMY	\$710	12/19/1985	300	25		93-228	<1	OH
#	1050886	35775	GE	P040626-YMY	\$710	12/19/1985	300	25		93-229	<1	OH
#	1050885	35775	GE	P040624-YMY	\$710	12/19/1985	300	25		93-229	<1	OH
#	1058905	35775	CM	194735240	\$755	12/16/1994	294	25		Manf	<1	OH
#	1058898	35775	CM	194735233	\$755	12/16/1994	294	25		Manf	<1	OH
#	1058923	35775	CM	194735260	\$755	12/16/1994	294	25		Manf	<1	OH
#	1040101	35652	WES	78A383765	\$1,108	10/9/1978	760	100	X	87-030	<1	OH
#	1040088	35652	WES	78A384558	\$1,108	9/1/1978	762	100	X	88-114	<1	OH
#	1040080	35652	WES	78A382922	\$1,108	10/6/1978	764	100	X	87-019	1.36	OH
#	1030003	35632	WAG	72232518	\$279	1/1/1972	334	25	X	94-040	<1	OH

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 1

ROW # 3

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
#	1022234	35773	WAG	5X16748	\$175	2/28/1967	188	10		94-007	0.6	OH
#	1030357	35630	WAG	72273210	\$181	1/1/1972	220	10	X	93-419	<1	OH
#	1028150	35630	WAG	71220073	\$174	1/1/1971	222	10	X	93-419	<1	OH
#	1029537	35632	WAG	72042491	\$286	1/1/1972	332	25	X	90-087	<1	OH
#	1044193	35623	CM	2803244-37	\$592	11/12/1980	336	25	X	93-184	<1	OH
#	1047000	35667	GE	N502627YGUA	\$1,825	9/3/1982	750	100	X	94-641	<1	OH
#	1050677	35667	GE	N954937-YGY	\$1,687	8/20/1985	692	100	X	94-641	<1	OH
#	1050676	35667	GE	N954936-YGY	\$1,687	8/20/1985	698	100	X	94-641	<1	OH
#	1050668	35612	CM	1854448-6	\$2,744	8/16/1985	1,314	167	X	Manf	<1	OH
#	1050667	35612	CM	1854448-5	\$2,744	8/16/1985	1,298	167	X	Manf	<1	OH
#	1050678	35612	CM	1854448-4	\$2,744	8/21/1985	1,298	167	X	Manf	<1	OH
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ACQUISITION VALUE ROW # 3 \$29,515

WEIGHT ROW # 3 17276 lbs.

TOTAL ACQUISITION VALUE \$68,239

TOTAL LOAD WEIGHT 42,388 lbs.

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 4  
 ROW # 1

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
1	1556847		ME	6118F2			144			17-029	<1	SEC
2	1556843		ME	6780F2			142			17-029	<1	SEC
3	1556679		ME	6253F2			142			17-029	<1	SEC
4	1026941	35632	RTE	702007610	\$290	1/1/1970	304	25	X	93-306	<1	OH
5	1038828	35634	RTE	772023008	\$630	7/11/1977	454	50	X	93-466	<1	OH
6	1046467	35631	RTE	821044516	\$683	7/23/1982	268	15	X	93-433	<1	OH
7	1046468	35631	RTE	821044517	\$683	7/23/1982	268	15	X	93-433	<1	OH
8	1021649	35632	DS	W216393	\$238	7/12/1966	322	25	X	94-069	<1	OH
9	1045118	35623	DOW	81D2146901	\$684	9/1/1981	350	25	X	93-158	<1	OH
10	1030906	35632	WAG	72403404	\$279	1/1/1972	326	25	X	93-526	<1	OH
11	1037514	35631	RTE	772002847	\$362	4/18/1977	200	15	X	93-475	<1	OH
12	1044260	35623	CM	2803245-58	\$592	11/14/1980	336	25	X	93-165	<1	OH
13	1029417	35634	FP	2-135294	\$431	1/1/1972	512	50	X	94-141	4.6	OH
14	1048255	35623	GE	N699911-YBX	\$800	2/15/1984	290	25	X	92-127	<1	OH
15	1045042	35623	DOW	81D2147112	\$684	9/1/1981	358	25	X	93-158	<1	OH
16	1060780	35774	HOW	3385774195	\$711	11/9/1995	260	15		Manf	<1	OH
17	1044415	35625	KUH	3022140480	\$801	12/12/1980	558	50	X	93-181	<1	OH
18	1055950	35774	GE	P978635-YWF	\$617	9/16/1992	276	15		Manf	<1	OH
19	1038667	35632	RTE	772022910	\$434	5/16/1977	268	25	X	93-266	<1	OH
20	1026810	35634	RTE	702005447	\$428	1/1/1970	504	50	X	94-356	<1	OH
21	1028715	35632	WAG	71251075	\$268	1/1/1971	334	25	X	93-164	<1	OH
22	1050392	35630	CM	2852733-2	\$589	7/9/1985	266	10	X	94-329	<1	OH
23	1050391	35630	CM	2852733-1	\$589	7/9/1985	266	10	X	94-329	<1	OH
24	1034109	35630	WES	73AM12781	\$212	1/1/1974	196	10	X	93-155	<1	OH
25	1034042	35630	WES	74AA4316	\$212	1/1/1974	194	10	X	93-160	<1	OH

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 4  
 ROW # 1

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
26	1044264	35623	CM	2803244-55	\$592	11/14/1980	334	15	X	93-169	<1	OH
27	1102311	35796	CP	0655060749	\$649	5/12/2006	378	50		Manf	<1	OH
28	1048599	35623	WES	84A291177	\$747	8/2/1984	350	25	X	93-303	<1	OH
29	1046911	35625	RTE	821054722	\$1,157	8/24/1982	554	50	X	93-394	<1	OH
30	1025715	35634	FP	2-120883	\$428	1/1/1969	502	50	X	92-211	<1	OH
31	1032544	35630	MOL	2200491	\$115	1/1/2000	218	10		93-689	21.6	OH
32	1026259	35634	FP	2-123232	\$428	1/1/1970	514	50	X	93-172	2.3	OH
33	1044356	35623	CM	2803244-58	\$592	11/24/1980	336	25	X	93-173	<1	OH
34	1044252	35623	CM	2803245-50	\$592	11/14/1980	332	25	X	93-183	<1	OH
35	1041737	35632	RTE	792015031	\$437	7/10/1979	280	25	X	92-210	<1	OH
36	1036617	35632	RTE	762014085	\$386	5/24/1976	268	25	X	93-234	<1	OH
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ACQUISITION VALUE ROW # 1 \$17,340

WEIGHT ROW # 1 11,604 lbs.

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 4

ROW # 2

Page 1 of 2

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
1	1037266	35632	RTE	762034634	\$434	2/1/1977	262	25	X	93-698	<1	OH
2	1106950	35774	GE	M13D21111	\$574	5/29/2013	178	15		Manf	<1	OH
3	1025470	35810	ME	69Z1704313	\$290	1/1/1969	290	15		93-539	6.1	OH
4	1025471	35810	ME	69Z1704318	\$290	1/1/1969	292	15		93-540	6.4	OH
5	1037217	35632	RTE	762030426	\$386	2/1/1977	258	25	X	94-573	<1	OH
6	1018047	35811	DS	W-163006	\$375	1/1/1961	338	25		93-542	6.7	OH
7	1057867	35811	HOW	2907594493	\$656	11/1/1993	322	25		Manf	<1	OH
8	1057866	35811	HOW	2907584493	\$656	11/1/1993	324	25		Manf	<1	OH
9	1024465	35811	LM	HV331206	\$354	1/1/1968	304	25		94-194	<1	OH
10	1024425	35811	LM	GV672802	\$354	1/1/1968	302	25		94-194	<1	OH
11	1024430	35811	LM	HV111605	\$354	1/1/1968	300	25		94-194	<1	OH
12	1026940	35632	RTE	702007609	\$290	1/1/1970	306	25	X	94-522	<1	OH
13	1035215	35814	CM	1745968-2	\$897	1/1/1975	614	75		87-100	<1	OH
14	1039936	35634	STA	PJG-3250	\$676	3/6/1978	438	50	X	93-164	<1	OH
15	1106314	35775	ERM	51109201103	\$1,154	5/20/2011	246	25		Manf	<1	OH
16	1104545	35786	ERM	30808671678	\$1,559	3/17/2008	376	50		Manf	<1	OH
17	1031057	35630	WAG	72453091	\$181	1/1/1972	224	10	X	93-575	<1	OH
18	1038104	35665	RTE	772004904	\$434	1/1/1977	444	50	X	89-117	<1	OH
19	1038103	35665	RTE	772004903	\$434	1/1/1977	440	50	X	89-117	<1	OH
20	1038102	35665	RTE	772004902	\$434	1/1/1977	442	50	X	89-117	<1	OH
21	1022558	35782	DS	W-221824	\$153	1/1/1967	172	10		93-486	9.3	OH
22	1032406	35632	STA	PEJ-6269	\$320	1/1/1973	328	25	X	94-138	<1	OH
23	1037338	35632	RTE	762035561	\$434	5/1/1977	266	25	X	92-172	<1	OH
24	1064763	35775	CP	0202168840	\$822	1/10/2003	318	25		Manf	<1	OH
25	1062539	35775	CP	97NL563040	\$814	12/2/1997	274	25		Manf	<1	OH



SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 4  
 ROW # 2

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
26	1038673	35632	RTE	772022916	\$434	1/1/1977	268	25	X	86-038	<1	OH
27	1028538	35632	WAG	71240075	\$268	1/1/1971	328	25	X	94-120 pg.6	<1	OH
28	1032191	35651	RTE	731052447	\$839	1/1/1973	620	75	X	86-038	<1	OH
29	1020026	35775	AC	3600376	\$267	1/1/1964	328	25		93-562	10	OH
30	1054709	35774	HOW	60031-1990	\$497	5/30/1990	250	15		Manf	<1	OH
31	1038597	35632	RTE	772020517	\$434	4/25/1977	268	25	X	93-466	<1	OH
32	1038599	35632	RTE	772020521	\$434	4/25/1977	266	25	X	93-466	<1	OH
33	1044282	35826	RTE	801119912	\$480	11/1/1980	208	15	X	87-102	<1	OH
34	1044281	35826	RTE	801119909	\$480	11/1/1980	208	15	X	87-102	<1	OH
35	1044284	35826	RTE	801119926	\$480	11/1/1980	280	15	X	87-102	<1	OH
36	1036222	35634	RTE	752009552	\$495	1/1/1975	448	50	X	93-155	<1	OH
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ACQUISITION VALUE ROW # 2    **\$18,433**

WEIGHT ROW # 2    11,530 lbs.

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 4

ROW # 3

Page 1 of 2

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
1	1051768	35775	WES	86A360979	\$462	10/7/1986	170	10		Manf	<1	OH
2	1105468	35775	ERM	A0908961454	\$1,019	10/19/2009	230	25		Manf	<1	OH
3	1038702	35632	RTE	772022946	\$434	1/1/1977	268	25	X	93-110	<1	OH
4	1035346	35632	RTE	742029162	\$326	1/1/1975	258	25	X	93-088	<1	OH
5	1035267	35632	RTE	742028595	\$326	1/1/1975	280	25	X	93-094	<1	OH
6	1031299	35632	WAG	72472789	\$279	12/1/1972	326	25	X	88-139	<1	OH
7	1051154	35623	GE	P112917-YSA	\$811	6/2/1986	302	25	X	94-303	<1	OH
8	1047661	35623	GE	N582998-YEW	\$777	5/26/1983	288	25	X	94-297	<1	OH
9	1034010	35630	WES	74AA5417	\$212	1/1/1974	194	15	X	88-151	<1	OH
10	1032512	35784	NW	11889	\$190	1/1/1970	396	25		87-061	<1	OH
11	1049549	35775	KUH	3602543484	\$677	11/29/1984	362	25		94-451	<1	OH
12	1043972	35775	CM	1795050-17	\$505	9/1/1980	308	25		94-359	<1	OH
13	1032784	35782	GE	H539849-67K	\$120		178	10		94-479	<1	OH
14	1057894	35775	CM	194142507	\$755	1/19/1994	294	25		Manf	<1	OH
15	1045758	35777	KUH	3036965981	\$824	10/21/1981	460	50		94-237	<1	OH
16	1029382	35634	FP	2-135265	\$431	1/1/1969	514	50	X	85-074	2	OH
17	1038209	35634	RTE	772007711	\$630	1/1/1977	452	50	X	91-224	<1	OH
18	1029120	35634	FP	2-129604	\$409	8/1/1971	524	50	X	87-158	<1	OH
19	1029738	35642	RTE	721007253	\$755	1/1/1972	660	75	X	90-036	<1	OH
20	1032963	35634	GE	H555488K68A		1/1/1970	500	50	X	88-101	<1	OH
21	1033866	35799	AC	7348-6163980	\$305	1/1/1974	288	25		90-007A	<1	OH
22	1033862	35799	AC	7401-6182842	\$305	1/1/1974	288	25		90-007A	4	OH
23	1033867	35799	AC	7348-6163981	\$305	1/1/1974	288	25		90-186	<1	OH
24	1050551	35611	CM	1854447-1	\$1,622	7/31/1985	768	100	X	Manf	<1	OH
25	1050604	35611	CM	1854447-7	\$1,622	8/13/1985	768	100	X	Manf	<1	OH

SHIPMENT DATE \_\_\_\_\_  
 DISPOSAL COMPANY \_\_\_\_\_

2017 LOAD # 4  
 ROW # 3

	CITY #	MID #	Manufacturer	Manufacturer Serial #	Acquisition Value	Acquisition Date	Weight	KVA	Dual Voltage	AUTH #	PPM/PCB	Type
26	1050603	35611	CM	1854447-6	\$1,622	8/13/1985	768	100	X	Manf	<1	OH
27	1035412	35634	RTE	752000753	\$495	1/1/1975	456	50	X	93-608	<1	OH
28	1035471	35632	RTE	742029692	\$326	1/1/1975	258	25	X	93-452	<1	OH
29	1056207	35774	GE	P988629-YXF	\$617	10/25/1991	280	15		Manf	<1	OH
30	1061140	35623	HOW	2434342496	\$832	7/18/1996	326	25	X	Manf	<1	OH
31	1031881	35632	STA	PEG-4682	\$320	1/1/1973	324	25	X	94-415	<1	OH
32	1027352	35630	AC	5328056	\$193	1/1/1970	210	10	X	93-267	1.2	OH
33	1100980	35775	CP	0402128530	\$396	9/29/2004	240	25		Manf	<1	OH
34	1100981	35775	CP	0402128531	\$396	9/29/2004	240	25		Manf	<1	OH
35	1100982	35775	CP	0402128532	\$396	9/29/2004	240	25		Manf	<1	OH
36	1015484	35647	GE	9889185		7/1/1956	532	15		96-031	<1	RO
37												
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ACQUISITION VALUE ROW # 3      **\$19,694**  
 WEIGHT ROW # 3      13238    lbs.  
 TOTAL ACQUISITION VALUE      **\$55,467**  
 TOTAL LOAD WEIGHT      36,372    lbs.

August 23, 1017

MOTION

I hereby move that the following motion be approved:

17-09. That upon concurrence by the City Council, the Director of Utilities is hereby authorized to settle the property damage claim of GATX Rail Corporation, for damage caused to a railcar in the total amount of \$35,126, as further explained in the confidential memorandum from M. Joseph Sloan, Deputy City Attorney, to William A. Gaines, Director of Utilities/CEO, dated August 4, 2017.



# BIENNIAL BUDGET

# BUDGET PERFORMANCE REPORT

2ND QTR.—2017

POWER

WATER

RAIL



**TACOMA PUBLIC UTILITIES  
2017/2018 BIENNIAL BUDGET PERFORMANCE REPORTS\*  
2nd QUARTER 2017**

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*\* Unaudited reports focusing on operating transactions in the operating fund, excluding some non budgetary entries made for accounting purposes.*



**TACOMA POWER**  
 2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT  
 JUNE 30, 2017

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>REVENUE LESS EXPENDITURES</b>	\$ (460,140)	\$ 18,360,961	\$ 18,821,101	\$ 13,774,150	\$ 48,530,280	\$ 34,756,130		
<b><u>SALES OF ELECTRICAL ENERGY</u></b>								
RETAIL SALES								
RESIDENTIAL	\$ 39,583,109	\$ 40,008,690	\$ 425,581	\$ 92,619,043	\$ 95,864,951	\$ 3,245,908	3.5%	\$ 334,787,388
PRIVATE OFF-STREET LIGHTING	337,613	331,059	(6,554)	654,226	645,997	(8,229)	(1.3%)	2,722,021
SMALL GENERAL SERVICE	6,800,190	6,936,548	136,358	14,722,812	15,410,940	688,128	4.7%	58,017,173
GENERAL POWER	24,472,151	25,074,942	602,791	50,283,845	50,531,050	247,205	0.5%	209,418,448
HIGH VOLTAGE GENERAL POWER	4,675,064	4,716,576	41,512	9,540,004	9,622,423	82,419	0.9%	38,989,284
CONTRACT INDUSTRIAL POWER - FIRM	5,620,157	5,652,202	32,045	10,892,801	10,582,304	(310,497)	(2.9%)	45,617,397
STREET LIGHTING & TRAFFIC SIGNALS	270,335	492,832	222,497	551,967	758,470	206,503	37.4%	2,565,272
<b>TOTAL RETAIL SALES</b>	<b>81,758,619</b>	<b>83,212,849</b>	<b>1,454,230</b>	<b>179,264,698</b>	<b>183,416,133</b>	<b>4,151,435</b>	<b>2.3%</b>	<b>692,116,983</b>
BULK POWER SALES	12,219,169	15,222,254	3,003,085	26,005,428	30,359,462	4,354,034	16.7%	83,390,186
<b>TOTAL SALES OF ELECTRICAL ENERGY</b>	<b>93,977,788</b>	<b>98,435,103</b>	<b>4,457,315</b>	<b>205,270,126</b>	<b>213,775,595</b>	<b>8,505,469</b>	<b>4.1%</b>	<b>775,507,169</b>
<b><u>TELECOMMUNICATIONS REVENUES</u></b>	<b>6,773,335</b>	<b>6,740,414</b>	<b>(32,921)</b>	<b>13,462,809</b>	<b>13,253,158</b>	<b>(209,651)</b>	<b>(1.6%)</b>	<b>61,299,566</b>
<b><u>OTHER OPERATING REVENUE</u></b>								
RENTAL OF ELECTRIC PROPERTY	349,574	428,790	79,216	699,149	1,034,643	335,495	48.0%	2,824,560
SERVICE FEES	590,142	620,241	30,099	1,180,285	1,217,308	37,023	3.1%	4,823,327
WHEELING REVENUE	2,482,110	2,481,520	(590)	4,964,220	5,101,746	137,526	2.8%	19,856,880
CAMPGROUND FEES	343,517	454,004	110,488	687,033	692,819	5,786	0.8%	2,809,965
MISCELLANEOUS REVENUES	641,278	767,366	126,088	1,282,557	1,591,313	308,756	24.1%	5,180,015
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>4,406,621</b>	<b>4,751,922</b>	<b>345,301</b>	<b>8,813,243</b>	<b>9,637,829</b>	<b>824,586</b>	<b>9.4%</b>	<b>35,494,747</b>
<b>TOTAL OPERATING REVENUES</b>	<b>105,157,744</b>	<b>109,927,440</b>	<b>4,769,695</b>	<b>227,546,178</b>	<b>236,666,582</b>	<b>9,120,404</b>	<b>4.0%</b>	<b>872,301,482</b>
<b><u>NON-OPERATING REVENUES</u></b>								
INTEREST	485,182	652,944	167,762	970,365	1,183,690	213,326	22.0%	3,750,235
FEDERAL INTEREST SUBSIDY FOR BABS & CREBS	917,500	852,225	(65,275)	1,835,000	1,840,884	5,884	0.3%	7,340,000
OTHER	227,396	140,453	(86,942)	454,792	773,223	318,431	70.0%	1,832,238
<b>TOTAL NON-OPERATING REVENUES</b>	<b>1,630,078</b>	<b>1,645,622</b>	<b>15,544</b>	<b>3,260,156</b>	<b>3,797,797</b>	<b>537,641</b>	<b>16.5%</b>	<b>12,922,473</b>
<b>TOTAL REVENUES</b>	<b>106,787,822</b>	<b>111,573,061</b>	<b>4,785,239</b>	<b>230,806,334</b>	<b>240,464,379</b>	<b>9,658,045</b>	<b>4.2%</b>	<b>885,223,955</b>
<b><u>OTHER AVAILABLE FUNDS</u></b>								
APPROPRIATION FROM FUND BALANCE	6,508,071	-	(6,508,071)	13,016,142	-	(13,016,142)	(100.0%)	38,158,158
<b>TOTAL REVENUES AND AVAILABLE FUNDS</b>	<b>\$ 113,295,893</b>	<b>\$ 111,573,061</b>	<b>\$ (1,722,832)</b>	<b>\$ 243,822,476</b>	<b>\$ 240,464,379</b>	<b>\$ (3,358,097)</b>	<b>(1.4%)</b>	<b>\$ 923,382,113</b>



**TACOMA POWER**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b><u>OPERATING EXPENDITURES</u></b>								
<b><u>ADMINISTRATION</u></b>								
SUPERINTENDENT'S OFFICE	\$ 2,251,912	\$ 2,506,013	\$ (254,101)	\$ 5,116,929	\$ 6,081,634	\$ (964,705)	(18.9%)	\$ 19,554,362
ASSESSMENTS	6,948,080	6,690,571	257,509	14,030,644	13,335,475	695,169	5.0%	56,162,396
GROSS EARNINGS TAX	7,356,105	7,853,348	(497,243)	15,996,916	16,816,838	(819,922)	(5.1%)	60,614,034
<b>ADMINISTRATION TOTAL</b>	<b>16,556,097</b>	<b>17,049,933</b>	<b>(493,836)</b>	<b>35,144,489</b>	<b>36,233,946</b>	<b>(1,089,457)</b>	<b>(3.1%)</b>	<b>136,330,792</b>
<b><u>RATES, FINANCIAL PLANNING &amp; ANALYSIS</u></b>								
RPA MANAGEMENT	114,305	119,608	(5,303)	228,610	233,790	(5,180)	(2.3%)	945,727
FINANCIAL & BUSINESS PLANNING	499,905	323,934	175,971	999,809	650,244	349,565	35.0%	4,089,364
ENERGY RISK MANAGEMENT	216,742	175,603	41,139	433,484	364,557	68,927	15.9%	1,772,984
RATES & FORECASTING	165,817	94,833	70,984	331,634	236,091	95,543	28.8%	1,349,904
<b>RATES, FINANCIAL PLANNING &amp; ANALYSIS TOTAL</b>	<b>996,769</b>	<b>713,977</b>	<b>282,792</b>	<b>1,993,537</b>	<b>1,484,683</b>	<b>508,855</b>	<b>25.5%</b>	<b>8,157,979</b>
<b><u>POWER MANAGEMENT</u></b>								
POWER MANAGEMENT ADMINISTRATION	243,550	214,659	28,891	487,100	463,492	23,608	4.8%	1,980,235
POWER CONTRACTS, COMPLIANCE & TRANSMISSION	135,798	181,116	(45,318)	271,595	361,158	(89,563)	(33.0%)	1,106,645
REAL-TIME ENERGY TRADING	374,835	362,077	12,759	749,671	723,753	25,917	3.5%	3,053,406
NEAR TERM ENERGY TRADING & OPERATIONS	39,651,169	33,930,605	5,720,563	79,801,408	74,020,213	5,781,195	7.2%	313,206,935
EMS/IT MANAGEMENT	151,445	147,546	3,899	302,890	300,334	2,556	0.8%	1,248,692
SUPPLY PLANNING & ANALYSIS	262,915	227,402	35,513	525,830	530,923	(5,092)	(1.0%)	2,208,688
CONSERVATION PLANNING & ANALYSIS	173,894	92,629	81,265	347,787	229,175	118,613	34.1%	1,401,274
ENERGY CONSERVATION ADMINISTRATION	108,917	101,951	6,966	217,833	207,486	10,347	4.8%	892,181
COMMERCIAL ENERGY CONSERVATION	456,321	361,727	94,593	912,641	722,354	190,288	20.9%	3,706,163
RESIDENTIAL ENERGY SERVICES	422,316	251,820	170,497	844,633	581,684	262,949	31.1%	3,429,199
CONSERVATION INFORMATION CENTER	367,616	335,103	32,513	735,231	679,627	55,604	7.6%	2,992,080
COMMUNITY PROGRAMS	33,433	131,656	(98,223)	66,865	168,012	(101,147)	(151.3%)	266,460
<b>POWER MANAGEMENT TOTAL</b>	<b>42,382,207</b>	<b>36,338,289</b>	<b>6,043,918</b>	<b>85,263,485</b>	<b>78,988,210</b>	<b>6,275,275</b>	<b>7.4%</b>	<b>335,491,958</b>





**TACOMA POWER**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>TRANSMISSION &amp; DISTRIBUTION (T &amp; D)</b>								
TD ADMINISTRATION	\$ 124,294	\$ 132,962	\$ (8,668)	\$ 248,588	\$ 243,158	\$ 5,430	2.2%	\$ 1,025,582
TD SAFETY	87,352	62,945	24,407	174,704	133,843	40,861	23.4%	703,837
TD STANDARDS & MATERIALS	106,038	107,884	(1,846)	212,075	214,035	(1,960)	(0.9%)	860,122
TD LINE CLEARANCE TREE TRIMMING	871,786	797,067	74,719	1,743,572	1,490,880	252,693	14.5%	7,015,363
TD C & M LINE OPERATIONS	2,672,450	1,810,391	862,059	5,344,900	4,080,478	1,264,422	23.7%	21,896,809
TD TROUBLE CREWS	399,192	359,050	40,142	798,384	728,774	69,610	8.7%	3,232,896
TD SYSTEM MAINTENANCE & SUBSTATIONS	2,268,154	2,063,256	204,898	4,524,975	4,109,493	415,482	9.2%	18,637,605
TD LINE MAINTENANCE PLANNING	151,822	155,601	(3,779)	303,644	256,039	47,605	15.7%	1,212,545
TD ASSET MANAGEMENT	69,597	53,159	16,439	139,195	99,189	40,006	28.7%	590,502
* TD HFC NETWORK CONSTRUCTION (49%)	110,079	97,408	12,671	220,158	191,001	29,157	13.2%	896,322
* TD HFC NETWORK ENGINEERING (49%)	50,640	55,128	(4,488)	101,279	88,981	12,298	12.1%	397,558
TD UTILITY STAFF SUPPORT	398,947	451,124	(52,176)	797,894	879,361	(81,467)	(10.2%)	3,232,363
TD ELECTRICAL INSPECTION	439,265	443,851	(4,586)	878,530	815,956	62,574	7.1%	3,556,894
TD METER, RELAY & LINE SERVICES	746,527	637,891	108,636	1,493,054	1,138,005	355,049	23.8%	6,050,729
TD NEW SERVICES ENGINEERING	315,109	163,555	151,554	630,219	491,078	139,140	22.1%	2,515,569
TD ENGINEERING PRODUCTS & SERVICES	462,494	430,681	31,813	924,988	903,195	21,793	2.4%	3,754,769
TD PROTECTION & CONTROL ENGINEERING	213,764	158,246	55,518	427,528	390,999	36,529	8.5%	1,855,095
TD PROJECTS & SERVICES	211,389	209,011	2,378	422,777	375,871	46,906	11.1%	1,779,808
TD SUBSTATION ENGINEERING	121,845	100,927	20,918	243,691	212,444	31,247	12.8%	1,013,610
TD CENTRAL BUSINESS DISTRICT ENGR	84,563	45,809	38,753	169,125	93,121	76,004	44.9%	687,693
TD LINE ENGINEERING	61,324	68,013	(6,688)	122,649	177,420	(54,772)	(44.7%)	534,397
TD SYSTEM OPERATIONS	1,248,137	1,084,344	163,793	2,496,274	2,268,752	227,522	9.1%	10,162,182
TD SYSTEM PLANNING & ANALYSIS	267,586	160,754	106,832	535,172	388,260	146,912	27.5%	2,190,989
TD TRAINING & DEVELOPMENT	241,381	202,552	38,829	482,762	334,458	148,304	30.7%	1,943,882
TD TOOL & EQUIPMENT ROOMS	28,414	27,554	861	56,828	54,943	1,885	3.3%	229,171
TD BUSINESS & FINANCIAL MGMT	265,735	243,711	22,024	531,470	495,465	36,005	6.8%	2,160,244
TD WAREHOUSE	313,659	273,384	40,275	627,318	564,864	62,454	10.0%	2,548,773
DISTRIBUTED WAREHOUSE COSTS	(313,659)	(273,384)	(40,275)	(627,318)	(564,864)	(62,454)	(10.0%)	(2,548,773)
<b>TRANSMISSION &amp; DISTRIBUTION TOTAL</b>	<b>12,017,885</b>	<b>10,122,873</b>	<b>1,895,012</b>	<b>24,024,437</b>	<b>20,655,201</b>	<b>3,369,237</b>	<b>14.0%</b>	<b>98,136,532</b>



**TACOMA POWER**  
 2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT  
 JUNE 30, 2017

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>GENERATION</b>								
GENERATION ADMINISTRATION	\$ 1,095,967	\$ 975,563	\$ 120,405	\$ 2,191,934	\$ 1,915,608	\$ 276,326	12.6%	\$ 8,812,808
GENERATION EXTRAORDINARY MAINTENANCE	410,313	95,622	314,690	820,625	287,816	532,809	64.9%	3,282,500
PRODUCTION ENGINEERING	595,602	523,400	72,202	1,191,203	849,199	342,004	28.7%	4,940,275
PLANT ENGINEERING & CONSTRUCTION SERVICES	678,914	962,954	(284,041)	1,357,827	1,779,681	(421,854)	(31.1%)	5,573,013
CONTRACT SERVICES	87,712	70,383	17,329	175,423	168,531	6,892	3.9%	715,038
CRAFT SHOPS	283,545	102,452	181,093	567,091	256,688	310,403	54.7%	2,294,452
FACILITIES	437,725	215,273	222,452	875,450	423,087	452,363	51.7%	3,540,410
MECHANICAL MAINTENANCE	221,926	170,667	51,259	443,853	354,032	89,821	20.2%	1,795,618
BUILDING MAINTENANCE	590,247	646,974	(56,727)	1,180,494	1,320,448	(139,954)	(11.9%)	4,769,113
GROUNDS MAINTENANCE	472,884	357,597	115,286	945,767	736,991	208,776	22.1%	3,847,860
NATURAL RESOURCES/ENVIRONMENTAL COMPL	3,822,470	2,775,427	1,047,043	7,644,939	5,192,606	2,452,334	32.1%	30,767,760
NISQUALLY PROJECT	582,405	577,240	5,165	1,164,810	1,054,187	110,623	9.5%	4,795,629
ALDER PARK	152,804	118,458	34,346	305,609	200,562	105,046	34.4%	1,288,504
CUSHMAN PROJECT	760,619	673,356	87,263	1,521,238	1,427,111	94,126	6.2%	6,265,383
COWLITZ PROJECT	1,293,643	1,046,930	246,713	2,587,286	2,000,370	586,916	22.7%	10,633,268
TAIDNAPAM PARK	138,224	130,432	7,793	276,448	210,408	66,041	23.9%	969,478
MOSSYROCK PARK	144,831	121,130	23,701	289,662	200,128	89,533	30.9%	1,167,186
MAYFIELD LAKE PARK	74,445	85,583	(11,138)	148,890	133,779	15,111	10.1%	601,316
WYNOOCHEE PROJECT	231,017	197,941	33,075	462,034	367,857	94,177	20.4%	1,869,979
<b>GENERATION TOTAL</b>	<b>12,075,292</b>	<b>9,847,383</b>	<b>2,227,909</b>	<b>24,150,584</b>	<b>18,879,090</b>	<b>5,271,494</b>	<b>21.8%</b>	<b>97,929,593</b>
<b>UTILITY TECHNOLOGY SERVICES (UTS)</b>								
UTS ADMINISTRATION	293,487	273,647	19,840	586,974	465,706	121,268	20.7%	2,493,785
RELIABILITY & COMPLIANCE	568,576	425,918	142,659	1,137,153	800,794	336,359	29.6%	4,626,060
UTS DESKTOP SUPPORT	187,050	134,560	52,490	374,101	256,988	117,112	31.3%	1,560,381
UTS OPERATIONAL APPLICATION USER SUPPORT	390,879	311,498	79,381	781,758	708,977	72,781	9.3%	3,210,510
UTS OPERATIONAL INFORMATION SYSTEMS	292,074	222,615	69,459	584,148	467,561	116,587	20.0%	2,437,236
UTS CYBERSECURITY SYSTEMS	203,895	162,808	41,087	407,791	348,326	59,465	14.6%	1,688,659
UTS ENERGY MANAGEMENT SYSTEMS	275,833	200,466	75,367	551,667	311,429	240,238	43.5%	2,186,413
UTS NETWORKING, TELECOM & TRANSPORT SVCS	557,902	381,993	175,909	1,115,803	880,497	235,306	21.1%	4,571,448
UTS NETWORK & COMM SYSTEM ENGINEERING	318,427	229,878	88,550	636,855	467,371	169,484	26.6%	2,609,581
UTS BUSINESS PROCESSES & SOLUTIONS	196,275	156,013	40,262	392,550	338,387	54,163	13.8%	1,621,490
UTS SERVICE DESK	48,193	43,942	4,250	96,386	89,723	6,662	6.9%	408,170
<b>UTILITY TECHNOLOGY SERVICES TOTAL</b>	<b>3,332,593</b>	<b>2,543,339</b>	<b>789,254</b>	<b>6,665,186</b>	<b>5,135,760</b>	<b>1,529,426</b>	<b>22.9%</b>	<b>27,413,734</b>



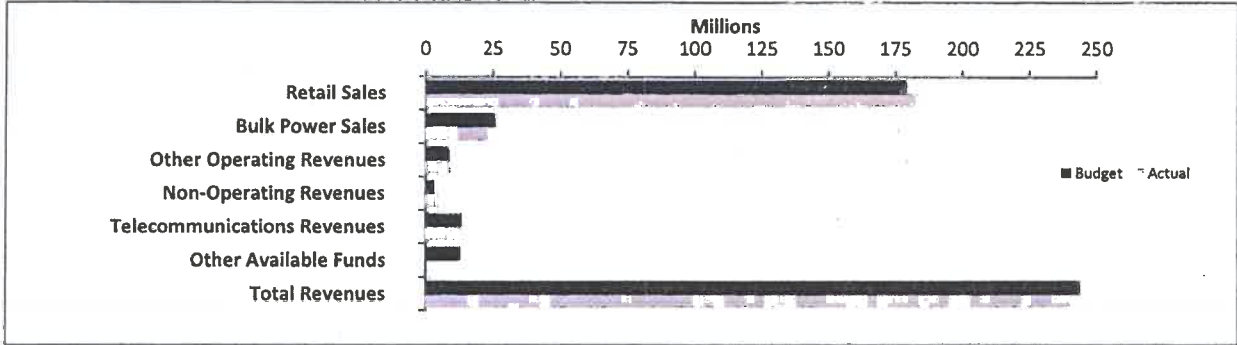
## TACOMA POWER

### 2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT JUNE 30, 2017

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>CLICKI COMMERCIAL NETWORK</b>								
ADMINISTRATION (94%)	\$ 468,700	\$ 434,380	\$ 34,320	\$ 950,164	\$ 863,310	\$ 86,854	9.1%	\$ 3,723,472
GROSS EARNINGS TAX	518,880	524,808	(5,928)	1,038,623	1,031,156	7,467	0.7%	4,406,363
MARKETING & BUSINESS OPERATIONS ADMIN	23,052	11,395	11,657	46,104	(52,337)	98,441	213.5%	201,401
MARKETING ADMIN	371,052	262,959	108,093	742,103	527,998	214,105	28.9%	3,004,874
MARKETING SERVICES	4,074,352	3,759,438	314,915	8,150,489	7,416,171	734,318	9.0%	34,987,246
ISP ADVANTAGE	181,883	121,028	60,855	363,766	205,009	158,758	43.6%	1,791,050
CUSTOMER SALES AND SERVICE	340,313	274,606	65,708	680,627	547,476	133,151	19.6%	2,772,259
BUSINESS SYSTEMS	228,420	169,136	59,284	456,839	376,546	80,293	17.6%	1,836,430
TECHNICAL OPERATIONS ADMIN (80%)	78,225	68,976	9,248	156,449	137,260	19,189	12.3%	633,573
SERVICE INSTALLATION (98%)	692,458	548,117	144,341	1,384,916	1,112,240	272,677	19.7%	5,606,590
DISPATCH CENTER (93%)	89,844	88,550	1,294	179,689	176,203	3,485	1.9%	732,577
CONVERTER INVENTORY CONTROL	116,782	115,048	1,734	233,564	224,483	9,081	3.9%	939,660
NETWORK OPERATIONS (51%)	204,098	175,037	29,061	408,196	347,991	60,206	14.7%	1,650,073
BROADBAND SERVICES (99%)	311,885	256,385	55,500	623,770	521,714	102,056	16.4%	2,525,368
NETWORK ENGINEERING (95%)	103,844	155,092	(51,247)	207,689	299,312	(91,623)	(44.1%)	854,355
NETWORK SERVICE ASSURANCE (51%)	116,901	105,051	11,850	233,803	209,515	24,288	10.4%	950,058
<b>CLICKI COMMERCIAL NETWORK TOTAL</b>	<b>7,920,690</b>	<b>7,070,006</b>	<b>850,684</b>	<b>15,856,791</b>	<b>13,944,046</b>	<b>1,912,745</b>	<b>12.1%</b>	<b>66,615,349</b>
TD HFC NETWORK CONSTRUCTION (51%)	114,572	101,384	13,189	229,144	198,797	30,347	13.2%	932,906
TD HFC NETWORK ENGINEERING (51%)	52,706	57,378	(4,671)	105,413	92,613	12,800	12.1%	413,784
<b>CLICKI COMMERCIAL PLUS T&amp;D HFC COSTS TOTAL</b>	<b>8,087,968</b>	<b>7,228,768</b>	<b>859,201</b>	<b>16,191,348</b>	<b>14,235,456</b>	<b>1,955,892</b>	<b>12.1%</b>	<b>67,962,039</b>
<b>CLICKI POWER APPLICATIONS</b>								
ADMINISTRATION (6%)	29,917	27,726	2,191	60,649	55,105	5,544	9.1%	237,668
TECHNICAL OPERATIONS ADMIN (20%)	19,556	17,244	2,312	39,112	34,315	4,797	12.3%	158,393
SERVICE INSTALLATION (2%)	14,132	11,186	2,946	28,264	22,699	5,565	19.7%	114,420
DISPATCH CENTER (7%)	6,762	6,665	97	13,525	13,263	262	1.9%	55,140
NETWORK OPERATIONS (49%)	196,094	168,173	27,921	392,189	334,344	57,845	14.7%	1,585,364
BROADBAND SERVICES (1%)	3,150	2,590	561	6,301	5,270	1,031	16.4%	25,509
NETWORK ENGINEERING (5%)	5,465	8,163	(2,697)	10,931	15,753	(4,822)	(44.1%)	44,966
NETWORK SERVICE ASSURANCE (49%)	112,317	100,932	11,385	224,634	201,299	23,335	10.4%	912,801
<b>CLICKI POWER APPLICATIONS TOTAL</b>	<b>387,395</b>	<b>342,679</b>	<b>44,716</b>	<b>775,604</b>	<b>682,047</b>	<b>93,557</b>	<b>12.1%</b>	<b>3,134,262</b>
<b>OPERATION &amp; MAINTENANCE TOTAL</b>	<b>\$ 95,836,205</b>	<b>\$ 84,187,240</b>	<b>\$ 11,648,965</b>	<b>\$ 194,208,671</b>	<b>\$ 176,294,392</b>	<b>\$ 17,914,279</b>	<b>9.2%</b>	<b>\$ 774,556,890</b>
DEBT SERVICE	7,691,078	7,727,962	(36,884)	15,382,155	15,344,805	37,350	0.2%	66,995,223
CAPITAL OUTLAY - OPERATING FUND	10,228,750	1,296,898	8,931,852	20,457,500	294,902	20,162,598	98.6%	81,830,000
<b>TOTAL CURRENT FUND EXPENDITURES</b>	<b>\$ 113,756,033</b>	<b>\$ 93,212,100</b>	<b>\$ 20,543,933</b>	<b>\$ 230,048,326</b>	<b>\$ 191,934,099</b>	<b>\$ 38,114,227</b>	<b>16.6%</b>	<b>\$ 923,382,113</b>

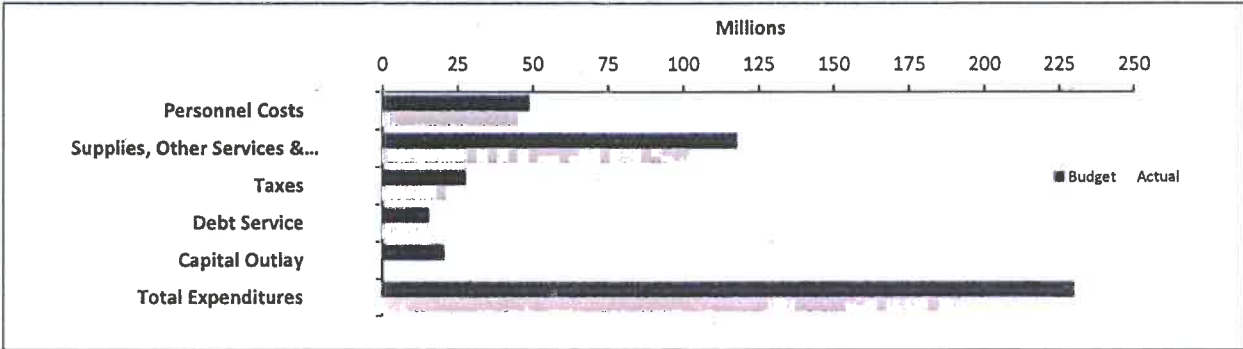
\* 51% of these T & D cost centers are included in Click!'s Commercial Network section.

# Tacoma Power Revenues



	1/17- 6/17 Budget	1/17- 6/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Retail Sales	\$179,264,698	\$183,416,133	102%	\$692,116,983	27%
Bulk Power Sales	26,005,428	30,359,462	117%	83,390,186	36%
Other Operating Revenues	8,813,243	9,637,829	109%	35,494,747	27%
Non-Operating Revenues	3,260,156	3,797,797	116%	12,922,473	29%
Telecommunications Revenues	13,462,809	13,253,158	98%	61,299,566	22%
Other Available Funds	13,016,142	-	0%	38,158,158	0%
<b>Total Revenues</b>	<b>\$243,822,476</b>	<b>\$240,464,379</b>	<b>99%</b>	<b>\$923,382,113</b>	<b>26%</b>

# Tacoma Power Expenditures



	1/17- 6/17 Budget	1/17- 6/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Personnel Costs	\$48,745,800	\$45,522,639	93%	\$200,456,764	23%
Supplies, Other Services & Charges	117,733,237	102,026,899	87%	466,917,187	22%
Taxes	27,729,634	28,744,854	104%	107,182,939	27%
Debt Service	15,382,155	15,344,805	100%	66,995,223	23%
Capital Outlay	20,457,500	294,902	1%	81,830,000	0%
<b>Total Expenditures</b>	<b>\$230,048,326</b>	<b>\$191,934,099</b>	<b>83%</b>	<b>\$923,382,113</b>	<b>21%</b>

25.0% of Biennial Budget Completed



**TACOMA WATER**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>REVENUE LESS EXPENDITURES</b>	<b>\$ (1,699,003)</b>	<b>\$ (944,556)</b>	<b>\$ 754,446</b>	<b>\$ (4,875,571)</b>	<b>\$ (2,634,769)</b>	<b>\$ 2,240,802</b>		
<b>OPERATING REVENUES - WATER SALES</b>								
(1) RESIDENTIAL	\$ 11,411,525	\$ 12,022,427	\$ 610,902	\$ 21,402,734	\$ 22,435,691	\$ 1,032,957	4.8%	\$ 98,999,300
COMMERCIAL	2,416,488	2,514,491	98,003	4,607,639	4,767,610	159,972	3.5%	21,518,675
LARGE VOLUME	328,555	305,682	(22,874)	670,026	653,624	(16,402)	(2.4%)	3,551,653
PULP MILL	1,612,956	1,602,350	(10,606)	3,208,186	2,974,579	(233,607)	(7.3%)	13,263,201
PRIVATE FIRE	662,291	801,726	139,435	1,324,583	1,563,847	239,264	18.1%	5,409,489
PARKS & IRRIGATION	406,149	399,844	(6,305)	489,031	609,523	120,492	24.6%	6,345,014
WHOLESALE	453,921	517,943	64,022	858,169	1,072,725	214,556	25.0%	4,225,910
<b>TOTAL WATER SALES</b>	<b>17,291,885</b>	<b>18,164,463</b>	<b>872,578</b>	<b>32,560,368</b>	<b>34,077,600</b>	<b>1,517,232</b>	<b>4.7%</b>	<b>153,313,242</b>
<b>OTHER OPERATING REVENUES</b>								
CASCADE WATER ALLIANCE	666,915	666,915	(0)	1,333,831	1,333,830	(1)	(0.0%)	5,278,268
PUBLIC FIRE PROTECTION	789,307	812,680	23,373	1,551,185	1,529,087	(22,098)	(1.4%)	6,442,965
OTHER OPERATING REVENUE	190,000	232,438	42,438	763,753	768,346	4,593	0.6%	2,304,583
OTHER SURCHARGE	15,000	29,631	14,631	30,000	61,408	31,408	104.7%	120,000
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>1,661,222</b>	<b>1,741,664</b>	<b>80,442</b>	<b>3,678,769</b>	<b>3,692,671</b>	<b>13,902</b>	<b>0.4%</b>	<b>14,145,816</b>
<b>TOTAL OPERATING REVENUES</b>	<b>18,953,108</b>	<b>19,906,127</b>	<b>953,019</b>	<b>36,239,136</b>	<b>37,770,270</b>	<b>1,531,134</b>	<b>4.2%</b>	<b>167,459,058</b>
<b>NON-OPERATING REVENUES</b>								
INTEREST	68,750	221,643	152,893	137,500	411,561	274,061	199.3%	600,000
BABS INTEREST FEDERAL SUBSIDY	692,578	708,925	16,347	1,385,156	1,400,761	15,605	1.1%	5,540,624
OTHER NON-OPERATING REVENUE	11,250	47,226	35,976	22,500	59,048	36,548	162.4%	90,000
<b>TOTAL NON-OPERATING REVENUES</b>	<b>772,578</b>	<b>977,795</b>	<b>205,217</b>	<b>1,545,156</b>	<b>1,871,370</b>	<b>326,214</b>	<b>21.1%</b>	<b>6,230,624</b>
<b>TOTAL REVENUES</b>	<b>19,725,686</b>	<b>20,883,922</b>	<b>1,158,236</b>	<b>37,784,292</b>	<b>39,641,640</b>	<b>1,857,348</b>	<b>4.9%</b>	<b>173,689,682</b>
<b>OTHER AVAILABLE FUNDS</b>								
CAPITAL RESERVE FUND - TRANSFER	1,001,372	108,811	(892,561)	2,002,743	110,793	(1,891,950)	(94.5%)	8,010,973
APPROPRIATION FROM FUND BALANCE	1,232,889	-	(1,232,889)	2,465,779	-	(2,465,779)	(100.0%)	9,863,115
<b>TOTAL REVENUES &amp; AVAILABLE FUNDS</b>	<b>\$ 21,959,946</b>	<b>\$ 20,992,733</b>	<b>\$ (967,214)</b>	<b>\$ 42,252,814</b>	<b>\$ 39,752,434</b>	<b>\$ (2,500,380)</b>	<b>(5.9%)</b>	<b>\$ 191,563,770</b>

(1) The budget for residential revenues has been shaped to reflect seasonal variations.



**TACOMA WATER**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**

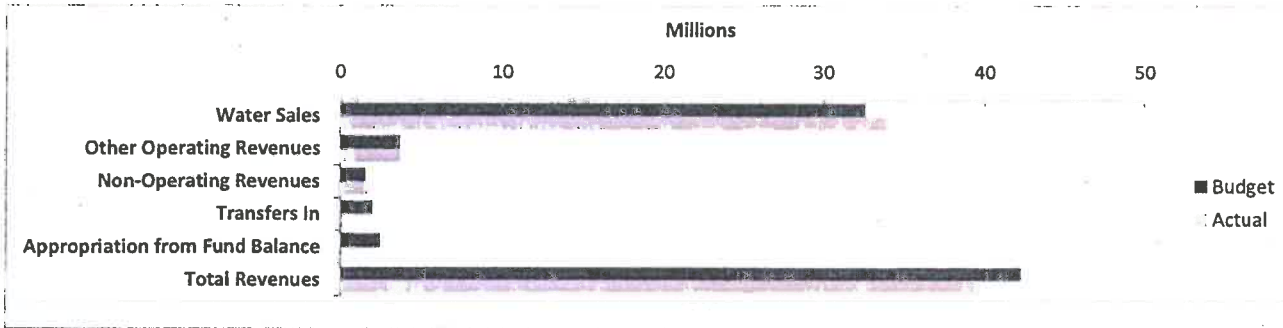
	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b><u>OPERATING EXPENDITURES</u></b>								
<b><u>ADMINISTRATION</u></b>								
PERSONNEL COSTS	\$ 112,900	\$ 156,781	\$ (43,882)	\$ 233,799	\$ 268,088	\$ (34,289)	(14.7%)	\$ 931,382
VACANCY FACTOR	(283,166)	-	(283,166)	(566,333)	-	(566,333)	(100.0%)	(2,265,331)
SUPPLIES, OTHER SERVICES & CHARGES	154,030	(76,193)	230,223	308,060	443,379	(135,319)	(43.9%)	1,446,805
RWSS CRO EXPENSES	1,291,995	1,250,805	41,189	2,583,989	2,463,864	120,125	4.6%	10,341,874
ASSESSMENTS	2,636,935	2,547,759	89,176	5,322,329	5,112,042	210,287	4.0%	20,942,765
GROSS EARNINGS TAX	1,447,684	1,632,837	(185,153)	2,707,026	3,134,389	(427,363)	(15.8%)	13,434,380
OTHER TAXES	1,022,278	1,159,045	(136,767)	1,932,105	2,151,214	(219,109)	(11.3%)	9,308,406
<b>ADMINISTRATION TOTAL</b>	<b>6,382,654</b>	<b>6,671,034</b>	<b>(288,380)</b>	<b>12,520,974</b>	<b>13,572,975</b>	<b>(1,052,001)</b>	<b>(8.4%)</b>	<b>54,140,281</b>
<b><u>DISTRIBUTION ENGINEERING</u></b>								
PERSONNEL COSTS	717,585	583,424	134,161	1,444,169	1,096,604	347,565	24.1%	5,993,541
SUPPLIES, OTHER SERVICES & CHARGES	159,491	65,159	94,332	318,983	88,733	230,249	72.2%	1,170,930
<b>DISTRIBUTION ENGINEERING TOTAL</b>	<b>877,076</b>	<b>648,583</b>	<b>228,493</b>	<b>1,763,151</b>	<b>1,185,338</b>	<b>577,814</b>	<b>32.8%</b>	<b>7,164,471</b>
<b><u>DISTRIBUTION OPERATIONS</u></b>								
PERSONNEL COSTS	2,292,459	2,053,512	238,947	4,595,297	4,291,124	304,173	6.6%	18,532,487
SUPPLIES, OTHER SERVICES & CHARGES	509,696	953,888	(444,192)	1,019,392	1,157,181	(137,788)	(13.5%)	3,958,671
WATER WAREHOUSE	107,922	110,247	(2,325)	215,845	213,423	2,422	1.1%	876,778
DISTRIBUTED WAREHOUSE COSTS	(107,923)	(110,247)	2,325	(215,845)	(213,423)	(2,422)	(1.1%)	(876,778)
<b>DISTRIBUTION OPERATIONS TOTAL</b>	<b>2,802,155</b>	<b>3,007,400</b>	<b>(205,245)</b>	<b>5,614,690</b>	<b>5,448,305</b>	<b>166,385</b>	<b>3.0%</b>	<b>22,491,158</b>
<b><u>WATER QUALITY</u></b>								
PERSONNEL COSTS	1,148,515	975,740	172,776	2,310,531	1,955,974	354,557	15.3%	9,321,038
SUPPLIES, OTHER SERVICES & CHARGES	668,141	647,623	20,517	1,336,282	891,038	445,244	33.3%	5,333,620
<b>WATER QUALITY TOTAL</b>	<b>1,816,656</b>	<b>1,623,363</b>	<b>193,293</b>	<b>3,646,812</b>	<b>2,847,012</b>	<b>799,801</b>	<b>21.9%</b>	<b>14,654,658</b>
<b><u>WATER SUPPLY</u></b>								
PERSONNEL COSTS	1,740,519	1,483,530	256,989	3,499,838	2,951,605	548,232	15.7%	14,171,102
SUPPLIES, OTHER SERVICES & CHARGES	975,824	826,200	149,624	1,951,649	1,230,733	720,916	36.9%	7,183,594
<b>WATER SUPPLY TOTAL</b>	<b>2,716,343</b>	<b>2,309,730</b>	<b>406,613</b>	<b>5,451,487</b>	<b>4,182,339</b>	<b>1,269,148</b>	<b>23.3%</b>	<b>21,354,696</b>



**TACOMA WATER**  
 2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT  
 JUNE 30, 2017

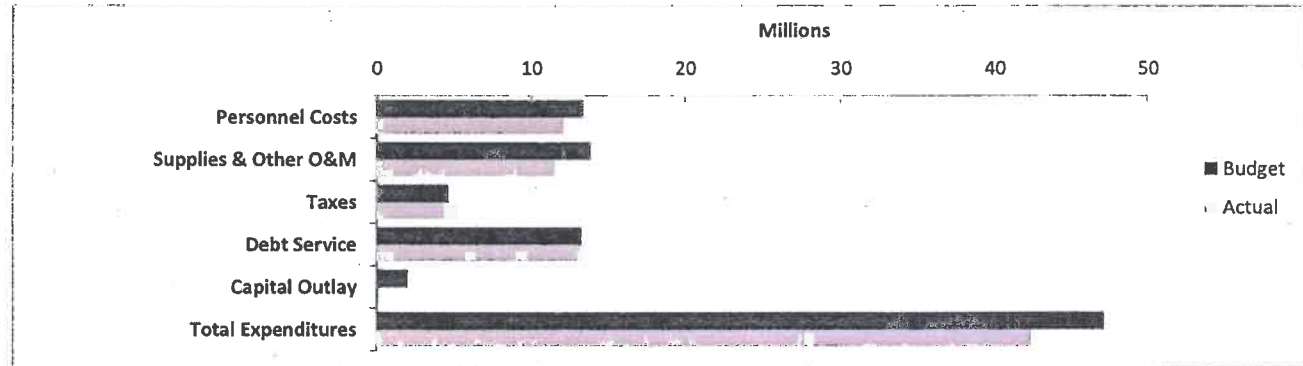
	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>ASSET &amp; INFORMATION MANAGEMENT</b>								
PERSONNEL COSTS	\$ 698,258	\$ 563,933	\$ 134,325	\$ 1,396,516	\$ 1,118,023	\$ 278,493	19.9%	\$ 5,802,799
SUPPLIES, OTHER SERVICES & CHARGES	430,807	90,500	340,307	861,615	108,864	752,751	87.4%	2,355,959
<b>ASSET &amp; INFORMATION MANAGEMENT</b>	<b>1,129,065</b>	<b>654,433</b>	<b>474,632</b>	<b>2,258,131</b>	<b>1,226,886</b>	<b>1,031,244</b>	<b>45.7%</b>	<b>8,158,758</b>
<b>RATES &amp; FINANCIAL PLANNING</b>								
PERSONNEL COSTS	234,452	198,475	35,976	471,804	400,710	71,094	15.1%	2,035,045
SUPPLIES, OTHER SERVICES & CHARGES	67,619	29,603	38,016	135,238	40,901	94,337	69.8%	540,752
<b>RATES &amp; FINANCIAL PLANNING TOTAL</b>	<b>302,071</b>	<b>228,078</b>	<b>73,992</b>	<b>607,042</b>	<b>441,611</b>	<b>165,431</b>	<b>27.3%</b>	<b>2,575,797</b>
<b>OPERATION &amp; MAINTENANCE TOTAL</b>	<b>\$ 16,026,020</b>	<b>\$ 15,142,622</b>	<b>\$ 883,399</b>	<b>\$ 31,862,287</b>	<b>\$ 28,904,465</b>	<b>\$ 2,957,822</b>	<b>9.3%</b>	<b>\$ 130,539,819</b>
DEBT SERVICE	6,631,557	6,685,856	(54,299)	13,263,355	13,371,944	(108,589)	(0.8%)	53,012,978
CAPITAL OUTLAY - CAPITAL RESERVE FUND	1,001,372	108,811	892,561	2,002,743	110,793	1,891,950	94.5%	8,010,973
<b>TOTAL OPERATING FUND EXPENDITURES</b>	<b>\$ 23,658,949</b>	<b>\$ 21,937,289</b>	<b>\$ 1,721,660</b>	<b>\$ 47,128,385</b>	<b>\$ 42,387,203</b>	<b>\$ 4,741,182</b>	<b>10.1%</b>	<b>\$ 191,563,770</b>

# Tacoma Water Revenues



	01/17 - 06/17 Budget	01/17 - 06/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Water Sales	\$32,560,368	\$34,077,600	105%	\$153,313,242	22%
Other Operating Revenues	3,678,769	3,692,671	100%	14,145,816	26%
Non-Operating Revenues	1,545,156	1,871,370	121%	6,230,624	30%
Transfers In	2,002,743	110,793	6%	8,010,973	1%
Appropriation from Fund Balance	2,465,779	0	0%	9,863,115	0%
<b>Total Revenues</b>	<b>\$42,252,814</b>	<b>\$39,752,434</b>	<b>94%</b>	<b>\$191,563,770</b>	<b>21%</b>

# Tacoma Water Expenditures



	01/17 - 06/17 Budget	01/17 - 06/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Personnel Costs	\$13,385,621	\$12,082,129	90%	\$54,522,063	22%
Supplies & Other O&M	13,837,536	11,536,734	83%	53,274,970	22%
Taxes	4,639,131	5,285,603	114%	22,742,786	23%
Debt Service	13,263,355	13,371,944	101%	53,012,978	25%
Capital Outlay	2,002,743	110,793	6%	8,010,973	1%
<b>Total Expenditures</b>	<b>\$47,128,385</b>	<b>\$42,387,203</b>	<b>90%</b>	<b>\$191,563,770</b>	<b>22%</b>

25.0% of Biennial Budget Completed





**TACOMA RAIL**  
 2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT  
 JUNE 30, 2017

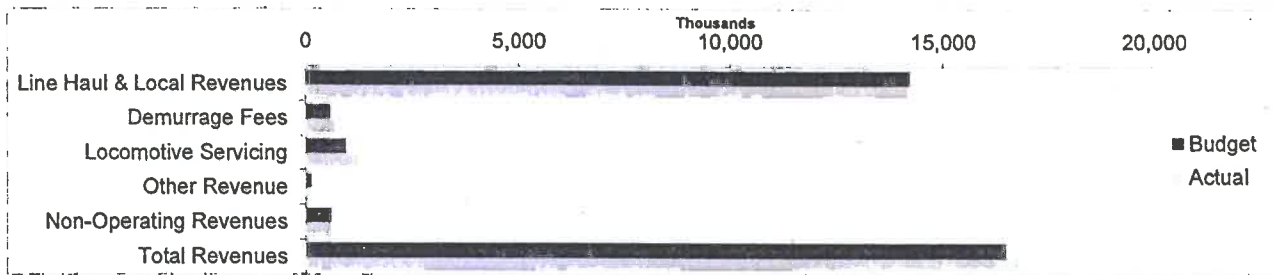
	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 19,037</b>	<b>\$ (162,407)</b>	<b>\$ (181,444)</b>	<b>\$ (100,353)</b>	<b>\$ 1,287,521</b>	<b>\$ 1,387,874</b>		
<b>OPERATING REVENUES</b>								
SWITCHING REVENUES								
LINE HAULS AND LOCAL	\$ 7,248,140	\$ 6,702,963	\$ (545,176)	\$ 14,218,864	\$ 14,180,814	\$ (38,050)	(0.3%)	\$ 57,727,884
DEMURRAGE FEES	287,500	330,500	43,000	575,000	665,559	90,559	15.7%	2,300,000
<b>TOTAL SWITCHING REVENUES</b>	<b>7,535,640</b>	<b>7,033,463</b>	<b>(502,176)</b>	<b>14,793,864</b>	<b>14,846,372</b>	<b>52,508</b>	<b>0.4%</b>	<b>60,027,884</b>
LOCOMOTIVE SERVICING	466,164	594,860	128,696	932,328	1,244,058	311,730	33.4%	3,729,312
OTHER REVENUES	65,250	26,511	(38,739)	130,500	126,256	(4,244)	(3.3%)	522,000
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>531,414</b>	<b>621,371</b>	<b>89,957</b>	<b>1,062,828</b>	<b>1,370,314</b>	<b>307,486</b>	<b>28.9%</b>	<b>4,251,312</b>
<b>TOTAL OPERATING REVENUES</b>	<b>8,067,054</b>	<b>7,654,835</b>	<b>(412,219)</b>	<b>15,856,692</b>	<b>16,216,686</b>	<b>359,994</b>	<b>2.3%</b>	<b>64,279,196</b>
<b>NON-OPERATING REVENUES</b>								
RENT AND MISCELLANEOUS INCOME	270,000	304,984	34,984	540,000	532,375	(7,625)	(1.4%)	2,160,000
INTEREST	25,500	24,673	(827)	51,000	43,970	(7,030)	(13.8%)	204,000
<b>TOTAL NON-OPERATING REVENUES</b>	<b>295,500</b>	<b>329,657</b>	<b>34,157</b>	<b>591,000</b>	<b>576,345</b>	<b>(14,655)</b>	<b>(2.5%)</b>	<b>2,364,000</b>
<b>TOTAL REVENUES</b>	<b>\$ 8,362,554</b>	<b>\$ 7,984,491</b>	<b>\$ (378,062)</b>	<b>\$ 16,447,692</b>	<b>\$ 16,793,031</b>	<b>\$ 345,339</b>	<b>2.1%</b>	<b>\$ 66,643,196</b>



**TACOMA RAIL**  
 2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT  
**JUNE 30, 2017**

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>OPERATING EXPENDITURES</b>								
<b>ADMINISTRATION</b>								
PERSONNEL COSTS	\$ 602,481	\$ 568,220	\$ 34,261	\$ 1,229,759	\$ 1,188,669	\$ 41,090	3.3%	\$ 4,951,170
SUPPLIES, OTHER SERVICES & CHARGES	266,513	332,873	(66,360)	533,026	560,614	(27,588)	(5.2%)	2,037,958
ASSESSMENTS	418,108	405,746	12,362	854,442	812,678	41,765	4.9%	3,378,206
VOLUME INCENTIVE	625,000	375,001	249,999	1,250,000	1,250,002	(2)	(0.0%)	5,000,000
GROSS EARNINGS TAX	669,990	631,973	38,017	1,313,533	1,338,059	(24,526)	(1.9%)	5,331,455
STATE TAX	121,149	106,635	14,514	237,517	227,947	9,570	4.0%	964,188
<b>ADMINISTRATION TOTAL</b>	<b>2,703,241</b>	<b>2,420,448</b>	<b>282,793</b>	<b>5,418,277</b>	<b>5,377,968</b>	<b>40,309</b>	<b>0.7%</b>	<b>21,662,977</b>
<b>OPERATIONS</b>								
PERSONNEL COSTS	2,488,373	2,523,916	(35,544)	4,991,746	5,120,508	(128,763)	(2.6%)	20,282,828
SUPPLIES, OTHER SERVICES & CHARGES	348,897	517,684	(168,787)	697,794	862,775	(164,981)	(23.6%)	2,808,830
<b>OPERATIONS TOTAL</b>	<b>2,837,270</b>	<b>3,041,600</b>	<b>(204,330)</b>	<b>5,689,539</b>	<b>5,983,283</b>	<b>(293,744)</b>	<b>(5.2%)</b>	<b>23,091,658</b>
<b>MECHANICAL</b>								
PERSONNEL COSTS	511,112	499,810	11,303	1,023,725	993,274	30,451	3.0%	4,160,240
SUPPLIES, OTHER SERVICES & CHARGES	409,821	344,047	65,774	819,641	706,977	112,664	13.7%	3,289,195
FUEL	350,000	427,709	(77,709)	700,000	866,956	(166,956)	(23.9%)	2,900,000
<b>MECHANICAL TOTAL</b>	<b>1,270,933</b>	<b>1,271,565</b>	<b>(632)</b>	<b>2,543,366</b>	<b>2,567,207</b>	<b>(23,841)</b>	<b>(0.9%)</b>	<b>10,349,435</b>
<b>CONSTRUCTION</b>								
PERSONNEL COSTS	261,113	225,838	35,275	528,226	499,749	28,476	5.4%	2,149,577
SUPPLIES, OTHER SERVICES & CHARGES	417,631	322,499	95,132	835,261	535,122	300,139	35.9%	3,291,121
<b>CONSTRUCTION TOTAL</b>	<b>678,743</b>	<b>548,337</b>	<b>130,407</b>	<b>1,363,487</b>	<b>1,034,872</b>	<b>328,615</b>	<b>24.1%</b>	<b>5,440,698</b>
<b>OPERATION &amp; MAINTENANCE TOTAL</b>	<b>\$ 7,490,188</b>	<b>\$ 7,281,950</b>	<b>\$ 208,238</b>	<b>\$ 15,014,669</b>	<b>\$ 14,963,330</b>	<b>\$ 51,339</b>	<b>0.3%</b>	<b>\$ 60,544,768</b>
LONG-TERM DEBT	316,011	316,010	1	458,740	383,697	75,043	16.4%	1,799,885
(1) CAPITAL OUTLAY - OPERATING FUND	537,318	548,938	(11,620)	1,074,636	158,483	916,153	85.3%	4,298,543
<b>TOTAL OPERATING FUND EXPENDITURES</b>	<b>\$ 8,343,516</b>	<b>\$ 8,146,898</b>	<b>\$ 196,618</b>	<b>\$ 16,548,045</b>	<b>\$ 15,505,509</b>	<b>\$ 1,042,535</b>	<b>6.3%</b>	<b>\$ 66,643,196</b>

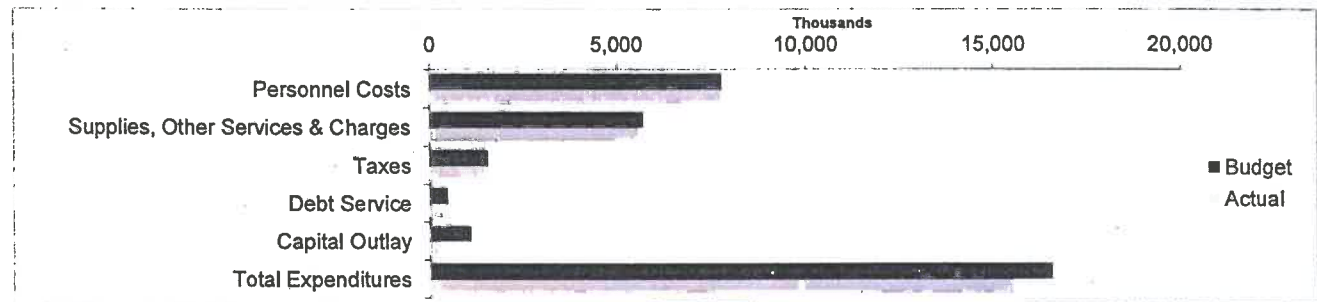
(1) Reflects a timing difference between capital outlay expenditures and reimbursements.



## Tacoma Rail Revenues

	01/17 - 06/17 Budget	01/17 - 06/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Line Haul & Local Revenues	\$14,218,864	\$14,180,814	100%	\$57,727,884	25%
Demurrage Fees	575,000	665,559	116%	2,300,000	29%
Locomotive Servicing	932,328	1,244,058	133%	3,729,312	33%
Other Revenue	130,500	126,256	97%	522,000	24%
Non-Operating Revenues	591,000	576,345	98%	2,364,000	24%
<b>Total Revenues</b>	<b>\$16,447,692</b>	<b>\$16,793,031</b>	<b>102%</b>	<b>\$66,643,196</b>	<b>25%</b>

## Tacoma Rail Expenditures

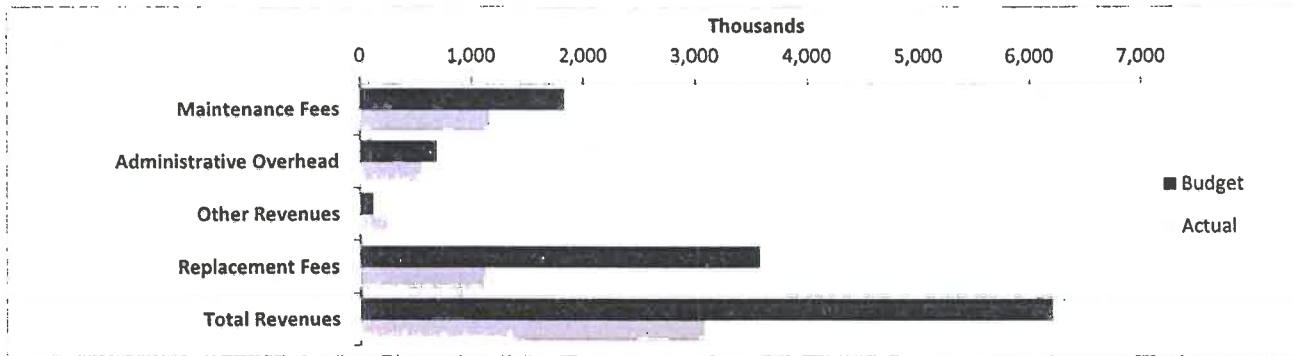


	01/17 - 06/17 Budget	01/17 - 06/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Personnel Costs	\$7,773,455	\$7,802,199	100%	\$31,543,815	25%
Supplies, Other Services & Charges	5,690,165	5,595,125	98%	22,705,310	25%
Taxes	1,551,050	1,566,006	101%	6,295,643	25%
Debt Service	458,740	383,697	84%	1,799,885	21%
Capital Outlay	1,074,636	158,483	15%	4,298,543	4%
<b>Total Expenditures</b>	<b>\$16,548,045</b>	<b>\$15,505,509</b>	<b>94%</b>	<b>\$66,643,196</b>	<b>23%</b>

25.0% of Biennial Budget Completed

**TPU FLEET SERVICES FUND**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**

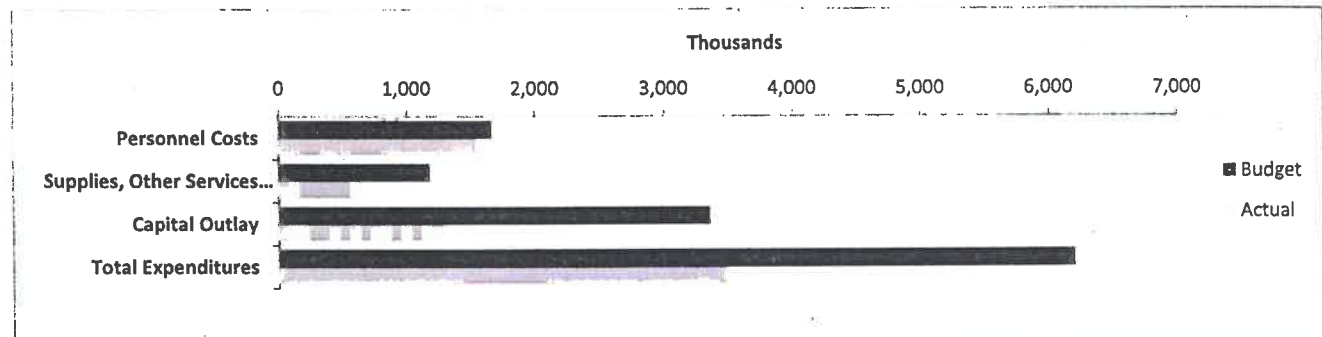
	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE/ (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE/ (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 1,315</b>	<b>\$ 264,509</b>	<b>\$ 263,194</b>	<b>\$ (2,441)</b>	<b>\$ (405,847)</b>	<b>\$ (403,407)</b>		
<b>OPERATING REVENUES</b>								
MAINTENANCE REVENUE	\$ 913,206	\$ 744,818	\$ (168,387)	\$ 1,826,411	\$ 1,160,557	\$ (665,854)	(36.5%)	\$ 7,288,786
ADMINISTRATIVE OVERHEAD	343,174	344,558	1,384	686,348	553,130	(133,218)	(19.4%)	2,745,393
FUEL AND FUEL LOADING	13,750	14,010	260	27,500	28,441	941	3.4%	110,000
POOL CAR RENTAL	28,125	30,649	2,524	56,250	58,862	2,612	4.6%	225,000
<b>TOTAL OPERATING REVENUES</b>	<b>1,298,255</b>	<b>1,134,035</b>	<b>(164,220)</b>	<b>2,596,509</b>	<b>1,800,991</b>	<b>(795,519)</b>	<b>(30.6%)</b>	<b>10,369,179</b>
<b>OTHER REVENUES</b>								
INTEREST INCOME	15,625	13,932	(1,693)	31,250	22,462	(8,788)	(28.1%)	125,000
OTHER REVENUE	-	13,604	13,604	-	133,807	133,807	-	-
<b>TOTAL REVENUES</b>	<b>1,313,880</b>	<b>1,161,571</b>	<b>(152,308)</b>	<b>2,627,759</b>	<b>1,957,260</b>	<b>(670,499)</b>	<b>(25.5%)</b>	<b>10,494,179</b>
<b>OTHER AVAILABLE FUNDS</b>								
CAPITAL REPLACEMENT FEES	1,783,237	1,080,429	(702,808)	3,566,474	1,118,945	(2,447,529)	(68.6%)	14,265,897
<b>TOTAL REVENUES AND AVAILABLE FUNDS</b>	<b>\$ 3,097,117</b>	<b>\$ 2,242,000</b>	<b>\$ (855,116)</b>	<b>\$ 6,194,234</b>	<b>\$ 3,076,206</b>	<b>\$ (3,118,028)</b>	<b>(50.3%)</b>	<b>\$ 24,760,076</b>
<b>OPERATING EXPENDITURES</b>								
<b>REPAIRS AND SERVICING</b>								
PERSONNEL COSTS	\$ 629,486	\$ 567,100	\$ 62,386	\$ 1,258,973	\$ 1,151,173	\$ 107,800	8.6%	\$ 4,985,001
GENERAL SUPPLIES & EXPENSE	98,885	81,478	17,407	197,771	185,729	12,042	6.1%	795,036
<b>REPAIRS AND SERVICING TOTAL</b>	<b>728,372</b>	<b>648,578</b>	<b>79,793</b>	<b>1,456,743</b>	<b>1,336,901</b>	<b>119,842</b>	<b>8.2%</b>	<b>5,780,037</b>
<b>STORES OPERATION</b>								
PERSONNEL COSTS	74,843	71,017	3,826	149,686	144,856	4,830	3.2%	608,092
GENERAL SUPPLIES & EXPENSE	10,625	12,824	(2,199)	21,251	7,374	13,876	65.3%	85,442
<b>STORES OPERATION TOTAL</b>	<b>85,468</b>	<b>83,841</b>	<b>1,628</b>	<b>170,936</b>	<b>152,230</b>	<b>18,706</b>	<b>10.9%</b>	<b>693,534</b>
<b>ADMINISTRATION</b>								
PERSONNEL COSTS	128,525	126,420	2,105	257,050	251,547	5,503	2.1%	1,050,360
GENERAL SUPPLIES & EXPENSE	431,691	186,680	245,012	868,454	405,666	462,788	53.3%	3,462,185
<b>MOTOR POOL</b>								
GENERAL SUPPLIES & EXPENSE	44,495	16,606	27,889	88,990	50,849	38,142	42.9%	355,961
<b>ADMINISTRATION TOTAL</b>	<b>604,712</b>	<b>329,706</b>	<b>275,006</b>	<b>1,214,495</b>	<b>708,062</b>	<b>506,433</b>	<b>41.7%</b>	<b>4,868,506</b>
<b>OPERATION &amp; MAINTENANCE TOTAL</b>	<b>\$ 1,418,552</b>	<b>\$ 1,062,124</b>	<b>\$ 356,427</b>	<b>\$ 2,842,174</b>	<b>\$ 2,197,193</b>	<b>\$ 644,981</b>	<b>22.7%</b>	<b>\$ 11,342,076</b>
CAPITAL OUTLAY	1,677,250	915,367	761,883	3,354,500	1,284,860	2,069,640	61.7%	13,418,000
<b>TOTAL CURRENT FUND EXPENDITURES</b>	<b>\$ 3,095,802</b>	<b>\$ 1,977,491</b>	<b>\$ 1,118,310</b>	<b>\$ 6,196,674</b>	<b>\$ 3,482,053</b>	<b>\$ 2,714,621</b>	<b>43.8%</b>	<b>\$ 24,760,076</b>



## TPU Fleet Services Fund Revenues

	01/17 - 06/17 Budget	01/17 - 06/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Maintenance Fees	\$1,826,411	\$1,160,557	64%	\$7,288,786	16%
Administrative Overhead	686,348	553,130	81%	2,745,393	20%
Other Revenues	115,000	243,573	212%	460,000	53%
Replacement Fees	3,566,474	1,118,945	31%	14,265,897	8%
<b>Total Revenues</b>	<b>\$6,194,234</b>	<b>\$3,076,206</b>	<b>50%</b>	<b>\$24,760,076</b>	<b>12%</b>

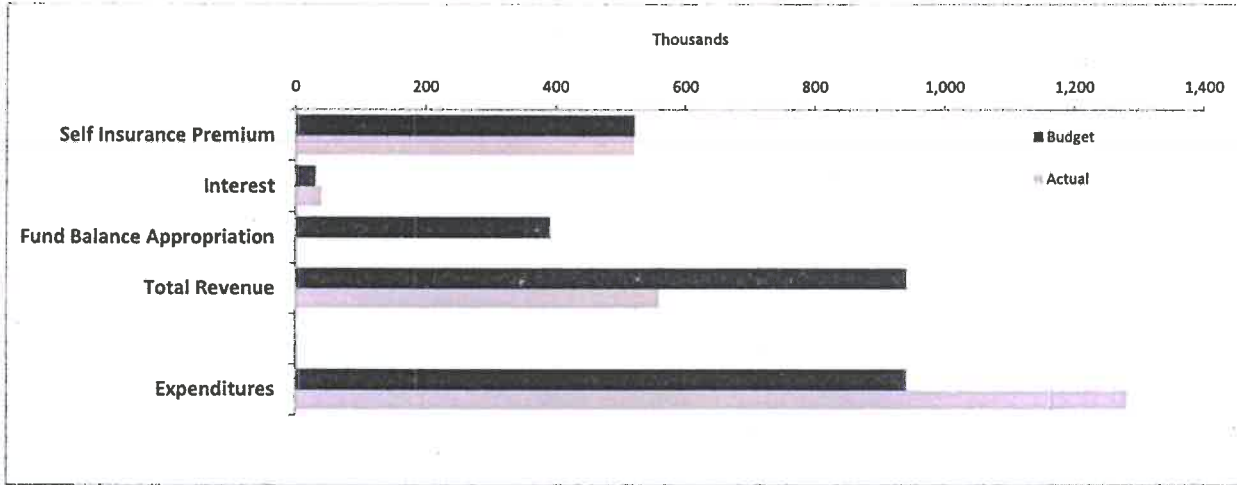
## TPU Fleet Services Fund Expenditures



	01/17 - 06/17 Budget	01/17 - 06/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Personnel Costs	\$1,665,709	\$1,547,543	93%	\$6,643,452	23%
Supplies, Other Services & Charges	1,176,466	649,650	55%	4,698,624	14%
Capital Outlay	3,354,500	1,284,860	38%	13,418,000	10%
<b>Total Expenditures</b>	<b>\$6,196,674</b>	<b>\$3,482,053</b>	<b>56%</b>	<b>\$24,760,076</b>	<b>14%</b>

25.0% of Biennial Budget Completed

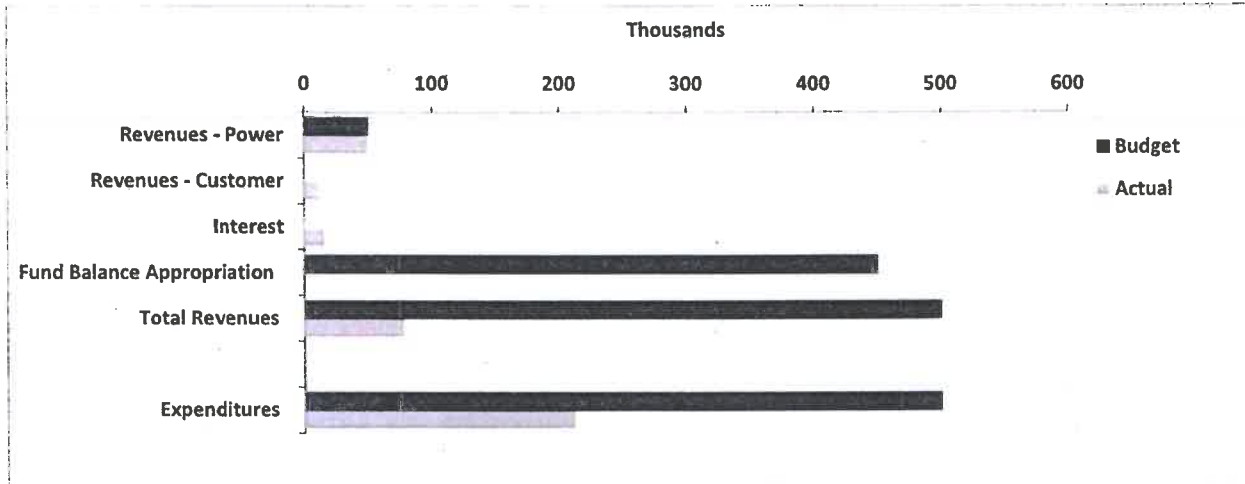
**TPU SELF INSURANCE FUND**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**



	1/17 - 6/17 Budget	1/17 - 6/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Self Insurance Premium	\$520,000	\$520,000	100%	\$2,080,000	25%
Interest	30,000	39,456	132%	120,000	33%
Fund Balance Appropriation	390,564	-	0%	1,562,254	0%
Total Revenue	\$940,564	\$559,456	59%	\$3,762,254	15%
Expenditures	\$940,305	\$1,281,370	136%	\$3,762,254	34%

25.0% of Biennial Budget Completed

**TPU FAMILY NEED FUND**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**



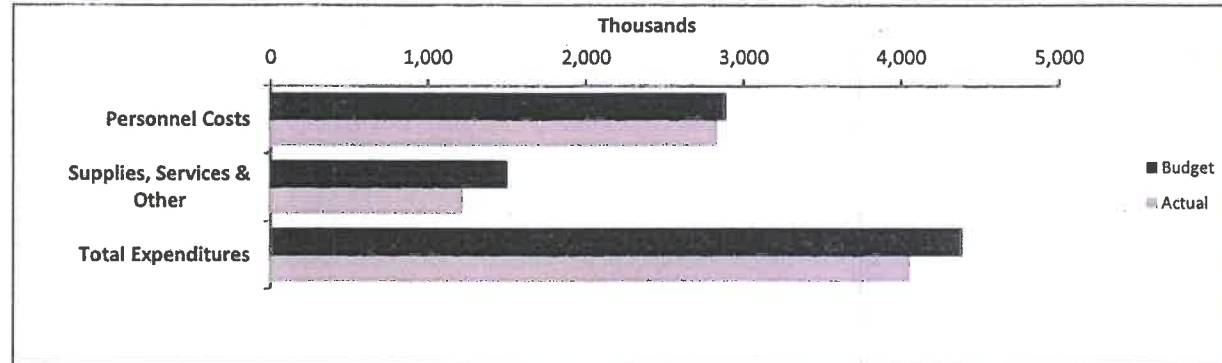
	1/17 - 6/17 Budget	1/17 - 6/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Revenues - Power	\$50,000	\$50,000	100%	\$200,000	25%
Revenues - Customer	-	11,655	N/A	N/A	N/A
Interest	-	16,208	N/A	N/A	N/A
Fund Balance Appropriation	450,000	-	N/A	1,800,000	N/A
Total Revenues	\$500,000	\$77,863	16%	\$2,000,000	4%
Expenditures	\$500,000	\$212,259	42%	\$2,000,000	11%

25.0% of Biennial Budget Completed

**TPU ADMINISTRATIVE OFFICES**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
DIRECTOR'S OFFICE	\$ 331,203	\$ 325,923	\$ 5,280	\$ 682,620	\$ 739,148	\$ (56,527)	(8.3%)	\$ 2,742,805
MANAGEMENT SERVICES	424,810	392,186	32,625	853,838	791,299	62,539	7.3%	3,476,552
PUBLIC AFFAIRS OFFICE	1,423,811	1,290,220	133,591	2,850,756	2,523,578	327,178	11.5%	11,446,879
<b>TOTAL ADMIN OFFICES</b>	<b>\$ 2,179,824</b>	<b>\$ 2,008,328</b>	<b>\$ 171,496</b>	<b>\$ 4,387,214</b>	<b>\$ 4,054,024</b>	<b>\$ 333,190</b>	<b>7.6%</b>	<b>\$ 17,666,236</b>

## TPU Administrative Offices Expenditures



	1/17 - 6/17 Budget	1/17 - 6/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Personnel Costs	2,885,996	2,830,701	98%	11,790,018	24%
Supplies, Services & Other	1,501,217	1,223,323	81%	5,876,218	21%
<b>Total Expenditures</b>	<b>\$4,387,214</b>	<b>\$4,054,024</b>	<b>92%</b>	<b>\$17,666,236</b>	<b>23%</b>

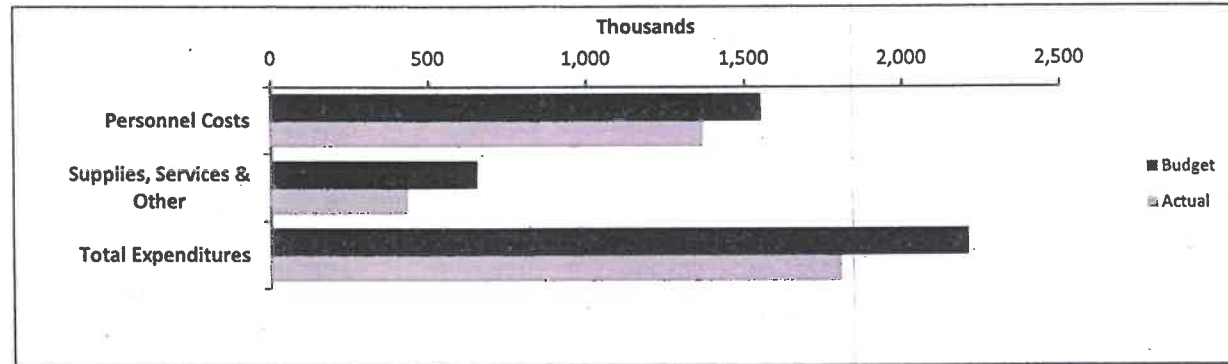
25.0% of Biennial Budget Completed



**TPU SUPPORT SERVICES**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
TPU REAL PROPERTY SERVICES	\$ 255,977	\$ 249,063	\$ 6,914	\$ 512,586	\$ 509,104	\$ 3,482	0.7%	\$ 2,075,994
TPU IT DEDICATED RESOURCES	384,284	388,557	(4,272)	770,106	697,261	72,846	9.5%	3,125,597
TPU UTS CS SOFTWARE SUPPORT	350,412	269,799	80,613	700,824	472,757	228,067	32.5%	2,833,970
TPU COPIER SERVICES	111,721	82,658	29,064	223,443	126,082	97,360	43.6%	893,770
<b>TOTAL TPU SUPPORT SERVICES</b>	<b>\$ 1,102,394</b>	<b>\$ 990,076</b>	<b>\$ 112,318</b>	<b>\$ 2,206,958</b>	<b>\$ 1,805,204</b>	<b>\$ 401,755</b>	<b>18.2%</b>	<b>\$ 8,929,331</b>

## TPU Support Services Expenditures



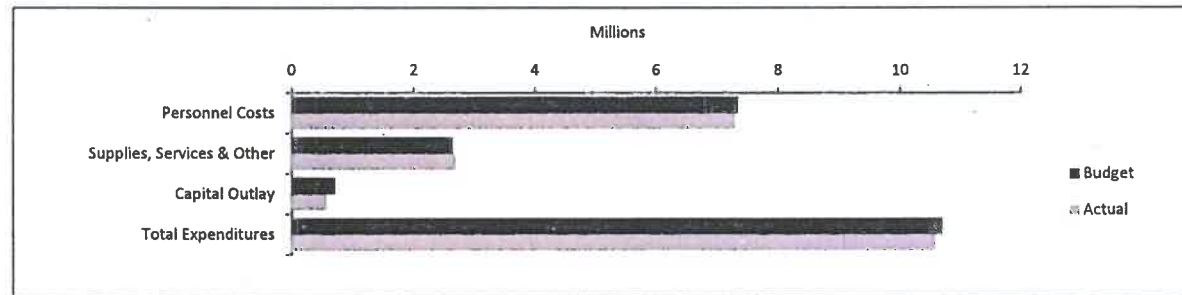
	1/17 - 6/17 Budget	1/17 - 6/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Biennial Budget
Personnel Costs	\$1,553,119	\$1,370,411	88%	\$6,306,576	22%
Supplies, Services & Other	653,840	434,792	66%	2,622,755	17%
Total Expenditures	\$2,206,958	\$1,805,204	82%	\$8,929,331	20%

25.0% of Biennial Budget Completed

**TPU CUSTOMER SERVICES**  
**2017/2018 BIENNIUM BUDGET PERFORMANCE REPORT**  
**JUNE 30, 2017**

	CURRENT QUARTER			BIENNIUM TO DATE				BIENNIUM
	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	BUDGET	ACTUAL	FAVORABLE / (UNFAVORABLE)	% Fav/(Unfav)	BUDGET
<b>CUSTOMER SERVICES</b>								
SUPPORT SERVICES	\$ 137,463	\$ 164,050	\$ (26,587)	\$ 275,426	\$ 355,692	\$ (80,266)	(29.1%)	\$ 1,116,626
SWITCHBOARD	23,286	21,623	1,662	46,571	44,959	1,612	3.5%	187,764
ADMINISTRATION	579,764	650,881	(71,117)	1,182,408	1,249,908	(67,500)	(5.7%)	4,680,372
PERFORMANCE SOLUTIONS	240,434	183,945	56,489	480,868	425,771	55,098	11.5%	1,963,214
CUSTOMER SERVICE TRAINING	117,759	100,979	16,780	235,518	273,342	(37,824)	(16.1%)	952,603
OPERATIONS ADMINISTRATION	158,913	161,844	(2,931)	324,123	322,518	1,604	0.5%	1,405,904
MAIL SERVICES	488,776	448,931	39,845	980,052	866,418	113,634	11.6%	3,939,100
FIELD INVESTIGATION	526,654	528,958	(2,304)	1,053,308	1,027,025	26,283	2.5%	4,259,012
METER READING	440,506	484,994	(44,487)	881,663	919,227	(37,565)	(4.3%)	3,570,666
PAYGO	67,959	65,698	2,260	135,917	129,005	6,913	5.1%	549,455
CUSTOMER SOLUTIONS	115,538	141,902	(26,364)	231,926	280,802	(48,876)	(21.1%)	937,266
PHONE SERVICES	850,283	852,941	(2,658)	1,700,565	1,690,351	10,214	0.6%	6,926,795
LOBBY SERVICES	245,305	236,213	9,092	490,610	491,119	(509)	(0.1%)	1,988,804
BACK OFFICE	461,775	433,836	27,939	923,550	990,222	(66,672)	(7.2%)	3,741,341
BUSINESS SOLUTIONS	146,118	131,049	15,069	292,237	248,877	43,360	14.8%	1,181,935
BUSINESS OFFICE ADMINISTRATION	372,100	318,162	53,938	745,200	679,137	66,063	8.9%	3,025,911
CAPITAL OUTLAY	354,375	359,870	(5,495)	708,750	579,626	129,124	18.2%	2,835,000
<b>CUSTOMER SERVICES TOTAL</b>	<b>\$ 5,327,007</b>	<b>\$ 5,285,877</b>	<b>\$ 41,131</b>	<b>\$ 10,688,692</b>	<b>\$ 10,573,999</b>	<b>\$ 114,693</b>	<b>1.1%</b>	<b>\$ 43,261,768</b>

## TPU Customer Services Expenditures



	1/17 - 6/17 Budget	1/17 - 6/17 Actual	Actual vs Budget To Date	Biennial Budget	Actual vs Bien. Budget
Personnel Costs	\$7,342,544	\$7,302,262	99%	\$29,936,256	24%
Supplies, Services & Other	2,637,398	2,692,110	102%	10,490,512	26%
Capital Outlay	708,750	579,626	82%	2,835,000	20%
<b>Total Expenditures</b>	<b>\$10,688,692</b>	<b>\$10,573,999</b>	<b>99%</b>	<b>\$43,261,768</b>	<b>24%</b>

25.0% of Biennial Budget Completed