



APPROVED 2-11-15

City of Tacoma
Public Utility Board Meeting
January 28, 2015
6:30 p.m.

Mr. Jones called the Public Utility Board meeting to order at 6:30 p.m. at the Public Utilities Administration Building.

Present: Woodrow Jones, David Nelson, Bryan Flint, Monique Trudnowski, Mark Patterson

The meeting was quorate.

Minutes of the Previous Meetings

Mr. Flint moved that the minutes of the previous meetings be adopted; seconded by Mr. Patterson. Voice vote was taken and carried. The minutes were declared adopted and made part of the record.

Recognitions

Kelli Boettger, TPU Toastmasters President, and Tom Arter, TPU Toastmasters Vice-President of Membership, made comments recognizing the 90th anniversary of Toastmasters and the 33rd year of Toastmasters at TPU. The advantages gained by TPU employees participating in Toastmasters were described. Board Chair Jones made positive remarks about the benefits of the Toastmasters program at TPU and encouraged membership.

Comments from the Public

There were no comments by the public.

Consent Agenda

There were no items on the consent agenda.

Regular Agenda

D-1 Resolution U-10744 – Award contracts and approve purchases:

1. Increase contracts with Associated Petroleum Products, Inc., and Wilson Oil, Inc., dba Wilcox & Flegal for the purchase of bulk fuel including a keep-full delivery service (\$3,365,874.13; cumulative total \$10,016,191.13, plus applicable sales tax; and \$470,889.80; cumulative total \$1,113,163.80, plus applicable sales tax, respectively);
2. Award contract to John Deere Construction Retail Sales for the purchase of one new John Deere 160GLC Excavator (\$250,745.71, plus sales tax);
3. Award three-year contract to G&W Electric Company for the purchase of 15kV 600 amp submersible switchgear on an as needed basis (\$410,586 plus the option for two additional one-year renewal periods for a cumulative total of \$696,750, plus sales tax);

4. Award contract to Potelco, Inc., Wilson Construction Co., and Magnum Power, LLC, for Transmission and Distribution augmented crew services on an as needed basis (combined total of \$5 million, plus applicable sales tax; work to vary based on experience, performance, availability, and bid price);
5. Award contract to United Sales Associates and Summit Electric Sales for the supply of high voltage circuit breakers and circuit switchers (\$1,227,115 and \$41,000, plus applicable sales tax, respectively);
6. Award contract to Anchor QEA for the Cushman Floating Surface Collector downstream migrant smolt evaluation (one year contract plus the option for two additional one-year renewal periods for a cumulative total of \$1,450,000 plus sales tax);
7. Award contract to Madsen Electric for the replacement of the motor control centers at the North Fork wells (\$270,896, plus applicable sales tax).

Mr. Flint moved to adopt the resolution; seconded by Mr. Patterson.

Upon Board request, Dean Ainardi, Interim Fleet Manager, provided clarification on items one and two. Roberta Cox, Resource Planning Coordinator, Saul Kirkman, Professional Engineer, and Matt Bleich, Fisheries Biologist, provided clarification on items four, five and six respectively.

Voice vote was taken and carried. The resolution was declared adopted.

D-2 Resolution U-10745 – Authorize execution of a collective bargaining agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Supervisors' Unit.

Mr. Flint moved to adopt the resolution; seconded by Mr. Patterson.

Tara Schaak, Labor Negotiator, summarized the resolution. The resolution recommends approval of the 2015 Collective Bargaining Agreement between the City of Tacoma and the International Brotherhood of Electrical Workers (IBEW), Local 483, Supervisors' Unit. The agreement covers approximately 13 budgeted, full-time equivalent positions and is anticipated to be considered by the City Council on February 10, 2015.

Voice vote was taken and carried. The resolution was declared adopted.

D-3 Resolution U-10746 – Authorize execution of a collective bargaining agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Clerical Unit.

Mr. Flint moved to adopt the resolution; seconded by Mr. Patterson.

Tara Schaak, Labor Negotiator, summarized the resolution. The resolution recommends approval of the 2015 Collective Bargaining Agreement between the City of Tacoma and the International Brotherhood of Electrical Workers (IBEW), Local 483, Clerical Unit. The agreement covers approximately 169 budgeted, full-time equivalent positions and is anticipated to be considered by the City Council on February 10, 2015.

Voice vote was taken and carried. The resolution was adopted.

D-4 Resolution U-10747 – Authorize execution of Amendment No. 2 to retain Sitecrafting, Inc., as TPU’s website vendor and allocate funds for a redesign and ongoing maintenance.

Mr. Flint moved to adopt the resolution; seconded by Mr. Patterson.

Chris Gleason, Community and Media Services Manager, summarized the resolution. Sitecrafting, Inc., is the local firm responsible for creation, development, and programming of mytpu.org and clickcabletv.com, TPU’s two customer-facing websites. This contract would cover ongoing maintenance and development work for both the TPU and Click! websites. Ms. Gleason provided clarification upon request.

Voice vote was taken and carried. The resolution was adopted.

D-5 Resolution U-10748 – Authorize proposed revisions made to the 2003 version of the Customer Service Policies.

Mr. Flint moved to adopt the resolution; seconded by Mr. Patterson.

John Hoffman, Customer Services Manager, summarized the resolution. Customer Services policies were reviewed to reflect business and process changes. In 2011, a cross-division team with participation from Power, Water, Environmental Services, Customer Services, and Legal, completed a review of the existing policy document. The proposed revisions include clarification for customers and staff on local, regional, and federal regulatory changes ensuring consistency and alignment with newer customer-focused practices, business needs, revenue protection, and operational efficiencies. Mr. Hoffman provided clarification upon request to the Board.

Voice vote was taken and carried. The resolution was adopted.

D-6 Motion 15-01 – Authorize cancellation of debt owed by Peninsula Light Company to Tacoma Power for unpaid permit fees.

Mr. Flint moved to approve the motion; seconded by Mr. Patterson.

Gloria Fletcher, Sr. Real Estate Officer, stated in 1999, 2001, and 2002, Tacoma Power granted Peninsula Light Company land use permits with fees totaling \$8,331.38 per year with escalators and adjustments. In 2006 and 2007, contract setup errors in SAP caused the annual invoices to no longer automatically generate. Upon identifying the issue in 2014, an invoice was issued in the amount of \$94,303.67. Due to the six year statute of limitations under RCW 4.16.040(1), \$32,284.27 of permit fees and leasehold excise taxes are not legally enforceable and this received concurrence by Legal. Board Members inquired how many other unbilled fees may exist in the Real Property office. Ms. Fletcher stated historical files are being reviewed for other inaccuracies.

Voice vote was taken and carried. The motion was approved.

D-7 Resolution U-10749 – Authorize Tacoma Power to convey an easement to Troutlodge Real Estate, LLC to access a single family residence located on 44th Avenue East in Pierce County.

Mr. Flint moved to adopt the resolution; seconded by Mr. Patterson.

Gloria Fletcher, Sr. Real Estate Officer, summarized the resolution. Tacoma Power acquired the property for the Lidford Substation in 1961. The adjacent property was developed with a single family residence in 1972 and at that time both parcels were accessed via a shared driveway off 44th Avenue. The residential property has subsequently transferred ownership several times with no document of the shared access. The current owner, Troutlodge Real Estate, LLC, is in the process of selling the property and the potential buyers have requested that the access be formalized. A non-exclusive easement agreement that is limited to the existing access area has been reached. The proposed easement restricts the use to only ingress and egress and includes standard subordination and indemnification language.

Voice vote was taken and carried. The resolution was adopted.

D-8 Resolution U-10750 – Authorize Tacoma Water to participate in the City of Tacoma, Department of Environmental Services contract for the Asotin, 45th and Cushman Improvement Project.

Mr. Flint moved to adopt the resolution; seconded by Mr. Patterson.

Ryan Flynn, Sr. Principal Engineer, summarized the resolution. As part of the Asotin, 45th, and Cushman Improvement Project, Tacoma Water proposes to construct approximately 1,358 feet of six-inch ductile iron water mains in South Asotin Street from South 43rd Street to South 47th Street. The proposed work will replace 4-inch cast iron water mains installed in 1910. Tacoma Water's portion of the project cost is \$198,330.58, plus a ten percent contingency for an aggregate total of \$218,163.54.

Voice vote was taken and carried. The resolution was adopted.

H. Reports of the Director

H-1 November cash projections for Power, Water, and Rail

H-2 November financials for Power, Water, Rail, Fleet, and Self Insurance Fund

I. Comments by the Board

Board Member Flint described the Gigabit City Summit in Kansas City that he attended with the Mayor in January. Mr. Flint also made positive remarks about Tacoma Power's conservation accomplishments; the Board received a conservation update during the afternoon study session.

J. Adjournment

There being no further business or comments, the Public Utility Board was adjourned at 7:02 p.m. until Wednesday, February 11, 2015, for a study session beginning at 3:00 p.m., followed by the regular meeting at 6:30 p.m.

Approved:

Woodrow E. Jones, Jr., Chair

Mark Patterson, Secretary