

RENTAL PROPERTY APPLICATION (5+ UNITS)

FOR RESIDENTIAL ENERGY EFFICIENCY REBATES



Instructions:

1. Please print **CLEARLY**.
2. Read the Terms & Conditions (page 2).
3. Complete the Rental Property Application (5+ units) on pages 3 & 4. Missing information will result in application processing delays. Please retain pages 1 and 2 of this application for your records. Use this application for owner occupied condos in buildings with 5+ units.
4. You can apply for a **REBATE**.
5. All applications **must be pre-approved** by Tacoma Power **before** work begins, including DIY projects and work performed by contractors not listed on the TPU participating contractor list (MyTPU.org/FindContractor).
6. To review the Rental Program Requirements (5+ units), Program Specifications and Glossary of Terms, please visit MyTPU.org/Incentives or request copies by calling (253) 502-8363 or email: rebates@cityoftacoma.org.
7. Sign, date and submit the completed application and all supporting documentation to Tacoma Power one of the following ways:

In-Person: Tacoma Public Utilities, Conservation Lobby, 3628 S. 35th St., Tacoma **Mail:** Tacoma Power, ATTN: CEP - Main Floor, 3628 S. 35th St., Tacoma, WA 98409-3192

Email: rebates@cityoftacoma.org

RENTAL PROPERTY MEASURES (5+ units)* - REBATES

All eligibility rules apply; refer to Rental Program Requirements (5+ units) & Program Specifications for details.

* These measures also apply to owner occupied condos in 5+ units/building.

HEATING	Rebate
<ul style="list-style-type: none"> • Smart Thermostat 	\$50
INSULATION	Rebate
<ul style="list-style-type: none"> • Attic R7 or less to R49 with air sealing 	\$1.00/sq. ft.
<ul style="list-style-type: none"> • Floor R11 or less to R30 or cavity fill with air sealing 	
<ul style="list-style-type: none"> • Wall R0 to R11 or R13 	
WINDOWS	Rebate ¹
<ul style="list-style-type: none"> • Single pane to .30 U-value 	\$10/sq. ft.
LIGHTING	Rebate
Bulbs: tenant controlled <ul style="list-style-type: none"> • Incandescent bulb to minimum 665 lumen LED bulb 	\$5/bulb
Bulbs and fixtures - common areas Bright Rebates calculator will determine the rebate amount	Calculated

Program Requirements and rebate amounts are subject to change without notice.

¹Based on square footage of windows installed.

TERMS & CONDITIONS

Approval and payment of rebates is conditioned upon and subject to the following Terms & Conditions. Documents or websites referred to in this Application are a part of and incorporated into this Application.

ELIGIBILITY: Property must be multifamily (buildings with five or more units) served by a Tacoma Power residential account. Home must have a permanently-installed ELECTRIC heating system as the PRIMARY heating system (no portable heaters). Products (“Products”) must meet and be installed to Tacoma Power’s specifications and meet Program Requirements found at MyTPU.org/Incentives.

REBATE INCENTIVES: This program may be modified or canceled at any time and is subject to availability of funds. Rebate limits apply. Rebate is based on all specified “Products” installed and will not exceed total installed conservation improvement costs minus manufacturer/dealer rebates. Rebate will be deducted from the invoice by Tacoma Power participating Contractors.

DO-IT-YOURSELF (DIY) PROJECTS: Projects installed by the Owner or by a contractor that is not a Tacoma Power participating contractor is a DIY project. DIY projects may require pre-inspection prior to approval and are only eligible for the rebates option.

APPLICATION: This Application must be accompanied by itemized Contractor’s invoice and other required documents and received by Tacoma Power, within 90 days of installation (rebate only) or Notice to Proceed. This form and any required additional documentation must be filled out completely, truthfully and accurately. Tacoma Power is not responsible for lost documentation related to this incentive request. Electronic or facsimile transmission of any signed original document (except signed loan contracts), and the retransmission of any signed transmission, shall be the same as delivery of the original signed document. If requested, Property Owner (“Owner”) must confirm documents with signature transmitted electronically or by facsimile by providing the original document.

HISTORICAL PROPERTIES: If the property has a historical designation or is in a historic district it is the Owner’s responsibility to determine whether additional approvals or permits are required.

INDEMNIFICATION: Owner acknowledges and agrees to indemnify, defend and hold harmless Tacoma Power from any and all liability associated w/this project.

PROGRAM EVALUATION: Owner agrees to assist Tacoma Power in evaluating the benefits of the Program. This may include, but is not limited to, surveys and release of utility bills or other data pertinent to energy consumption.

PAYMENT: Owner is responsible for paying amounts owing to the Contractor(s) that have been agreed upon. Any authorization for Tacoma Power to pay the rebate to the Tacoma Power participating Contractor or assignment of funds is not intended and shall not be construed or deemed to establish any express or implied contractual relationship whatsoever between Tacoma Power and the Contractor(s). Tacoma Power’s sole obligations are to provide the financial arrangements and rebate described in this form and approve installations for compliance with Tacoma Power specifications and Program requirements.

INSTALLATION: Contractor will be responsible for furnishing and properly installing the specified “Products.” Tacoma Power is not responsible for any decision regarding the selection of equipment to qualify for rebates under this Program. Materials and labor for installation of the “Products” will be furnished under a separate agreement between the Owner and the Contractor(s) selected by the Owner. Tacoma Power is not a party to said separate agreement between Owner and Contractor(s). Any work beyond or in addition to Tacoma Power requirements, the methods of installation, types of materials, quality, timing of work, warranties, and/or financial arrangements for Owner contributions are matters to be agreed upon between the Owner and Owner’s Contractor and Tacoma Power assumes no duties in connection therewith. Tacoma Power is not responsible for any damage caused (a) when a Contractor enters Owner’s premises or during installation, (b) by poor workmanship or (c) by failure to complete projects. Tacoma Power will not intervene in disputes between a customer and his or her selected Contractor(s).

INSPECTIONS: Tacoma Power reserves the right to perform verifications of installed qualifying products sold under this Program at any time. If an inspection cannot be completed, Program rebate payment may be withdrawn and Owner shall be responsible for the full cost to the Contractor(s). Permits issued for conservation projects are subject to inspection by the issuing agency/department (in addition to any and all inspections required by Tacoma Power).

WARRANTIES: Tacoma Power makes no implied or express warranties regarding this Program, its policies, procedures, inspections and/or any Contractor or Owner-installed product, and specifically disclaims any and all warranties including warranty of merchantability of fitness for a particular purpose. Tacoma Power makes no warranty or promise that any approved “Products” or measures installed in relation to this Program will in fact produce savings in energy consumption or will reduce the Owner’s energy bills. Tacoma Power is only a sponsor of this Program and has not and does not make any representations or promises with respect to the installed materials and/or the Contractor’s work. Contact Contractor for details on product warranties. Equipment that is replaced under warranty will not be eligible for any additional rebate.

NOTE: Tacoma Power is not a party to any contract between Property Owner and the Owner’s Contractor and shall have no liability whatsoever for Contractor’s performance (regardless of whether Contractor is a Tacoma Power participating Contractor)



Rental Property Application (5 + units)

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PLEASE PRINT CLEARLY

PROPERTY INFORMATION

Installation Information		Owner Information		
Property name:		Name:		
Installation address:		Mailing address (if different from installation address):		
City	Zip:	City:	State:	Zip:
Property management company (if applicable):		Email:		
		Phone:		
Primary site contact:		Phone:	Email:	

BUILDING INFORMATION

Primary heat source (existing):	<input type="checkbox"/> Electric forced air furnace	<input type="checkbox"/> Gas, oil, propane or wood
	<input type="checkbox"/> Central heat pump (CHP)	<input type="checkbox"/> Baseboard/wall heater
	<input type="checkbox"/> Ductless heat pump (DHP)	<input type="checkbox"/> Other (please specify):
Property type: <input type="checkbox"/> Apartment <input type="checkbox"/> Condominium	Complex (multiple buildings on one property) information:	
	Number of buildings:	Total Number of Units:
Is the building designated a historical landmark or located within a historic district? <input type="checkbox"/> Yes* <input type="checkbox"/> No		
*Permit may be required. Please visit www.tacomaculture.org/historic/databases.asp to see if you need a permit.		

PROPERTY OWNER ACCEPTANCE OF TERMS & CONDITIONS

I have read and fully understand the Terms & Conditions (page 2). I have reviewed both Rental Program Requirements (5+ units) and the Program Specifications related to this application (available online at MyTPU.org/Incentives). I certify that:

- I am the legal owner of the property listed above **OR** am duly authorized (“Authorized Representative”) to sign this application on behalf of the Property Owner.
- The products I intend to purchase (or purchased) meet the program eligibility requirements and specifications.
- The property is served by Tacoma Power.
- The information I have provided is true and correct.
- I acknowledge that Tacoma Power may verify the accuracy of this information and reserves the right to change the Program without notice.
- I acknowledge that I am solely responsible for ensuring the product and installation complies with all applicable federal, state and local safety, building, electrical and environmental laws, codes, regulations and standards, and any manufacturer instructions (including equipment purchased, work performed, required permits and materials disposal, if any).
- I AUTHORIZE TACOMA POWER TO PAY, BY WAY OF ASSIGNMENT OF FUNDS, THE REBATE TO THE TACOMA POWER PARTICIPATING CONTRACTOR WHOSE BID OR INVOICE IS INCLUDED WITH THIS APPLICATION AND WHOM I HAVE ENTERED INTO CONTRACT(S) TO INSTALL THE IDENTIFIED AND APPROVED PRODUCTS.

EXCEPTION: DIY PROJECTS AND PROJECTS THAT USE CONTRACTORS NOT LISTED ON THE TACOMA POWER PARTICIPATING CONTRACTOR LIST WILL BE PAID DIRECTLY TO THE PROPERTY OWNER.

By signing this document, **I acknowledge that I have read, fully understand and accept the conditions that are outlined above and detailed in the Terms & Conditions on page 2 of this packet.**

Owner's signature:	Date:
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For more information or questions, please visit us online at MyTPU.org/Incentives, call (253) 502-8363 or email: rebates@cityoftacoma.org.

BASIC ELIGIBILITY REQUIREMENTS

To review the Rental Property Program Requirements (5+ units) and Program Specifications, please visit MyTPU.org/Incentives or call (253) 502-8363 to request copies.

Select Program(s)		
<input type="checkbox"/>	Smart thermostat	
	<ul style="list-style-type: none"> Thermostat must be listed on BPA's Qualified Products List Must be installed in homes where the primary heating system is either an electric forced air furnace or a central heat pump 	Rebate
<input type="checkbox"/>	Insulation	
	<p>NOT ELIGIBLE: Homes with existing central heat pump. Homes undergoing major remodel where building code requires insulation.</p> <ul style="list-style-type: none"> Home must have been built before 1988 If knob and tube (K&T) wiring is present on inspection, a "passing report" is required by a journeyman electrician prior to project approval. Contact your insulation contractor or Tacoma Power for information on K&T inspections 	Rebate
<input type="checkbox"/>	Windows	
	<p>NOT ELIGIBLE: Homes with existing central heat pump</p> <ul style="list-style-type: none"> Home must have been built before 1988 Have existing single pane windows Meet Tacoma Power's documented minimum insulation requirements 	Rebate
<input type="checkbox"/>	Common Area Lighting	
	<ul style="list-style-type: none"> Contractor must submit a lighting plan and product specification (cut sheets) to Tacoma Power for approval prior to purchase and installation Proposal must include a completed Bright Rebates Calculator application with qualifying replacements 	Rebate

REQUIRED DOCUMENTS CHECKLIST

BEFORE WORK BEGINS				
	Smart Thermostat	Weatherization		Common Area Lighting
		Windows	Insulation	
Rental property application (5+ Units)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Signed by owner 				
Assignment of Funds Form (not required for DIY projects)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Signed by owner and Tacoma Power participating contractor 				
Bid(s)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Signed by owner 				
Bright Rebates Light calculator (printout)				<input type="checkbox"/>
Product specification sheets				<input type="checkbox"/>
Knob & Tube (K&T) Inspection Report			<input type="checkbox"/>	
<ul style="list-style-type: none"> Required if knob and tube wiring is present) 				
AFTER WORK IS COMPLETED				
Invoice for work (receipt for smart thermostats)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> See customer invoice requirements 				
Insulation certificate			<input type="checkbox"/>	
Smart Thermostat Project Information form	<input type="checkbox"/>			
Window permit (where required)		<input type="checkbox"/>		
Window shipping slip		<input type="checkbox"/>		